

APPLICATION FOR OUTSTANDING NOTICES CERTIFICATE

Issued under Section 735A of the *Local Government Act 1993*

This form can be completed electronically and lodged by email using the buttons at the end of the form

CERTIFICATE APPLIED FOR:		RECEIPT CODE 329
Certificate for Outstanding Notices	\$164.00	✓
Turnaround time 3-5 business days (due to the nature of the certificate in some circumstances processing times may be longer to enable clarification of information)		

APPLICANT DETAILS			
Name:		Phone:	
Address:		Postcode:	
Reference:			
Email:			

PROPERTY DETAILS					
Lot:		Section:		DP/SP:	
House No:		Street:			
Suburb:					

PAYMENT			
• Cash - over the counter transactions only		• Cheque – make cheques payable to Kiama Council	
• Credit Card: MasterCard or Visa ONLY accepted - Council will call you to take your card payment.			
Contact person for payment:		Phone number:	

PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE

Purpose of collection: We are collecting your personal information so that Council can assess your application for a Notices issued under Section 735A of the *Local Government Act 1993*. **Intended recipients:** The intended recipient of the information is Kiama Municipal Council. **Supply:** While the supply of this information is voluntary, the personal information you provide will enable Council to process your application. **Access/Correction:** You can access your personal information and it may be available to third parties in accordance with the Government Information (Public) Access Act and Council's Privacy Management Plan. You may make an application for access or amendment to personal information held by Council. We will consider any such application in accordance with the *Privacy and Personal Information Protection Act 1998*. **Storage:** Kiama Municipal Council is the agency that holds the personal information. Council may be contacted on (02) 4232 0444, or by email to council@kiama.nsw.gov.au or at 11 Manning Street, Kiama NSW 2533. **Your contact details may be used to updated Council's Name and Address Register that we may use to contact you regarding any other Council matter.** Council's Privacy Policy can be viewed at [Privacy Management Policy Kiama Council \(nsw.gov.au\)](http://www.kiama.nsw.gov.au/privacy)

Click either 'SUBMIT' or 'SAVE To File' to email your application electronically



SUBMIT

For **Email client**
ie: MS Outlook

SAVE To File

For **Webmail** ie: Gmail, Hotmail, etc save the document to your computer and email to council@kiama.nsw.gov.au