



INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE MEETING

To be held at 5pm on

Tuesday 11 June 2024

Council Chambers, 11 Manning Street, KIAMA NSW 2533

Order of Business

- 1 Apologies
- 2 Acknowledgement of Traditional owners
- 3 Confirmation of Minutes of Previous Meeting
- 4 Business Arising From The Minutes
- 5 Discussion Items
- 6 General Business
- 7 Closure

Members

Cr Mark Croxford
Cr Stuart Larkins
Dr Tony Gilmour
Dr Fiona Mackie
Roy Rogers
Michael Malone | Director
Infrastructure and Liveability

6 June 2024

To the Chair and Members:

**NOTICE OF
INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE MEETING**

You are respectfully requested to attend an **Infrastructure and Liveability Advisory Committee Meeting**, to be held in the **Council Chambers, 11 Manning Street, KIAMA NSW 2533** on **Tuesday 11 June 2024** commencing at **5pm** for the consideration of the undermentioned business.

Yours faithfully

Michael Malone

Director Infrastructure and Liveability

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**AGENDA FOR THE
INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE
TUESDAY 11 JUNE 2024**

1 APOLOGIES

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

“I would like to acknowledge the traditional owners of the land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past, present and emerging.”

Confirmation of Minutes of Previous Meeting

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Infrastructure and Liveability Advisory Committee meeting on 14 May 2024

Attachments

- 1 Minutes - Infrastructure and Liveability Advisory Committee - 14/05/24 - PDF

Enclosures

Nil

RECOMMENDED

That the Minutes of the Infrastructure and Liveability Advisory Committee meeting held on 14 May 2024 be received and accepted.

Item 3.1



MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE MEETING

commencing at 5pm on

TUESDAY 14 MAY 2024

Council Chambers, 11 Manning Street, KIAMA NSW 2533

MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE **14 MAY 2024**

MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE

HELD AT KIAMA MUNICIPAL COUNCIL

ON TUESDAY 14 MAY 2024 AT 5PM

PRESENT: Cr Mark Croxford
Dr Tony Gilmour
Dr Fiona Mackie
Roy Rogers
Michael Malone | Director Infrastructure and Liveability

1 APOLOGIES

Cr Stuart Larkins

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chair declared the meeting open and acknowledged the traditional owners:

"I would like to acknowledge the traditional owners of the Land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past, present and emerging."

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Infrastructure and Liveability Advisory Committee Meeting on 9 April 2024

Resolved that the Minutes of the Infrastructure and Liveability Advisory Committee meeting held on 9 April be received and accepted.

(Member Gilmour and Councillor Croxford)

4 BUSINESS ARISING FROM THE MINUTES

MM advised that the Waste Service Report was received on Friday afternoon, however it is currently being checked for errors and reviewed. MM advised that it is his intention to send it to the group once it has been checked. MM will aim to have it for the Committee at the next meeting.

**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY
COMMITTEE**

14 MAY 2024

Committee members agreed that focussing each meeting on a specific topic/theme helps improve the way the committee works. Ideally this would involve a summary background paper prepared in advance, by a community committee member, and a follow-up paper summarising conclusions. The committee would then agree where best this follow-up paper should be directed.

5 DISCUSSION ITEMS

5.1 Declarations of Conflict of Interest

Nil

5.2 New Applicants for the Committee

The Committee agreed that they would like to fill the position as soon as possible, and if possible, to reflect the diversity/gender balance of the Committee, as per the Terms of Reference.

5.3 Planning for Community Facilities - Main discussion

The Community members that attended the walk through of the Leisure Centre and Quarry Sports Fields spoke about their summary of findings. RR advised that this precinct would be a great place to develop. MC added that the Committee need a long term future plan for this precinct, and to be visionary rather than a 'bandaid' fix for now. FM added that Council need to think about having a social infrastructure plan, to tie everything together.

MM requested broader views and a Committee based collective response to the community consultation on the Leisure Centre Service Review. Also, now that the Committee know a bit more about the site, whether there is any comments regarding the master plan process.

FM advised that if we were building a new Leisure Centre facility, it would have to be built first, before the old one was removed as the Community really need the Leisure Centre to keep running. Also, the new pool should be a 50 metre pool rather than 25 metres as that is required for competition swimming. FM also noted that there are some short term financial gains that can be done, such as a pop up coffee van to sell coffee to parents whilst they are waiting for their children to finish swimming lessons.

MC suggested that we keep the current facility operating, whilst we build something side by side or nearby. That way everything keeps running, whilst the new facility is being developed.

FM suggested that there is a 'supply and demand' analysis, so that we know what is required of the new facility, according to the future demographics of the community. MM advised that the Director of Planning, Environment & Communities

MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY COMMITTEE

14 MAY 2024

will working on this, it is known as the Growth Management Strategy, which is done for the community as a whole.

MM advised that the Committee call their summary of findings from the Leisure Centre facility a 'Submission', and to submit this to the officer that is looking after the service review for the Leisure Centre, and to MM's team for the recreational planning, and to Ed Paterson, the Head of Implementation who has an oversight for the Havilah site.

Action: TG to finalise the Submission before the next meeting, and to make sure everyone is in agreement on the submission.

6 REPORTS FOR INFORMATION

Nil

7 GENERAL BUSINESS

7.1 Kiama Town Centre & Parking Strategy

TG advised that the next meeting will focus on the Kiama Town Centre and Parking Strategy. TG suggested that the Committee get together again, and drive around the town centre and look for any issues or changes that might be needed.

Action: RR to prepare some background information on this topic for the committee for the next meeting.

8 CLOSURE

There being no further business the meeting closed at 6.25pm

These Minutes were confirmed at the Ordinary Meeting of Council held on 11 June 2024

4 BUSINESS ARISING FROM THE MINUTES

Discussion Items

5 DISCUSSION ITEMS

5.1 Declarations of Conflict of Interest

Tony Gilmour

Attachments

Nil

Enclosures

Nil

Item 5.1

Discussion Items

5.2 Draft submission paper on Leisure Centre Facilities

Tony Gilmour

Attachments

- 1 Submission - Leisure Centre facilities (draft) - Tony Gilmour

Enclosures

Nil

Item 5.2

Submission Paper: Kiama leisure facilities (draft)

Prepared by Kiama Council Infrastructure and Liveability Advisory Committee

Background

This document is based on research by and discussions between committee members. The committee is advisory only and comprises a small number of community members, councilors and a non-voting council director. Decisions on any matters in this paper will need to be made by elected councilors and implemented by council staff.

Methodology

Consumer committee members met council staff responsible for community hubs and recreation spaces on 29 April. Council supplied various background papers including input from earlier community consultation. A background paper was prepared by community member Fiona Mackie, and discussed by the committee on 14 May. This paper was drafted by Tony Gilmour and has been expanded with input from other committee members.

Why are these issues being discussed?

- Kiama leisure centre is around 42 years old and approaching the end of its economic life. Decisions need to be made on options that could include a significant upgrade, creation of new facilities or discontinuation of providing some or all of the current services.
- The master plan being developed for the open space surrounding the leisure centre initially did not include the leisure centre. This has now changed. However further input has been requested by council staff to help shape the master planning process.

The leisure centre

- The facility is widely used by the Kiama LGA community and by neighbouring LGA residents. A wide range of ages and genders use the leisure centre and surrounding grounds.
- The centre is the third most valued community asset. Any changes will need to be based on extensive community consultation and provision of full information. Council is putting in place a new consultation framework which is welcome, and might address concerns of some community members as to previous approaches.
- A number of sports groups are strong and effective advocates. This is a strength. However, council will need to listen to input from a wide range of sports codes and leisure centre users.
- Facilities align with outcome 2 of Pillar 1 of Kiama Community Strategic plan: 'we love where we live; we have the services and facilities we need, and the natural beauty of our surroundings enhances our safe, active and healthy lifestyle'.
- The indoor 25m pool is well used in Learn to Swim and by other patrons. Is the only indoor 25m pool between Bomaderry and Wollongong. However, it is not competition standard 50m.
- Although all facilities in the leisure centre appear functional and it is a fit-for-purpose building, some areas have a tired appearance and require a facelift including the pool, spa and outdoor areas.

- More could be done in terms of provision of services to not only enhance the leisure and social interactive facilities but to offset costs such as supporting provision of a café. A short term solution would be a pop up (container type) coffee shop in the outdoor area near the pool.
- Maintenance costs are of the order of \$280k per year, and expenditure has been halted or reduced in line with council's financial position. It is not clear whether a strategic asset management approach has been - or is now being - followed.
- Costs could be reduced and better alignment achieved with Pillar 2 ('we thrive in a sustainable environment') by changing lights in the leisure centre to LED, and replacing the gas heating of the swimming pool.

Outdoor areas

- Outdoor sports fields, toilets and changing rooms are in need of major upgrade. The toilets are locked during the day and not accessible. They are in such poor condition that many use the leisure centre as an alternative.
- Lighting needs improving to bring it to competition grade and address safety issues.
- There are drainage issues such that not all facilities are all-weather. Synthetic surfaces might be needed for hockey and other uses.
- Some areas such as netball courts are not multipurpose, and consideration should be given to whether changes are feasible to allow several sports activities on the same pitch.
- There is no shaded spectator seating, and only limited spectator seating.
- There is no facility for food/beverage provision such as a café/bar for sporting grounds.
- Directional and informative signage is poor.
- The location of the skate park is not ideal.
- Parking and traffic are an issue at peak times, especially Saturday morning. Any consideration of parking and traffic matters in Kiama town centre need to take account of the leisure centre car park. Could better use of this car park be made at times when the leisure centre and sports grounds are not busy? Could sporting events be better timed to manage peak demand?

Ways forward

- For understandable reasons given council faces a performance order and financial constraints, the recent focus has been on relatively narrow, specific issues. It is welcome that the leisure centre and sports grounds are being considered as a single issue.
- However, a broader and more strategic approach is also needed to frame these discussions such as (a) changes in resident demand for leisure and sports facilities (b) private sector organisations offering similar products such as gyms (c) changing age profiles (d) use of facilities across LGA boundaries - inwards and outwards.
- There has been a start in strategic thinking of this type, but further work is needed. Liverpool City Council for example has helpful overarching strategies for community facilities, assessing current and future assets and utilisation.
- While the split in director responsibilities in council has been agreed by councillors, and has a logic, there is a danger that thinking could become siloed. This is one reason why an over-

arching strategic approach is needed. There are close links between provision of community and sporting facilities, and maintenance of the assets that support these activities.

- The advisory committee strongly believe the Leisure Centre is an asset to retain and a significant social and community strength. While consideration might be given to alternative management and service delivery approaches, selling the asset or establishing a public-private partnership does not look like a sound approach.
- Redevelopment of the leisure centre should be undertaken such that facilities will continue to be available for the use of locals. Potentially a new centre would be built before the old one was closed.
- Given improved road transport options, the population growth of surrounding LGAs and the potential for various large new housing developments in Kiama LGA, a regional focus for leisure and sporting facilities is needed. An indoor 50m pool would be welcome by many locals, but might be better as a regional facility that not only Kiama ratepayers fund.
- The leisure centre and sports fields need to be planned for as part of a connected set of council assets that include Blue Haven Terralong Street, the community garden and Havilah Place. A coordinated approach is needed over parking, public transport, signage, disability access, land ownership, shared facilities etc. This is where 'precinct planning' will help. There is a need to be visionary, not just reacting to short term challenges.
- Council might consider the future of this 'precinct' in line with considerations of the need for additional office space for council staff, and potentially the relocation of council from Manning Street to free-up prime land and buildings. Other councils have embarked on combined facilities of this type, though often implementation is over many years.
- The 'precinct planning' should include housing options such as accommodation options for older people, for people living with a disability, affordable housing and people facing homelessness.
- Further consideration is needed as to how community consultation should be built into issues discussed in this paper. It is not clear how the masterplanning process currently underway will garner input from a wider range of local people.
- Given constrained financial resources, council should review prioritisation of potential action points: which would be undertaken first if money unexpectedly becomes available? There are some approaches that are relatively low cost and quick but bring major benefits such as better signage and a café.
- Are there state and national grants council can apply for, for example better changing and bathroom facilities for women/girls?

Tony Gilmour. 28 May 2024

Discussion Items

5.3 Town Centre Traffic and Parking

Roy Rogers

Attachments

- 1 Parking and Traffic background paper - Infrastructure & Liveability Advisory Committee - Roy Rogers

Enclosures

Nil

Item 5.3

Kiama council Infrastructure & Livability Committee

PARKING AND ACCESS



Background

Kiama Council LGA relatively small high income population with 3 distinct town village centres with Kiama Township the largest serving the LGA. The LGA and especially Kiama has a high tourist load mainly concentrating around week ends and school holidays, however this is changing whereby increased numbers are frequenting weekdays including Wednesday to Friday.

Parking has always been an issue with residents especially in Kiama on weekends and school holidays often forcing locals to shop elsewhere.

The I&L Committee was asked to comment on Parking and Access and has reviewed a number of studies including 2021 Traffic and Parking Study, Alternate Transport Review and the 2022 Peer Review.

A walk around the Kiama Township was carried out attended by Councillor Coxhedge, Fiona Mackie and Roy Rogers (both Committee members).

Kiama council Infrastructure & Livability Committee

Summary

There were a number of key points identified:

1. The boundaries for any future parking study needs to cover cover the Kiama Township from Havilah Place to Blowhole Point south to Barney Street.
2. There needs to be a hierarchy of parking and traffic control / requirements that covers the largest town, Kiama thru to villages of Gerringong, Jamberoo and Kiama Downs.
3. Sign posting, way finding for off street parking outside the main street (Terralong / Manning) better efficient use of existing parking needs to be improved.
4. Safety including the removal of rumble strips
5. What would the future look like?

1. Parking | Access precinct Boundaries.

Although the main shopping centre is concentrated around Terralong and Manning Streets there are significant tourism and local activities adding to traffic and parking loads at The Harbour, Blowhole Point, Pavilion / Showground, Leisure Centre and SurfBeach to Barney street for Farmers Markets and Caravan Park.

Boundaries for parking and access need to cover this larger precinct.

2. Parking | Traffic Control Heirachy.

Any parking and or controls put in place must consider the key villages in the LGA. This could be done by developing a hierarchy of parking and traffic control measures that are based on the villages population and tourist activity. If well communicated this would ensure that the smaller towns don't feel like they are missing out and that Kiama Township gets all the money spent on it.

3. Signposting, way finding and efficient use of parking.

There are a significant number of off street parking facilities. However they are not well signposted or publicised for public use and there is no indication of how many parking spots are available. Sign posting is confusing i.e. Event Parking where is it and why is it different to other parking

Some parking areas are also exclusively used by Council employees / staff etc. on week days and not made available to the public as additional parking on the week ends. During busy periods i.e. school holidays staff could be relocated to outer areas to free up parking for locals and visitors. There are a number of areas that could release parking including the existing Taxi Rank.

Parking time limits don't appear to be enforced (most users do not follow the time limits) due to limited resources and the multitude of areas covered by Rangers. Policing and increasing timed parking could provide increased revenue and free up parking in the Kiama Township improving liability for locals and access to services. Potentially bringing locals back to the town centre.

Kiama council Infrastructure & Livability Committee



This is an example of a number of “don’t go there” parking area that appears to be only available to those in the know. I looks uninviting!

4. Safety and ambiguity.

Current rumble strips act as pseudo pedestrian crossing after making it confusing for both drivers and pedestrians. They should be removed so that the official pedestrian crossing are better defined and comply with relevant standards.

5. A Future Strategy for Parking.

As the population and natural attractiveness of the region grows, visitor numbers will increase placing even greater pressure on parking.

We already know everyone wants to park close to the town centre, beaches harbour etc. Hindmarsh Park has a natural landform that is ideal to form an underground car park providing Terralong street with an at grade roof top recreating park / facility. Car park users would have direct access to Terralong street or Black Beach and the Harbour.

Kiama council Infrastructure & Livability Committee

Although this is a costly project it could form part of 15 to 20 year future parking strategy. It would adopt paid parking and could release additional alfresco dining space on Terralong Street providing a revenue stream to Council. Car spaces along Terralong Street would be relocated to the underground car park that would be would be paid parking.

There would be no loss of green recreation space as it would be the roof of the car park. Car parking would be secure and covered an added bonus for users.



6 GENERAL BUSINESS

7 CLOSURE