



ORDINARY MEETING OF COUNCIL

To be held at 5pm on

Tuesday 15 November 2016

Council Chambers

11 Manning Street, KIAMA NSW 2533

Order of Business

- 1 Apologies
- 2 Acknowledgement of Traditional owners
- 3 Confirmation of Minutes of Previous Meeting
- 4 Business Arising From The Minutes
- 5 Public Access Summary
- 6 Mayoral Minute
- 7 Minutes of Committees
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- 9 Report of the Director Environmental Services
- 10 Report of the General Manager
- 11 Report of the Director Finance, Corporate and Commercial Services
- 12 Report of the Director Engineering and Works
- 13 Report of the Director Community Services
- 14 Reports for Information
- 15 Addendum To Reports
- 16 Notice of Motion
- 17 Questions for future meetings
- 18 Confidential Summary
- 19 Confidential Reports
- 20 Closure

Members

His Worship the Mayor
Councillor M Honey
Councillor K Rice
Deputy Mayor
Councillor M Brown
Councillor N Reilly
Councillor A Sloan
Councillor W Steel
Councillor D Watson
Councillor M Way
Councillor M Westhoff

COUNCIL OF THE MUNICIPALITY OF KIAMA

Council Chambers
11 Manning Street
KIAMA NSW 2533

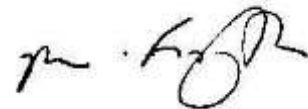
9 November 2016

To the Chairman & Councillors:

NOTICE OF ORDINARY MEETING

You are respectfully requested to attend an **Ordinary Meeting** of the Council of Kiama, to be held in the **Council Chambers, 11 Manning Street, KIAMA NSW 2533** on **Tuesday 15 November 2016** commencing at **5pm** for the consideration of the undermentioned business.

Yours faithfully



Michael Forsyth
General Manager

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**AGENDA FOR THE
ORDINARY MEETING OF KIAMA MUNICIPAL COUNCIL
TUESDAY 15 NOVEMBER 2016**

1 APOLOGIES

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

“On behalf of those present, I would like to show my respect and acknowledge the traditional owners of the Land, of Elders past and present, on which this meeting takes place, and extend that respect to other Aboriginal and Torres Strait Islander people present.”

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Ordinary Council Meeting on 18 October 2016

Attachments

- 1 Minutes - Ordinary Council - 18/10/16

Enclosures

Nil

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held on 18 October 2016 be received and accepted.



MINUTES OF THE ORDINARY MEETING OF COUNCIL

commencing at 5pm on

TUESDAY 18 OCTOBER 2016

Council Chambers
11 Manning Street, KIAMA NSW 2533

Item 3.1

Attachment 1

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE
MUNICIPALITY OF KIAMA HELD IN THE COUNCIL CHAMBERS,
KIAMA, ON TUESDAY 18 OCTOBER 2016 AT 5PM**

PRESENT: Mayor – Councillor M Honey,
Deputy Mayor – Councillor K Rice,
Councillors M Brown, N Reilly, A Sloan, D Watson, M Way
and M Westhoff. Councillor Steel arrived at 5.03pm.

IN ATTENDANCE: General Manager, Acting Director Environmental Services,
Director Finance, Corporate and Commercial Services, Director
Engineering and Works and Director Community Services

1 APOLOGIES

Nil

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Mayor declared the meeting open and acknowledged the traditional owners:

“On behalf of those present, I would like to show my respect and acknowledge the traditional owners of the Land, of Elders past and present, on which this meeting takes place, and extend that respect to other Aboriginal and Torres Strait Islander people present.”

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Extraordinary Council on 4 October 2016

16/366

Resolved that the Minutes of the Extraordinary Council Meeting held on 4 October 2016 be received and accepted.

(Councillors Westhoff and Brown)

3.2 Ordinary Council Meeting on 27 September 2016

16/367

Resolved that the Minutes of the Ordinary Council Meeting held on 27 September 2016, subject to the following amendment, be received and accepted.

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

"16/335 - Item 10.8 - Healthy Cities Illawarra Committee – the elected Councillors for this Committee should read Councillor Rice as delegate and Councillor Honey as alternative delegate."

(Councillors Steel and Rice)

4 BUSINESS ARISING FROM THE MINUTES

Item 9.2 – Heritage Listing of Pheasant Point – Councillors Reilly and Sloan provided clarification that Chapter 30 of the current DCP is sufficient to move as quickly as possible to the gateway proposal and that a special DCP is unnecessary.

5 PUBLIC ACCESS SUMMARY

Rob McKinnon – Item 9.1 DES – Planning Proposal – Rezoning and Amendment to Minimum Lot Size – Lot 2 DP 626183 Golden Valley Way, Jamberoo.

6 MAYORAL MINUTE

6.1 2016 Illawarra Volunteer of the Year Awards

16/368

Resolved that Council formally congratulates Hannah McInerney on receiving the 2016 Illawarra Youth Volunteer of the Year Award.

(Councillor Honey)

15.2 Inaugural Kiama Readers Festival

16/369

Resolved that Council formally thanks Kiama Library staff and Friends of Kiama Library for organising the Kiama Reader's Festival, and also formally thanks Kiama Bookshop for supporting the event.

(Councillor Honey)

7 MINUTES OF COMMITTEES

7.1 Kiama Local Traffic Committee - Meeting 4 October 2016

16/370

Resolved that the Minutes of the Kiama Local Traffic Committee Meeting held on 4 October 2016 be received and accepted.

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

(Councillors Way and Steel)

COMMITTEE OF THE WHOLE

16/371

Resolved that at this time, 5.10pm, Council form itself into a Committee of the Whole to deal with matters listed in the reports as set out below:

Report of the Director Environmental Services
Report of the General Manager
Report of the Director Finance, Corporate and Commercial Services
Report of the Director Engineering and Works
Report of the Director Community Services
Addendum to Reports

(Councillors Rice and Reilly)

8 PUBLIC ACCESS REPORTS

16/372

Resolved that at this time, 5.11pm, Council bring forward and deal with the matters pertaining to the Public Access Meeting.

(Councillors Rice and Reilly)

9.1 Planning Proposal - Rezoning and Amendment to Minimum Lot Size - Lot 2 DP 626183 Golden Valley Way Jamberoo

16/373

It was moved by Councillors Way and Reilly that Council defer consideration of the gateway proposal for one month to allow for community input.

Councillor Sloan foreshadowed a notice to refuse the proposal.

Committee recommendation that Council defer consideration of the gateway proposal for one month to allow for community input.

(Councillors Way and Reilly)

For: Councillors Brown, Honey, Reilly, Steel, Watson, Way and Westhoff

Against: Councillors Rice and Sloan

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

9 REPORT OF THE DIRECTOR ENVIRONMENTAL SERVICES

9.2 Planning Committee

16/374

Committee recommendation that Council:

1. adopt the Draft Terms of Reference (attached to this report) for Council's Planning Committee,
2. appoint up to four non-councillor representatives from diverse areas with relevant skills and experience, to the committee for the term of the current elected Council, and
3. appoint the Economic Development Manager to the Committee.

(Councillors Honey and Steel)

9.3 Planning Proposal Policy

16/375

Committee recommendation that Council endorses the draft Planning Proposal Policy to replace the existing Policy adopted in 2012.

(Councillors Brown and Way)

For: Councillors Brown, Honey, Reilly, Rice, Sloan, Steel, Watson, Way and Westhoff

Against: Nil

9.4 Merger of the Estuary Management and Floodplain Management committees

16/376

Committee recommendation that Council:

1. dissolve the Minnamurra River and Crooked River Estuary Management Plan review committees,
2. dissolve the Floodplain Management Committee,
3. resolve to establish an Estuary and Floodplain Management Committee, and
4. consider and amend where necessary the Draft Terms of Reference and resolve to seek expressions of interest for membership of the committee.

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

5. appoint non-councillor membership for the term of the current elected Council.
(Councillors Steel and Brown)

9.5 Companion Animals Management Advisory Committee - Draft Terms of Reference

16/377

Committee recommendation that Council:

1. endorse the attached Terms of Reference for the Companion Animals Management Committee, and
2. seek expressions of interest for membership to the Committee in accordance with the Terms of Reference.
3. appoint non-councillor membership for the term of the current elected Council.

(Councillors Rice and Brown)

10 REPORT OF THE GENERAL MANAGER

10.1 Kiama Council Code of Meeting Practice

16/378

Committee recommendation that Council endorse the attached draft Code of Meeting Practice and place the draft Code on public exhibition for comment.

(Councillors Brown and Rice)

10.2 Request for Sponsorship - Kiama Red Cross 2017 Fun Run

16/379

Committee recommendation that Council provides \$2000 sponsorship to the Kiama Red Cross for the purpose of holding the 2017 Kiama Fun Run.

(Councillors Way and Westhoff)

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

11 REPORT OF THE DIRECTOR FINANCE, CORPORATE AND COMMERCIAL SERVICES

11.1 Statement of Investments - September 2016

16/380

Committee recommendation that the information relating to the Statement of Investments for September 2016 be received and adopted.

(Councillors Reilly and Steel)

12 REPORT OF THE DIRECTOR ENGINEERING AND WORKS

12.1 Terms of Reference - Walking Tracks & Cycleways Committee and Streets & Reserves Naming Committee

16/381

Committee recommendation that Council:

1. accept the revised Terms of Reference for the Cycleways & Walking Tracks Committee and the Streets & Reserves Naming Committee,
2. advertise an Expression of Interest for new community members for each of these Committees, and
3. formally thank all the current community Committee members for their contributions over the previous years and advise them that they are welcome to apply for the new committee.

(Councillors Way and Steel)

13 REPORT OF THE DIRECTOR COMMUNITY SERVICES

13.1 Adult Change Facility for Kiama Harbour

16/382

Committee recommendation that Council:

1. endorse the allocation of \$36,000 from the Section 94 Recoupment Reserve towards the installation of an adult change facility at Kiama Harbour in order to be eligible for \$32,000 of funding from Local Government NSW, and
2. refer the conversion of the most eastern car parking space to be an accessible parking space to the Kiama Local Traffic Committee for review and approval.

(Councillors Way and Watson)

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

13.2 Terms of Reference - Community Services

16/383

Committee recommendation that Council

1. adopt the Terms of Reference for the following Committees with non-Councillor membership being for the term of the current elected Council:
 - Access Committee
 - Blue Haven Advisory Committee
 - Cultural Board
 - Health & Sustainability Committee
 - Seniors Week Committee with student membership being restricted to their term on the SRC.
2. adopt the Terms of Reference for the Youth Advisory Committee subject to:
 - a) student membership being restricted to the member's term on the SRC,
 - b) an amendment to read "Kiama High School and other students who reside in the Kiama Municipality", and
 - c) the times of meetings being set by the Committee rather than being set within the Terms of Reference.

(Councillors Brown and Reilly)

14 REPORTS FOR INFORMATION

RECOMMENDATION

That the following Reports for Information listed for the Council's consideration be received and noted

- 14.1 Parking Statistics - September 2016
- 14.2 Kiama Access Committee Minutes
- 14.3 South Precinct Meeting Minutes
- 14.5 Kiama Library and Family History Centre Christmas New Year Operational Hours
- 14.6 Lake Illawarra Local Area Command crime prevention strategy to address steal from motor vehicle offences
- 14.7 Question for Future Meeting - Election Funding Commitments
- 14.9 Joint Organisations
- 14.10 7th Annual Global Conference of the Alliance of Healthy Cities
- 14.11 Council Committees
- 14.12 Questions for Future Meetings Register
- 14.13 Blue Haven Advisory Committee - Minutes

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

14.4 Successful Youth Opportunities funding application

16/384

Resolved that Council congratulate the Director Community Services, Manager Community and Cultural Development and staff who were involved in putting together this grant application.

(Councillors Rice and Brown)

14.8 Question for Future Meeting: Council meetings held in Muncipal villages -

It was requested that input be sought from the South Precinct, Minnamurra Progress Association and Jamberoo Valley Ratepayers Association.

15 ADDENDUM TO REPORTS

16/385

Resolved that at this time Council bring forward and deal with matters pertaining to the Addendum to Reports.

(Councillors Way and Westhoff)

Matters pertaining to the Addendum to Reports:

15.2 Inaugural Kiama Readers Festival

This matter was dealt with earlier in the meeting.

15.1 Caravan and Camping Industry of NSW (CCIA) Awards of Excellence

16/386

Committee recommendation that Council congratulates the Holiday Park Management Team and Seven Mile Beach Holiday Park Management on achieving this award.

(Councillors Reilly and Watson)

16 NOTICE OF MOTION

16.1 Kiama Independence Day

16/387

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

Resolved that Council set aside, each year, the date of third of February as 'Kiama Independence Day' and mark this day with a morning tea and at that time hold a public speaking competition on an appropriate topic.

(Councillors Reilly and Steel)

16.2 Community Engagement

16/388

Resolved that Council:

1. review and upgrade the Community Engagement Strategy section of the Kiama Community Strategic Plan 2013-2023 as required by the NSW Integrated Planning and Reporting framework,
2. produce an implementation plan and timeline, and
3. develop a "Community Engagement Policy Guidelines and Toolkit"

(Councillors Reilly and Steel)

17 QUESTIONS FOR FUTURE MEETINGS

17.1 Rezoning of properties in Cuba Street

Councillor Steel requested a report on the possible rezoning to residential of Cuba Street (off Merrick Street to Lilli Pilli Way) of Allotments 1 and 2, Section 83 and Allotment 1, Section 84, with the possibility of creating a second access from the Cedar Grove Estate.

The Mayor referred this matter to the Acting Director Environmental Services for investigation and report.

17.2 Purchase of Rubber Tyred Train

Councillor Steel requested a report on the purchase and installation by Kiama Council, in conjunction with Kiama Tourism, of a Dotto rubber tyred train and carriages to run from the Kiama CBD to the Blowhole as a tourist attraction.

The Mayor referred this matter to the Director Engineering and Works for investigation and report.

17.3 Illawarra Regional Infrastructure and Growth Plan

Councillor Sloan noted that references to "South Gerringong" have been removed from the Illawarra Regional Infrastructure and Growth Plan late last year. Councillor Sloan asked when will the "Illawarra Urban Development Plan" be amended to

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

reflect this change?

The Mayor referred this matter to the Acting Director Environmental Services for investigation and report.

17.4 August Council Meeting

Councillor Rice asked if the previous report – Item 14.12 - 2011 Urban Strategy - Lots and dwellings released since commencement of Kiama Urban Strategy presented to the Council meeting of 16 August 2016 be expanded upon and re-presented to Council, so that it also includes the actual dwelling yield that is expected from all currently approved and progressing planning proposals, subdivisions, medium density development applications. Further can this report also detail how these dwellings will be apportioned across each of the Kiama localities?

The Mayor referred this matter to the Acting Director Environmental Services for investigation and report.

17.5 Soil Mapping

Councillor Rice requested an update on the progress of soil mapping across the Illawarra that was stated as a project of the Department of Planning and Environment in the Shoalhaven Illawarra Regional Plan.

The Mayor referred this matter to the Acting Director Environmental Services for investigation and report.

17.6 Healthy Urban Development Checklist

Councillor Rice advised that the University of NSW has recently been funded to revise the Healthy Urban Development Checklist. Councillor Rice is aware that this guide has been used by Kiama Council in the past. Councillor Rice requested a report on how this checklist is currently used by Council?

The Mayor referred this matter to the Acting Director Environmental Services for investigation and report.

17.7 Akuna Street Car Park

Councillor Way requested a report on the estimated costs for an Akuna Street Car Park (south side) re-development on Council owned land as follows:

1. to excavate site to be level with Akuna Street.
2. to construct a multi-level car parking facility as per plans previously drawn up by Mark Hitchcock for the Akuna Street Committee.
3. provide a full cost estimate to complete a multi-story car parking facility on this site.

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

The Mayor referred this matter to the Director Engineering and Works for investigation and report.

RESUMPTION OF ORDINARY BUSINESS

16/389

Resolved that at this time, 6.42pm, Council resume the ordinary business of the meeting with all Councillors and Staff present at the adjournment of the meeting being present.

(Councillors Brown and Steel)

ADOPTION OF COMMITTEE OF THE WHOLE REPORT

16/390

Resolved that Council formally confirm, adopt and endorse the Committee recommendations made by Council sitting as a Committee of the Whole as detailed in the Committee recommendations numbered 16/366 to 16/389 above.

(Councillors Steel and Way)

18 CONFIDENTIAL SUMMARY

16/391

Resolved that at this time, 6.43pm, Council form itself into a Confidential Committee of the Whole to deal with matters listed in the recommendations as set out below subject to the consideration of any representations relating to such action.

(Councillors Brown and Watson)

Public Representations:

The Mayor called for representations regarding issues which had been proposed to be disclosed in Confidential Committee of the Whole. No such representations were received.

18.1 Exclusion Of Press And Public:

16/392

Resolved that in accordance with Sections 10 and 10A of the Local Government Act, 1993 as amended, Council close the meeting of the Confidential Committee of the Whole to the Press and Public to deal with the following matters on the grounds as detailed below.

19.1 KEVIN WALSH OVAL AMENITIES BUILDING RENEWAL

Reason for Confidentiality: This matter deals with commercial information of a

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it as per Section 10A(2)(di) of the Local Government Act. .

19.2 KIAMA HOSPITAL REDEVELOPMENT - CONSULTANT ENGAGEMENT - MULTI-SERVICE ENGINEER

Reason for Confidentiality: This matter deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it as per Section 10A(2)(di) of the Local Government Act. .

(Councillors Brown and Reilly)

19 CONFIDENTIAL REPORTS

19.1 Kevin Walsh Oval amenities building renewal

16/393

Resolved that Council:

1. not accept the single tender received for the extension and refurbishment of the Kevin Walsh amenities building, and
2. postpone advertising of new tenders for the proposed contract pending a determination of the Expression of Interest for grant funding lodged under the NSW Sport and Recreation Infrastructure Grants (ClubGRANTS).

(Councillors Brown and Watson)

19.2 Kiama Hospital Redevelopment - Consultant Engagement - Multi-Service Engineer

16/394

Resolved that Council confirms its previous resolution to appoint Building Services Engineers Pty Ltd, having regard to the Kingsway financial report.

(Councillors Brown and Watson)

Close of Confidential Committee of the Whole:

16/395

Resolved that at this time, 6.45pm, the Confidential Committee of the Whole revert to Open Council.

(Councillors Reilly and Way)

MINUTES OF THE ORDINARY MEETING

18 OCTOBER 2016

Adoption of Report

The General Manager formally reported the recommendations of the Confidential Committee of the Whole more particularly set out above.

16/396

Resolved that that the Confidential Committee of the Whole recommendations numbered 16/393 to 16/394 be confirmed and adopted.

(Councillors Reilly and Way)

20 Closure

There being no further business the meeting closed at 6.45pm.

These Minutes were confirmed at the Ordinary Meeting of Council held on 15 November 2016

.....
Mayor

.....
General Manager

4 BUSINESS ARISING FROM THE MINUTES

5 PUBLIC ACCESS SUMMARY

6 MAYORAL MINUTE

6.1 Robert East Community Service Award - 2016

Attachments

Nil

Enclosures

Nil

RECOMMENDED

That Council congratulates Richard White on the receipt of the 'Robert East Community Service Award' for 2016.

REPORT

In 2006, an award for staff was established to acknowledge a member of staff who has contributed in a significant way to the betterment of the community in a voluntary capacity. This award known as the 'Community Services Award' has been established in memory of the Late Councillor Robert East, who himself had an outstanding and proud record of community service. Councillor East served on an extensive range of committees, was extremely active with Rotary, and was made a 'Paul Harris Fellow' in 1997, Rotary's highest award. In June 2005, Councillor East received a Paul Harris Sapphire Pin for his fund raising efforts for cancer research.

This year Richard White is the winner of the Robert East Community Service Award. A certificate of recognition, along with a cheque for \$500 is to be presented at the Council meeting.

Richard White started working at Council in December 1996 and is currently employed as the Green Waste Truck Driver. Richard is the Deputy Captain Officer at the NSW Rural Fire Service Dunmore Brigade and he has held this role since 2000. Richard is also currently the Rural Fire Drive Instructor in the Illawarra Zone. Richard has been an active member of the Dunmore Brigade since 1994 and during his 22 years' service, has attended to calls within the Illawarra region along with several Section 44 Emergency incidents throughout Australia. During his time at the Rural Fire Service, he has held the position of Training Officer and Community Education Officer. In his time as a Rural Fire Service volunteer, Richard has been awarded a NSW Rural Fire Service Citation for outstanding service during the Wollongong Floods in 1998 and the Long Service Medal for his extensive service. The leadership he has demonstrated in his role as a volunteer is to be commended.

Richard's loyalty and commitment to the NSW Rural Fire Service Dunmore Brigade makes him a worthy recipient of this award.

6.2 Megan Dalley Trainee of the Year Award - 2016**Attachments**

Nil

Enclosures

Nil

RECOMMENDED

That Council congratulates Michael Wilkinson on the receipt of the 'Megan Dalley Trainee of the Year Award' for 2016

REPORT

In November 2007, Council's Customer Service Trainee, Megan Dalley was tragically killed in a car accident on the Princes Highway south of Mount Pleasant. Megan was an excellent trainee who showed tremendous initiative and ability. She had a very high standard of skill and provided exemplary customer service.

In March 2008, Council resolved to establish an award named in tribute to Megan Dalley with the award having a value of \$1,000 to be presented to the best performed trainee/apprentice/cadet on an annual basis.

Following an assessment by Management of work performance, attitude and course results of Council's trainees, apprentices and cadets, Michael Wilkinson, Council's Cadet Engineer has been selected as the recipient of the award for 2016.

Michael commenced work with Council's Engineering and Works department in November 2015. Michael is currently studying towards a Bachelor of Civil Engineering at the University of Wollongong. Throughout his cadetship, Michael has demonstrated a willingness, attitude and aptitude to learn about Local Government and the Civil Engineer role in general. Michael has successfully balanced the demands of his role at Council with his study schedule, and has maintained excellent results in his studies. Some of Michael's current responsibilities include preparing engineering designs and assessment development referrals, investigations and designs into traffic/parking metres, engineering cost estimations, traffic count data management, reviews of technical specifications and design for whale watching platform and other lookouts.

Comments made in Michael's nomination for the Award are as follows:

- Michael is a valued team member.
- Michael has shown a willingness and eagerness to be involved in new projects and undertake new responsibilities that expand his learning and experience.
- Michael completes the work assigned to him very expediently.

Mayoral Minute

6.2 Megan Dalley Trainee of the Year Award - 2016 (cont)

It is indeed a pleasure to Award the 'Megan Dalley Trainee of the Year Award' for 2016 to Michael Wilkinson.

6.3 Dementia Friendly Kiama Project

Attachments

Nil

Enclosures

Nil

RECOMMENDED

That Council formally congratulate the Dementia Friendly Kiama Project partners on receiving the Excellence in Community Partnerships Award at the 10th National Disability Awards and that letters of appreciation and congratulations be forwarded to all involved.

REPORT

On Monday 7 November 2016 I had the pleasure of attending the 10th National Disability Awards at Parliament House in Canberra and also the honour of accepting the Excellence in Community Partnerships Award for the Dementia Friendly Kiama Project.

The award recognises excellence in developing cross-sector community partnerships that improve access and participation in Australian life for people with a disability.

The Project which is in partnership with the University of Wollongong and Alzheimer's Australia as well as the community of Kiama has achieved increased awareness and understanding of dementia in the community. Currently over 300 people have been trained in dementia awareness and more than 150 people have been trained to be a dementia friend.

It is a credit to the Project partners that this excellent and innovative project which supports people with dementia to live in an inclusive and supportive community is being justifiably rewarded on a National as well as International level.

6.4 South Coast Regional Tourism Awards

Attachments

Nil

Enclosures

Nil

RECOMMENDED

That Council congratulates the following local award winners of the South Coast Regional Tourism Awards on their excellent achievements.

- South Coast Holidays
- The Sebel Harbourside Kiama
- The Pavilion Kiama
- Kiama Tourism
- El Corazon El Cocina Mexico
- The Mecure Gerringong

REPORT

I am pleased to report that at the recent South Coast Regional Tourism Awards held at the HARS Museum on 26 October 2016 that several local businesses received awards.

The Tourism Awards enable recognition of those businesses who strive to provide the best possible product or service to those who visit the South Coast.

Kiama Municipality had 13 finalists in eight categories and was awarded as below:

South Coast Holidays received a Gold Award in the Holiday Rental Services category and was also inducted into the Hall of Fame.

In the Meetings, Functions and Business Tourism category the Sebel Harbourside Kiama took out the Gold Award whilst The Pavilion Kiama received the Silver.

Kiama Tourism received a Bronze Award in the Visitor Information Centre category. Kiama restaurant, El Corazon, received the Silver Award in the Tourism Restaurant category and the Mercure Gerringong also received a Silver Award for Executive Accommodation.

Tourism is the major industry in the Municipality and it is very pleasing to see so many businesses being recognised for their excellent service and contribution to tourism and the community.

6.5 2016 Kiama Electorate Community Recognition Awards**Attachments**

Nil

Enclosures

Nil

RECOMMENDED

That Council formally congratulate the following Kiama Municipality recipients of the Kiama Electorate Community Recognition Awards:

- Outstanding Local Volunteer – Col Rathbone
- Outstanding Young Citizen – Joel Trist
- Outstanding Small Business – Natural Necessity Surf Shop
- Outstanding Emergency Service Volunteer – Kirra Waine
- Junior Sports Award – Matt Panecasio
- Local Sports Award – Amanda Reid
- Sports Administrator Award – Michelle Quine
- Outstanding Citizen – Brian Petschler

REPORT

I recently had the honour and privilege of attending and presenting at the Kiama Electorate Community Recognition Awards hosted by Local Member for Kiama, Gareth Ward. The Awards were held at the Pavilion on 27 October 2016 and nominations had been received from all areas within the Kiama Electorate.

Special guest at the Awards was the Hon. John Ajaka MLC who is the Minister with responsibility for volunteering in his portfolio.

It was most pleasing to see that eight of the nine category winners were Kiama Municipality residents who are all well-deserved of the recognition they received.

Col Rathbone won the Outstanding Local Volunteer Award for his years of voluntary work with Kiama Red Cross, Kiama Junior Football Club, Kiama District Sports Association, Friends of Blue Haven and Friends of Vision Australia.

The Outstanding Young Citizen Award was presented to Joel Trist who helped save the life of local surfer, Brett Connellan, after a shark attack at Bombo Beach.

Natural Necessity Surf Shop was the recipient of the Outstanding Small Business Award. The business attracts much needed tourism dollars to the area and also employs over 50 people throughout the year.

Mayoral Minute

6.5 2016 Kiama Electorate Community Recognition Awards (cont)

Kiama Downs resident Kirra Waine won the Outstanding Emergency Services Volunteer. Kirra has been a member of SES for 7 years and has operated as Incident Controller for Kiama Tornado and events in other regions. She has also helped improve operational capacity with the use of technology in the field to help manage jobs during major events.

Australian and NSW Indoor Cricket representative player, Matt Panecasio, was awarded the Junior Sports Award and dual Paralympian, Amanda Reid received the Local Sports Award. Amanda represented Australia in 2012 at the London Paralympics and won a silver medal in cycling at the 2016 Rio Paralympics.

Michelle Quine of Gerringong was recognised for her significant contribution as President of the Gerringong Tennis Club and was awarded the Outstanding Sports Administrator Award.

Former Kiama Council Mayor, Brian Petschler, was the winner of the Outstanding Citizen Award for his significant contribution in leading the local community's campaign to save Kiama Council from amalgamation.

Volunteers are selfless, passionate, reliable and committed. They are team players who willingly give up their time and energy without financial gain for the common good. In a smaller community like Kiama volunteering plays a significant and often critical role. Helping to fill the void and provide services or activities that might otherwise be lost.

I am sure that Council will join with me in congratulating each of our local award winners for their efforts and dedication in their chosen fields.

6.6 2016 Women's World Surfing Champion - Tyler Wright**Attachments**

Nil

Enclosures

Nil

RECOMMENDED

That Council formally congratulate Tyler Wright on recently winning the 2016 Women's World Surfing Championship.

REPORT

Gerroa resident, Tyler Wright was recently awarded the 2016 Women's World Surfing Championship after an exciting few years on the WSL World Tour.

In the last 12 months Tyler has secured wins in the Roxy Pro Gold Coast, Drug Aware Pro Margaret River, Oi Rio Pro and the Swatch Women's Pro Trestles. It was these wins along with other great performances that helped her secure the Championship.

I am sure Councillors will join with me in congratulating Tyler on her outstanding achievement in winning the 2016 Women's World Surfing Championship

6.7 Megan Seres - Winner of Doug Moran Prize**Attachments**

Nil

Enclosures

Nil

RECOMMENDED

That Council congratulate Megan Seres on her outstanding achievement in winning the 2016 Doug Moran National Portrait Prize.

REPORT

Gerringong resident, Megan Seres, was recently announced as the winner of the prestigious Doug Moran National Portrait Prize for her portrait entitled 'Scarlett as Colonial Girl'. Her daughter, Scarlett, posed as 11 year-old convict, Mary Wade for the portrait.

The Moran National Portrait Prize was founded in 1988 by the Moran family and is an annual Australian portrait prize supporting Australian artists by holding a free annual exhibition which displays the top 30 works selected by the judges.

Artists are asked to interpret the look and personality of a chosen sitter, known or unknown. The combination of discovering the story of Mary Wade and her daughter's love of costume helped Megan Seres create the \$150,000 prize winning portrait.

It is pleasing to see a local artist recognised for her dedication and talent and Council wishes her every success with future endeavours and congratulates her on this outstanding achievement.

7 MINUTES OF COMMITTEES

7.1 Kiama Local Traffic Committee - meeting 1 November 2016

Responsible Director: Engineering and Works

Attachments

1 Kiama Local Traffic Committee - minutes - 1 November 2016

Enclosures

Nil

RECOMMENDED

That the minutes of the Kiama Local Traffic Committee meeting held on 1 November 2016 be received and accepted.

BACKGROUND

The minutes of the Kiama Local Traffic Committee meeting held on 1 November 2016 are attached for information.

MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE MEETING HELD IN COMMITTEE
ROOM 1, COUNCIL ADMINISTRATION BUILDING ON 1 NOVEMBER 2016

- COMMENCING AT:** Meeting commenced at 9.03am
- PRESENT:** Mayor Councillor Mark Honey (Chairperson), Gino Belsito (Director Engineering & Works), Darren Brady (Manager Design & Development), Kevin Brown (NSW Police Representative), Kristian Pinochet (RMS Representative), Janelle Burns (Kiama Council Road Safety Officer), Cathie Bax (Minutes), Michael Wilkinson (Kiama Council Cadet Engineer)
- APOLOGIES:** Councillor Mark Way, Darrell Clingan (Local Member's Representative)
-

1 Minutes of Previous Meeting

CR088

Committee recommendation that the Minutes of the 4 October 2016 meeting be received and accepted.

Matters arising

Nil.

FORMAL ITEMS (UNDER RMS DELEGATIONS)

2 Kiama High School – 'No Parking' and 'No Stopping' zones

Paul Rogers (Acting Principal, Kiama High School), Sharon Blair (Kiama High School P&C representatives), Councillor Andrew Sloan, Sheree Humphries (Saddleback Mountain Road resident) and Councillor Neil Reilly were in attendance to discuss Item 2.

CR089

Committee recommendation that:

- 1 Council liaise with the residents in Nos 18, 20 and 22 Saddleback Mountain Road to determine parking needs and solutions.
- 2 Subject to the outcome of discussions with these residents the proposed regulatory signage changes to Saddleback Mountain Road in relation to modifying the 'No Parking' and 'No Stopping' zones (school days only) be implemented as per the revised design plan with the addition of the 'No Parking' zone having unrestricted times/days.
- 3 A 'Turning Bay Ahead' sign be installed to encourage the use of the turning area west of the bridge.

MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE MEETING HELD IN COMMITTEE
ROOM 1, COUNCIL ADMINISTRATION BUILDING ON 1 NOVEMBER 2016

- 4 Council undertake traffic counts in the Saddleback Mountain Road to determine the volume of vehicles accessing and manoeuvring in this area and traffic speeds.
 - 5 An education program is undertaken by the High School and Council to ensure that parents and students are aware of the changes to signage and of safety issues when manoeuvring.
 - 6 Council undertake further investigation of other issues raised in the public submissions including (but not limited to):
 - student drop-off zones on the north side of the school;
 - a U-turn area in Saddleback Mountain Road;
 - provision of additional parking within and surrounding the school;
 - additional safe pedestrian crossing points across Saddleback Mountain Road from South Kiama Drive;
 - education and promotion of bus transport and alternative student drop off areas.
 - 7 Council invite Member for Kiama, Gareth Ward to a meeting to discuss traffic, parking and pedestrian safety in this school precinct and whether funding may be available to undertake a traffic study of the area.
-

3 Noorinan Street and Shoalhaven Street, Kiama – relocation of taxi parking space

CR090

Committee recommendation that, subject to the support of the Kiama Cabs, the existing designated taxi parking space in Noorinan Street be relocated to Shoalhaven Street, Kiama adjacent to the existing disabled parking space, by way of changes to the regulatory signage.

4 Manning Street, Kiama – 2 hour timed parking zone

CR091

Committee recommendation that a time limited parking zone be created on the western side of Manning Street, Kiama fronting property numbers 87-89, through the installation of regulatory signage with restrictions of 2 Hour Parking between 8.30am-6pm Monday to Friday and 9am-12pm Saturdays.

INFORMAL ITEMS (TRAFFIC ENGINEERING ADVICE)

1. Gino Belsito advised that the unbroken line on Crooked River Road requires extending along the Gerringong Golf Club frontage to stop drivers overtaking vehicles turning into the Golf Club.

**MINUTES OF THE KIAMA LOCAL TRAFFIC COMMITTEE MEETING HELD IN COMMITTEE
ROOM 1, COUNCIL ADMINISTRATION BUILDING ON 1 NOVEMBER 2016**

2. Gino Belsito requested increased Police patrols along Crooked River Road as drivers travelling north that are exceeding the speed limit are endangering people turning into and out of the Gerringong Golf Club.

There being no further business the meeting closed at 10.03am.

The next meeting of the Committee will be held on Tuesday 6 December 2016.

8 PUBLIC ACCESS REPORTS

Committee Of The Whole

RECOMMENDATION

That Council form itself into a Committee of the Whole to deal with matters listed in the reports as set out below:

- Report of the Director Environmental Services
- Report of the General Manager
- Report of the Director Finance, Corporate and Commercial Services
- Report of the Director Engineering and Works
- Report of the Director Community Services
- Reports for Information
- Addendum to Reports

9 REPORT OF THE DIRECTOR ENVIRONMENTAL SERVICES

9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)

CSP Objective: 2 Well Planned and Managed Spaces, Places and Environment

CSP Strategy: 2.9 Ensure the principles of sustainable development and legislative compliance underpin our land uses and the design of our buildings and subdivisions

Delivery Program: 2.9.1 Comply with Development Regulation

Summary

This report reviews the development application seeking consent for the demolition of existing structures and construction of four (4) dwellings with strata title subdivision.

Two (2) submissions were received objecting to the proposed development.

The report recommends refusal of the application on the grounds of the unacceptable overshadowing impacts of the proposed development.

Finance

N/A

Policy

N/A

Reason for the Report

The development application is reported to Council at the request of Councillor Brown.

Attachments

- 1 10.2016.154.1 - plans
- 2 10.2016.154.1 - 3D plans

Enclosures

Nil

RECOMMENDATION

That Council refuse development application 10.2016.154.1 pursuant to Section 80 of the Environmental Planning and Assessment Act 1979, for the following reasons:

1. It is considered that the proposed building results in unacceptable levels of solar access to proposed dwellings and private open space within the development, and is contrary to Councils adopted standard
2. Overshadowing to adjoining residential development is at an unacceptable level and contrary to Councils adopted standard,

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)
-

3. The proposed development is not in keeping with the desired future character of the area nor streetscape presentation,
4. Submission has been received making valid objections to the development
5. It is considered that in the circumstances of the case, approval of the development would not be in the public interest.

BACKGROUND

Applicant: JIH Building Design

Owner: Mr G Bandulovich

Site Zoning: R3 Medium Density Residential

Development Site

The property is described as Lot 1 DP 216613 which is located at 132 Manning Street, Kiama.

The overall site measures 809.37m² in size and is rectangular in shape. The site currently contains facilities associated with the adjoining motel use on the allotment to the north. These facilities include an inground pool, barbecue and part of a metal shed (built over the property boundary) and is otherwise bounded by residential land containing principally dwellings. The land is bound by Manning Street to the west.

The site is zoned R3 Medium Density Residential pursuant to Kiama Local Environmental Plan (LEP) 2011.

The site is predominantly cleared but does contain several large trees. The site falls to the north-west, with general fall toward Manning Street.

The site drains to Manning Street.

Access to the property is obtained from Manning Street.

The site is serviced by electricity and telecommunications and by reticulated water and sewer.

Description of the Proposed Development

The proposal involves demolition of the existing swimming pool and structures and the construction of a four (4) unit multi dwelling housing development (4 x 4 bedrooms), with subsequent four (4) lot strata subdivision.

The proposed development consists of two (2) individual buildings, each containing two (2) attached dwellings. The building facing Manning Street consists of proposed dwellings 1 & 2 and the building at the rear of the site contains proposed dwellings 3 & 4. The floor layout of both buildings is essentially the same.

The proposed development is configured as follows:

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)

Level	Proposed use
Garage	<ul style="list-style-type: none"> ○ 8 car parking spaces (double LUG for each units); ○ Storage areas; and ○ Garbage bin storage
Ground floor	<ul style="list-style-type: none"> ○ Open plan kitchen, dining, living ○ Bedroom 4/study ○ Laundry with WC; ○ Balcony
First floor	<ul style="list-style-type: none"> ○ Three (3) bedrooms (Bedroom 1 with ensuite and WIR) ○ Living area ○ Bathroom

Item 9.1

The proposed unit sizes (excluding garage and balcony areas) are as follows:

Front building:

- Dwelling 1 – 4 bedrooms – 150m²
- Dwelling 2 – 4 bedrooms – 152m²

Rear building:

- Dwelling 3 – 4 bedrooms – 150m²
- Dwelling 4 – 4 bedrooms – 152m²

Each of the proposed dwellings opens onto a north-facing aboveground private open space balcony that, in each case, is directly accessible from internal living areas. The balcony size of dwellings 1 & 3 is 28m² and for dwellings 2 & 4 is 27m².

Vehicular access is obtained from Manning Street via a common entry/exit point to/from the lower ground garage level.

Garbage bin collection will take place kerbside from Manning Street.

The exterior of the building is proposed to be finished in a combination of face brickwork (Boral 'Bluestone' or similar), painted rendered walls (colour Dulux 'Lexicon' or similar), horizontal cladding ('White on white' or similar), vertical cladding ('White on white' or similar) and Colorbond steel roof (Colorbond 'Shale Grey' or similar).

Section 79C Assessment

The proposed development has been assessed in accordance with Section 79C of the Environmental Planning and Assessment Act 1979 (as amended) and the following matters are considered relevant:-

Relevant Environmental Planning Instruments

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)

- State Environmental Planning Policy No 65 – Design Quality of Residential Apartment Development (SEPP 65)

Clause 4(3) of SEPP 65 states that “*this Policy does not apply to a building that is a class 1a or 1b building within the meaning of the Building Code of Australia.*” The proposed building is a Class 1a building; therefore SEPP 65 does not apply to the proposal.

- State Environmental Planning Policy No 71 – Coastal Protection (SEPP 71)

The site is located within the coastal zone, as defined by SEPP 71.

Consideration has been given to the objectives of the SEPP 71 and the matters prescribed by Clause 8. The proposed development is considered to be consistent with the objectives of the SEPP.

- State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004 (BASIX)

A BASIX Certificate was lodged with the application which demonstrates that the dwellings have been designed in accordance with BASIX.

- State Environmental Planning Policy No 55 - Remediation of Land

The land is considered to be suitable for the proposed use. There is no known evidence or record of site contamination.

- Kiama LEP 2011

The subject land is zoned R3 Medium Density Residential pursuant to Kiama LEP 2011. The proposal (multi dwelling housing) is permitted with consent in the zone and is considered to be consistent with the zone objectives, which include:

- To provide for the housing needs of the community within a medium density residential environment.

Comment: The proposed multi dwelling housing development creates four (4) new dwellings. The development results in an increase of the housing density, as is sought by the medium density residential zone.

- To provide a variety of housing types within a medium density residential environment.

Comment: The proposed multi dwelling housing development, consisting of four (4) three storey dwellings, represents one type of medium density residential development. Other types include attached dwellings, group homes and residential flat development. These types of medium density residential development exist elsewhere within the R3 zone. The proposed multi dwelling housing development contributes to the variety, stock and choice of medium density residential development in Kiama.

- To provide opportunities for multi-storey residential accommodation in locations close to shops, transport nodes, commercial services, public open space and employment opportunities.

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)
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Comment: The proposal represents multi dwelling housing within the R3 zone. The R3 zones in Kiama have been strategically selected because they are close to shops, transport nodes, commercial services, public open space and employment opportunities.

Specific clauses requiring consideration:

Clause 4.3 requires that the height of the building does not exceed the maximum height shown on the Height of Buildings Map (being 8.5 metres in this instance – measured vertically from the **highest point of the building** to the existing ground level below). The maximum overall height of the originally proposed Dwelling 1 exceeded 8.5m. The applicant responded to this with amended plans, which have overcome the building height breach by reducing the roof pitch of the building containing Dwellings 1 & 2 from 5⁰ to 4.5⁰. The amended proposal satisfies the building height development standard.

Clause 4.4 requires that the floor space ratio does not exceed the maximum floor space ratio shown for land on the Floor Space Ratio map. In this instance the LEP permits an FSR of 0.7:1. The FSR of the proposed development is 0.682:1, being compliant with the development standard.

Clause 5.5 lists requirements for development within the coastal zone. The proposal is not inconsistent with the objectives of the clause. The proposal does not cause increased coastal hazards or adverse impacts by way of diminished foreshore access, treatment of effluent and disposal of stormwater.

Clause 5.9AA stipulates that trees or vegetation which are not of a species or kind prescribed for preservation in a development control plan may be cut down, lopped or removed. The proposal includes species on the site which are not included within the development control plan and are permitted to be removed as part of the development approval.

Clause 6.2 lists considerations for proposals which involve earthworks. The proposal meets with the objectives of the clause and the matters prescribed for consideration are satisfied.

Any draft Environmental Planning Instruments

Nil

Development Control Plans (DCPs)

- Kiama Development Control Plan (DCP) 2012

The proposed development is not inconsistent with Kiama DCP 2012.

Chapter 5 – Medium density development

The applicant attended Council's Development Assessment Unit (DAU) and was advised that the "DCP that is in force at the time the Development Application is made will be applicable to the development proposal." The development application was received by Council on 28/06/2016 and, consistent with the advice provided at DAU, the proposal was prepared with regard to the DCP in force at the time the

Report of the Director Environmental Services

9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)

development application was lodged. The current version of Chapter 5 did not become effective until 13/08/2016 and, as such, was not a consideration in the formulation of the development application.

The proposed is inconsistent with the requirements of Chapter 5 of the DCP as in force at the time the development application was lodged, as highlighted in the following assessment:

Control C7 – This control limits the extent of cut and fill to >900mm external to building perimeter. The proposed development involves retaining walls up to 1.8m high (adjacent the rear visitor parking space). The applicant has requested a variation to this control for the following reasons:

- *Due to the slope of the site it is somewhat impossible to restrict the cut to 900mm.*
- *Terracing the dwellings to reduce the retaining wall height decreases the amenity for proposed occupants by creating complex driveway grades & additional steps leading up to dwellings.*
- *The purpose of the retaining wall is to allow for visitor car space.*
- *The retaining wall will be designed by a structural engineer.*
- *The retaining wall as proposed will not be visible from public view or the street as the location of the retaining wall is set to the rear.*
- *The balcony structures over the driveway provide visual relief for the excess wall height.*
- *It is common for sites with similar topography to warrant retaining walls that exceed 900mm.*

The reasons outlined by the applicant are valid and the variation sought is considered to be reasonable. No significant objection to the proposed variation is raised under the circumstances.

- Control C9 – This control prescribes a minimum 6m rear setback. A variation has been sought in relation to the proposed rear setback of 5751mm, which relates only to the first floor level bathroom of dwelling 4. The applicant requested and justifies the variation on the basis that:
 - the encroaching area is small, having a width of 3590mm
 - the encroachment is cantilevered and therefore will not reduce any landscape required
 - the encroachment creates articulation of the rear elevation in form and materials

Despite non-compliance with the numerical control, the development is considered to be consistent with the objectives underpinning the control,

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
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including providing “*sufficient separation and articulation of buildings to provide high level of amenity, daylight, privacy and noise attenuation*”.

The impacts and implications of the minor numeric non-compliance with the rear 6m setback appear to be negligible. For the reasons outlined above, no significant objection to the proposed variation is raised under the circumstances.

- Control C14 – This control states: “*Design should not unreasonably reduce sunlight permeation to adjacent development by greater than 30% of existing levels.*”

This control and the issue of overshadowing, is discussed in detail below under the heading ‘The Likely Impacts of the Proposed Development - Overshadowing’. The proposed development is not considered to satisfy control C14.

- Section 13 – Drying areas. Control C53 states that “*drying areas should have a northerly aspect*”.

Strict compliance is not practicable in this instance given the fall, orientation and constraints of the site. The driveway entrance to the site occupies the lower level of the land, which is to the north. Above that the dwelling private open space balconies extend to the north, which are not to include drying areas. Control C54 requires that drying areas must not be visible from any public place and control C55 states that drying areas cannot be located forward of the building line. Under the circumstances as described it is not considered to be practicable for the proposed dwellings to have an outdoor drying area with a northerly aspect. An outdoor drying court is provided for each dwelling along the south western boundary of the land, accessed directly from the laundry of each dwelling. The drying courts are exposed to open air/breezes.

Under the circumstances it is considered to be reasonable to allow a variation to the performance control.

As previously highlighted, the assessment has been carried out using the DCP applicable at the time of lodgement. This is the appropriate position having regard to legislation and adopted best practice in regard to assessment of development applications.

It should be noted that under the terms of the current version of Chapter 5, the proposed development does not comply in relation to control C2, which requires a minimum 25m wide frontage; and control C9, which requires a minimum 6m side setback for habitable rooms and balconies. These controls existed in draft form at the time the development application was lodged with Council and in all likelihood, would not have formed part of the considerations in formulating the application.

Nevertheless, the provisions of the draft DCP at that time have now been adopted in the DCP and reflect Councils policy and intent in regard to character, overshadowing and privacy and as such are a relevant public interest consideration.

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)
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Chapter 9 – Car parking requirements

For multi dwelling housing development the DCP prescribes a minimum number of off-street, residential parking spaces of:

- Two (2) spaces per each 3 bedroom (and above) unit (4 x 4 bedroom units) = **8 spaces**), plus
- an additional one space per each two units for visitor parking or part thereof (4 units = **2 visitor spaces**).

Consequently a total of ten (10) on-site car parking spaces are required and ten (10) are proposed in this instance.

Each dwelling has a double lock-up garage and two (2) visitor parking spaces are proposed; one (1) at the rear of the development and the other at the front of the development, between Manning Street and the front building line which complies with DCP Chapter 9 controls.

The proposed development satisfies Council's DCP requirements for on-site parking.

Any Planning Agreement

Nil

Any Matters Prescribed by the Regulations

- *NSW Coastal Policy 1997: A Sustainable Future for the New South Wales Coast*

The proposal does not compromise the strategic actions or principles (Appendix C - Table 3) adopted within the *NSW Coastal Policy 1997*.

- Australian Standard AS 2601—1991: *The Demolition of Structures*

The proposal is not inconsistent with Australian Standard AS 2601—1991: *The Demolition of Structures*.

Any Coastal Zone Management Plan

Nil

The Likely Impacts of the Proposed Development

- Streetscape

The building façade, as it presents to the street, is made up of a number of building materials and has elements of articulation, consisting of an access stairway, balcony and partially open, elevated patio area which extends to within 1 metre of the side boundary at its closest point. The remainder of the front façade tends to present in a single, vertical plain and relies on a mixture of claddings to provide visual relief.

The proposed development engages with Manning Street as the front door entrance to proposed dwelling 1 faces the street, as do windows from the main living area, kitchen and bedrooms over both levels. The access to this dwelling is however, disconnected from the main entry to the development.

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
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The proposed development incorporates a low pitch, skillion main roof, which falls toward the south. Individual awning covers are provided over the northern balcony of the dwellings, with the fall of these awnings toward the west (Manning Street). None of the roof forms make a significant contribution to the architectural form of the buildings. The flat roofed Motel 617 adjoins the development site to the north and a hipped roof dwelling house adjoins the development site to the south.

The design of the proposed development is not considered to reflect the desired future character nor streetscape of the area.

Noise

Construction works will generate some noise, though conditions of consent can be imposed to ensure that works are undertaken only within specified hours to limit impacts upon neighbours. No on-going significant noise impacts are expected as a result of the development.

- Solar Access, Privacy and Overlooking

In general no significant concerns are raised in relation to privacy loss and overlooking resulting from the proposed development.

The greatest potential for privacy loss comes about with the proposed northern balconies of each dwelling, which currently overlook the neighbouring Motel 617. No objection was received on the grounds of potential loss of privacy as a result of the balconies, however this could be an issue if the motel site is re-developed.

The northern edge of the proposed balconies is not parallel to the northern property boundary. At the nearest point the balconies are 1m from the northern boundary and, in each case, taper away to be some 2.4m from the boundary. The point of the balconies within 1m and 1.8m of the northern property boundary (which corresponds to about half of the balcony edge length) are screened by a 1.8m high privacy screen. In addition the eastern edge of the balconies to dwellings 1, 2 & 3 incorporate a solid wall to ensure privacy and security between balconies.

DCP 2012 Chapter 5 (as existing at time of lodgement) required living and open space areas in medium density development to have exposure to 3 hours of direct sunlight (control C23). Whilst the living areas and private open space are orientated toward the north of a site, the presence of full patio covers and privacy screens means that this standard is not complied with.

The lack of solar access is considered to be a significant departure from Councils standard and one which would adversely impact on any future residents.

Overshadowing

Shadow diagrams have been supplied with the development application, which indicate that the overshadowing impacts of the proposed development will, between 9.00am and 3.00pm on June 22, mostly impact the neighbouring house to the south-west (142 Manning Street). Objection to the proposal has been made on the grounds of overshadowing.

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)
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Analysis of the shadow diagrams submitted (including pre-development shadow, post development shadow and post-development 3D shadow) indicate that the shadow impacts of the proposed development are substantial. Based on the 3D shadow diagrams supplied, the exterior of the neighbouring dwelling is affected by shadow from the proposed development to some extent all day on June 22 mid-winter. The habitable parts of the dwelling most affected are the two (2) ground level bedrooms and the kitchen.

Council's DCP 2012, Chapter 5 – Medium Density Development, control C14 states: *“Design should not unreasonably reduce sunlight permeation to adjacent development by greater than 30% of existing levels.”* As there is no development on the subject lot that currently overshadows the neighbouring lot to the southwest, in addressing this control shadow diagrams have been submitted that take into account overshadowing cast by the existing vegetation on the land (which is proposed to be removed). The supporting calculations provided only acknowledge the extent of shadow on the roof of the neighbouring dwelling, whereas the control refers to *“sunlight permeation to adjacent development”*, meaning the northern elevation of the neighbouring building that currently receives sunlight should also be factored in to the considerations. In this regard the 3D modelling indicates that, in relation to the part of the building currently receiving sunlight permeation, overshadowing as a consequence of the proposed development would exceed 30% of existing levels. The neighbour also correctly points out that the shadows cast by the trees, as indicated on the shadow diagrams, show as solid however in reality the trees on the subject site filter sunlight rather than cast a solid shadow. In this respect the depth of the shadow cast by the existing vegetation is less than that of a solid building.

In any event, as enunciated in the planning principle for solar access (L&E Court judgement in *The Benevolent Society v Waverley Council* [2010] NSWLEC 1082), *“overshadowing by vegetation should be ignored, except that vegetation may be taken into account in a qualitative way, in particular dense hedges that appear like a solid fence.”* No such dense hedges exist in this case.

It should be noted that the living area and front balcony open space of the neighbouring dwelling are situated at the front of the dwelling. In relation to these specific key areas of the dwelling, from 12.00 noon onwards during mid-winter, the proposed development will not cast significant shadow over these spaces. Under these terms it could be deduced that the proposed development does not result in unreasonable levels of overshadowing. Notwithstanding this however, control C14 (as quoted above) is the overriding applicable control to medium density development and, as discussed, the proposed development is not considered to satisfy this control.

Control C14 also refers to design not *“unreasonably”* reducing sunlight permeation to adjacent development. It was suggested to the applicant (in Council's additional information request letter) that there appears to be a strong opportunity to reposition the proposed first floor level further toward the north of the site, meaning the upper level of the proposed development would be further away from the neighbouring dwelling, which in turn would reduce the impacts of overshadowing. The applicant

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)
-

has however elected to maintain the development as proposed, which brings into question the reasonableness of the proposal. Again, the solar access planning principle identifies that overshadowing arising out of “poor design” is not acceptable where a more sensitive design would reduce impact on neighbours.

In recognition of this and in overall terms as discussed above, the overshadowing impacts of the proposed development are generally considered to be unreasonable in this instance.

- Views

The proposal will have no unreasonable impact upon views currently available from neighbours. See comments below under Public Submissions.

- Vehicular Access, Parking and Manoeuvring

Sufficient car parking is proposed.

Manoeuvring is compliant with AS/NZS 2890.1 – 2004 and the driveway will comply with required gradients.

- Stormwater Management

A satisfactory drainage design has been provided with the application.

All stormwater will drain to Manning Street.

- Environmental Impacts

Vegetation Removal – There are 15 trees on site, which are identified and recorded in TRIM (*Ref 16/54934 - named and location*). All except a spotted gum on the street are proposed to be removed to accommodate the development. There will be a minor encroachment on the Tree Protection Zone of this tree to be retained. This issue has been considered by Council’s Landscape Officer and no concerns have been raised.

Fauna Impacts – It is unlikely that the proposal will affect any fauna or its habitat.

Impact on Soil Resources – Construction activities have the potential to impact on soil resources by way of erosion and sedimentation. Conditions of consent should be imposed, if consent is granted, in relation to soil and water management controls to be implemented during construction. Satisfactory implementation of these controls will prevent significant impacts on soil resources.

Impact on Water Resources – A rainwater tank will be provided for each dwelling, as required by BASIX. Stormwater will be conveyed to Manning Street. Controls will be implemented during construction to minimise sedimentation.

- Social and Economic Impacts

The proposed development will likely have minimal adverse social or economic impacts. It is noted however that whilst the proposed medium density development increases the stock and variety of housing within Kiama, the proposed built form is not in keeping with Council’s standards and therefore not in the public interest..

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)
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The Suitability of the Site for the Development

The proposal fits within the locality and the site attributes are considered to be conducive to development.

Traffic

The proposed four unit residential development is not expected to result in unacceptable levels of additional traffic movement. The existing local road network is capable of accommodating additional traffic movements generated by the proposed development. Council's Engineers have raised no concerns with the proposal on the grounds of traffic, parking, manoeuvring and the like.

- Contamination from Previous Land Uses

There is no evidence on-site or known record of site contamination.

- Effect on Public Domain

Whilst dwelling 1 main entrance faces Manning Street, the actual connection with the street is tenuous and not associated with the entry areas to the remainder of the development.

Overall, the presentation of the building is not considered to be in keeping with the desired future character of the area

It is noted that a visitor car parking space is proposed forward of the building line, whilst this is now acceptable under the current DCP 2012 Chapter 9 – Carparking Requirements, it was not an accepted response under the previous provisions.

- Utility Needs and Supply

The proposal is serviced by all essential services.

- Safety, Security and Crime Prevention

The proposal has been considered against Crime Prevention through Environmental Design (CPTED) principles and is considered to be acceptable.

- Operational Waste

The proposal properly considers waste storage and retrieval. Source separation of waste (i.e. internal garbage and recycling bins) is shown on the unit floor plans as required.

- Operational Noise

No on-going significant noise impacts are expected as a result of the development.

- Risks to People and Property from Natural and Technological Hazards

There are no known natural & technological hazards on the land.

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)
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- Construction Impacts

Construction works will generate some noise, though conditions of consent can be imposed to ensure that works are undertaken only within specified hours to limit impacts upon neighbours.

Submissions

Public Submissions

Notification letters were sent to neighbouring property owners who were provided with fourteen (14) days in which to comment on the proposal. At the conclusion of the notification period, two (2) submissions were received which raised the following (summarised) matters of concern:-

Item 1:- Concern is expressed about overshadowing of lounge/living area, kitchen and 2 bedrooms of the neighbouring dwelling to the southwest.

Response:- Shadow diagrams have been provided with the application and the issue of overshadowing is discussed in detail above under the heading 'The Likely Impacts of the Proposed Development - Overshadowing'. The overshadowing impacts of the proposed development are generally and on balance, considered to be unacceptable in this instance.

Item 2:- The bin storage area is directly off of our verandah which will result in odour impact.

Response:- The identified bin storage area for each dwellings is in the fully contained garage on the lower level of the development. There will be no impact on the neighbour.

Item 3:- The proposed development will result in loss of view

Response:- Any medium density development on the subject site will impede the north-easterly view, across the development site, from the neighbours dwelling. The development site currently accommodates the motel pool and the neighbouring dwelling to the south currently overlooks the largely undeveloped site. Beyond the development site views are restricted in the north-easterly direction by existing established trees/vegetation on neighbouring properties.

The primary view opportunities from the neighbouring dwelling are in a northerly and north-westerly direction from the living area and balcony at the front of the dwelling. The front setback of the proposed development is greater than that of the subject neighbours dwelling. This dwelling is expected to retain the majority of its main northerly/north-westerly views from its front living area and balcony over the front yard of the development site. Notwithstanding this, as identified in DCP 2012 Chapter 5 Medium Density Development, certain loss of views can be expected as development forms change in the R3 medium density zone. The DCP states categorically that "*loss of views cannot be used a significant determinant in assessing an application.*"

Report of the Director Environmental Services

9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)

The loss of view that may be expected as a consequence of the proposed development is not considered to be such that refusal of the proposed medium density development is warranted.

Item 4:- The proposed development is out of character with existing development in the area.

Response:- The subject site is zoned R3 Medium Density Development. The immediate, surrounding area is currently dominated by low density residential development, thus care needs to be taken in designing proposed medium density development to ensure that existing character is respected and desired future character is, as far as practicable, in keeping with expectations. Council has, after the lodgement of this application, adopted medium density controls that give further definition to desired future character and development standards considered necessary to achieve such objectives.

Whilst it is acknowledged these controls were not adopted at the time of lodgement of this application, the requirement to meet desired future character was in place and it can be construed that, as a draft DCP, the council's policy or planning intent was then reflected and now confirmed in the adopted DCP, and this should be taken into account as a circumstance of the case and as a relevant public interest factor.

It should also be noted that medium density development has been approved by Council at 133 & 139 Manning Street, diagonally opposite the development site. The proposed development is incompatible with those approved medium density developments which, whilst approved prior to the revised controls in Chapter 5, have been designed and assessed under currently adopted criteria.

Item 5:- It is suggested that the proposal be "mirror flipped" so the driveway is adjacent the southern boundary, meaning greater setback of the building to this boundary and with that less overshadowing will occur.

Response:- This is not favoured given the low side of the land is adjacent the northern boundary. From an engineering and building perspective it is more practical for access to the site to be obtained from the lowest point of the street frontage to enable lower level garages to be excavated into the site.

Furthermore, whilst the result of this may reduce the impact of overshadowing on the southern neighbour it would also compromise the amenity of the proposed units by forcing the built form toward the northern boundary, thereby affecting the otherwise appropriate use of this area as POS balconies with solar access, as required by the DCP.

Item 6:- Concern is expressed about privacy loss from the top left window of the south/east elevation of Unit 4 and potential loss of property value associated with this.

Response:- The window is from a bedroom and is setback 6m from the rear property boundary. Being a bedroom it is a low volume/usage room and, combined with the setback, this is not considered to result in unreasonable privacy loss impacts.

Report of the Director Environmental Services

- 9.1 Lot 1 DP 216613, 132 Manning Street, Kiama - Demolition of Existing Structures & Construction of 4 Dwellings with Strata Title Subdivision (10.2016.154.1)
(cont)
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Potential impact on property prices is not a matter for consideration under Section 79C of the Act.

Item 7:- The existing concrete block wall on rear boundary of the site causes flooding of the eastern neighbour's back yard

Response:- This existing masonry wall is proposed to be removed as part of the development.

External Referrals

Nil

Internal Referrals

The application was referred to the following Council Officers for their consideration.

- Development Assessment Officer - Building

No objection has been raised in relation to the proposed development. Conditions of development consent have been recommended should the application be approved.

- Subdivision & Development Engineer

No objection has been raised in relation to the proposed development. Conditions of development consent have been recommended should the application be approved.

- Landscape Design Officer

No objection has been raised in relation to the proposed development. Conditions of development consent have been recommended should the application be approved.

- GIS Officer

No objection has been raised in relation to the proposed development. Conditions of development consent have been recommended should the application be approved.

The Public Interest

The proposal is not considered to be consistent with all relevant Development Control Plan standards, as highlighted in this report. Solar access, overshadowing, streetscape presentation and overall character are issues which have a significant impact on residents of the development and the broader community. The noncompliance in these areas are such that renders the proposed development not in the public interest

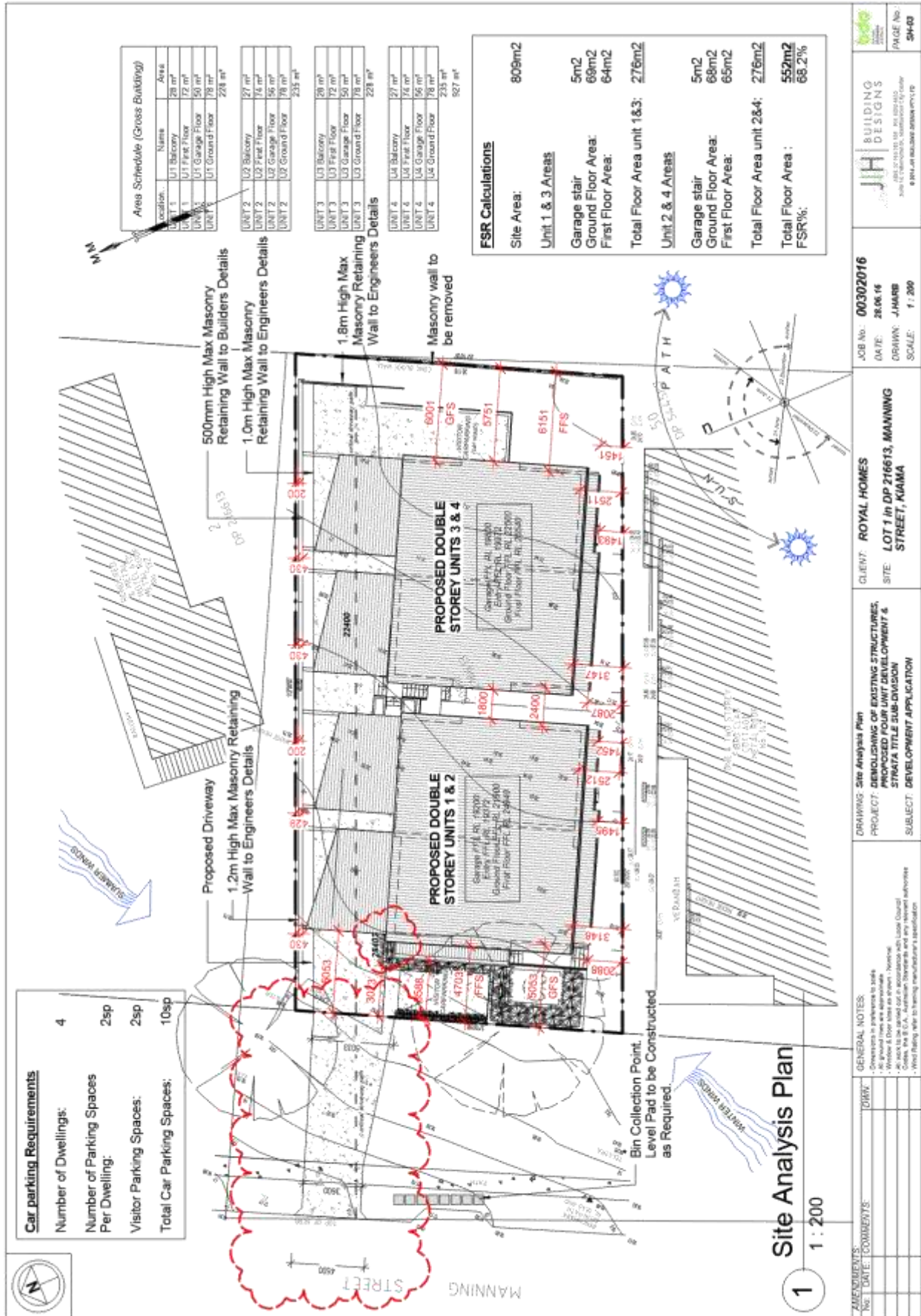
Final Comments and Conclusions

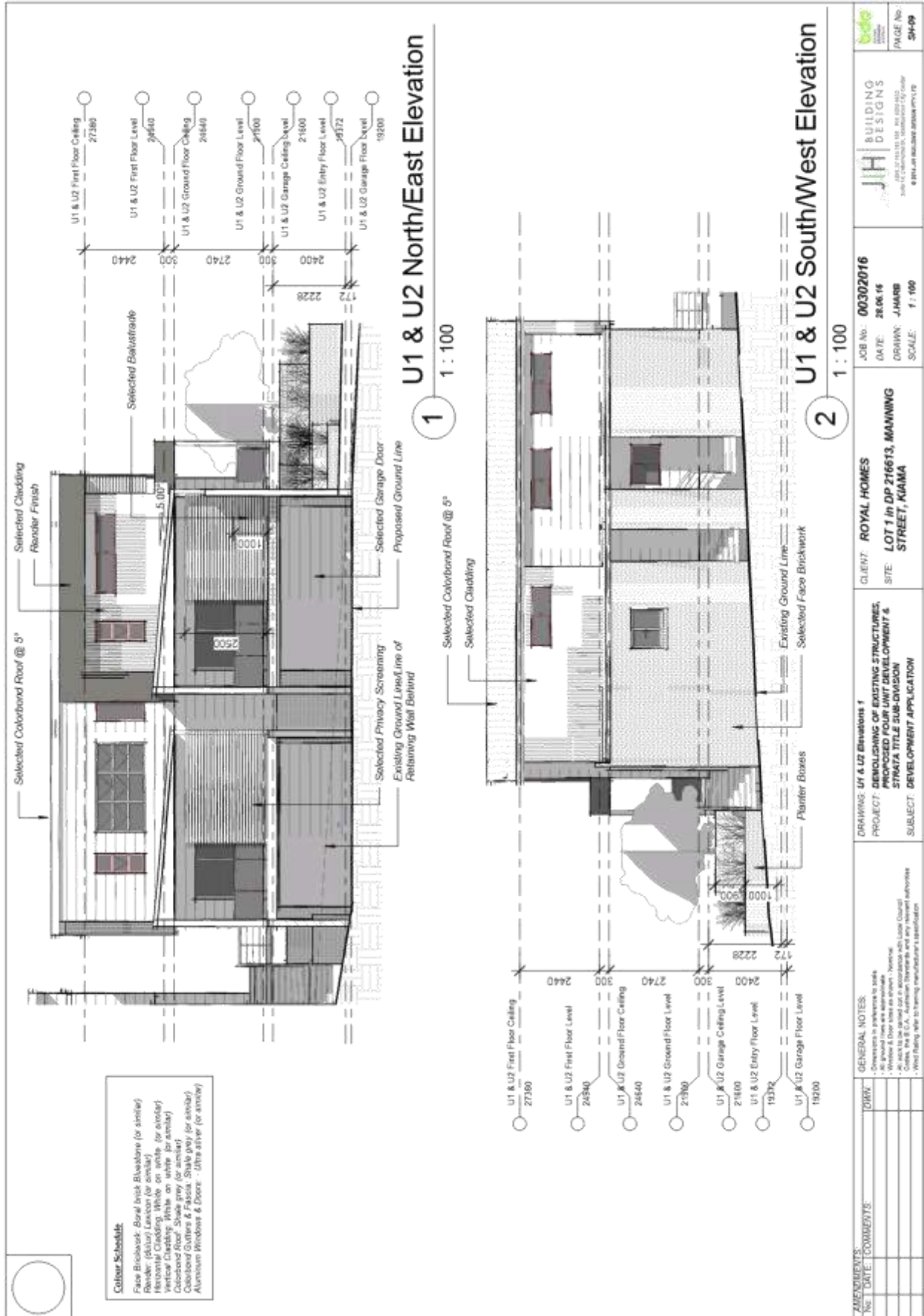
The proposed development has been assessed having regard to all relevant matters for consideration prescribed by Section 79C of the Environmental Planning and Assessment Act, 1979. The proposal is generally consistent with Kiama Local Environmental Plan 2011, however significant departures have been highlighted in regard to Kiama Development Control Plan.

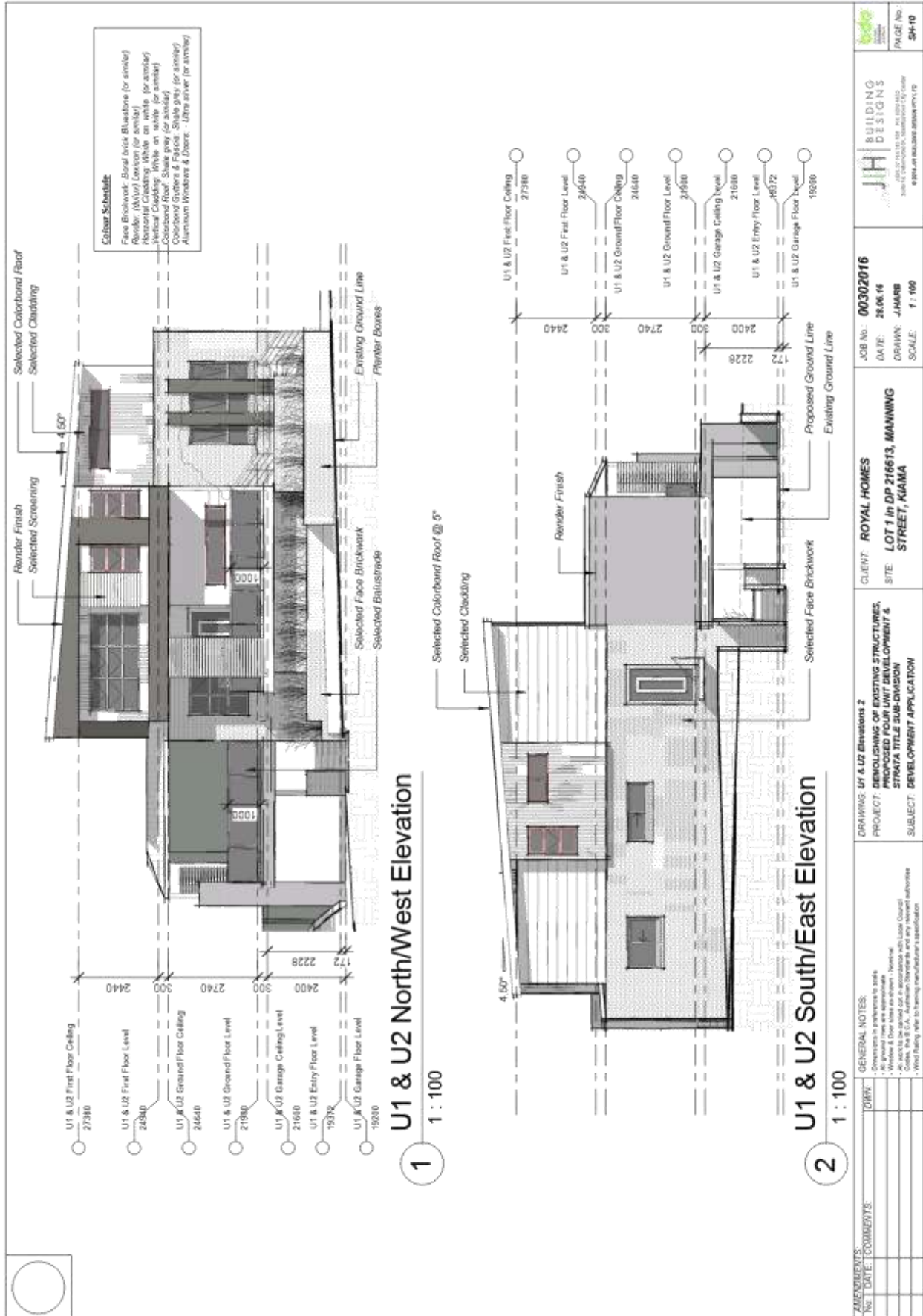
Report of the Director Environmental Services

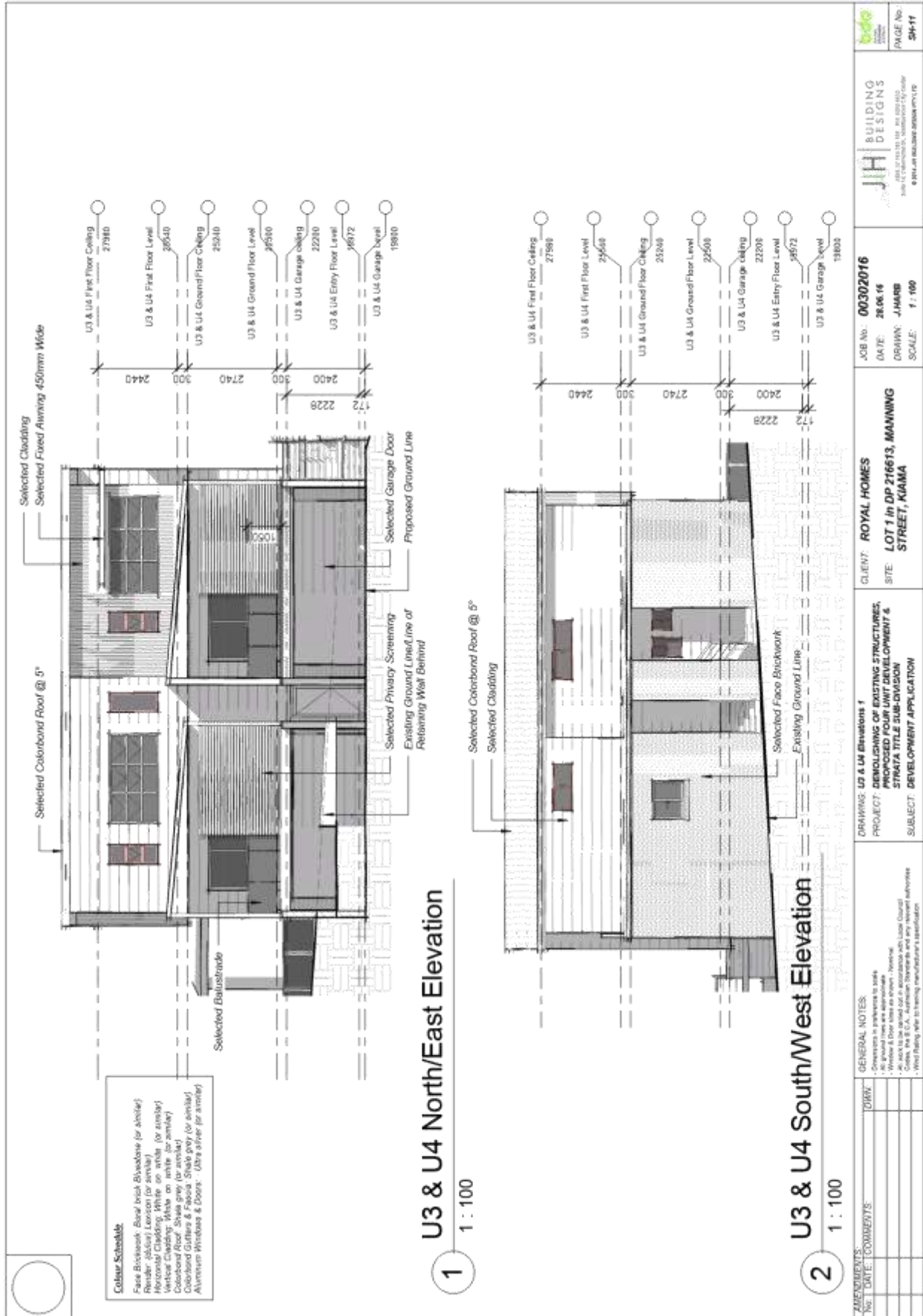
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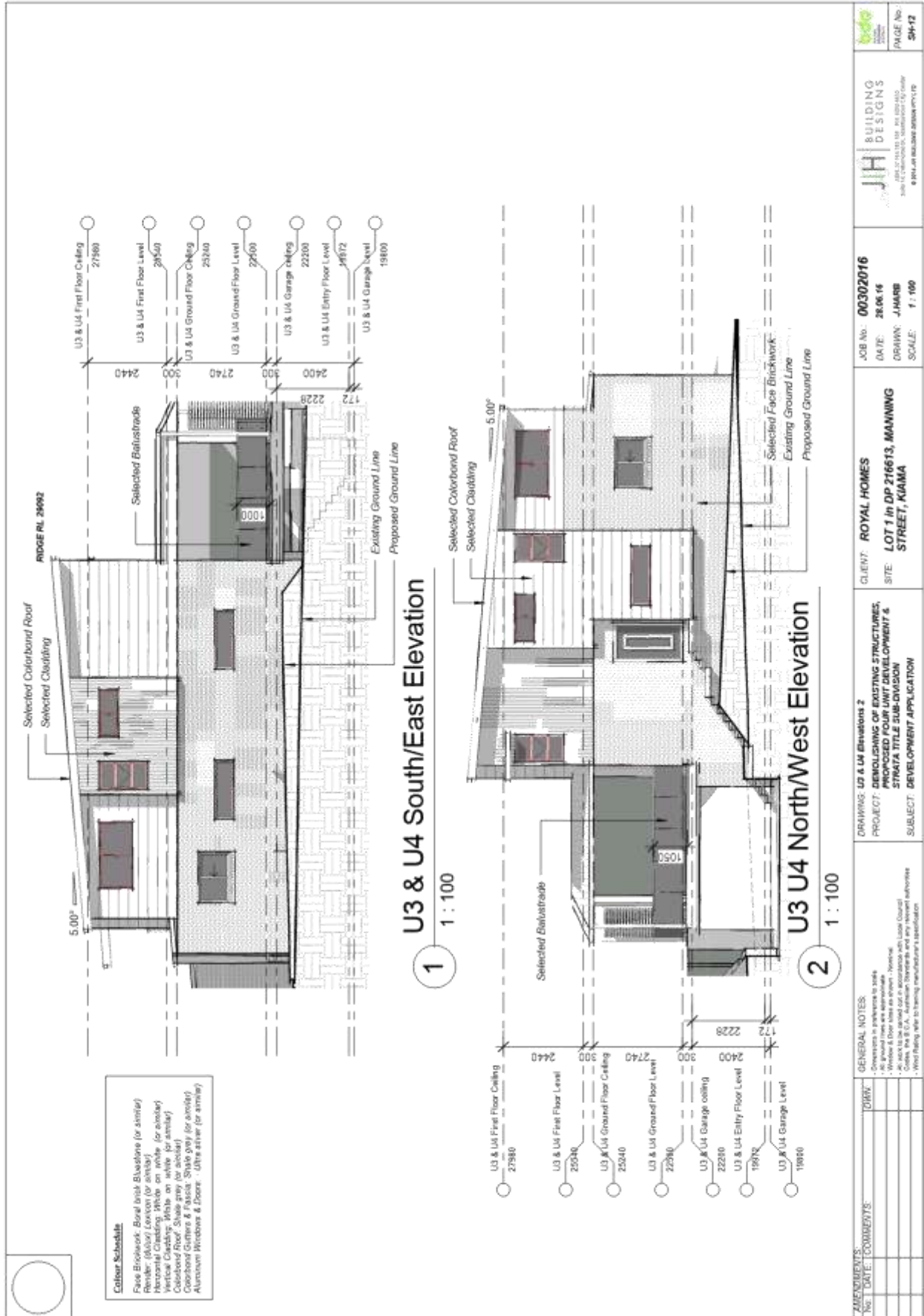
Having regard to the impact of highlighted non-compliance on residents of the proposed development and the broader community, refusal of the application is recommended for the reasons put forward in this report.



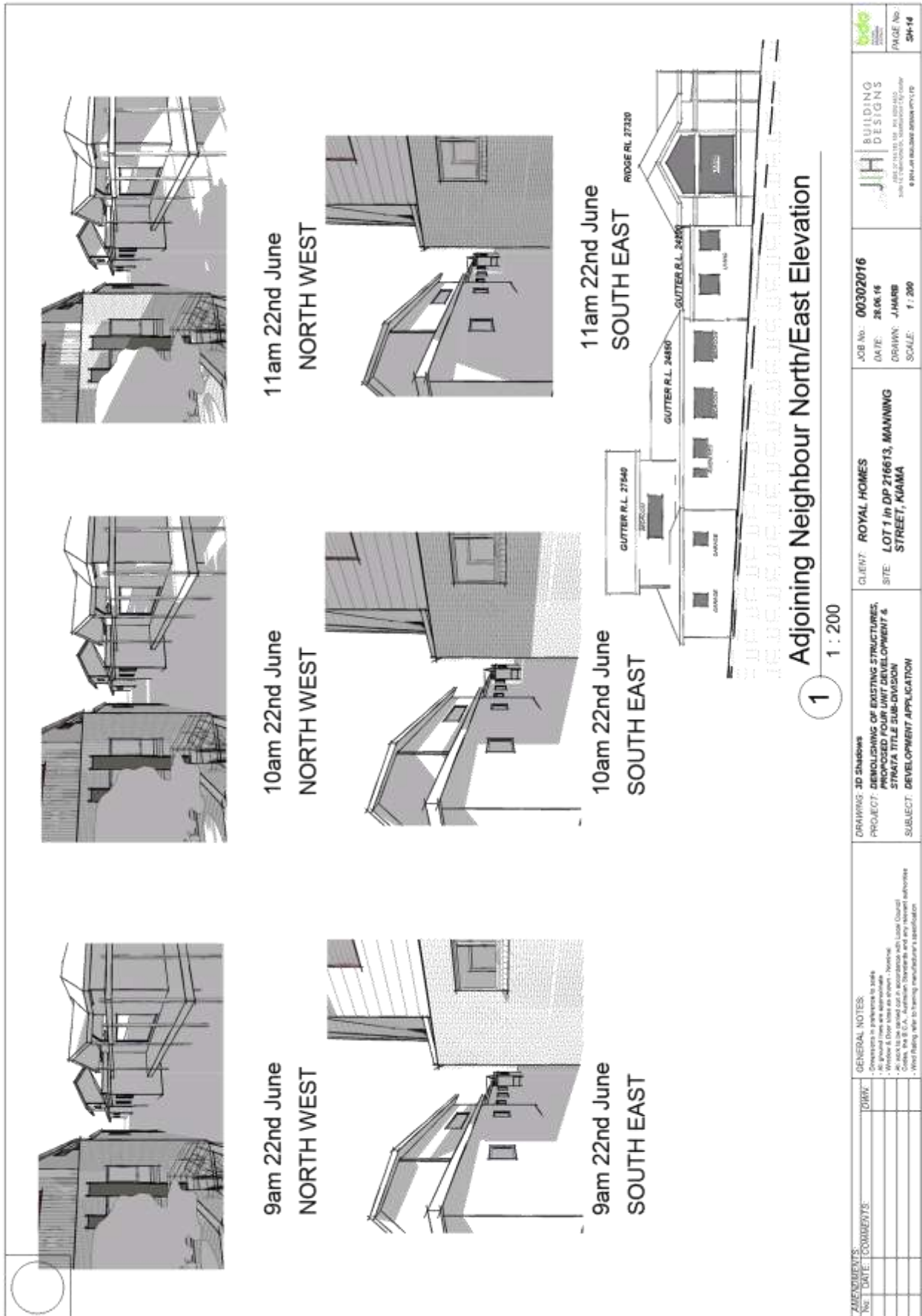



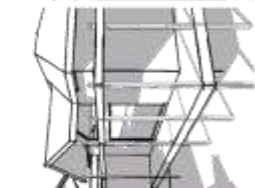
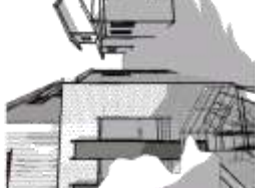
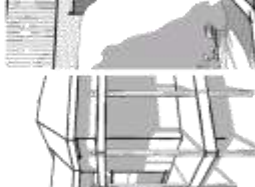
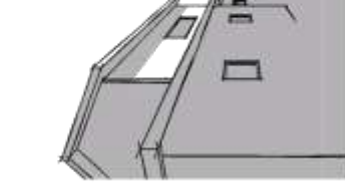

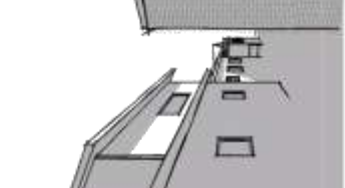





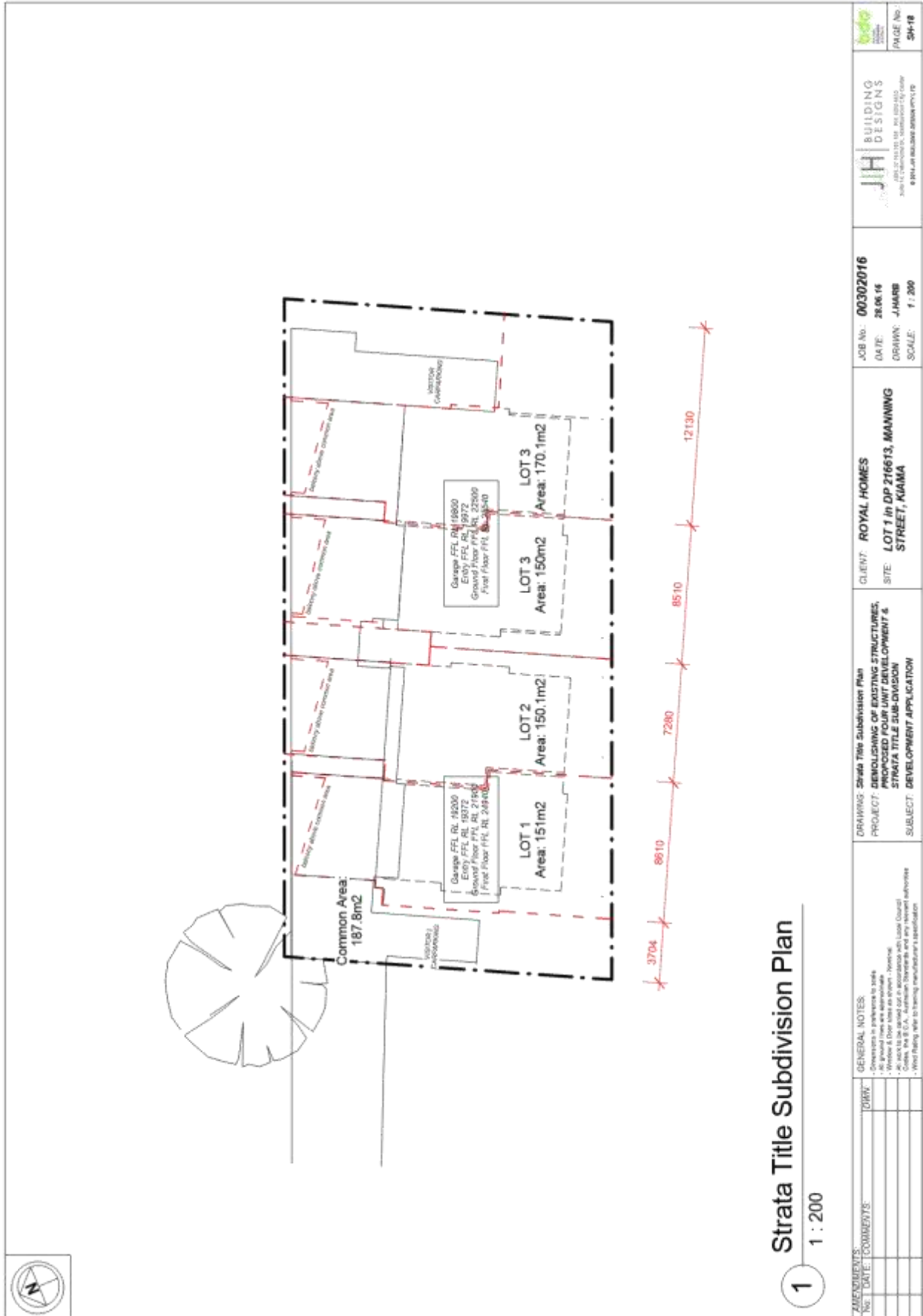


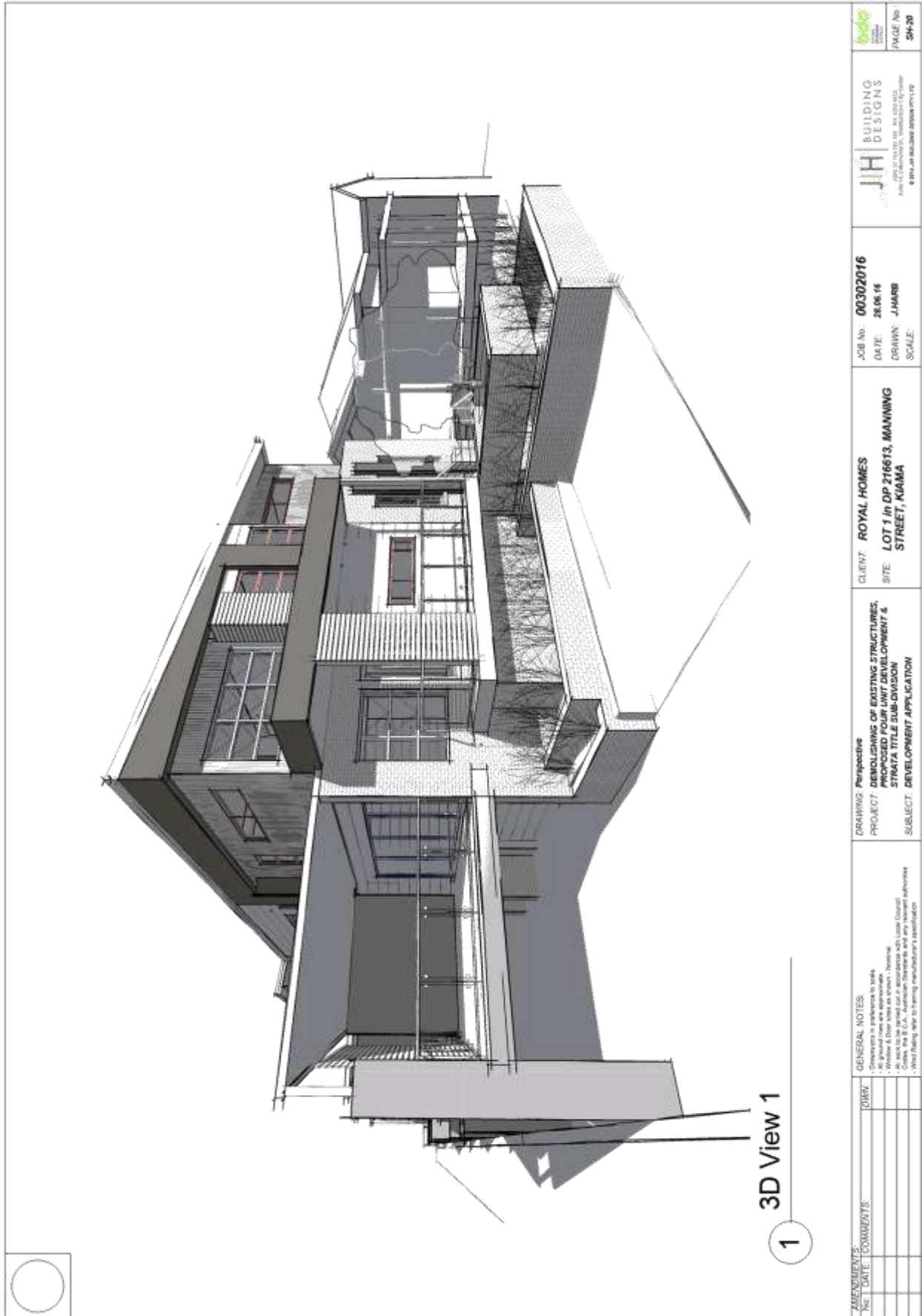




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AMENDMENTS: NO. DATE COMMENTS: 	GENERAL NOTES: - Concerns in accordance to table - All ground lines are approximate - Windows & Doors sizes as shown - Noted - All heights are as shown - Noted - All heights are as shown - Noted - Wind Blowing able to bearing manufacturer's specification							CLIENT: ROYAL HOMES SITE: LOT 1 in DP 216613, MANNING STREET, KIAMA	JOB No: 00302016 DATE: 28.06.16 DRAWN: J.HARB SCALE:	JH BUILDING DESIGNS 10/10 Manning Street, Kiama NSW 2533 Ph: 02 7533 3333 Fax: 02 7533 3340 www.jhbldg.com.au	PAGE No: 54-18 SHEET No: 54-18







3D View 1

1

AMENDMENTS: NO. DATE COMMENTS _____ _____ _____	DWG: _____ _____ _____	GENERAL NOTES: - Comments in pink/red to be made - All ground lines are approximate - All elevations are approximate - All dimensions are in meters - rounded - All work to be done in accordance with the Australian Standards and any relevant authorities - Wind Rating refer to housing manufacturer's specification	DRAWING: Perspective PROJECT: DEMOLISHING OF EXISTING STRUCTURES & PROPOSED FOUR UNIT DEVELOPMENT & STRATA TITLE SUB-DIVISION SUBJECT: DEVELOPMENT APPLICATION	CLIENT: ROYAL HOMES SITE: LOT 1 in DP 216613, MANNING STREET, KIAMA	JOB No: 00302016 DATE: 28.06.16 DRAWN: J.HARB SCALE:	JH BUILDING DESIGNS 10/12-13/15 St. Hill St. Sydney NSW 2000 Ph: (02) 9550 2222 www.jhbuilt.com.au	PAGE No: 54-20
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Item 9.1

Attachment 2



Item 9.1

Attachment 2

9.2 Kiama Municipal Council vs Turnbull - 10.2016.41.1

CSP Objective: 2 Well Planned and Managed Spaces, Places and Environment

CSP Strategy: 2.9 Ensure the principles of sustainable development and legislative compliance underpin our land uses and the design of our buildings and subdivisions

Delivery Program: 2.9.1 Comply with Development Regulation

Summary

Council is requested to nominate two (2) Councillors to negotiate matters on Council's behalf in an appeal to the Land & Environment Court.

Finance

N/A

Policy

N/A

Attachments

Nil

Enclosures

Nil

RECOMMENDATION

That Council nominate two (2) Councillors to be delegated with the power to negotiate matters on behalf of Council, as and if required, during proceedings in the Land & Environment Court matter of Kiama Municipal Council vs Turnbull (Proceedings No 2016/260950).

BACKGROUND

Councillors may recall a briefing session, following the Public Access component of Council's October Meeting, given by Peter Moggach (RMB Lawyers), regarding general matters in respect to development appeals to the Land & Environment Court and, more particularly, the matter currently before the court of Kiama Municipal Council vs Turnbull. This is an appeal by the applicant against Council's refusal of a development in Bourrool Street Kiama (DA 10.2016.41.1).

During that briefing Mr Moggach advised Council that as Council staff had recommended approval of the application it would be inappropriate for staff to provide instruction in relation to potential negotiations during the proceedings before the Court.

To this end Mr Moggach requested that Council consider nominating two (2) Councillors delegated with the responsibility to negotiate on Councils behalf should such negotiations be required. This would negate the need for Council's legal representatives to request instructions from the full Council at the next available

Report of the Director Environmental Services

9.2 Kiama Municipal Council vs Turnbull - 10.2016.41.1 (cont)

meeting, which would delay the Court process and potentially not supported by the Court.

10 REPORT OF THE GENERAL MANAGER

10.1 Sponsorship Proposal - Kiama Coastal Classic 2017

CSP Objective: 3 A Diverse, Thriving Economy

CSP Strategy: 3.6 Encourage and Support Tourism in the Kiama Municipality

Delivery Program: 3.6.2 Develop and promote conference and event opportunities within the local area

Summary

This report informs Council of a sponsorship proposal from Elite Energy to run the Kiama Coastal Classic "Run the Coast" running festival on 16 July 2017.

Finance

Financial support of \$4,000 + GST is being sought.

Policy

Not Applicable

Attachments

- 1 Sponsorship Proposal Kiama Coastal Classic 2017v2 - Elite Energy - Mark Emerton
- 2 Sponsorship Request Kiama Coastal Classic 2017 REMPLAN-Economy-Report for 2016

Enclosures

Nil

RECOMMENDATION

That Council enter into a sponsorship arrangement committing to expenditure of \$4,000 (+ GST) plus in-kind contribution of reserve hire fees.

BACKGROUND

The inaugural Kiama Coastal Class was held on 10 July 2016 attracting 530 participants of which 34% were from Sydney, 5% were interstate (ACT and VIC), 43% from within the Sydney Surrounds South Destination Network (Wingecaribee, Shoalhaven, Shellharbour and Wollongong Regions) and 18% from within the Kiama LGA.

Surveys indicated that 98 athletes were overnight visitors (estimated one night stay), 339 were day visitors and 93 were local Kiama residents. Economic impact to the community is estimated to be approximately \$84,000. The Survey also identified that of the overnight visitors 41% stayed in a holiday house, 21% in a Hotel/Motel, 21% in a B&B/Guest House and 17% in Caravan Parks.

Report of the General Manager

10.1 Sponsorship Proposal - Kiama Coastal Classic 2017 (cont)

Verbal feedback from participants indicated that the Kiama Coastal Classic was a successful event and they look forward to attending in 2017.

On Sunday, 16 July 2017 the second Kiama Coastal Classic will be held and will once again include a 14km *Kiama Coastal Classic* from Werri Beach to Black Beach, a 10km *Blowhole Dash* fun run and a 2.5km *Lighthouse Bolt* fun run. The finish line for all three events is Black Beach Reserve (School Flat) where there will be a running expo, face painting and prize giveaways. Volunteers and local service groups will be sought within the LGA in the first instance. By continuing to hold the event on a Sunday it will encourage out of area participants to arrive early and spend the weekend in Kiama leading up to the event.

Kiama Coastal Classic Run or walk events are targeted at a wide audience appealing to everyone from parents with babies in prams, junior runners through to more senior participants up to and over 80 years of age. This includes targeting schools to participate in the *All Schools Cup Trophy*, which was taken out by Gerringong Public School in 2016.

In 2017 it is the aim of Elite Energy to attract in excess of 700 participants with a vision to grow the event to Kiama's largest Fun Run/Walk event within the next 3 years.

The 2016 event was held after a period of rain and there were concerns raised regarding the impact of the event on the Coastal Walk track. The track subsequently recovered assisted by an extended dry period.

Concerns were also raised in relation to the marketing of the event and that local accommodation was not promoted. This concern was raised with the organiser who subsequently amended their website to provide a direct link to the Kiama Tourism website. Any funding assistance to the event should be on the basis that local accommodation providers are promoted and participants are encouraged to use local eateries.



Kiama Coastal Classic



FUNDING PROPOSAL



July, 16th 2017 version 2

Elite Energy Pty Ltd | 90 North St, Nowra NSW 2541 | info@eliteenergy.com.au
ABN 75 089 098 126



Executive Summary

Elite Energy Events are proposing to continue to host the annual, one day event and seeking council funding of \$4,000 heading into the 2nd year:

'Kiama Coastal Classic' – The running festival boasts three race distances; 2.5km, 10km and the main event, the 14km Kiama Coastal Classic. The three distances go past the iconic Kiama Blowhole, taking in the breathtaking vistas of the beautiful NSW South Coast. The finish line for all three distances is Black Beach Reserve where there will be a running expo, face painting and prize giveaways.



Kiama Coastal Classic is right in the heart of the running season, giving runners of all abilities the perfect lead up event to other major derby's or as an opportunity to pit themselves off against friends and family.

The planned event date is **Sunday 16th July 2017**. After the 2016 inaugural success and feedback, we have chosen to host the event on a Sunday instead of a Saturday to alleviate sporting clashes.

Event Concept

The festival is designed around the scenic icons and locations throughout the Kiama Municipality

'Kiama Coastal Classic'

After the successful inaugural event, 535 participants took part in the 2016 event and enjoyed celebrating the inclusive Kiama community, taking in the surrounds, getting active and enjoyed an event that encourages participation, not purely focused on competition.

Our aims are:

- Provide a safe, fun environment where all ages, motivations and abilities are welcome
- Encourage all motivations to take part in physical activity and develop healthy habits and lifestyles
- Provide a fun focus for parents, carers, children and friends to be active together and forge relationships with other local families
- Supporting grass roots sport by including the All Schools Cup Trophy, which was excitedly taken out by Gerringong Public School in 2016
- Exposure of the Kiama area, particularly the Kiama Coastal Track to interstate and out of area participants



Event Organisers

Elite Energy Events is a Shoalhaven based events management company with a successful history of producing high quality mass participation events, dedicated in creating memorable experiences for their participants, supporters, spectators and hosting community with a dedicated team of local individuals. Other events in their portfolio include Huskisson Long Course Triathlon Festival, Wollongong Triathlon Festival along with other multisport events mainly held within regional areas.

Event Information

Our future sustainability vision is within 3 years to have the event grow in numbers and profile to be able to be self-funding. In the inaugural event we envisaged 500 entrants in 2016 and hosted 535 participants, in the 2nd year we aim to have over 700 participants with a vision to grow the event to Kiama's largest Fun Run/Walk event within 3 years.

On arrival at event central participants will receive their registration pack. The pack will contain a numbered race bib branded with Kiama Council logo along with an included event shirt for the 14km, event that features Kiama Coastal Classic branding.

Participants then meet at the start line where they are briefed on the course and safety procedures.

Along the course there are markers that identify the distance travelled, there are also drink aid stations along the course as highlighted on the course maps.

With a focus on participation and celebrating community, the event encourages active healthy lifestyles in a safe and inclusive environment, for all ages and motivations. All events are electronically timed, with podium medals for 1st, 2nd and 3rd place getters but also a downloadable finisher's certificate for ALL participants. We pride ourselves on having awesome finish lines with music, commentators and an amazing community festival buzz with local businesses and exhibitors to take part in helping to create the inclusive atmosphere.

Kiama Coastal Classic Run or walk events are targeted at a wide audience appealing to everyone from parents with babies in prams, junior runners through to more senior participants up to and over 80 years of age.



Promotion and Marketing

In the lead up to the event, as directed by council we will feature all event partners such as accommodation providers, things to see and do, attractions as well as any other facilities that council would like to be featured and/or promoted as part of the event.

The week prior to the event, all online registered participants will be emailed a comprehensive competitor information booklet which will include directions and maps for preferred parking areas and any further information on the Kiama region including promotion from Kiama Tourism partners, accommodation and attractions.

Marketing will be conducted both in the region along with additional broader pitches to key target areas including but not restricted to Sydney, Canberra, and south of Kiama.

We found that our 2016 marketing plan was effective in reaching our target audience with many participants staying overnight at the event location.

Summary of Economic Impact 2016 Inaugural event

Elite Energy conducts competitor surveys as part of the registration process. The information collected via our athlete surveys determines future planning and also allows us to report on competitor demographics.

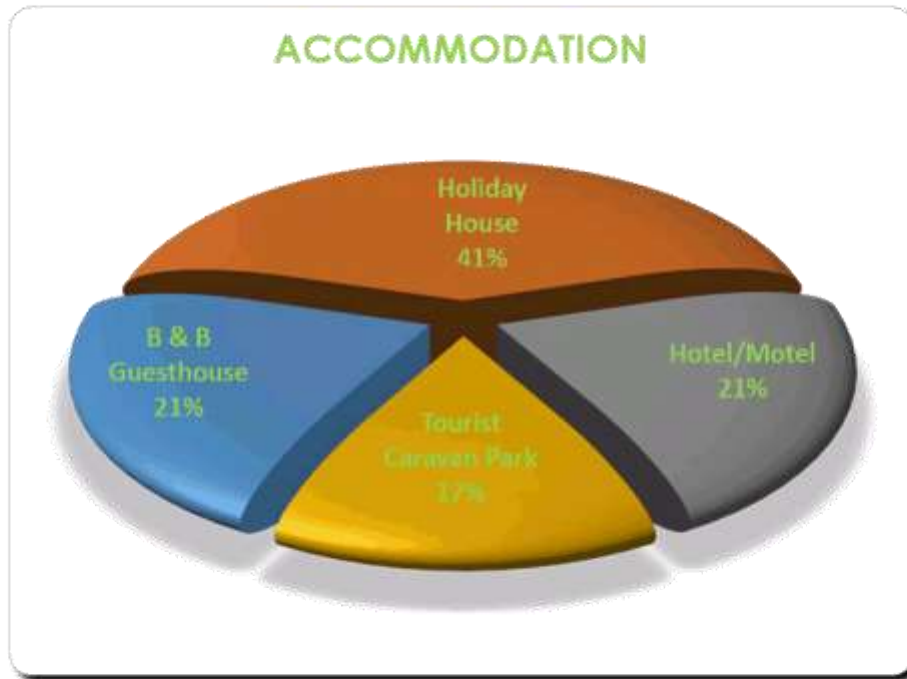
- Total Competitors 530
- Total Visiting Competitors 301 (from out of area)
- According to statistics gathered by Elite Energy in previous years, visitors to an event spend the following average amounts per day: \$150 per person per overnight stay and \$57 per person per day competitor

ECONOMIC BENEFIT TO THE COMMUNITY

Our surveys suggest that each visiting athlete will bring 2.2 people with them to this event, 18.5% of all athletes indicated staying a minimum of 1 night - within this athletes also reported staying longer, but conservatively we prepare the following statistics.

ESTIMATED ECONOMIC IMPACT TO KIAMA

- 98 athletes x 2.2 overnight guests x 1 nights x \$150.00 = \$32,340
- 339 day visiting athletes guests x 1 day x 2.2 @ \$57.00 = \$42,522
- Estimated Total Return to the Kiama Economy = \$74.862



Proposed Event Schedule

8:00am	Registration Opens – 14km Event, Black Beach Kiama
8:30am	FIRST BUS LEAVES BLACK BEACH KIAMA TO GERRINGONG, Black Beach Kiama
9:20am	SECOND BUS LEAVES BLACK BEACH KIAMA TO GERRINGONG, Black Beach Kiama
9:30am	Registration Closes – 14km Event
9:50am	Race Briefing – Kiama Coastal Classic 14km event
10:00am	RACE START – KIAMA COASTAL CLASSIC - Gerringong Surf Club, Pacific Avenue
10:30am	Registration Closes – 2.5km Fun Run, Black Beach Kiama
10:45am	Registration Opens – 10km Fun Run, Black Beach Kiama
10:50am	Race Briefing – 2.5km Fun Run, Black Beach Kiama
11:00am	RACE START – 2.5KM EVENT - Gerringong Surf Club, Pacific Avenue
11:45am	Registrations Closes – 10km Fun Run, Black Beach Kiama



- 11:50am Race Briefing – 10km Fun Run, Black Beach Kiama
- 12:00pm RACE START – 10KM FUN RUN – Black Beach, Kiama
- 1:30pm Presentation – 14km and 10km Events – Black Beach, Kiama

Spotlight on Kiama

There will be photographers capturing the event and all of the scenic sections throughout the event, the images will be available to participants and we encourage all participants to share across their social media platforms and #discoverkiama and follow/tag @kiamansw



Draft Marketing Schedule

	E	F	G	H	I	J	K	L	M	N	O	P
Campaign	Campaign	Campaign	Campaign	Campaign	Campaign	Campaign	Speed	Prize Entry Value	Platform	Platform	Platform	Platform Total Spend
Running Calendar	Running Calendar	FB BILSPUN					\$90.00		Facebook	Facebook	Facebook	\$404.85
Running Calendar	School Newsletter						\$340.00		Running Calendar		Instagram	\$0.00
Running Calendar	School Newsletter						\$22.00		Other		EDM	\$0.00
Running Calendar	School Newsletter						\$199.85		Facebook		Raffle	\$0.00
Running Calendar	School Newsletter						\$40.00		Facebook		TV	\$0.00
Running Calendar	School Newsletter						\$40.00		Facebook		Poster	\$15.00
Running Calendar	School Newsletter						\$16.00		Google Display		Poster	\$0.00
Running Calendar	School Newsletter						\$35.00		Google Display		Magazine	\$0.00
Running Calendar	School Newsletter						\$0.00	\$50.00	poster		Sponsor	\$0.00
Running Calendar	School Newsletter						\$0.00				Google Adwords	\$0.00
Running Calendar	School Newsletter						\$16.00		Google Display		Running Calendar	\$16.00
Running Calendar	School Newsletter						\$40.00		Facebook		Other Website	\$0.00
Running Calendar	School Newsletter						\$40.00		Facebook		Connections	\$0.00
Running Calendar	School Newsletter						\$35.00		Other		Other	\$307.00
Running Calendar	School Newsletter						\$100.00				TOTAL SPEND	\$1,002.85
Running Calendar	School Newsletter						\$385.00				Prize Entry Total	\$535.00
Running Calendar	School Newsletter						\$10.00				Total Spend Inc. Prize	\$1,537.85
Running Calendar	School Newsletter						\$0.00					
Running Calendar	School Newsletter						\$200.00					

Elite Energy Pty Ltd | 90 North St, Nowra NSW 2541 | info@eliteenergy.com.au
ABN 75 089 098 126



Kiama Coastal Classic - Site Plan



Elite Energy Pty Ltd | 90 North St, Nowra NSW 2541 | info@eliteenergy.com.au
ABN 75 089 098 126



Lighthouse Bolt 2.5km



Elite Energy Pty Ltd | 90 North St, Nowra NSW 2541 | info@eliteenergy.com.au
ABN 75 089 098 126



Blowhole Dash 10km



Elite Energy Pty Ltd | 90 North St, Nowra NSW 2541 | info@eliteenergy.com.au
ABN 75 089 098 126



eliteenergy **Kiama Coastal Classic 14km** 



Elite Energy Pty Ltd | 90 North St, Nowra NSW 2541 | info@eliteenergy.com.au
ABN 75 089 098 126



eliteenergy **Kiama Coastal Classic 14km** 



Elite Energy Pty Ltd | 90 North St, Nowra NSW 2541 | info@eliteenergy.com.au
ABN 75 089 098 126

Item 10.1

Attachment 1



eliteenergy **Kiama Coastal Classic 14km** 



Item 10.1

Attachment 1

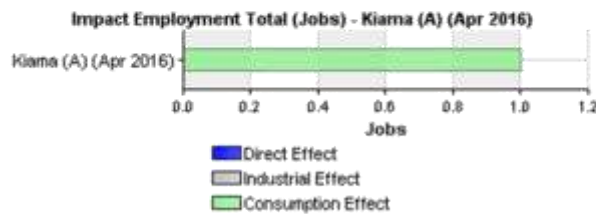
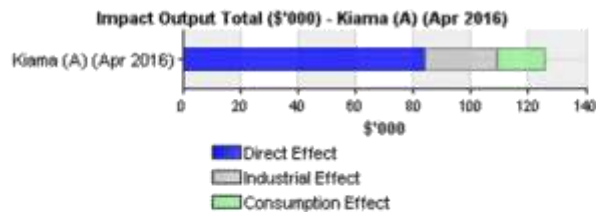
Tourism Impact Summary Report for Kiama (A) (Tourism Activity: 1 days)

Tourism Impact Scenario

Name Kiama Coastal Classic
Duration 1 days

Direct Impact	Domestic Day	Domestic Overnight	International	Total
Number of Visitors	746	215	0	961
Number of Nights	n/a	1.00	0.00	
Estimated Expenditure per Visitor (\$)	\$70	\$147	\$0	
Total Estimated Expenditure (\$)	\$52,220	\$31,605	\$0	\$83,825

Tourism Impacts



Under this scenario Gross Region Product is estimated to increase by \$62,698 thousand (0.01 %) to \$732,181,680 thousand. Contributing to this is a direct increase in output of \$83,825 thousand, 0 additional jobs, \$20,269 thousand more in wages and salaries and a boost in value-added of \$40,328 thousand.

From this direct expansion in the economy, flow-on industrial effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$25,143 thousand, 0 more jobs, \$6,911 thousand more paid in wages and salaries, and a gain of \$12,234 thousand in terms of value-added.

These industrial effects represent the following Type 1 economic multipliers:

Impact	Type 1 Multipliers
Output	1.300
Employment	0.000
Wages and Salaries	1.341
Value-added	1.303

The increase in direct and indirect output and the corresponding creation of jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$16,569 thousand, employment by 1 job, wages and salaries by \$3,924 thousand, and value-added by \$10,135 thousand.

Under this scenario, total output is expected to rise by \$125,537 thousand. Corresponding to this are anticipated increases in employment of 1 job, \$31,103 thousand wages and salaries, and \$62,698 thousand in terms of value-added.

The total changes to economic activity represent the following Type 2 economic multipliers:

Impact	Type 2 Multipliers
Output	1.498
Employment	0.000
Wages and Salaries	1.535
Value-added	1.555

Tourism Impact Summary (Tourism Activity: 1 days)

Impact	Direct Effect	Industrial Effect	Consumption Effect	Total Effect	Type 1 Multiplier	Type 2 Multiplier
Output (\$'000)	\$83,825	\$25,143	\$16,569	\$125,537	1.300	1.498
Long Term Employment (Jobs)	0	0	1	1	0.000	0.000
Wages and Salaries (\$'000)	\$20,269	\$6,911	\$3,924	\$31,103	1.341	1.535
Value-added (\$'000)	\$40,328	\$12,234	\$10,135	\$62,698	1.303	1.555

10.2 Sponsorship Proposal - KISS Arts Festival 2017

CSP Objective: 1 A Healthy, Safe and Inclusive Community

CSP Strategy: 1.2 Promote and support a range of social, cultural and artistic activities, practices and programs for creating sustainable health and well being

Delivery Program: 1.2.4 Implement and support community, cultural and artistic activities and development programs

Summary

This report informs Council of a sponsorship proposal received from the Kiama International Seaside Festival (KISS Arts Festival) to be held from 29-30 April 2017.

Finance

It is proposed that Council provide \$10,000 financial sponsorship with Council also donating the reserve hire fees. In addition it is being requested that Council provide in-kind support for waste management (extra bins), waive fees for all applications, hall hire and reserves both for the festival and the workshops during the April School holidays.

Policy

Not applicable.

Attachments

- 1 Sponsorship Request Letter KISS Arts Festival 2017 - Tamara Campbell and Dave Evans - April 29-30 2017
- 2 Sponsorship Request - KISS Arts Festival 2017 - David Evans and Tamara Campbell
- 3 Sponsorship Request - KISS Arts Festival 2016 review REMPLAN-Economy-Report

Enclosures

Nil

RECOMMENDATION

That Council:

1. Support the KISS Arts Festival by providing \$10,000 sponsorship.
2. Provide in-kind support for reserve hire fees for Black Beach/School Flat and Hindmarsh Park and provide extra bins free of charge.
3. Provide in-kind support for April School Holidays workshops by waiving reserve hire fees and hall hire fees.

Report of the General Manager

10.2 Sponsorship Proposal - KISS Arts Festival 2017 (cont)

BACKGROUND

The 2016 KISS Arts Festival new format was highly successful and saw the festival grow exponentially. The event organisers plan to continue building on the existing event by diversifying programs and offerings.

The program has a diverse and very high calibre of content and talent with international artists now looking to participate. This event engages the community at all levels by working with schools in the lead up to the lantern festival, providing circus training workshops, connecting with local businesses both as sponsors and participants in the raft race and so much more. It is an event for all ages to participate in and enjoy and is unique to Kiama.

In 2017 the KISS Arts Festival is aiming to make the site 100% compostable and recyclable.

It is estimated that 2016 attracted between 2,700 – 3,500 visitors from across the region. In 2017 their aim is to attract 5,000 – 7,000 therefore increasing room nights and additional economic spend within the community.

The organisers have requested an increased funding support from Council of \$15,000 in addition to the donation of hire and application fees. The Festival is very exciting, unusual and worthy of Council support however, the pressure on Council's Events budget is increasing with additional support also being requested from other event organisers. \$10,000 funding support with the donation of reserve hire and waste fees is recommended.

The KISS Arts Festival has applied for Regional Event Funding once again and hope to be successful this time.

Dear Michael, Brian and Councillors,

RE: KISS Arts Festival Funding in 2017

We would like to express our gratitude for the councils support of the KISS Arts Festival in 2016. An event like this cannot remain accessible without financial support and we thank you for yours.

Having said that, we would hope, without presumption that the council would be willing to fund the festival again in 2017. The festival was, it would appear from all the feedback we have received, an overwhelming success. The change of date and location helped us to achieve two of our major objectives.

1. To get the local community taking part and having a sense of ownership.
2. Creating a centralised festival area that allowed an atmosphere to build and a meeting place to occur.

The program was diverse and of a very high calibre and the harbour and its foreshore were delightfully activated. The space was transformed into a place the community enjoyed en masse. The accessible and free nature of the festival also helps to bring people of all backgrounds together to laugh and play without alienation.

While we were very happy with the outcomes, we will continue to strive to grow the festival and use it to help foster Kiama's tourism trade. We are still busy at this point making sure locals are behind the festival, but it is our long-term objective to be a large tourism draw. From the surveys we took throughout the festival, it would appear that we already attracted a healthy day trade from northern Illawarra.

There are several areas in which we will strive to make improvements and unfortunately they are improvements that only money can buy. The two most critical areas are, a bigger marketing budget and the need for an event manager's wage. Dave and I had to give up keeping our own business afloat while we made this happen. We need to be able to pay someone to market and to coordinate certain aspects of the event for it to continue grow.

We will pursue further corporate funding and we will apply for more grant funding for the event, but we will also be asking council to help us out a little more as well. We would like to request \$15,000 from council and some in kind support in the form of extra rubbish bins (we would like to make the site 100% compostable and recyclable), so we would ask for rubbish assistance in that way. We would also like to have all fees waived for applications and hires related to council property. We are a not for profit organisation, no body is getting paid and it hurts to use our precious little budget on council fees when it could be entertaining the community, supporting infrastructure or paying artists. This would include DA application fees, hall hire fees and park fees for the workshops, as any profit from the workshops goes directly into the festival – we would only ask for this in the April school holiday round of workshops.

We are committed to creating a unique and humanitarian event for the community. An event that brings people together to laugh, relax and play. An event that educates people around all the things that Art can be and how inclusive and accessible it is. We are determined to spread joy and laughter. We are also determined to build a festival that puts Kiama on the performing arts and festival map, supporting and expanding our major trade of tourism. We will create an event that Kiama feels they own and that they are proud of, an event that throws people together in real life for great reasons, and an event that is all about laughter and shared joy.

We estimate that this year's festival attracted up to 3,500 people over the length of both days and the cabaret and workshops. Obviously it is very hard to give hard and fast figures due to the transient nature of the site and the length of the day but we are fairly confident that this is a true representation of our attendance. This was despite the festival date and location change and Wings Over The Illawarra falling on the same weekend.

The proposed dates for 2017 are 28th, 29th & 30th April, this will fall after the school holidays and the weekend before wings over the Illawarra. With the festival now on people's radar, a strong growth in local support and the hope of a marketing budget, we aim to market more comprehensively and further afield to increase our attendance figures up to 5000 - 7000 mark in 2017. These visitors will obviously spend their time in and around Kiama, some will come overnight and spend their money at other Kiama businesses.

We look forward to discussing this with you further and are happy to provide further evidence and testimonials of the events success. We are also happy to discuss our plans around content, funding, marketing etc.

Please see below a number of photos for you to see the joy of what your money and support helped to create. KISS and the community are grateful to you.

Warmest regards
Tamara and Dave
0403 817 549, 0422 914 713

PHOTOS



Raft Race in Action



Crowds gathering to watch the raft race



Circus Monoxide Youth Troupe Perform on Sunday afternoon



Delighted audiences watch International street theatre shows on the Main Stage

Item 10.2

Attachment 1



Saturday evening Lantern Parade



Eloise Green performs on the Main Stage



The Kid Stakes Film plays with live music from Jan Preston in a packed Café de Rude

Item 10.2

Attachment 1

Cabaret Show in Joyce Wheatley Centre



Audiences had a wonderful evening.

So did the Artists...



Item 10.2

Attachment 1

KISS Arts Festival 2017 Proposal

Dates confirmed 29th & 30th April 2017, Black Beach, Kiama, NSW

What and Why

The KISS Arts Festival is the love project of two Kiama residents, Dave Evans and Tamara Campbell. Both of whom spend a large part of their performance careers working the outdoor festival scene in Europe. They enjoyed the spirit of community and the pride that each town throughout Europe felt for their particular event. It was inspiring to witness people coming together to celebrate their town, their community and the arts.

These festivals had acts of the highest quality from all over the world and yet the events were almost exclusively free to the public that attended them. The festivals were put on by government and business money that sponsored them because they understood the value of giving the community a celebration - a time to come together in shared joy and laughter.

The KISS Arts Festival was founded in line with some of these principals and some others. We believe that Kiama residents and people from all around the state, nation and world, have the right to experience accessible theatre that is not elite or prohibitive. Entertainment should be multi generational to allow a community across age to play, to experience joy and laughter together. We believe that entertainment should be diverse and inclusive in its nature and in its enjoyment. We also believe that the festival should promote Kiama, it's artistic community and it's natural beauty. That we should bring our community together, but also share what we have with outsiders to build Kiama's future through arts tourism and community tourism as well as on the back of our natural resources.

We believe in a FREE, high quality event that promotes community engagement across all ages and diverse backgrounds. We believe in building the reputation of our town on both it's natural and creative merits and we believe in fostering the growth of community to

make sure everyone feels welcome, supported and part of something here in Kiama.

2016 Event – The new face of the KISS Arts Festival

Having changed the dates and location, the 2016 festival was a huge success. The new time of year meant that the weather was much easier to deal with and we were not competing with as many other attractions. We also found that the festival was attended by a lot more Kiama locals as they were not all on their summer holidays. That being said, we also enjoyed more interstate tourists attending the festival than ever before.

As well as the new time, the new focused location of Black Beach also played a part in its success. The natural flow of the site, wrapping itself around the harbour, leading the visitor through a “shanty town” of Entertainment venues, standees, workshops, stalls and interactive installations meant that the festival had a “home”.

The biggest factor however that we have attributed to the festival’s success was the level of community engagement. In particular the Lantern Parade, the raft race and the “Big NO”. All three of these events meant that the community was invested in the festival in the



build up to it and this is something that we definitely plan to do again and hopefully on a larger scale.

The water based events were a huge success, in particular the Raft Race which saw 9 entrants of varying competence ranging from hastily made rafts that only just stayed in one piece for the duration of the race, to works of art that had clearly taken weeks if not months of love and hard work to make and we fully expect to see them again next year!



Sailability Shoalhaven were in attendance on the Sunday, offering people of any ability free trips on the water in their specially adapted Hansa sail boats and "The Love Boat" spent the afternoon ferrying couples around the harbour as they were serenaded by Pepe and local artist Lucy Mills.

Back on dry land, there were a multitude of things to do, all for free. Highlights include the black and white movie "The Kid Stakes" with



live accompaniment from Jan Preston, care of Gerringong Pics 'n' Flicks, Stand-up comedian "Tommy Dean" on the main stage care of The Kiama Eyestore, The Ray White Street Theatre program over both days, ABC Illawarra's "Nick Rheinberger", local bands "Tiujana and The Cazbah" and "Doux Manouche", Wollongong based Flamenco dancers "Soul Flamenco" and visual artist Dan Nimmo with "The Loonatic Spectacular". There was a Circus Dropzone with an aerial rig for the young and old alike to try their hand at circus. It was very busy



for the whole weekend, there were interactive standees and local produce market stalls selling food and drink.



Although very hard to take an exact head-count due to the transient nature of a festival site, we would estimate that we had approximately 1500 people through the site on Saturday and slightly less at 1200 on Sunday.

Future Sustainability

Since it's inception, The KISS Arts Festival has always enjoyed the sponsorship of Kiama Council. It has also always been sponsored by Ray White Kiama. Their sponsorship has grown with the festival and they are the 2nd biggest contributor after council, giving \$5000. We were also pleased to welcome Kiama Eyestore onboard this year. They joined us at the last minute to sponsor Tommy Dean performing on Saturday night on the main stage - \$2000. We received a CASP grant of \$5000 to pay for the tent and program in La Petite Grande. Gerringong Pics 'n' Flicks gave us \$600 and The Bluescope/Win Community Partnership also gave us \$500. All of these together with a lot of "in kind" support from a lot of people, went towards financing this year's festival. We also received a painting from local artist Becky Guggisberg that was auctioned off for \$1350 at the Kabaret, that went directly into the festival budget. We believe that the festival is almost at a point where it will attract a major sponsor. We have managed to create a buzz about the festival that we hope will continue to grow and think that as it does, interest from the business community will grow as well.

Changes in 2017

We plan to stick to the same format in 2017, with a few exciting new additions. The site will stay the same, the time of year will remain at the end of April. We have already been in contact with Wings Over The Illawarra to ensure that we do not clash with them again! The Raft Race was always planned to be an ongoing event and we are hoping for many more entrants next year. We do plan to grow the lantern parade into a much bigger event in 2017. At the end of this year, we will be contacting the local schools in the area to try and incorporate lantern making into their arts curriculum. We

will also be holding lantern making classes again in the run up to the festival for other members of the community to get involved.

New projects include:

1. A community lead project to design your own Orry Kelly Statue Garden, dressing wooden mannequins in "famous" Orry Kelly designs.
2. A pop-up skate park with an instructor to teach budding skateboarders how to ride half pipes etc.
3. A "name" band to close the festival on Sunday afternoon/evening.

Rough outline of the event and activities.

The festival will run from 10am Sat 29th April to 7pm Sun 30th April.
The festival site will be around Black Beach Harbour.

La Petite Grande



An Art Deco, Spiegeltent like venue that seats 110 people. This venue will stage musicians, variety acts and local groups such as The Kiama Actors Studio.

Café de Rude



An indoor/outdoor café with an unmistakably French feel that seats 90. This venue will serve food and drinks as well as staging musicians and comedians. The staff of the café are also characters.

The Alkazar



Russian Themed, gaudy monument to bad taste new money. Seats 100, will be an arts and craft tent.

The Main Stage



An outdoor stage hosting variety acts, street theatre, musicians, community groups and comedians. The audience will sit on the hill over-looking the harbour – a natural amphitheatre.

Circus Dropzone



A fully staffed circus playground for young and old alike. Juggling, diabolo, devil stick, hula-hoops, unicycle, stilts, trapeze and silks on our 6 metre high freestanding aerial rig.

The KISS Arts Festival Raft Race

A community race open to all to build a raft, race it out into the harbour, around a marker and back to shore. Competing for donated prizes.

The Lantern Parade



Snaking around the harbour from Shoalhaven street to the jetty, a parade of community made lanterns which will be launched onto the water of the harbour. Lanterns will be connected and retrieved at the end of the night.

Market stalls



Locally sourced from Kiama shops, Kiama Farmer's market and Kiama Produce market comprising of food and drink market stalls

The Talking Lampposts



Two Victorian cast iron Lampposts which talk to the passing public, play sound effects and music and flash their lamps at people.

Ground Map



Stalls, infrastructure, food providers.

We plan to expand moderately on the food stalls this year. Local businesses along Terralong St, Collins St and Manning St will be invited to tender a proposal for an outdoor stall to sell their produce at the festival. Stallholders from the Produce and Farmer's Markets will also be asked to tender. Only stalls which originate from within a 50km radius will be considered. The Kiama and Gerringong Men's Shed will also be asked to participate.

How we will promote Kiama Accommodation and Attractions (Kiama Tourism) and Kiama Council in conjunction with the event

The festival site has been chosen as the most scenic and atmospheric location in Kiama to showcase the region whilst still fulfilling the logistical site requirements of the festival. We aim to utilise the harbour as well as the beach and park as much as we did last year, if not more.

We are in the process of installing a Trip Advisor widget button to the KISS Arts Festival website so that visitors to the site can book accommodation through the



button. Our main sponsor after Kiama Council is Ray White Kiama. It is hoped that their advertising through our festival also boosts visitor overnight stays.

Advertising for the festival takes on many faces. After local postering, flyering and banners, we enjoy very comprehensive coverage in the local press, partly due to the colourful action packed photos that we can offer. This has extended to national coverage in the past in The Sydney Morning Herald where we were pick of the out of town things to do.

We have also nurtured a strong relationship with ABC Illawarra over the years and are generally offered 1 or 2 interviews with either Nick Rheinberger or Melinda James.

The Council's logo alongside the logos of all our sponsors are displayed prominently on all our advertising material.

A major factor in The KISS Arts Festival's programming has always been the international acts that we have been able to attract to Kiama. Every participating performer is given a promotional pack which asks them to advertise the festival through various means, one of which is social media. What this has meant is that The KISS Arts Festival, the Kiama Municipality and our sponsors have enjoyed promotion in countries around the globe to millions of people. So much so that we get participation requests on a daily basis from international acts who have heard of us through these networks. They all know about Kiama and its surrounds because of this advertising.

Marketing of the event

Social media will play a large part in our marketing plan for 2017. We will be taking out Facebook adverts and creating videos of last year's performances which will be published progressively throughout the



campaign. As detailed above, The KISS Arts Festival now has a global reputation amongst the international festival community and all their friends solely due to social media. This form of advertising is surprisingly effective and wherever we go, without exception, we meet people who have heard of the festival and Kiama. It has amazed us how successful this has been!

We will be applying for the Destination NSW's Flagship Funding which is specifically for marketing costs. Last year we got through to the second round but were passed up as we had just moved the dates of the festival and the committee wanted to wait and see how the festival went in its new time slot. We feel confident that the festival was an all round success and will be considered favourably if we apply again. The funding is specifically for marketing. If our funding application is successful, the first thing that we will do is employ a marketing/PR consultant.

We will be marketing the festival through local and national press. In the past we have always managed good local coverage due our performers being photogenic. We are confident that as the event grows we will also start to attract more national coverage. We will be approaching all national and international Airline Carriers for listings and articles about

the festival in their inflight magazines.

Each performer is given a promotional pack with all the details of the festival in plus sponsors logos and information. They are encouraged to advertise the festival through their own social media channels. Each performer is also expected to be available to the press for interviews and photo shoots in the build up to and throughout the festival.

2017 will see more poster, flyer and banner advertising than ever before. Whereas in the past we have only advertised like this in Kiama, Jamberoo, Minnamurra, Gerroa and Gerringong, we will be spreading ourselves out to include Greater Wollongong and as far south as Nowra.

We will be organizing interviews on ABC radio Illawarra and using those contacts to approach ABC Sydney.

We are in the process of exploring Kiama's history so that we can include some of it in next year's festival program. Currently we are looking at creating an "Orry Kelly Mannequin Garden" for the public to dress in his famous film character's costumes. We are also exploring other events that "could only happen here," such as a historical ghost tour of the town.

We will set up an online merchandise shop to buy KISS Arts Festival products such as T-shirts, Base Ball Caps, Mugs, Stubby Holders and Bumper stickers.





We are planning a "Launch" Party at The Old Fire Station in the days before the festival. All participants, sponsors, local councilors and dignitaries and the press will be invited. Each act will give a brief performance and the organisers will briefly address everybody.



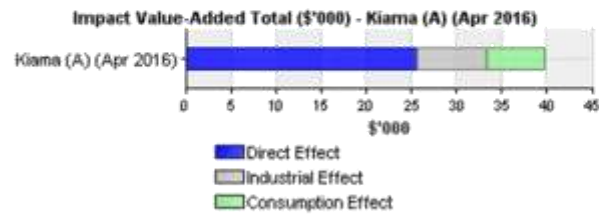
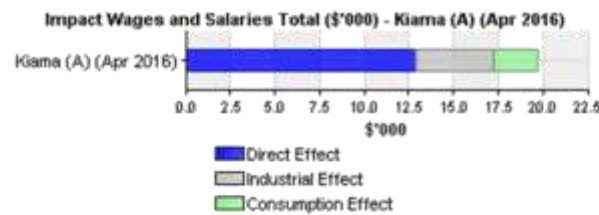
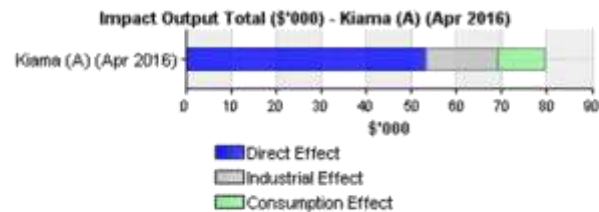
Tourism Impact Summary Report for Kiama (A) (Tourism Activity: 2 days)

Tourism Impact Scenario

Name Kiss Arts Festival
 Duration 2 days

Direct Impact	Domestic Day	Domestic Overnight	International	Total
Number of Visitors	600	75	0	675
Number of Nights	n/a	1.00	0.00	
Estimated Expenditure per Visitor (\$)	\$70	\$147	\$0	
Total Estimated Expenditure (\$)	\$42,000	\$11,025	\$0	\$53,025

Tourism Impacts



Under this scenario Gross Region Product is estimated to increase by \$39,660 thousand (0.01 %) to \$732,158,642 thousand. Contributing to this is a direct increase in output of \$53,025 thousand, 0 additional jobs, \$12,821 thousand more in wages and salaries and a boost in value-added of \$25,510 thousand.

From this direct expansion in the economy, flow-on industrial effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$15,905 thousand, 0 more jobs, \$4,372 thousand more paid in wages and salaries, and a gain of \$7,739 thousand in terms of value-added.

These industrial effects represent the following Type 1 economic multipliers:

Impact	Type 1 Multipliers
Output	1.300
Employment	0.000
Wages and Salaries	1.341
Value-added	1.303

The increase in direct and indirect output and the corresponding creation of jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$10,481 thousand, employment by 0 jobs, wages and salaries by \$2,482 thousand, and value-added by \$6,411 thousand.

Under this scenario, total output is expected to rise by \$79,411 thousand. Corresponding to this are anticipated increases in employment of 0 jobs, \$19,675 thousand wages and salaries, and \$39,660 thousand in terms of value-added.

The total changes to economic activity represent the following Type 2 economic multipliers:

Impact	Type 2 Multipliers
Output	1.498
Employment	0.000
Wages and Salaries	1.535
Value-added	1.555

Tourism Impact Summary (Tourism Activity: 2 days)

Impact	Direct Effect	Industrial Effect	Consumption Effect	Total Effect	Type 1 Multiplier	Type 2 Multiplier
Output (\$'000)	\$53,025	\$15,905	\$10,481	\$79,411	1.300	1.498
Long Term Employment (Jobs)	0	0	0	0	0.000	0.000
Wages and Salaries (\$'000)	\$12,821	\$4,372	\$2,482	\$19,675	1.341	1.535
Value-added (\$'000)	\$25,510	\$7,739	\$6,411	\$39,660	1.303	1.555

10.3 Sponsorship Proposal - CamsDay Fundraiser

CSP Objective: 1 A Healthy, Safe and Inclusive Community

CSP Strategy: 1.1 Encourage and support residents from socially and culturally diverse backgrounds to participate in all aspects of community life

Delivery Program: 1.1.2 Monitor and improve accessibility within the Municipality

Summary

This report informs Council of a sponsorship proposal from Michael and Allana Burke to hold CamsDay – a family fun day with car and bike displays at the Kiama Showground and Pavilion on 25 March 2017.

Finance

Financial support through in-kind support by waiving the hire fees for the Pavilion Kiama, reserve hire for the Showground, the provision of waste and recycling bins, restroom cleaning and grounds maintenance.

Policy

Not Applicable

Attachments

1 Sponsorship Proposal - CamsDay 25 March 2017 - Allana Burke

Enclosures

Nil

RECOMMENDATION

That Council:

1. Provide sponsorship by in-kind donation of hire costs for the Pavilion and reserve hire fees for the Showground.
2. Provide in-kind donation of additional garbage and recycling bins, restroom cleaning and ground maintenance.

BACKGROUND

CamsDay was started in memory of the Burkes' son Cameron who passed away prematurely at the age of 2 years 7 months with the aim being that Cameron will never be forgotten while raising much needed funds for "Newborn and Pediatric Emergency Transport Services" (NETS NSW).

The Burkes have recently relocated from Springwood NSW where they held the first four CamsDay events raising in excess of \$100,000 for a number of different charities.

Most importantly for the Burkes, is the importance of raising awareness for child loss and helping to engage the local community to talk, listen and support on another and to be aware that in losing a child you are not alone.

Report of the General Manager

10.3 Sponsorship Proposal - CamsDay Fundraiser (cont)

The event has grown from 3,000 visitors through the gates in 2012 to 6,000 in 2015 with over 600 accommodation bookings.

Although the Burkes realise that they will be rebuilding their visitor base, they are confident that they have a strong following and have already seen more than 28 accommodation bookings confirmed in Kiama for the 2017 event.

The event organisers have already made contact with numerous community organisations such as the Lions Club of Kiama, Kiama and District Rugby League Association, Kiama Rugby Club and three local mobile food vans.

17/10/16

Michael and Allana Burke

38 Kingsford Smith Crs

Sanctuary Point NSW 2540

0409084419

0419817502

Mr Michael Forsyth
General Manager
Kiama Municipal Council
PO Box 75
Kiama NSW 2533

Dear Michael and fellow Councillors,

Camsday is entering its 5th year as a family fun day and car and bike display and we'd like to tell you a little bit about ourselves and what we do.

Camsday was started in memory of our son Cameron who passed away at the tender age of 2 years and 7 months old with the aim being 'Cameron will not be forgotten' while raising much needed funds for NETS NSW (Newborn and Paediatric Emergency Transport Services).

The funds raised on the day (over \$100,000 in five years for a number of different charities, establishments and causes) go back into the region in forms of upgrading facilities for the NSW Ambulance Services and to local businesses and stallholders.

Our social media reach is large with use of the event flyers advertising the show, the area and local businesses and council support reaching in excess of 200,000 people, businesses and clubs and our story has been featured in a number of different publications including Street Machine (National car enthusiast magazine with over 100,000 subscribers), The Daily Telegraph, The Blue Mountains Gazette, Sydney Weekender program and website, Just Cars magazine and many more.

We have previously held Camsday in Springwood NSW and have gained support from not only the locals but also the majority of car and bike clubs from all over Australia. The day has grown from 190 car and bike entrants and 3,000 general public through the gates in the first year 2012, to 400 plus car and bike entries and over 6,000 general public through the gates in its 4th year 2015, this will be the 5th show, our recent relocation as a family to the South Coast saw us put the show on hold for 2016.

After relocating down the south coast earlier this year we decided Kiama was the best spot for Camsday with its picturesque backdrop, supportive community of similar events and compatible facilities. We also feel Kiama will benefit from being the host town of the event as many families and car and bike enthusiasts have relayed to us that they have put Camsday 2017 on their calendar,

many have already booked their accommodation. We feel it's a great fit and Camsday will be sure to boost the tourism and local economy for the weekend.

Some of the benefits include:

Exposure of Kiama and its surroundings- From a tourism point of view we will ensure to promote Kiama for what it is, a beautiful place to visit, stay and also live. We are proud to say that Kiama is a beautiful area local to us and have already been promoting the location via our social media and many other outlets.

Accommodation bookings in the local area- We are aware of 28 bookings fully paid for after releasing the date via social media (In the Springwood area where it was previously held the local area there reported up to 600 bookings for the weekend directly related to Camsday- A lot of accommodation outlets worked with us to offer special rates and services if they booked and mentioned the day.)

Use of local (Kiama) food and drink vendors to supply the general public on the day- We believe that it is our duty to support local businesses and in turn they support us by making people aware of what a great day Camsday is, something the local community is proud to call their own. Some of the local businesses and organizations we have approached to be involved with the day are The Lions Club of Kiama, Kiama and District Rugby League Association, Kiama Rugby Club and three local mobile food and drink vendors (Mobile Coffee Van and Mobile Wood fire Pizza for example).

Cash injection via the 300+ cars and bikes on display- These vehicles are rare and a lot of them modified for legal street use meaning the majority will use the local fuel stations and cafes etc. and a lot of them will seek accommodation mainly private homes and motels in the direct local area.

Out of town stays and day visitors injection- Camsday has supporters from all over Australia, we have a 'Furthest Travelled' award, some driving to the show and others flying in or travelling by train. On top of it being a great day for locals to enjoy a huge number of outside visitors come for the day or the whole weekend, something we are extremely proud of.

Working with authorities- We ask the local police to pick an 'Officers choice' award. This not only shows the side of the police many do not see on a day to day basis but it allows them to become actively involved in such a great community event.

And most importantly raising awareness for child loss and helping to engage the local members of the community to talk and to listen and support each and every person going through a hard time, to know that as a community we are not alone.

The purpose of this letter is to seek council approval and monetary support for the event to be held on Saturday 25th March at Kiama Showgrounds. To help with the successful running of Camsday 2017 and to raise as much needed funds as we can for NETS in memory of Cameron we would like to ask for the following assistance for Kiama Municipal Council

- 1) Use of the pavilion and coverage of cost associated for Saturday 25th March
- 2) Waste and recycling management
- 3) Restroom cleaning
- 4) Ground maintenance

Please take the time to have a look at our Facebook page 'Camsday' to find out a little bit more about the event, here is the link <https://www.facebook.com/Camsday/?fref=ts>.

We are more than happy to address the Council in person in regards to the event, the assistance we are requesting and the passion and drive we have to establish Camsday in Kiama for many years to come.

We look forward to hearing from you in regards to the above requests.

Thank you for your consideration.

Kind Regards

Michael and Allana Burke

10.4 WSL World Juniors Surfing Competition

CSP Objective: 3 A Diverse, Thriving Economy

CSP Strategy: 3.6 Encourage and Support Tourism in the Kiama Municipality

Delivery Program: 3.6.2 Develop and promote conference and event opportunities within the local area

Summary

The WSL (World Surfing League) World Junior Championships will be located in Kiama for 2017 and 2018 for approximately two weeks in January. This report is to inform Council of the upcoming event and request in-kind support to assist in hosting this high profile event in Kiama and will be identified as a sponsor.

Finance

In-kind support in the way of reserve hire fees, Pavilion fees, Council support in the provision of event management assistance for the activation areas (Bombo and Hindmarsh Park).

Policy

Not Applicable

Attachments

- 1 World Pro Junior Championships - 4-13 January 2017 - Surfing NSW - Event Management Plan

Enclosures

Nil

RECOMMENDATION

That Council:

1. Provide in-kind support by waiving all reserve hire fees for Bombo Beach, Warri Beach, Surf Beach and Hindmarsh Park along with any other reserves that may be applicable as details are finalised.
2. Provide in-kind support by waiving hire fees for The Pavilion Kiama for the Opening Ceremony on 3 January 2016
3. Provide in-kind support by providing waste and recycling bins for all locations
4. Waive grounds maintenance fees
5. Provision of event management assistance to help with the organising of food stalls at Bombo or alternative site if required and volunteer support program.
6. Provision of power access from amenities block at North Bombo Car Park

Report of the General Manager

10.4 WSL World Juniors Surfing Competition (cont)

BACKGROUND

The world's best junior surfers will be heading to Kiama for the World Surf League's World Junior Championships for 2017 and 2018. This event will see the world's best surfers 18 years and under compete for the prestigious World Junior Title. Prize money is significant with the men's money pool being USD\$100,000 and the women's USD\$50,000.

Each of seven WSL regions (Africa, Australasia, Europe, Hawaii, Japan, North America, South America) will decide their representatives via their regional Junior Qualifying Series (JQS), with the world's best converging on Kiama in January from the 3rd to 13th.

The surfing championships will run from 4-13 January – providing a ten day window for the competition to be held. It is expected that surfing will take place on 6 - 7 of the 10 days. On the other 3 – 4 days while not surfing, competitors and their families will have the opportunity to tour around the region. Tourism operators have the opportunity to organise tours across the region to showcase Kiama, these tours would be ticketed and can be promoted through the WSL competitor networks.

This event is being promoted at all championships around the world leading up to Kiama. This includes events in Tahiti, USA (California & Hawaii), France and Portugal with live television coverage, print and social media.

The event will be broadcast live online via website www.worldsurfleague.com as well as via select linear broadcasters including Fox Sports Australia and ESPN Brasil, along with a very active social media campaign. There will be an opportunity for the Minister and Mayor to have an in broadcast interview behind the event step.

With the main event site being Bombo Beach, licensing for this event is currently being finalised with Sydney Water and Surfing NSW (event managers) directly. Alternative sites have been identified should the event need to move from day to day due to the surf. Locations identified include Jones Beach and Warri Beach.

The official opening ceremony will take place at the Pavilion Kiama on 3 January 2017 where major stakeholders, international competitors and the Premier of NSW are expected to attend. This event will provide the Mayor an opportunity to welcome everyone to Kiama, and Councillors the opportunity to meet and greet stakeholders and international and domestic surfers.

Kiama has the opportunity to develop day tours throughout the region for competitors and their families

This event has the potential to put Kiama on the world map from both a surfing point of view as well as well as for tourism in general.



2017 World Juniors Event Management Plan



Item 10.4

Attachment 1



TABLE OF CONTENTS

1. Overview
2. Operations
3. Marketing and Communications
4. Budget
5. Broadcast



1 Overview

1.1 Event Details

EVENT NAME: Men's and Women's World Juniors Championship

EVENT DATE: 4th January - 13th January, 2017 (Opening Ceremony on 3rd January)

EVENT VENUE: Bombo, Kiama, NSW, Australia (mobile beach option though – Werri and Jones beaches)

2015 Event Winners: Lucas Silveira (BRA) and Isabella Nichols (AUS)

1.2 Sanctioning information

The World Juniors is owned by the World Surf League (WSL). The World Surf League is the world's governing body for professional surfing events. The World Juniors see the world's best surfers 18 years and under compete for the prestigious World Junior Title. Surfing NSW is the non for profit surfing body who is contracted in via WSL to manage the event logistics and coordinate the event in partnership with WSL.

1.3 Competitor Information and Format

The format is similar to the Championship Tour with 36 Men and 18 Women competing.

Each of the seven WSL regions Africa, Australasia, Europe, Hawaii, Japan, North America, South America will decide their representatives via their regional Junior Qualifying Series (JQS), with the world's best converging on Kiama, NSW in January to decide the 2016 World Junior Champion.

1.4 Key Contacts

World Surf League

Renee Purcell - Director of Partner Relations - Day to Day Contact rpurcell@worldsurfleague.com +1 310 384 9090

Bridget Rusk - Director of Partnerships brusk@worldsurfleague.com

Jennie Kim - Events Manager jkim@worldsurfleague.com

Graham Stapelberg - EVP of Events gstapelberg@worldsurfleague.com

Will Hayden Smith - Australasia Tour Mgr & Head of Communication whaydensmith@worldsurfleague.com +61 411820 620

Surfing NSW

Luke Madden - CEO luke@surfingnsw.com.au 0419773656

Hayley Wallace - Event Manager hayley@surfingnsw.com.au 0413 549 029



1.5 Event Sponsors & Partners

To be confirmed

Destination NSW, WSL, Kiama Municipal Council, Sydney Water and Surfing NSW are key stakeholders for this event

1.6 Event Economic Impact KPI:

Intrastate, Interstate, and Overseas Visitors

- a) That for each Event, the Event Organiser will attract a minimum of 54 unique intrastate, international and interstate competitors to compete in the Event.
- b) That each Event will achieve a minimum of 9,000 visitor nights in New South Wales. Visitor night means staying overnight in the South Coast Tourism Region as defined by the Australian Bureau of Statistics' Australian Statistical Geography Standard, 1270.0.55.001 as per inset 2 – New South Wales.

2. Operations

2.1 Sport specific delivery

Prize Money

Men's: USD\$100,000 prize money pool

Women's: USD\$50,000 prize money pool

Athlete Attraction;

Prize Money, World Juniors Title, Exclusive Athlete Area, Athlete Concierge Service.

Officials;

International Panel of Judges

Communications Team (Media Officer and Photographer)

Scoring Operator, Judges Replay Operator and IT Master

Medical Team

Events Team

Security Personnel

Site Crew

Beach Marshall

Priority Operator

Broadcast Crew

WSL Commissioners

Office

WSL team

Surfing NSW team

Lifeguard Team



2.2 Site Plans

Specific site plan – still to be confirmed to exact detail over October 2016.

Main event site is North Bombo Beach as per the below site aerial map. WSL & Surfing NSW are looking to confirm exact event site layout throughout October.

Additional event items once confirmed will be added to the event site map. There will be structures placed as stated below on the site map (grassed area) south west of toilet block) including an event compound. This will include potentially catering area for officials, athletes and VIPs, storage container, generators, broadcast truck, site shed, portaloos and bin storage, which will be barricaded by branded temporary fencing.

Onsite there will also be speaker towers and camera towers located around the event site. There is also to have the potential to have food vendors onsite as well for competitors and spectators for purchase.



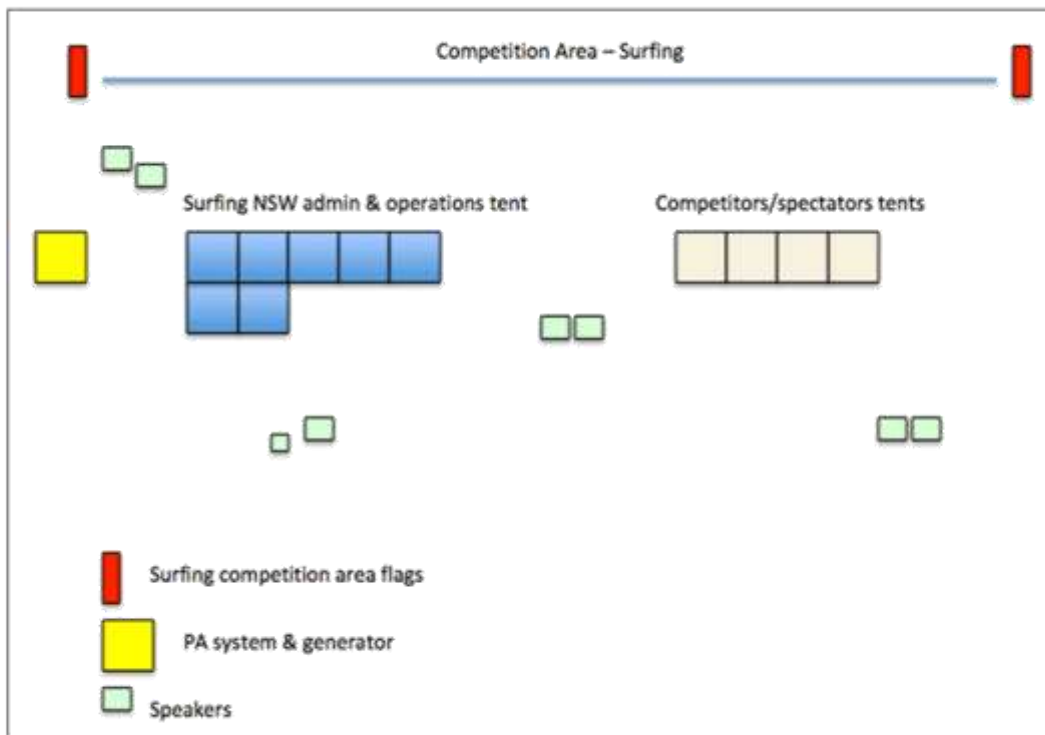


Back up event mobile locations

These options will be used only in the case where waves are not compatible for the surfers. Each event site will have approximately 15 3m x 3m pop up tents and a mobile PA system used to run the event on the sand.

Surfing NSW vehicles will be used on the beach to load in and load off all of this equipment similar to the Surfing NSW regular events.

Please see basic event mobile layout if the event does have to go to Warri beach or Jones beach.





Jones Beach





Werri Beach (North, South and overall)





2.3 Hospitality Plan

The 2017 hospitality plan is currently being confirmed as per agreements with event partners.

2.4 Signage Plan

To be confirmed as per the above after site is continued to be surveyed and designed completed by end of October 2016.

2.5 Production of collateral

Destination NSW & Kiama as a region will be provided with extensive brand exposure through key event based collateral, including:

- Event poster
- Competitor Rash Shirts
- Media backdrop
- Podium backdrop
- WSL Press releases
- World Juniors page on Worldsurfleague.com
- On-site signage
- Digital display banners
- Event "trailer" video

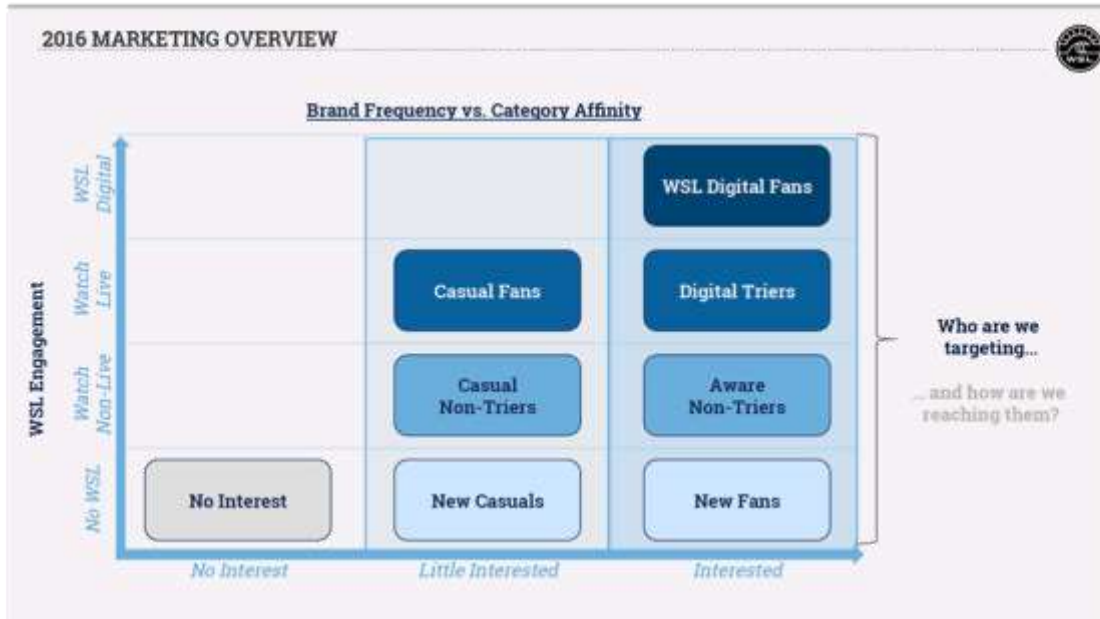
2.6 Awards

The awards presentation will take place as the final heat of the competition.

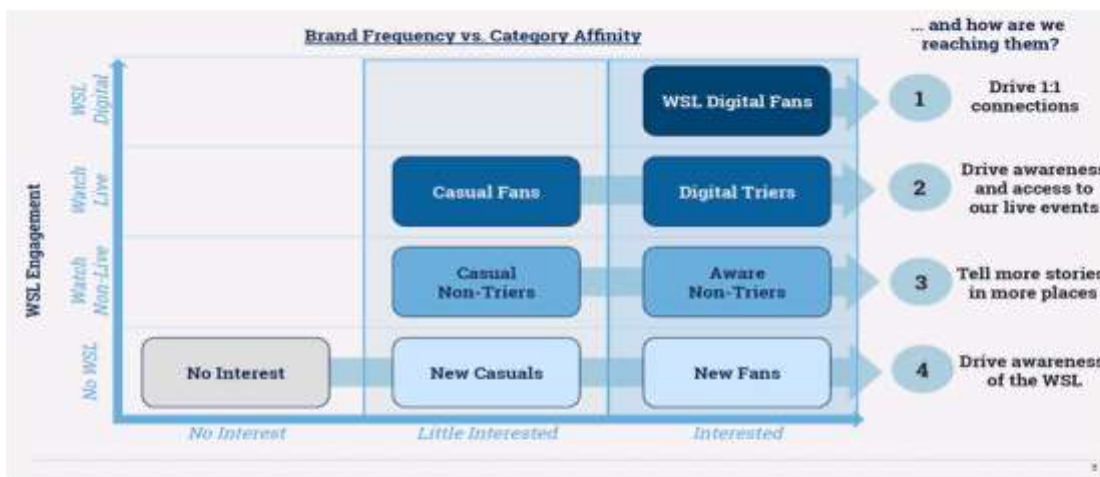
As per WSL protocol the winners Trophy is presented by the Commissioner's Office. The Minister will have the opportunity to present the runners up trophy and make an announcement at the awards presentation.



3. Marketing and Communications



3.1 WSL 2016/17 Overarching Brand Strategy





3.2 Men’s and Women’s World Juniors Championship Key Messaging

- **The Location:** The World Surf League heads to a new location for a Championship event, Kiama, NSW is host to some idyllic beaches and world-class waves and is the perfect place to crown the 2016 World Junior Champions.
- **Athleticism and Adventure:** Representatives from each of WSL’s seven regions (Australasia, Africa, Europe, Hawaii, Japan, North America and South America) have battled through to the top of their respective Junior Qualifying Series (JQS) for a coveted spot in the World Junior Championships. Four men and two women from each region will earn the chance to compete in the event which features the same format at the elite Samsung Galaxy Championship Tour at the wave-rich New South Wales coastal town of Kiama.
- **Competitive Drama:** This event is it - there’s no Tour - there’s no throw away results - there’s no playing-it-safe. Out of the 36 men and 18 women there will only be two World Champions. Two young surfers that get to add their names to the iconic World Junior Champions list that includes; Adriano De Souza, Sally Fitzgibbons, Andy Irons, Joel Parkinson, Laura Enever and many more.

3.3 Event Promotion Schedule

The World Juniors will have a wide reaching global campaign covering PR, content, digital media, and social media.

World Juniors 2016												
Channel	31-Oct	7-Nov	14-Nov	21-Nov	28-Nov	5-Dec	12-Dec	19-Dec	26-Dec	2-Jan	9-Jan	16-Jan
Comms Phase	Pre-Event Build Anticipation, Create Tour/Event Awareness									Event Engage Audience to watch		
Digital												
WSL Website	World Juniors Event Hub Branding, Event and Kiama related content											
WSL Digital Pre-rolls			Event Trailer									
WSL - Social Posts Facebook (organic/paid)						World Juniors: Videos, Images, WSL Website Content Links			World Juniors- Tune-In			
WSL - Social Posts Instagram (organic/paid)						World Juniors: Videos, Images			World Juniors- Tune-In			
WSL - Social Posts Twitter (organic)						World Juniors: Videos, Images			World Juniors- Tune-In			
WSL - Email										World Juniors - Tune-in		
Paid Search/Digital Display			World Juniors									
Content Ads			World Juniors related headlines and editorial content									
Regional Kiama and Australia Wide												
Radio - Promotion and Commercials		TBC			TBC			TBC			TBC	

WSL will introduce a new segment within the Samsung Galaxy Championship Tour live broadcast throughout the 2016 season to build anticipation for the Men’s and Women’s World Juniors Championship event in NSW.

The segment will highlight WSL Junior competitions as they occur throughout the year, featuring competitors and recent results through the lens of juniors, promote features of Samsung Galaxy Championship Tour surfers when they were on the junior tour themselves, broadcast highlights from recent junior events and profile a top local junior. All segments will be created to promote the Men’s and Women’s World Juniors Championship event in NSW and will include postcard footage of NSW.

World Surf League | www.worldsurfleague.com | 147 Bay Street Santa Monica , CA 90405



Event Segment distribution within the below event live broadcasts:

MEN'S CHAMPIONSHIP TOUR EVENTS

Start Date	End Date	Location	Event Name
Aug-12	Aug-23	Teahupoo,Taiarapu-Tahiti	Billabong Pro Teahupoo
Sep-7	Sep-18	Trestles,California-USA	Hurley Pro at Trestles
Oct-4	Oct-15	Landes, South West France	Quiksilver Pro France
Oct-18	Oct-29	Peniche/Cascais-Portugal	Moche Rip Curl Pro Portugal
Dec-8	Dec-20	Banzai Pipeline,Oahu-Hawaii	Billabong Pipe Masters

WOMEN'S CHAMPIONSHIP TOUR EVENTS

Start Date	End Date	Location	Event Name
Jul-25	Jul-31	Huntington Beach, California-USA	Vans US Open of Surfing
Sep-7	Sep-18	Trestles,California-USA	Swatch Trestles Women's Pro
Sep-20	Sep-30	Cascais-Portugal	Cascais Women's Pro
Oct-4	Oct-15	Landes, South West France	Roxy Pro France
Nov-22	Dec-6	Honolua Bay,Maui-Hawaii	Maui Women's Pro

3.4 Event Key Creative Timeline

- 9/12 — Key Art Development
- 9/20 — Key Art Marketing Approval
- 9/23 — Key Art Destination NSW Approval
- 9/27 — Style Guide Development
- 10/4 — Style Guide Marketing Approval
- 10/7 — Style Guide Destination NSW Approval
- 10/13 — Style Guide Final Approval Due
- 10/17 — Deliver Rash Shirt Creative
- 10/17 — Finalize + Deliver Style Guide
- 10/28 — Deliver Onsite (Production Files)

World Surf League | www.worldsurfleague.com | 147 Bay Street Santa Monica , CA 90405



3.5 Event Communication Schedule

Date	Activity	Details
1/10/2016	Pre-event press release A	Content - Current Qualifiers
1/11/2016	Pre-event press release B	Content - The event location - Bombo Beach, Kiama
1/12/2016	Pre-event press release C	Content - Final Competitors List Announcement
3/1/2017	Press session	Images, VNR and release issued after the event
4/1/2017	First day of event window	
13/1/2017	Final day of event window	

3.6 Media releases during the event:

- Daily alert each morning of the waiting period with information about the call, conditions, forecast, start time, upcoming heats and a quote from the Commissioner.
- Press release at the end of each day of competition including a summary of the day’s events, athlete quotes, full results, upcoming match-ups and latest results.
- Regionally targeted image releases distributed throughout each day of competition.
- Full selection of images available via Getty Images.
- Regionally targeted VNRs distributed on each day of competition.
- Additional images and footage available on request via WSL.

3.7 Media accreditation:

Media should register for accreditation via the Press Room on WorldSurfLeague.com

3.8 Specific event advertising and promotion

WSL will leverage its global, digital network to promote the event through social and web based channels. WSL will execute a global media campaign across social media and web-based channels to deliver the greatest possible awareness and tune-in to the event. These channels include (but not limited to) the following:

- Facebook
- Instagram
- YouTube
- Google (Display, Search, Gmail)
- TV ads with WSL partners (e.g. Fox 5 AUS, ESPN Brazil, ABC US, MCS France, etc.)



3.9 Event Media Plan

Value: \$215,300
Geotargeting: Global

Creative Delivery: 10/15/2016

WSL Creative Specifications Sheet:

<https://www.dropbox.com/s/smy1mh93b35u4lh/2016%20WSL%20Advertising%20Specifications.pdf?dl=0>

Please note all creative specifications in the above document may not apply to Event Sponsors. See below for deliverables.

Lead-Up Campaign: 11/1/2016 - 1/3/2017 (Will run during all VTC and Maui CT events)

:15 Live Midroll: 1,500,000 Impressions

:15 or :30 Live Preroll: 300,000 Impressions

:15 or :30 VOD Preroll: 150,000 Impressions

300x250 Banner: 250,000 Impressions

300x600 Banner: 200,000 Impressions

320x50 Mobile Banner: 1,100,000 Impressions

728x90 Banner: 1,100,000 Impressions

Event Campaign: 1/4-1/13/17

:15 Live Midroll: 1,000,000 Impressions

:15 or :30 Live Preroll: 200,000 Impressions

:15 or :30 VOD Preroll: 100,000 Impressions

300x250 Banner: 200,000 Impressions

300x600 Banner: 150,000 Impressions

320x50 Mobile Banner: 850,000 Impressions

728x90 Banner: 1,000,000 Impressions

In-Broadcast Clock/Scorebug Logo Integration - Semifinals & Finals: 18 Minutes

3.10 Post Event Promotion

As referenced in 5.2 WSL edits a 30 – 60 minute highlight program that airs on WSL broadcast partner channels.

WSL will also create 2 x 30" bespoke content pieces based on creative briefs provided Destination NSW to be promoted in the WSL digital platforms.

4. Budget

World Surf League & Surfing NSW certifies that we have sufficient budget to produce the World Junior Championships.



5. Broadcast

5.1 Live

The event will be broadcast live online via our website www.worldsurfleague.com as well as via select linear broadcasters including Fox Sports Australia and ESPN Brasil.

There will be an opportunity for the Minister & local Mayor to have an in broadcast interview behind the event step and repeat.

5.2 Post Event

The WSL edits a 30 – 60 minute highlight program that airs on WSL broadcast partner channels, U.S. (on ABC Sports), Australia (FOX Sports and Channel 9), Brazil (Chanel Off), France (MCS Extreme).
Additional broadcasters TBC.

10.5 Extraordinary Meeting

CSP Objective: 4 Responsible Civic Leadership that is Transparent, Innovative and Accessible

CSP Strategy: 4.1 Ensure we remain a strong, independent and sustainable local government authority to plan, deliver and advocate for the needs of our community

Delivery Program: 4.1.1 Undertake a program of engagement with State, regional and local authorities and organisations, and community members to ensure Council remains an independent and viable entity

Summary

This report seeks Council's endorsement to conduct an Extraordinary Meeting of Council on 22 November 2016 for the purpose of review and endorsement of Council's response to the Fit for the Future Reassessment including the Long Term Financial Plan.

Finance

Not applicable.

Policy

Not applicable

Attachments

Nil

Enclosures

Nil

RECOMMENDATION

That Council endorse the holding of an Extraordinary Meeting of Council on 22 November 2016 for the purpose of review and endorsement of Council's response to the Fit for the Future Reassessment including the Long Term Financial Plan.

BACKGROUND

At the 27 September 2016 meeting Council resolved to endorse the actions of the General Manager in accepting the nomination for financial reassessment as part of the Fit for the Future Reform.

Extensive review of the Long Term Financial Plan has taken place and the reassessment submission is now complete.

Part of the process requires that once complete, the documents must be presented to Council for review and endorsement prior to final submission. It is proposed that in addition to the Extraordinary Meeting that a Councillor workshop on the draft submission be held at 5pm on Monday 21 November 2016.

11 REPORT OF THE DIRECTOR FINANCE, CORPORATE AND COMMERCIAL SERVICES

11.1 Financial Report for the period ending 30 September 2016

CSP Objective: 4 Responsible Civic Leadership that is Transparent, Innovative and Accessible

CSP Strategy: 4.2 Ensure finances are managed responsibly to meet the goals of the Community Strategic Plan and to protect financial investments and assets

Delivery Program: 4.2.1 Ensure all Statutory accounting and reporting is carried out to meet legislation

Summary

That the revised budget for the period ending 30 September 2016 be received and adopted

Finance

Variation to Council's 2016/2017 Budget

Policy

This report is a requirement under the Local Government Act 1993

Attachments

1 Quarterly Budget Review 30/9/16

Enclosures

Nil

RECOMMENDATION

That the revised budget for the period ending 30 September 2016 be received and adopted.

BACKGROUND

In accordance with Clause 203 of the Local Government (General) Regulation 2005 the revised budget for the period is presented for Council's consideration. A detailed budget review statement will be tabled at the meeting. The statement provides for any variations, which have previously been approved by Council, and adjustments to income and expenditure items based on present trends to date.

Original Estimates 2016/2017	\$
Total Expenditure (excluding depreciation)	85,879,674
Total Revenue	<u>85,887,068</u>
Projected Original Budget result as at 30/6/2017	7,394
Add: Net variations previously approved by Council	0
Add: Net variations proposed for this quarter ended 30/09/16	0
Projected result on 2016/2017 Original Budget Estimates as at 30/09/16	7,394
Projected <u>Surplus</u> as at 30/09/16 for 2016/17 Operations	7,394
Add: Depreciation (non cash)	6,807,978
Projected Surplus Including Depreciation as at 30/09/16	6,815,372

Budget Review Report

The first quarter review has a nil overall effect based on the original budget figures. Material variations to the budget are included in the following statements.

Summary of changes in the following reports:-	(\$,000)
<i>Income & Expenses Statement - net increase in revenue</i>	7,481
<i>Capital Budget Statement - net decrease in expenditure</i>	<u>16,029</u>
Resulting in:-	
Cash & Investments Statement - increase in Restricted Cash	<u>8,548</u>

Attached are Revised Income Statement, Capital Budget Statement, Cash and Investments, Key Performance Indicators and Contracts & Other Expenses showing the material variances for the September Quarter.

The Budget Review Report will be tabled at the meeting.

Kiama Municipal Council

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

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Kiama Municipal Council

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

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Kiama Municipal Council

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Kiama Municipal Council for the quarter ended 30/09/16 indicates that Council's projected financial position at 30/6/17 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:

 _____

date: 4/11/16

Tracy Sligar
Responsible Accounting Officer

Item 11.1

Attachment 1

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Kiama Municipal Council
Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2016
Income & Expenses - General Fund

(\$000's)	Original Budget 2016/17	Approved Changes			Revised Budget 2016/17	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
		Revotes by QBRS	Other than QBRS	Mar QBRS				
Income								
Rates and Annual Charges	19,808			19,808		19,808	19,778	19,778
User Charges and Fees	16,124			16,124	417	16,541	5,150	5,150
Interest and Investment Revenues	1,207			1,207	700	1,907	798	798
Other Revenues	1,886			1,886	10	1,896	316	316
Grants & Contributions - Operating	12,243			12,243	128	12,371	4,324	4,324
Grants & Contributions - Capital	1,552			1,552	1,855	3,407	1,355	1,355
Net gain from disposal of assets	499			499	4,660	5,159	534	534
Share of interests in Joint Ventures								
Total Income from Continuing Operations	53,319			53,319	7,770	61,089	32,255	32,255
Expenses								
Employee Costs	23,552	19		23,571	128	23,699	8,118	8,118
Borrowing Costs					236	236	67	67
Materials & Contracts	17,133	634		17,767	35	17,802	5,266	5,266
Depreciation	6,884			6,884	(76)	6,808	-	-
Other Expenses	3,645			3,645	(34)	3,611	1,132	1,132
Interest & Investment Losses								
Net Loss from disposal of assets								
Share of interests in Joint Ventures								
Total Expenses from Continuing Operations	51,214	653		51,867	289	52,156	14,583	14,583
Net Operating Result from Continuing Operations	2,105	(653)		1,452	7,481	8,933	17,672	17,672
Net Operating Result from All Operations	2,105	(653)		1,452	7,481	8,933	17,672	17,672

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/9/2016 and should be read in conjunction with the total QBRS report.

Kiama Municipal Council

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Details	(\$,000)
Revenues	
Effluent - Management Truck & Plant Hire	150
Garbage Tipping	8
Holiday Parks	159
Leisure Centre	112
Interest on Investments	700
Grants for Roads	128
Blue Haven Aged Care Centre of Excellence	1,820
CCTV	30
Net gain on sale of Akuna St / Shoalhaven St	4,660
Expenses	
Employee leave entitlements	128
Interest payable on loans	236
Depreciation	(76)

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Kiama Municipal Council
Capital Budget Review Statement

Budget review for the quarter ended 30 September 2016
Capital Budget - General Fund

(\$000's)	Original Budget 2016/17	Approved Changes			Revised Budget 2016/17	Variations for this Sep Qtr	Projected Year End Result
		Revolves by QBRs	Other than QBRs	Mar QBRs			
Capital Expenditure							
Assets							
- Plant & Equipment	1,858	472	-	2,330	32	2,362	
- Information Technology	321	-	-	321	636	957	
- Land Development	-	-	-	-	-	-	
- Library Resources	85	62	-	147	147	147	
- Infrastructure	26,623	9,205	-	35,828	(16,697)	19,131	
Loan Repayments (Principal)	-	-	-	-	-	-	
- Land Improvements	60	-	-	60	-	60	
Total Capital Expenditure	28,947	9,739	-	38,686	(16,029)	22,657	
Capital Funding							
Rates & Other Untied Funding	4,296	1,996	-	6,292	238	6,530	
Capital Grants & Contributions	1,894	90	-	1,984	1,825	3,809	
Reserves:							
- External Restrictions/Reserves	3,255	7,176	-	10,431	636	11,067	
- Internal Restrictions/Reserves	18,802	-	-	18,802	(18,802)	-	
New Loans							
Receipts from Sale of Assets	335	-	-	335	-	335	
- Plant & Equipment							
- Land & Buildings	215	418	-	633	74	707	
S94 Developer Contributions	150	59	-	209	-	209	
S94 Recoupments							
Total Capital Funding	28,947	9,739	-	38,686	(16,029)	22,657	
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/9/2016 and should be read in conjunction with the total QBRs report.

Kiama Municipal Council

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Capital Budget Review Statement
Recommended changes to revised budget

Attached is a list of all Capital New and Renewal Works Budget items. The budget for the Kiama Harbour / Blowhole Point Retaining Wall has been reallocated to other capital works as this job is now funded from insurance.

Budget Variations being recommended include the following material items:

Details	(\$,000)
Capitalisation of wages	400
Information Technology Capital purchases funded from reserves	636
Reduction to capitalised interest	(236)
Kiama Aged Care Centre of Excellence Removed expenditure funded by loans as these will be taken up in 17/18	(16,908)
Blue Haven Nursing Home Furniture purchases	32

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Kiama Municipal Council
Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2016
Cash & Investments - General Fund

(\$000's)	Cash Position 30/6/15	Original Budget 2016/17	Approved Changes				Revised Budget 2016/17	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
			Revolves	Other than by QBRS	Sep QBRS	Dec QBRS				
Externally Restricted ⁽¹⁾										
S94 Developer Contributions	4,213	175	(417)	-	-	(242)	(74)	3,897	4,213	
Grants and Contributions	390	(390)	(390)	-	-	(390)	-	-	390	
Domestic Waste	2,083	166	(645)	-	-	(479)	-	1,604	2,083	
Waste & Sustainability	316	(85)	(38)	-	-	(123)	-	193	316	
Southern Council's Group	2,587	-	-	-	-	-	-	2,587	2,587	
Total Externally Restricted	9,589	256	(1,490)	-	-	(1,234)	(74)	8,281	9,589	
Internally Restricted ⁽²⁾										
Blue Haven Care-Self Care	4,146	(821)	(719)	-	-	(1,540)	-	2,606	4,146	
Blue Haven Care-Residential	8,913	(1,536)	(5,201)	-	-	(6,737)	(32)	2,144	8,913	
S94 Recoupments	1,423	(350)	(59)	-	-	(409)	-	1,014	1,423	
Land Development	2,937	(1,900)	(2,299)	-	-	(1,900)	8,500	9,537	2,937	
Carry-over Works	2,299	-	(2,299)	-	-	(2,299)	-	-	2,299	
Waste Business Unit	1,042	(464)	(488)	-	-	(952)	-	90	1,042	
Employee Leave Entitlements	2,000	-	-	-	-	-	-	2,000	2,000	
Holiday Parks	1,786	304	(136)	-	-	168	-	1,954	1,786	
Contingencies	780	419	-	-	-	419	200	1,399	780	
Plant Replacement	1,327	918	-	-	-	918	-	2,245	1,327	
Community Bus	150	56	-	-	-	56	-	206	150	
Computer	680	-	-	-	-	-	(246)	434	680	
Property Insurance	120	-	-	-	-	-	-	120	120	
CACP	355	530	-	-	-	530	-	885	355	
Carer Respite Centre	821	-	-	-	-	-	-	821	821	
Fleet Replacement	50	50	-	-	-	50	-	100	50	
Infrastructure Asset Renewal	-	487	-	-	-	487	200	687	-	
Council Election	-	45	-	-	-	45	-	45	-	
Organisational Development	300	-	-	-	-	-	-	300	300	
Total Internally Restricted	29,129	(2,262)	(8,902)	-	-	(11,164)	8,622	26,587	29,129	
Unrestricted (ie. available after the above Restrictions)	1,291	-	-	-	-	-	-	1,291	5,568	
Total Cash & Investments	40,009	(2,006)	(10,392)	-	-	(12,398)	8,548	36,159	44,286	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2016 and should be read in conjunction with the total QBRS report

Kiama Municipal Council

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$44,286

This Cash at Bank amount has been reconciled to Council's physical Bank Statements. The date of completion of this bank reconciliation is 30/09/16

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Details	Internally Restricted Cash	Transfers to (from) Restricted Cash		(\$,000)
5988	S94 Funds	Transfer From	Extra funding for KACCOE	(74)
5050	Blue Haven Nursing	Transfer From	Funding for capital purchaes	(32)
0820	Computer	Transfer From	Funding for capital upgrades	(246)
6962	Land Development	Transfer to	Funding from sale of Akuna St/ Shoalhaven St	8,500
0531	Contingency	Transfer to	net surplus of budget adj	200
0528	Infrastructure Asset Renewal	Transfer to	net surplus of budget adj	200

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Kiama Municipal Council
Key Performance Indicators Budget Review Statement
Budget review for the quarter ended 30 September 2016

(\$000's)	Current Projection		Original Budget	Actuals	
	Amounts	Indicator		Prior Periods	14/15
	16/17	16/17	16/17	15/16	14/15

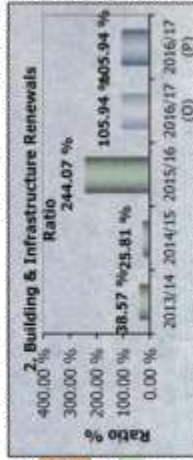
1. Unrestricted Current Ratio					
Current Assets less all External Restrictions	32,937	3.83	3.83	4.80	3.94
Current Liabilities less Specific Purpose Liabilities	8,595				



To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Industry Benchmark: 2:1

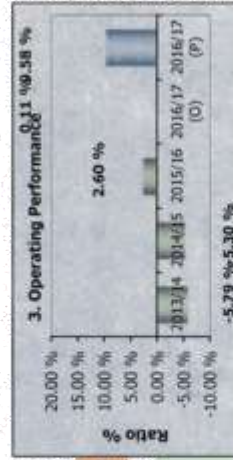
2. Building & Infrastructure Renewals Ratio					
Asset Renewals	5,261	105.94 %	105.94 %	244.07 %	25.81 %
Depreciation, Amortisation & Impairment	4,966				



To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating

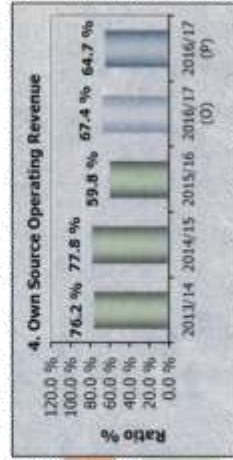
Industry Benchmark: 100%

3. Operating Performance					
Operating Revenue (excl. Capital) - Operating Expenses	5,526	9.58 %	0.11 %	2.60 %	-5.30 %
Operating Revenue (excl. Capital Grants & Contributions)	57,682				



This ratio measures Council's achievement of containing operating expenditure within operating revenue.

4. Own Source Operating Revenue					
Rates & Annual Charges + User Charges & Fees	39,524	64.7 %	67.4 %	59.8 %	77.8 %
Total Operating Revenue (incl. Capital Grants & Cont)	61,089				



This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

Kiama Municipal Council

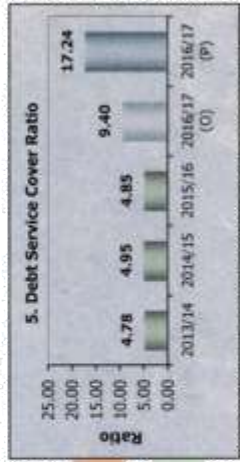
Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Key Performance Indicators Budget Review Statement
Budget review for the quarter ended 30 September 2016

(\$000's)	Current Projection		Original Budget	Actuals	
	Amounts	Indicator		Prior Periods	14/15

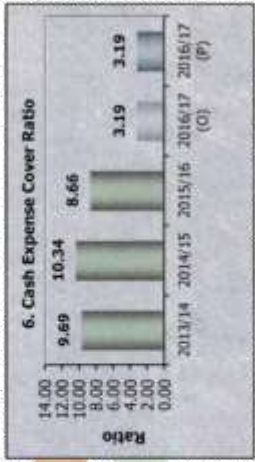
5. Debt Service Cover Ratio					
Operating Result before Interest & Dep. exp (EBITDA)	18,623	17.24	9.40	4.85	4.95
Principal Repayments + Borrowing Interest Costs	1,080				

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments



6. Cash Expense Cover Ratio					
Current Year's Cash & Cash Equivalents	12,187	3.19	3.19	8.66	10.34
(Total Expenses - Depreciation - Interest Costs)	3,824				

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Kiama Municipal Council

Contracts Budget Review Statement

Budget review for the quarter ended 30 September 2016

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value (ex GST)	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Harrigan Ford	Supply & deliver 7 utilities	\$221,275 (ex GST)	25/07/16	6 months	Y	
Bucher Municipal	Supply & deliver VT651 Sweeper	\$364,918 (ex GST)	25/07/16	6 months	Y	
Dwyers Truck Centre	Supply & deliver Truck & Body	\$159,455 (ex GST)	25/07/16	6 months	Y	
Southern Truck Centre	Supply and deliver Truck & Trailer	\$421,136 (ex GST)	25/07/16	6 months	Y	
Illawarra Hino	Supply and deliver Truck & Body	\$195,427 (ex GST)	25/07/16	6 months	Y	
BFA-Bulk Fuels Australia	Supply of Bulk Diesel	\$600,000	01/08/16	13 months	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/9/2016 and should be read in conjunction with the total QBR report

Kiama Municipal Council

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies:- Aged Care Facility	109,471	Y
Engineering	47,905	Y
	<u>157,376</u>	
Legal Fees	9,503	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Details

**2016 - 2017 CAPITAL NEW PROGRAM
(DELIVERY PROGRAM)**

PROJECT DESCRIPTION	ORIGINAL BUDGET	REVOTES	QBR 1	QBR 2	QBR 3	REVISED BUDGET
Plant & Equipment:	80,500	0	32,000	0	0	112,500
CCTV	20,000					20,000
Council Property Cleaning	5,500					5,500
240L Bins	45,000					45,000
Commercial Recycling Bins	10,000					10,000
Nursing Home	0		32,000			32,000
Office Equipment:	304,000	60,546	636,198	0	0	1,000,744
Computers	301,000		636,198			937,198
Library Equipment	3,000					3,000
Library - Digital Asset Management System	0	60,546				60,546
Library Books:	85,000	1,100	0	0	0	86,100
Books	85,000					85,000
Library Purchases Childrens Books	0	1,100				1,100
Roads:	150,000	51,696	55,768	0	0	257,464
Figtree Lane Gerringong - Car Park Redesign and Extension	150,000		-150,000			0
Riverside Dr/Oxley Ave Roundabout & Ped Crossing	0	51,696				51,696
Guardrail works for various locations	0		102,500			102,500
Collins St Garden Landscape	0		20,000			20,000
Riverside Drive RAB	0		71,768			71,768
Spring creek development - valuation reports	0		10,000			10,000
Akuna St development - valuation reports	0		1,500			1,500

**2016 - 2017 CAPITAL NEW PROGRAM
(DELIVERY PROGRAM)**

PROJECT DESCRIPTION	ORIGINAL BUDGET	REVOTES	QBR 1	QBR 2	QBR 3	REVISED BUDGET
Buildings:						
Blue Haven Aged Care Facility	22,947,197	6,213,841	-16,943,197	0	0	12,217,841
Leisure Centre	22,808,197	5,920,000	-16,908,197			11,820,000
Kiama State Emergency Services Development Program	84,000					84,000
DWM - New Office & Amenities	35,000		-35,000			0
Transfer Station	20,000	87,644				107,644
	0	206,197				206,197
Footpaths:						
Footpath - Churchill Street (Churchill St to 92 Tate Place)	302,500	61,840	-46,000	0	0	318,340
Footpath - Eddy Street (Noorinan St to Bong Bong St)	10,000					10,000
Footpath - Michael Cronin Oval (Shared Path to Car Park)	23,000					23,000
Footpath - Miller Street (Renfrew Rd to Pacific Ave)	8,000					8,000
Footpath - Noorinan Street (Eddy St to Shoalhaven St)	18,000					18,000
Footpath - Rangoon Road (Railway Ave to Shops)	10,000					10,000
Footpath - Thomson Street (Bong Bong St to Irvine St)	15,500					15,500
Jamberoo Valley Cycleway	18,000					18,000
Footpath - Pheasant Point Drive	200,000	8,500	-100,000			108,500
Footpath Henry Parkes Dr - Meehan to Cycleway	0	1,340				1,340
Footpath - Greta Street	0	52,000				52,000
Footpath - Figtree Lane	0		14,000			14,000
Minnamurra River Boardwalk	0		10,000			10,000
	0		30,000			30,000

**2016 - 2017 CAPITAL NEW PROGRAM
(DELIVERY PROGRAM)**

PROJECT DESCRIPTION	ORIGINAL BUDGET	REVOTES	QBR 1	QBR 2	QBR 3	REVISED BUDGET
Other Open Space / Recreation:	86,150	455,484	40,425	0	0	582,059
Gainsborough Chase Playground Shade Structure	65,000					65,000
Kiama Tourism Action Plan	5,000					5,000
Water Bubbler Station - South Bombo Beach	11,150					11,150
Fencing - Minnamurra Waste Depot	5,000					5,000
Hillside Native Food Forest Land	0	4,400				4,400
Kiama Harbour/Blowhole Point New Bin Enclosures	0	53,300				53,300
West Kiama 'Silver Hill' - Reserve Upgrade	0	261,930				261,930
Kiama Harbour/Blowhole Pt Picnic Shelter	0	133,500				133,500
Minnamurra Whale Watching Platform	0	2,354	-2			2,352
Collins Street Landscape Lighting			3,727			3,727
Jones Beach Picnic Tables			6,700			6,700
Sports Association Various Projects			30,000			30,000
Dams:						
Jerrara Dam Safety Upgrade	0	29,039	1	0	0	29,040
		29,039	1			29,040
Buildings - Holiday Parks:						
Surf Beach	175,000	99,470	0	0	0	274,470
Kendalls	7,000					7,000
Werri Beach	135,000	26,730				161,730
Seven Mile Beach	25,000	42,740				67,740
	8,000	30,000				38,000
TOTALS all sections	24,130,347	6,973,016	-16,224,805	0	0	14,849,518

2016 - 2017 CAPITAL RENEWAL PROGRAM (DELIVERY PROGRAM)						
PROJECT DESCRIPTION	ORIGINAL BUDGET	REVOTES	QBR 1	QBR 2	QBR 3	REVISED BUDGET
Plant & Equipment:	1,849,845	471,995	0	0	0	2,321,440
Fleet - vehicles	503,000	21,995				524,995
Lifesaving	14,100	11,600				25,700
Public Works plant	1,150,270					1,150,270
DWM	86,975					86,975
Surf Beach	20,000					20,000
Enviro - Photovoltaic	20,000					20,000
Enviro - Double bin enclosures	3,500	38,000				41,500
Miramurra Tip Rehab	10,000					10,000
Kiama Works Depot - replace garage roller doors	10,000					10,000
Kiama Works Depot - replace gate controller	7,000					7,000
Two way Radio Base	15,000					15,000
Bushfire Services	10,000					10,000
DWM Transport Trailers	0	400,000				400,000
Office Equipment:	0	0	0	0	0	0
Library Books:	0	0	0	0	0	0
Roads:	1,463,658	14,329	261,969	-	-	1,739,956
Byrne Place Resealing	19,378					19,378
Chapel Lane Resealing	12,227					12,227
Collins Street Resealing	30,438					30,438
Connors Creek Road Resealing	18,152					18,152
Curramore Road Resealing	49,935					49,935
Daltons Road Resealing	51,223					51,223
Dooly Road Resealing	4,084					4,084
Dualla Road Resealing	12,347					12,347
Elliott Place Resealing	12,152					12,152
Fountaindale Road Resealing	88,348					88,348
Free Selectors Road Resealing	7,447					7,447

2016 - 2017 CAPITAL RENEWAL PROGRAM (DELIVERY PROGRAM)						
PROJECT DESCRIPTION	ORIGINAL BUDGET	REVOTES	QBR 1	QBR 2	QBR 3	REVISED BUDGET
Gray Street Resealing	28,981					28,981
Halls Road Resealing	10,131					10,131
Herley Avenue Resealing	33,245					33,245
Hoddles Road Resealing	12,924					12,924
Hofersal Street Resealing	47,210					47,210
Kinross Place Resealing	5,355					5,355
Long Brush Road Resealing	37,484					37,484
Meehan Drive Resealing	101,951					101,951
Minnamurra Street Resealing	46,893					46,893
Mitchells Lane Resealing	7,707					7,707
North Curramore Road Resealing	43,239					43,239
North Kiama Drive Resealing	46,749					46,749
North Street Resealing	20,941					20,941
Nummuna Drive Resealing	22,846					22,846
Pacific Street Resealing	37,890					37,890
Railway Avenue Resealing	35,145					35,145
Rose Valley Road Resealing	22,659					22,659
South Kiama Drive Resealing	211,226					211,226
Thompsons Road Resealing	24,232					24,232
Toolijooa Road Resealing	47,073					47,073
Willowdale Road Resealing	37,105					37,105
Wilson's Road Resealing	11,138					11,138
Wyalla Road Resealing	35,193					35,193
Sign Replacement Various	92,578					92,578
Loan Interest Capitalisation	138,032		-138,032			0
Union Creek Bridge - Culvert Replacement	0	14,329	1			14,330
Capitalised weights	0		400,000			400,000
Buildings	528,693	1,162,146	-71,193	0	0	1,619,646
Jamberoo Pool Amenities Upgrade	161,000					161,000
Blue Haven TLU	224,000					224,000

2016 - 2017 CAPITAL RENEWAL PROGRAM (DELIVERY PROGRAM)						
PROJECT DESCRIPTION	ORIGINAL BUDGET	REVOTES	QBR 1	QBR 2	QBR 3	REVISED BUDGET
Leisure Centre	57,500					57,500
Leisure Centre - Loan interest capitalisation	22,873		-22,873			0
The Pavilion	15,000					15,000
The Pavilion - Loan interest capitalisation	48,520		-48,520			0
Transfer Station		363,284				363,284
Kevin Walsh Sports Field Amenities		436,458				436,458
Dog Pound Office (Waste Depot)		80,000				80,000
Youth Centre Building Improvements		109,705				109,705
Community Recycling Centre		42,464				42,464
Leisure Centre Building Alterations		130,235				130,235
Shared Pathways	253,139	90,000	0	0	0	343,139
Footpath Renewal - Croft Place Reserve	17,730					17,730
Footpath Renewal - Ruth Devenney Reserve	235,409					235,409
Footpath - Boneyard Reserve	0	90,000				90,000
Recreation & Open Space	140,000	520,498	1,532	0	0	662,030
Chetick Oval Field Lighting Renewal	50,000					50,000
Sports Association Assistance	30,000		-30,000			0
Seven Mile Beach Bush Regeneration	60,000					60,000
Kiama Harbour/Blowhole Pt Lighthouse Carpark	0	199,807				199,807
Kiama Harbour/Blowhole Pt Bank Stabilisation	0	192,641				192,641
Kiama Harbour/Blowhole Pt Retaining Wall	0	128,050	-118,468			9,582
Figtree Lane Gerritjong - Car Park Redesign and Extension			150,000			150,000
Buildings - Holiday parks	581,621	18,625	3,454	0	0	603,700
Kiama Harbour Cabins	29,981					29,981
Kiama Harbour Cabins - Loan interest capitalisation	6,534		-6,534			0
Surf Beach	130,000	18,625				148,625
Kendalls	108,000		10,000			118,000
Kendalls - Loan interest capitalisation	20,106		-20,106			0

2016 - 2017 CAPITAL RENEWAL PROGRAM (DELIVERY PROGRAM)							
PROJECT DESCRIPTION	ORIGINAL BUDGET	REVOTES	QBR 1	QBR 2	QBR 3	REVISED BUDGET	
Werni Beach	147,000					147,000	
Seven Mile Beach	140,000		16,500			156,500	
Showground camping ground	0		3,594			3,594	
Bridges:							
County Bridges Renewal	0	488,600	0	0	0	488,600	
TOTAL	4,816,956	2,765,793	198,762	0	0	7,289,911	

11.2 Statement of Investments - October 2016

CSP Objective: 4 Responsible Civic Leadership that is Transparent, Innovative and Accessible

CSP Strategy: 4.2 Ensure finances are managed responsibly to meet the goals of the Community Strategic Plan and to protect financial investments and assets

Delivery Program: 4.2.3 Ensure maximum revenue return is achieved

Summary

This report recommends receipt and adoption of the Statement of Investments for October 2016.

Finance

N/A

Policy

Clause 625 of the Local Government Act 1993 (NSW)

Clause 212 of the Local Government (General) Regulation 2005

Kiama Municipal Council – Investment Policy

Attachments

1 Statement of Investments October 2016

Enclosures

Nil

RECOMMENDATION

That the information relating to the Statement of Investments for October 2016 be received and adopted.

BACKGROUND

Attached is a copy of the Statement of Investments for October 2016.

Investment Commentary

The total Investment portfolio increased by \$869K during October 2016.

Income Received:		Expenses Incurred:	
Rate payments	\$0.9 M	Employee salaries	\$1.3 M
User Fees & Charges	\$2.1 M	Payment to suppliers	\$3.5 M
Grants & Contribution	\$1.4 M	ILU & NH Bond refunds	\$1.6 M
Debtor Receipts	\$0.8 M		
ILU & Hostel Bonds	\$2.0 M		
Total	\$7.2 M	Total	\$6.4 M

Council's direct investments are often rolled over on maturity with the same financial institution, if competitive, and based on whether funds are required for operations.

The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Comparisons are made between existing investments with available products that are not part of Council's portfolio. Independent advice is sought on new investment opportunities.

Interest rates have been dropping for a number of years. With the Reserve Bank cash rate now at 1.5% there does not appear to be any likelihood of any change in rates upward in the short term.

The National Australia Bank is quoting the following rates:

Previous Month	As at 31/10/16	As at 31/10/15	90 days	1 year	2 years	3 years
2.60%	2.65%	2.75%	2.65%	2.75%	2.75%	2.80%

Certification – Responsible Accounting Officer

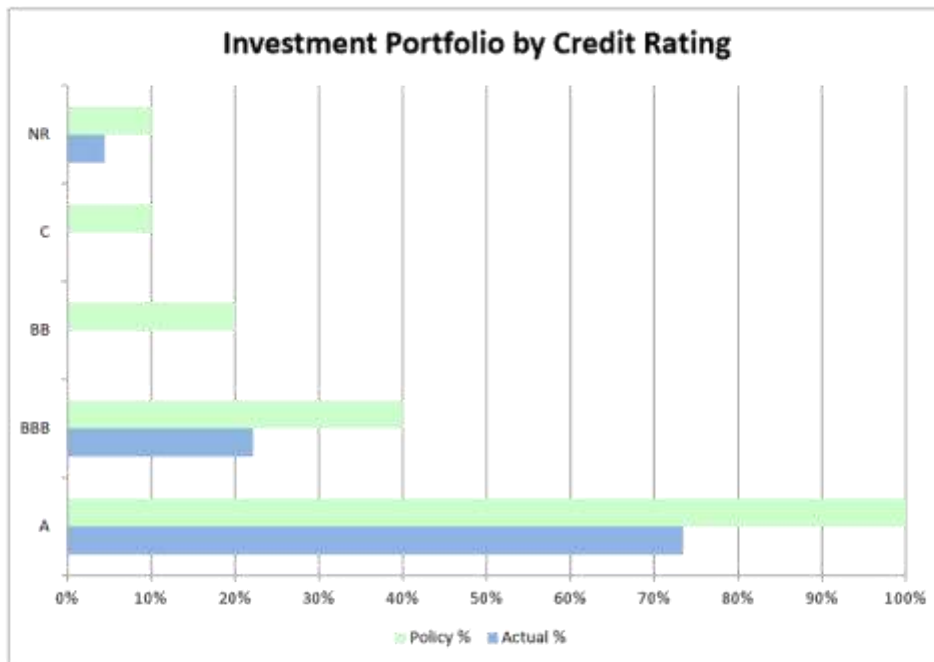
I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

(b) Council Investments as at 31 October, 2016

DIRECT INVESTMENTS: INSTITUTION	S & P RATING	MARKET VALUE \$	INVESTMENT TYPE	DATE LODGED	MATURITY DATE	TERM (DAYS)	RATE %
AMP	A+	500,000.00	Term Deposit	12/09/16	13/09/17	366	2.80
AMP	A+	1,000,000.00	Term Deposit	09/05/16	09/11/16	184	3.00
AMP	A+	1,000,000.00	Term Deposit	23/05/16	23/11/16	184	3.00
AMP	A+	1,000,000.00	Term Deposit	01/06/16	30/11/16	182	3.00
AMP	A+	1,000,000.00	Term Deposit	11/08/16	08/03/17	209	2.95
AMP	A+	500,000.00	Term Deposit	19/08/16	22/03/17	215	2.95
Beyond Bank	BBB+	1,000,000.00	Term Deposit	29/08/16	01/03/17	184	2.65
Beyond Bank	BBB+	1,000,000.00	Term Deposit	07/09/16	29/03/17	203	2.65
Bankwest	AA-	1,000,000.00	Term Deposit	21/09/16	16/11/16	56	2.55
Bank of Qld	A-	1,000,000.00	Term Deposit	06/07/16	11/01/17	189	2.95
Bank of Qld	A-	1,000,000.00	Term Deposit	30/03/16	02/11/16	217	3.10
Bank of Qld	A-	1,500,000.00	Term Deposit	17/08/16	17/05/17	273	2.80
Bank of Qld	A-	1,000,000.00	Term Deposit	18/07/16	25/01/17	191	2.95
Bank of Qld	A-	1,000,000.00	Term Deposit	21/07/16	01/02/17	195	2.90
Bank of Qld	A-	1,000,000.00	Term Deposit	02/05/16	02/11/16	184	3.10
Bank of Qld	A-	1,500,000.00	Term Deposit	26/10/16	26/04/17	182	2.75
Bendigo	A-	1,000,000.00	Term Deposit	04/08/16	02/08/17	363	2.70
Bendigo	A-	1,000,000.00	Term Deposit	22/06/16	04/01/17	196	2.75
Community Alliance Credit Union	N/R	1,000,000.00	Term Deposit	09/09/16	06/09/17	362	2.85
Community Alliance Credit Union	N/R	1,000,000.00	Term Deposit	09/09/16	13/09/17	369	2.85
ME Bank	BBB+	1,000,000.00	Term Deposit	15/03/16	15/03/17	365	3.07
ME Bank	BBB+	1,500,000.00	Term Deposit	24/02/16	22/02/17	364	3.05
ME Bank	BBB+	1,000,000.00	Term Deposit	05/09/16	05/04/17	212	2.65
ME Bank	BBB+	1,000,000.00	Term Deposit	20/04/16	20/04/17	365	3.15
NAB	AA-	1,000,000.00	Term Deposit	05/07/16	04/01/17	183	2.97
NAB	AA-	1,000,000.00	Term Deposit	20/07/16	14/12/16	147	2.93
NAB	AA-	1,000,000.00	Term Deposit	28/09/16	27/09/17	364	2.74
NAB	AA-	2,000,000.00	Term Deposit	11/08/16	07/06/17	300	2.80
NAB	AA-	1,000,000.00	Term Deposit	12/10/16	11/10/17	364	2.82
Newcastle B/S	BBB+	1,000,000.00	Term Deposit	20/06/16	21/12/16	184	2.70
Newcastle B/S	BBB+	1,500,000.00	Term Deposit	19/08/16	22/03/17	215	2.70
IMB Society	BBB	1,000,000.00	Term Deposit	19/10/16	12/04/17	175	2.50
ING Bank	A-	1,000,000.00	Term Deposit	27/07/16	25/01/17	182	2.77
ING Bank	A-	1,000,000.00	Term Deposit	03/08/16	08/02/17	189	2.95
ING Bank	A-	1,000,000.00	Term Deposit	10/08/16	15/02/17	189	2.96
Rural Bank	A-	1,000,000.00	Term Deposit	11/07/16	07/12/16	149	2.85
Suncorp	A+	1,000,000.00	Term Deposit	31/10/16	03/05/17	184	2.70
Suncorp	A+	1,000,000.00	Term Deposit	30/05/16	01/12/16	185	3.00
Suncorp	A+	1,000,000.00	Term Deposit	16/06/16	18/01/17	216	3.03
Westpac	AA-	2,573,671.38	Bank Account	-	AT CALL		0.84
Westpac	AA-	1,581,578.82	Maxi Account	-	AT CALL		1.30
TOTAL DIRECT INVESTMENTS		45,155,250.20					
					Average Rate-Oct 2016		2.77
					Average Rate-Oct 2015		2.79

TOTAL INVESTMENTS SEPT 2016	44,285,871.24	1.93%	Change in total investment over prev 1 month
TOTAL INVESTMENTS OCT 2015	39,666,693.30	13.84%	Change in total investment over prev 12 months

Note: The Westpac Bank Account balance shown above of \$2.6M includes deposits at month-end not processed to Council's financial System and cheques that have not been presented.
Council staff have been reviewing investment rates with 7 short to medium term investments currently included in our portfolio



(c) Application of Invested Funds

Restricted Funds:	Description	Value (\$)
Externally Restricted	S94 Developer Contributions	4,213,509.69
	Grants	389,611.00
	Domestic Waste	2,083,279.00
	Waste & Sustainability	315,791.18
	Southern Council's Group	2,586,700.70
Internally Restricted	Blue Haven ILU	4,146,557.12
	Blue Haven Care-Residential	8,913,295.65
	Carer Respite Centre	820,565.33
	Land Development	2,937,464.00
	Waste Business Unit (Plant Replacement)	1,042,260.00
	Plant Replacement - Engineers	1,326,661.00
	Employee Leave Entitlements	2,000,000.00
	S94 Recoupments	1,422,606.86
	Carry-over works	2,299,446.00
	Holiday Parks - Crown Reserves	1,421,581.00
	Holiday Park - Kendalls Beach	363,657.00
	Contingencies	779,730.00
	Computer	679,698.00
	Property Insurance	120,000.00
	Community Bus	149,598.17
CACP	355,562.53	
Organisational Development	300,000.00	
Fleet Replacement	50,000.00	
Unrestricted Funds:	Funds to meet current budgeted expenditure	6,437,655.97
TOTAL INVESTMENTS		45,155,250.20

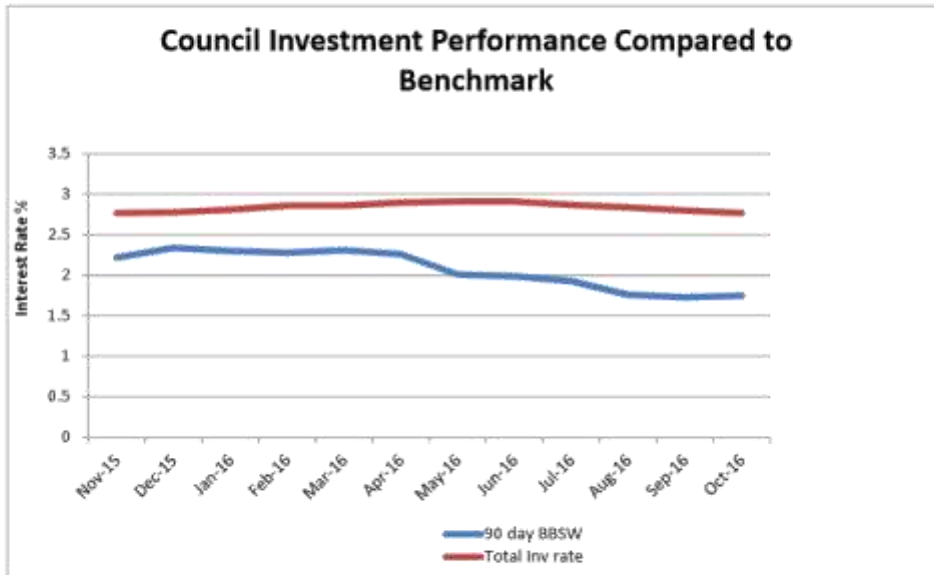
Note:

The above Application of Invested Funds reflects audited balances as at 30 June 2016. Actual movement in these balances are recorded at the end of the financial year.
 The Unrestricted Funds balance forms available cash to fund Council's ongoing budget operations.

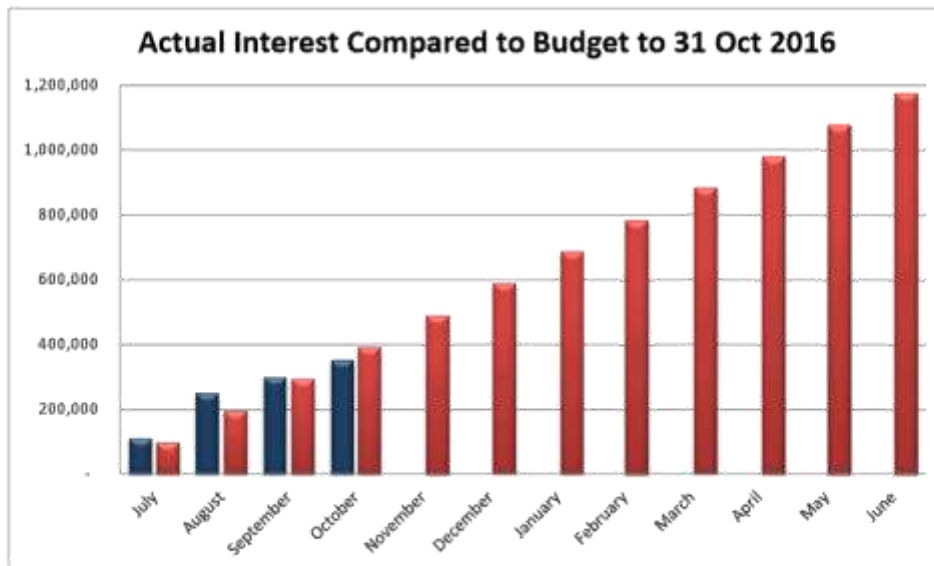
(d) Investment Portfolio Performance

Investment Performance vs Benchmark

	Investment Portfolio Return (%pa)	Benchmark: BBSW 90 day Bank Bill Index (source RBA)
1 month	2.77	1.75
3 months	2.80	1.75
6 months	2.85	1.86
12 Months	2.84	2.07



Council has been able to consistently perform above the Reserve Bank 90 day Bank Bill Index.



Council's interest on investment budget estimate has been conservative based on the trend with interest rates.

11.3 Audited Annual Financial Statements 2015/2016

CSP Objective: 4 Responsible Civic Leadership that is Transparent, Innovative and Accessible

CSP Strategy: 4.2 Ensure finances are managed responsibly to meet the goals of the Community Strategic Plan and to protect financial investments and assets

Delivery Program: 4.2.1 Ensure all Statutory accounting and reporting is carried out to meet legislation

Summary

This report advises that a public notice was placed in the local paper on 5 November 2016 advertising that the Audited Financial Statements will be tabled for consideration at this meeting.

Finance

Audit costs are covered in Council's budget.

Policy

This report is a requirement of the Local Government Act and Local Government (General) Regulations 2005.

Attachments

Nil

Enclosures

Nil

RECOMMENDATION

That:

- (1) The Annual Financial Statements and Audit Reports for the period ended 30 June 2016 be received and adopted.

- (2) The Audited Financial Statements and Audit Reports be forwarded to the Office of Local Government.

BACKGROUND

Council at its meeting held on 27 September 2016 resolved to refer the Annual Financial Statements to Council's auditors in accordance with Section 413(1) of the Local Government Act 1993.

Council's auditors are required to report on the General Purpose and Special Purpose Financial Statements, which include the five main Statements, Significant Accounting Policies and Notes to the Financial Statements. They are also required to report on the conduct of the audit.

Report on General Purpose Financial Statements

The audit report by Pitcher Partners advises that Council has complied with all Australian Accounting Standards and obligations and responsibilities under the Local Government Act 1993, and the Local Government (General) Regulation 2005.

Pitcher Partners have issued an unqualified audit report for the General Purpose Financial Statements.

COMMENTS ON THE GENERAL STATEMENTS

The Income Statement for the twelve month period ending 30 June 2016 discloses a net operating surplus for the year of \$15,336K (2014/2015 \$18K deficit). The surplus of \$15,336K includes Grants and Contributions provided for capital purposes revenue item for contributed assets from RMS of \$5.8M and discovered assets of \$6.3M, and a decrease in depreciation of \$1.2M from the previous year. Council's total equity on the Balance Sheet as at 30 June, 2016 was \$386.2M (2014/2015 \$354.2M).

A review of Council's assets useful lives in 2015/16 has seen a decrease in depreciation from \$8.8M at 30 June, 2015 to \$6.8M for the 2015/2016 year.

The transfer of the Carer Respite Centre from Southern Councils Group (Illawarra Pilot Joint Organisation) to Kiama Council has increased the Grants and contributions provided for operating purposes by \$1.6M.

Rates and annual charges represent approximately 27.45% of Council's revenue (2014/2015 35.36%).

Fit for the Future Indicators

	Meets FFTF	Bench mark	2016	2015	2014
Operating Performance Ratio	✓	>0.0%	2.61%	-5.27%	-5.79%
Own Source Operating Revenue Ratio	x	>60%	59.84%	77.75%	76.19%
Building & Infrastructure Renewals Ratio	✓	100%	244.07%	25.81%	55.75%
Infrastructure Backlog Ratio	✓	<2%	1.56%	2.44%	1.65%
Asset Maintenance Ratio	✓	100%	102%	98%	95%
Debt Service Ratio	✓	<20%	3.13%	2.65%	3.49%
Real Operating Expenditure per capita	✓	Trending ↓	\$2,290	\$2,334	\$2,216

The Operating Performance Ratio has improved significantly from 2015 due to a reassessment of asset conditions resulting in a reduction in depreciation and large increases in User Charges and Fees.

The Own Source Operating Revenue Ratio dipped slightly below the benchmark in 15/16 due to the large amount of Grant and contributions provided for capital purposes. This ratio is expected to get back up above the benchmark in 2016/17 and future years.

Report of the Director Finance, Corporate and Commercial Services

11.3 Audited Annual Financial Statements 2015/2016 (cont)

The Debt Service Ratio has trended favourably but will peak at around 58% when the Kiama Aged Care Centre of Excellence loan is paid out in 2023/24.

The Building & Infrastructure Renewals Ratio was quite high in 2015/16 due to the large value of Gerringong Bypass road assets being contributed to Council. Future asset renewal is fully funded in future budgets based on the Ten Year Asset Management Strategy.

The Asset Maintenance Ratio guideline is 100% and Council's ratio reflects the ongoing commitment to maintenance of assets.

The Real Operating Expenditure per capita is trending downwards. This is a reflection of Council's process improvements and commitment to gaining efficiency in operations.

GENERAL

The Financial Statements for the period ended 30 June 2016 reveal that Council's finances provide a reasonable basis for funding the coming year's operations.

11.4 Economic Development Committee - Terms of Reference

CSP Objective: 3 A Diverse, Thriving Economy

CSP Strategy: 3.5 Actively engage Federal, State, Local government and business organisations to develop and promote Kiama's economic and employment opportunities

Delivery Program: 3.5.1 Maintain and develop economic partnerships with Government agencies and business organisations

Summary

Terms of Reference for the Economic Development Committee

Finance

N/A

Policy

2013-2017 Delivery Program

Attachments

- 1 Reviewed Terms of Reference Economic Development Committee November 2016

Enclosures

Nil

RECOMMENDATION

That Council adopts the Terms of Reference for the Economic Development Committee

BACKGROUND

At the September 2015 Council meeting Council resolved to retire the non-council members of the Economic Development Committee and call for Expressions of interest for non-Council membership of the newly formed Economic Development Committee.

In November 2015 Council received six applications for membership from interested parties. Council subsequently endorsed the membership of all six applicants in addition to the Kiama and District Business Chamber and Kiama Tourism delegates and a new Committee was formed.

At the 27 September 2016 Council meeting three Councillors were added to the Committee and following their AGMs, the Kiama and District Business Chamber and Kiama Tourism nominated their new delegates.

As a result, Roy Schmidt's membership to the Committee has been continued as a Gerringong representative to satisfy the criteria under the Terms of Reference that the Committee has representation across the full Kiama geographical area.

Report of the Director Finance, Corporate and Commercial Services

11.4 Economic Development Committee - Terms of Reference (cont)

Since the review of the Committee was undertaken in November 2015, there has been six meetings, and in line with the amended Terms of Reference, this committee would be due to be reviewed at the conclusion of the current term of Council in September 2020.

The revised Terms of Reference for the Economic Development Committee have been attached for Council's consideration.



**Kiama Municipal Council
Economic Development Committee:
Terms of Reference**

Name of Committee	Economic Development Committee
Status	Council Committee <input checked="" type="checkbox"/> Statutory Board <input type="checkbox"/> Sunset Board (specify the end date) <input type="checkbox"/>
Purpose	To act in an advisory capacity to Council on matters relating to the growth and development of the economy and the generation of local employment opportunities within the Kiama Local Government Area (LGA) in accordance with the Community Strategic Plan and the Kiama Economic Development Strategy.
Objectives	To provide advice to council on the Community Strategic Plan objective "To Achieve a Diverse and Thriving Economy" with the following strategies: 3.1 Promote and encourage business development and employment based on the local areas unique and distinctive characteristics. 3.2 Develop opportunities to increase the economic output of rural lands. 3.3 Investigate and facilitate employment land and infrastructure to support business growth. 3.4 Recognise and support Council's role as a significant employer and purchaser of goods and services within the local area. 3.5 Actively engage Federal, State, Local Government and business organisations to develop and promote Kiama's economic and employment opportunities. 3.6 Encourage and support tourism in the Kiama Municipality.
Committee Meetings	Meetings will be held bi-monthly on the 4th Tuesday of every second month commencing at 5.30pm unless otherwise advised.

Meeting Duration	The meetings should last no longer than two hours, unless otherwise advised.
Venue	Meetings will be held at The Pavilion Kiama or other suitable venues as required.
Membership	<p>Three Councillors, the Director Finance, Corporate and Commercial Services and the Economic Development Manager.</p> <p>A representative from the Kiama and District Business Chamber</p> <p>A representative from Kiama Tourism.</p> <p>Up to seven community representatives.</p> <p>Other Council officers as required.</p>
Term of Membership	<p>The Committee membership term will be for the length of current Council term.</p> <p>NB a specified term doesn't preclude an incumbent from serving consecutive terms.</p>
Meeting Quorum	Quorum of an absolute majority of members including at least one Councillor is required for meetings to proceed.
Meeting Administration	<p>Meetings are to be chaired by a Councillor or chairperson as elected by the Board and endorsed by Council.</p> <p>Member Councillors will:</p> <ul style="list-style-type: none"> • ensure that Council considers the input or feedback from the Kiama Economic Development Committee on relevant matters • inform Council about advice from the Kiama Economic Development Committee • ensure that all meetings are chaired by a Councillor, and that the Chair facilitates contributions by all participating members of the Kiama Economic Development Committee • report on progress, or any actions, made in relation to advice given by the Kiama Economic Development Committee to Council. <p>Council staff will:</p> <ul style="list-style-type: none"> • ensure that agendas are prepared and distributed to all members no less than four days in advance of upcoming meetings of the Kiama Economic Development Committee • provide minutes, pre-reading material with agendas no less than four days prior to meetings • add agenda items submitted by members of the Kiama Economic Development Committee sent a week prior to meetings • provide feedback about progress made in relation to advice provided at earlier meetings of the Kiama Economic Development

	<p>Committee</p> <ul style="list-style-type: none"> • ensure a room is available for all meetings of the Kiama Economic Development Committee • provide information to the Committee members to assist them to fulfil their functions.
Communication with Council	<p>Recommendations of the Committee shall be referred to Council via the Minutes through the Director Finance, Corporate and Commercial Services.</p> <p>Council may refer information to The Committee for comment.</p>
Conflict of Interest	<p>Members of the Economic Development Committee are to declare any direct conflicts of interest with issues on the agenda at the commencement of the meeting or as soon as the relevant issue is raised.</p> <p>All conflicts of interest declared should be recorded in the Minutes, and if appropriate, the parties involved to leave the room while the particular matter is discussed.</p>
Selection of Members	<p>When positions become vacant the selection of new Committee members will be undertaken:</p> <ol style="list-style-type: none"> i. through a public invitation for Expression of Interest (Eoi) by applicants ii. by consideration of applications by Council iii. by Council approval of successful applicants. <p>The following factors will be taken into consideration when determining members:</p> <ol style="list-style-type: none"> i. the person's relevant experience and expertise ii. links with business and/or industry and/or community networks iii. willingness to work constructively with Council iv. that there is representation from across the full Kiama geographical area v. that the individuals can work together, for the good of the Committee, the Council and the Kiama Community.
Responsibility	<p>Committee members will:</p> <ol style="list-style-type: none"> i. act in an advisory role to Council staff ii. provide strategic guidance on implementation of economic development programs and initiatives iii. provide important links to the communities they represent in promoting and delivering economic development initiatives iv. participate in working parties as needed v. at all times comply with Councils Code of Conduct vi. at all times contribute in a positive and respectful manner vii. avoid disruption, contrary conduct or being wasteful of time and resources.

<p>Termination of Membership</p>	<p>Non Councillor member positions may be declared vacant/terminated when a member:</p> <ul style="list-style-type: none"> i. completes their designated term and retires from the Board ii. completes their term and is not re appointed iii. resigns their membership, in writing, to the Chairperson iv. fails to attend more than 75% of scheduled meetings in a calendar year (year being September to September) unless granted special leave of absence by the Chairperson v. acts in a way that is contrary to their responsibility as outlined (above) <p>NOTE: Council on the recommendation of the Committee chairperson reserves the right to terminate appointments in instances where behaviour is considered excessively disruptive and contrary, is a breach of the Code of Conduct, is deemed inappropriate or is regarded as failing to provide productive and valued input.</p>
<p>Process for Termination</p>	<p>Where a (non-Councillor or staff) Committee member's behaviour is considered unsatisfactory and contrary to their responsibilities (identified above), the Chairperson will draw this to the attention of the relevant Committee member and reinforce the required level of conduct.</p> <p>The Chairperson will make a written record of this and provide to a relevant council officer for recording.</p> <p>The Committee member will be able to sight and sign the written record. Where there is re-occurrence of unsatisfactory behaviour the Committee member will be warned formally in writing by the Chairperson.</p> <p>Counselling (to be provided by the General Manager or Public Officer) will reinforce the standard of conduct expected as well as the implications of the behaviour on the Committee members and Council. In addition counselling will reinforce potential for termination from the Committee should the behaviour continue.</p> <p>A written record shall be kept of the formal warning and counselling. If the Committee member's behaviour does not improve after the formal warning and counselling, the Committee member may, on the recommendation of the Chairperson, be terminated by Council resolution.</p>
<p>Code of Conduct</p>	<p>At all times Councillors, employees and Council officials must comply with Council's Code of Conduct.</p>

12 REPORT OF THE DIRECTOR ENGINEERING AND WORKS

Nil

13 REPORT OF THE DIRECTOR COMMUNITY SERVICES

13.1 North Kiama Neighbourhood Centre - permission for work on Council property

CSP Objective: 1 A Healthy, Safe and Inclusive Community

CSP Strategy: 1.2 Promote and support a range of social, cultural and artistic activities, practices and programs for creating sustainable health and well being

Delivery Program: 1.2.4 Implement and support community, cultural and artistic activities and development programs

Summary

North Kiama Neighbourhood Centre is seeking permission from Council to undertake a range of artistic and other projects on Council property surrounding the Centre.

Finance

Nil

Policy

Nil

Attachments

- 1 North Kiama Neighbourhood Centre - Projects
- 2 Photo - Community Garden
- 3 Photo - Mural

Enclosures

Nil

RECOMMENDATION

That Council:

- 1 support the request from North Kiama Neighbourhood Centre to paint murals on the toilet block near the Centre, repaint the interior of the toilet block, build and install tables and chairs near the play area and skate park and plant shade trees
- 2 congratulate the North Kiama Neighbourhood Centre Management on the initiatives being undertaken.

BACKGROUND

As part of participating in the Work for the Dole program, North Kiama Neighbourhood Centre has undertaken a range of artistic projects in the form of murals and mosaics on and around the Centre. Examples of the work are attached as photos. As an extension to this project, permission is being sought to extend the

Report of the Director Community Services

13.1 North Kiama Neighbourhood Centre - permission for work on Council property (cont)

work area to Council property in the vicinity, specifically the toilet block and areas adjoining the play area and skate park.

The project to date has supported three rounds of Work for the Dole participants, and has provided new skills and opportunities for those involved. Each group is engaged for a period of six months. The additional work is anticipated to be spread across a further two rounds.

The written request, detailing the work to be undertaken is attached.



**North Kiama
Neighbourhood Centre**
Sharon Parker

Community Development Manager
"Working for the Community"
28a Meehan Drive
Kiama Downs NSW 2533
(02) 42 378422
Mobile - 0408 217 127
Email - nknc@hotmail.com

17th October 2016,

To General Manager Kiama Council,
Michael Forsyths

As the Kiama Council may be aware the North Kiama Neighbourhood Centre has had 6 monthly Work for the Dole (Work for their future) projects happening at the centre,

- Project 1 - Community Garden update
- Project 2 - Sculpture Garden- under the sea theme with a small Native food garden
- Project 3 – Children’s Recreational Mud Palace

As you can see the centre is having some great work being done to it and is looking fantastic, also with the security fencing around it has stopped any issues arising with all this work that is happening to make the community proud of the centre and the workers also proud of what they are achieving and is giving them lots of incentives to continue volunteering after their time has been completed

We are requesting permission to continue the wonderful art work from the centre onto the outside sporting/general toilet block. It will be professional painted with murals of the sporting activities that happen on the Gainsborough oval area. They will also re- paint inside the toilet block too. Looking at the small play area and building some tables and chairs for residents/parents to seat at and enjoy this area with the kids, also planting some trees for future shade, this will be project 4

Then we will also put in a submission for project 5 to paint murals and building tables and chairs for the skate park area also planting trees for shade this will all be done in consultation with Kiama council and young people that use the skate park area

An Artist has been employed by the work for their future project to assist with the art work also a project officer is employed to oversee the clients and project outcomes, these positions fall under the North Kiama Neighbourhood Centre umbrella for Work Health and Safety and all Policies and Procedures, they report to the Community Development Manager -Sharon Parker and the North Kiama Neighbourhood Centre Board with the employment providers, Campbell page/Sure ways MAX and these funds are coming from the Federal Government Employment Initiatives.

The projects have also been helping the Kiama Council out-door staff in Kiama downs with clearing and cleaning up the car park gardens and this rubbish is then being taken to the tip by the Kiama out-door staff, we also will be mulching along the car park area and are looking at replanting plants along this area

We are requesting written permission from Kiama Council to submit proposals for Project 4 that includes painting the sport/general toilet bloke this will be a 6 month period from April 2017 till October 2017 and then Project 5 from October 2017 to April 2018.

These projects will take around 3 months once submitted to the Government for approval. So written permission from Kiama council as soon as possible would be greatly appreciated

This has added great value to the property and grounds and the overall look with our fantastic New fence the whole community are continually commenting about the centre and how it looks and it would be great to continue with this work and making differences in people's life's that are finding it hard to find work.

Kind Regards,



Sharon Parker, Community Development Manager

North Kiama Neighbourhood Centre





13.2 Cultural Board Minutes

CSP Objective: 1 A Healthy, Safe and Inclusive Community

CSP Strategy: 1.2 Promote and support a range of social, cultural and artistic activities, practices and programs for creating sustainable health and well being

Delivery Program: 1.2.4 Implement and support community, cultural and artistic activities and development programs

Summary

This report seeks approval for a recommendation on an outstanding Cultural Grant application and provides the minutes of the Kiama Cultural Board October meeting.

Finance

Cultural Contributions Budget 2015/16

Policy

Cultural Grants Guidelines

Attachments

- 1 Kiama Cultural Board - Minutes - October 2016
- 2 Cultural Grants Program Application - Kiama Jazz & Blues Club

Enclosures

Nil

RECOMMENDATION

That Council does not approve Cultural Grants funding for the Kiama Jazz and Blues Club Posters Cultural Grants application

BACKGROUND

Cultural Grants

The Kiama Council Cultural Board Sub Committee met on Thursday 3 September 2015, to assess eight (8) Cultural Grant applications totalling to the value of \$15,150. With combined funds available for distribution during the August round being \$20,000.

The Sub Committee recommended four (4) Cultural Grant applications totalling \$8,000 to the full Cultural Board meeting on Thursday 3 September 2015 which were approved by Council at its September meeting.

However, following this process it was found that an application from the Kiama Jazz and Blues Club had been incorrectly assigned through Council electronic records system and while submitted on time had not been included in the applications for review.

Report of the Director Community Services

13.2 Cultural Board Minutes (cont)

Therefore the application was brought to the Cultural Board attention and reviewed at the October Board meeting. Upon consideration the Board recommends that the application not be approved for funding.

Poster Project - 30yrs Anniversary Kiama Jazz and Blues Festival \$3,000

The Poster Project would add another dimension to an already inclusive and successfully sustained Jazz and Blues festival that is hosted (for free to the public) in Kiama for almost 30 years. The poster project will visually stimulate greater connection and participation and would encourage a local sense of identity, pride and ownership.

The Poster Project would promote creative diversity by a reintroducing a visual art aspect to the musical event. It will also reinvigorate a sense of reminiscence for the historical creative posters created by previous artists and designers.

Cultural Board Positions Vacant

At its October 2016 meeting Chrissie Paice and Mark Wilmot formally advised of their intention to resign from the Cultural Board effective following the 17 November meeting. The Cultural Board interviewed Bruce Ferguson and Mike Lothian with the view to replacing these vacant positions from December 2017.

However, following this meeting it was advised that all Council Committees will be dissolved and positions be reappointed by Council following public submission. Therefore this recommendation to Council is no longer required.

Minutes of the Kiama Cultural Board Committee meeting held on Thursday 27 October 2016 in Council Committee Room 1 at 5.30pm

Present: Mark Wilmott, Louise Croker (Community and Cultural Development Officer), Paula Gowans, Gordon Streek, Judy White, Terri Rowe, Cl Neil Reilly, Chrissie Paice, Mayor Cl Mark Honey

Apologies: Catherine Carr, Tamara Campbell, Gregor Cullen, Cathy Rice

Opened: 5.30pm

Up Coming Vacant Board Positions

Chrissie Paice and Mark Wilmot formally advise their resignation from the Board effective following the November 17 meeting. The Cultural Board interviewed Bruce Ferguson and Mike Lothian with the view to replacing these vacant positions from December 2017.

The Cultural Board recommends that Bruce Ferguson and Mike Lothian be approved for membership to Board to replace these vacant positions.

Moved: Paula Gowans Seconded: Gordon Streek CARRIED

Business Arising Nil

Accepted

Moved: Neil Reilly Seconded: Judy White CARRIED

Community and Cultural Development Officer Report

1. Build

a. Art Centre

Consultation meeting held Tuesday 25 October at the Old Fire Station, 40 people attended including the Mayor and Councillors Steele, Watson and Brown along with other members of Councils Economic Development Board, Council staff and members of the Kiama arts community and interested residents.

2. Invest

a. Support professional creative people and their enterprises

Support to the Kiama Art Workshops; promotion strategies, audience targeting and artist contacts.

b. Financial support for cultural arts through Council cultural grants

Proposal to set a half day planning day to review the cultural grants - criteria, process and assessment

c. Engaging public art

Mural proposals have been discussed with both Trait (Old stables) and Mikey Freedom (Jones Beach Toilet block). Both artists were given Public Art Concept Applications and Cultural Grants forms for submission to the Cultural Board in due course.

Mikey Freedom's application has been received and will be assessed at the November Board meeting.

3. *Sustain***a. Sustain ongoing connections and relationships between artists**

KCAN Blog site statistics (July - Sept 2016)

- views 3733
- visits 2251
- Posts 122
- 118 email followers
- 226 Wordpress followers

KCAN Facebook

- 409 Australian followers Community and Cultural Development Officer Report

b. Honour our exceptional artists

Nomination period closed on Sunday 23 October, one nomination received and to be assessed at the November meeting

4. *Integrate***a. Strategies that integrate arts, business, sports and tourism**

Members of the Economic Development Committee attended and contributed to the Art Centre consultation.

b. Connections for professional and emerging artists to engage with their communities

The Weave Artist Directory currently has 19 listings; further promotion will be undertaken over the next few months. The Board is asked to assist in promoting the Directory and ensuring their own listing.

Training and sign up days have been scheduled for 22 November (Shellharbour) and 8 December (Kiama).

5. *Other*

Hospital paintings have been cleaned and photographed and are being stored at the Old Fire Station until they can be moved to the new Blue Haven site. Data still needs to be entered in to the Art Collection database.

General Business**1. Strategic Plan Review**

Board members are encouraged to participate and encourage others to participate in the community consultation for the Strategic Plan.

Thursday 24 November

9.30 – 12.30 or

5.30 – 8.30pm

The Pavilion, Kiama

Survey – www.kiama.nsw.gov.au/home/survey

2. *Cultural Grants*

The Jazz Club Cultural Grants application was reviewed
Banners are with Dennis Koks, already posters available

The Board recommends that the application is not approved for funding

Moved: Neil Reilly Seconded: Chrissie Paice CARRIED

3. *Cultural Grants Review Meeting*

Louise to prepare a report outlining the areas for review and possible options and discussion points prior to the meeting. Meeting to be held, Monday 14 November, 10am, Committee Room 1

4. *Painting Acquisition*

The Board discussed Robyn Sharps offer for Council to purchase two paintings by her of the Illawarra coast line at \$1000 each. The Board acknowledged there is not currently enough funds in the Art Requisition fund to consider purchasing them.

5. *Lloyd Reece*

Gordon Streek attended the Lloyd Reece Architects exhibition launch and was impressed by the speakers and history provided. The six paintings now to remain at Kiama High School.

6. *Readers Festival*

The Board congratulates the Library and the Friends of the Library on the inaugural Readers Festival.

Meeting Closed: 7.00pm

Next Meeting:

Cultural Grants Review Meeting, Monday 14 November, 10am, Committee Rm 1

Cultural Board Thursday 17 November, 5.30pm



KIAMA MUNICIPAL COUNCIL
your council, your community

Cultural Grants Program Application Form

Council's Cultural Grants are always open and you may submit your application at anytime.

However, applications are assessed twice a year in March and September.

Closing dates for each submission period are:

- The 4th Friday in February – successful projects will receive cheques in May
- The 4th Friday in August – successful projects will receive cheques in November

Applications can be made for up to \$3 000

Date Submitted: 25.8.16.

This completed form, and supporting material should be returned to:

The General Manager
Kiama Municipal Council
PO Box 75
Kiama 2533

Fax: 4232 0555

Or email to: council@kiama.nsw.gov.au

File # C13.059.000

Applicant details:

Organisation:

Kiama Jazz and Blues Club

I am a committee member. The main focus of the Jazz & Blues club is to provide live music opportunities to the public. 2017 is the 30th year the Jazz and Blues festival has been held in Kiama.

The Club endorses the Poster Project – but they fail to have the budget to invest into artwork. This application is submitted with the hope of making it happen.

1. Are you a Kiama resident?

Yes, and the 5 artists involved are all residents.

Applicant contact details for correspondence:

Becky Guggisberg – committee member

21 Seaview Street

Kiama 2533

Becky9768@gmail.com

0415 062 466

The organisation is the Kiama Jazz and Blues Club. This application is to allow a collective of 5 invited visual artists who are willing to contribute their artwork to an established cultural event held in Kiama for 30 years. The cultural grant would be partially used to fund their materials – and printing expenses. The artists have generously offered their time and creative intelligence to the cause.

Project Summary

11. Name of Project:

Poster Project – commemorative edition - 30 years of Kiama Jazz and Blues Festival.

12. How would the Poster Project value add to the Kiama community?

The Poster Project would add another dimension to an already inclusive and successfully sustained Jazz and Blues festival that is hosted (for free to the public) in Kiama for almost 30 years.

By incorporating the poster project to an easily identified event it will visually stimulate greater connection and participation and would encourage a local sense of identity, pride and ownership.

The Poster Project would promote creative diversity by a reintroducing a visual art aspect to the musical event. It will also reinvigorate a sense of reminiscence for the historical creative posters created by previous artists and designers. Posters do have a sense of ownership and connection; they are collectable and appreciated for the event they represent.

By encouraging a varied & distinct group of artists to participate it supports the local artists individual development within the arts and their community. In addition our community is exposed to a variety of visions that would stimulate positive connections.

13. Type of Project:

This project is a public arts/ community/ festival and exhibition project.

14. This proposed project is largely visual arts but has an orientation to music and live performance.

15. Estimated start date:

November 2016

Estimated finish date: March 2017

16. There has not been a previous Cultural Arts Grant for this project.

17. Description of the Project:

My aim is to bring back the poster to the celebrated Kiama Jazz and Blues festival – a commemorative set of artworks individually designed by 5 local artists that have a significant connection to the Kiama area and to Jazz / blues.

The selected 5 local artists that would like to participate and contribute their artwork are

1. Gregor Cullen – Kiama resident & ex Redback graphics – Gregor is an accomplished and admired graphic designer who teaches at the UOW. Music buff, all round groovy guy - It would be a privilege to have his contribution to this project.
2. Mikey Freedom – Kiama's great street artists/ muralist & all round Jazz lover. Highly sort after his large-scale works are seen throughout the Illawarra.
3. Auguste Blackman – Our very own streak of fame – son of Charles Blackman – Auguste has a vibrant playful creative approach that is highly collectable. He paints daily to music.
4. Jamie Cole – An asset to Kiama's cultural opportunities – he recently made Kiama 'pop' and has opened the Little Blowhole Art Bar – Jamie is an experienced artist, collector, educator & music enthusiast.

The little Blowhole Art bar would exhibit the commemorative artworks for the month of March in conjunction with 30th anniversary.

5. Becky Guggisberg – is a local artist who continues to grow up in Kiama, she can see this endeavor as history in the making – her work is figurative, colourful and lively - this project is her brainchild.

Although the initial thought is to bring back the poster – it is also hopeful that the artworks can be made into banners that could be used to line Terralong and Manning Street hanging from the streetlights. There is also an opportunity to include the work on the commemorative programs bringing creative diversity to the occasion.

The Jazz & Blues festival is a noteworthy event in Kiama and attracts a significant number of local enthusiasts & visitors.

It is an event that Kiama is proud to host. It stimulates opportunity for community participation & positive community connections of all ages by including the local school bands and highlighting the musical talent of many community members.

It continues to be a free event thanks to the generous support from Kiama Council, the local business chamber and a dedicated group of volunteers. My hope is to reinvigorate the poster and allow the 5 different artworks to promote and energize the 30th commemorative celebration of the Jazz & Blues festival.

18. Reasons for the creation of this Project:

2017 will be the 30th Anniversary of the Kiama Jazz and Blues festival.

My earliest memory of the Kiama Jazz and Blues concerts/ festival was as a student at Kiama High School. Our art teachers - Dennis Cox and Jeff Hewitt were playing Jazz on the classroom stereo, designing & printing the posters for the event.

These posters were a significant visual contribution to the festival and were used to advertise and hallmark the event – backdrops made during this time are still used at the festival to this day. Many of the posters have become collector's items and continue to be revered.

During the evolution of the festival the posters have had many suppliers however over the recent years a more graphic / digital version from our local printing store Ki-print has been the norm. While the digital version is able to communicate the information, it lacks the creative juices and backstory that visual artists are able to infuse into their work – the pride, depth, engagement and emotion is missing.

I believe it is time to bring back a poster to this renowned inclusive cultural event that is fresh, diverse, has a connection, a story and a soul. I joined the Kiama Jazz & Blues committee with the hope of accomplishing this vision.

FINANCES

19. Australian Business Number (ABN): This would be collective - artists & club.

20. Are you registered for GST? Yes No

Do not add GST onto the amount you are requesting if you are registered for GST.

Anticipated Income (for the project)

Council Cultural Grants Contribution	\$ <u>3000.00</u>
Cash raised from the project (ticket sales, product sales etc)	\$ <u>(unable to predict)</u>
Other Grant Funding	\$ <u>-</u>
Other _____	\$ <u>-</u>
Total	\$ <u>3000.00</u>

Expenditure (complete where applicable)

Wages (tutors, artists, coordination etc provide details)	\$ <u>3000.00</u>
<u>5 x \$500 - materials for artists.</u>	
<u>printing expenses \$500.</u>	
Hire of Venue <u>Little blowhole art bar has offered exhibition space</u>	\$ <u>-</u>
Equipment purchase or hire <u>for March 2017.</u>	\$ _____
<input type="checkbox"/> Hire	
<input type="checkbox"/> Purchase (please attach 2 quotes)	
Promotion (please specify)	\$ _____
<u>printing</u>	
<u>Social media</u>	
<u>possible banner production</u>	
Other <u>this would be additional & requires further investigation & investment.</u>	\$ _____
Total	\$ <u>3000.00</u>

Total estimated cost of project: \$ 3000.00 Amount requested: \$ 3000.00

DECLARATION BY APPLICANT

I have read the Guidelines relating to grants under this Program. I certify that, to the best of my knowledge, all the information in this application is correct and has been approved by my board of directors or equivalent body, and that I have the delegated authority to sign this application.

I acknowledge that the Kiama Municipal Council has the right to withdraw the offer of funding or demand the return of any funds already paid if it is discovered that any of the information provided is false.

I agree to this application being publicly displayed on Kiama Council's website as an educational and informative tool for future grant applicants.

Name: Becky Guggisberg
Signature: *Becky Guggisberg*
Position in organisation: Committee member of
Date: 25.8.16. Kiama Jazz & Blues Club.

13.3 National Disability Services CEO Meeting 2016

CSP Objective: 1 A Healthy, Safe and Inclusive Community

CSP Strategy: 1.1 Encourage and support residents from socially and culturally diverse backgrounds to participate in all aspects of community life

Delivery Program: 1.1.1 Deliver quality disability services in line with the Community Care Common Standards and funding agreements

Summary

This report recommends that the Manager Governance and Strategy, Blue Haven Care attend the National Disability Services CEO Meeting held in Melbourne on the 5 and 6 December 2016.

Finance

Attendance at the CEO meeting will cost \$570 and accommodation and flights will also be required. This will be funded by the Community Care Support Program budget.

Policy

All Interstate conference attendance requires Council approval.

Attachments

Nil

Enclosures

Nil

RECOMMENDATION

That Council endorses the recommendation that the Manager Governance and Strategy, Blue Haven Care attends the National Disability Services CEO meeting in Melbourne on the 5 and 6 December 2016.

BACKGROUND

The Manager Governance and Strategy, Blue Haven Care will be attending the National Disability Service (NDS) CEO Meeting held at the Melbourne Convention & Exhibition Centre, Melbourne on the 5 & 6 December 2016.

NDS is Australia's peak body for non-government disability service organisations, representing more than 1,100 non-government service providers. Collectively, NDS members operate several thousand services for Australians with all types of disability.

The NDS CEO Meeting will focus on the journey ahead in regard to the National Disability Insurance Scheme. The state of the disability sector and future directions of NDS will be presented, considering the practical path to a future disability services sector that is vibrant, diverse and sustainable.

Report of the Director Community Services

13.3 National Disability Services CEO Meeting 2016 (cont)

Attendees will hear from government, learn from business and industry leaders, and be challenged in their own strategic directions.

14 REPORTS FOR INFORMATION

14.1 Christmas / New Year - annual close down period

Responsible Director: Finance, Corporate and Commercial Services

Each year, Council has an annual close down period that commences at the close of business on Christmas Eve and concludes after the New Year's Day public holiday. While some areas remain operational between Christmas and New Year, Council has implemented an Indoor Employee Accrued Time Policy and Outdoor Nine Day Fortnight Policy that allow employees to work increased hours each day throughout the year to accrue sufficient time to cover the three usual working days that fall during the annual close down. Employees who have not worked the additional hours throughout the year are required to access other forms of leave during this period. The following table details the calendar for the annual close down period:

Date	Holiday / Day	Leave
Saturday 24 December 2016	Christmas Eve	Non-work day
Sunday 25 December 2016	Christmas Day	Non-work day
Monday 26 December 2016	Boxing Day	Public Holiday
Tuesday 27 December 2016	Gazetted Christmas Day	Public Holiday
Wednesday 28 December 2016	Usual Work Days	Concessional, or other form of leave
Thursday 29 December 2016		
Friday 30 December 2016		
Saturday 31 December 2016	New Year's Eve	Non-work day
Sunday 1 January 2016	New Year's Day	Non-work day
Monday 2 January 2016	Gazetted New Year's Day	Public Holiday

In 2016, Council's annual close down period will be from close of business on Friday 23 December 2016 to Monday 2 January 2016, with employees returning to work on Tuesday 3 January 2016.

14.2 2016 Council employee Christmas functions

Responsible Director: Finance, Corporate and Commercial Services

In accordance with Council policy, employee Christmas functions and contributions towards the cost of the functions have been permitted each year. Contributions are reviewed on an annual basis and provisions are made for the contributions in Council's annual estimates. Delegated authority has been given to the General Manager to approve contributions in accordance with budget allocations.

Contributions for employee Christmas functions in 2016 will be as follows:

Cost Code	Department	Cost
0015.0290.370	Outdoor	\$1,444
0015.0290.370	Indoor	\$864
0015.0290.370	Leisure Centre	\$260
0015.0290.370	Waste Depot	\$260
0015.0290.370	Family History Centre	\$169
0015.0290.370	Blue Haven	\$749
Total		\$3,746

Councillors are cordially invited to attend both indoor and outdoor staff Christmas functions as scheduled below:

Indoor Christmas Function

Friday 2 December 2016
The Sebel Harbourside
31 Shoalhaven Street, Kiama
Commencing at 12.30pm

RSVP by using 'Voting' buttons on the email invitation sent to all Councillors, or directly to Social Club Committee members by 24 November 2016

It will be necessary to close Council's Administration Building on the afternoon of 2 December 2016 as it is difficult to maintain adequate levels of staffing when the Christmas function is on.

Outdoor Christmas Party

Friday 16 December 2016
Kiama Bowling Club
Cnr Shoalhaven and Noorinan Streets, Kiama
Commencing at 1pm

RSVP to Keith Hodges (Phone - 4232 0512) by 2 December 2016

14.3 Youth Advisory Committee - Minutes

Responsible Director: Community Services

The minutes from the Youth Advisory Committee meeting held 27 October 2016 are attached for Council's information.

Attachments

- 1 Kiama Youth Advisory Committee - Minutes

Minutes of the Kiama Youth Advisory Committee meeting held on Thursday 27th October 2016 at Kiama High School at 10:47am

Present: Clr Mark Westhoff (Kiama Municipal Council, Chair), Nick Guggisberg (Kiama Municipal Council), Michael Dalitz (Kiama Municipal Council, minutes), Andrew Chatfield (Kiama Municipal Council), Linda McGavock (KHS Staff), Darcy Lawton, Bryce Humphries, Mitchell Micallef, Ethan Corkin, Iesha Keys, Emma Davison, Chloe Storch, Sam Scobie (Kiama High School SRC).

1. Apologies: Clr. Kathy Rice (Kiama Municipal Council)

2. Minutes of previous meeting:

Moved by Darcy Lawton and seconded by Mitchell Micallef.

CARRIED

3. Business arising from previous meeting:

Business from previous meeting held off until November meeting.

Committee recommendation: That the information be noted.

4. Reports

4.1 *SENTRAL building works*

Senior Youth Worker Andrew Chatfield reported that renovations are underway at the SENTRAL Youth Centre. The Centre will continue to operate during this period, though young people have been advised to adhere to all safety directions when accessing the service.

4.2 *Barista training*

We are close to engaging a new Barista trainer and hope to get the program underway again as soon as possible. The program will initially continue to be free to access, though there may be a change in the future.

4.3 *Kiama High School Programs*

Current programs include: Young Men's Program, Youth Worker @ Kiama High, Event Management, KHS volunteers and Youth Advisory Committee. This term SENTRAL will also be rolling out its Year 6 transition program and working with all 5 Primary Schools.

4.6 *Kiama Library*

The Summer Reading Club will be held again this year for 13-18 year olds. Read 5 books to go into the draw to win great prizes including Jamberoo Action Park tickets, plus lots more.

International Gaming Day is on the afternoon of Saturday 19th November 2.30-4pm, free Minecraft, PlayStation 3, Lego and board games.

Kiama Library is helping to launch a Dementia Collection on the 4th November filled with resources to assist people with dementia and their care partners. These may be especially of interest to students doing a project involving ageing/dementia and related research.

The HSC Lock In event went well this year with 36 students attending. There are plans to conduct the event again next year.

Librarian Michael Dalitz is organizing events for next year so if anyone has any requests (either study support or entertainment) for the library, send Michael an email at library@kiama.nsw.gov.au

5. **General Business:**

5.1 *Dementia friendly community*

Bryce Humphries asked about Kiama's status as a Dementia, Aged and breastfeeding friendly community. Nick Guggisberg provided an explanation of services and programs offered by Council and how the reception has been generally positive.

5.2 *Kiama Independence Day*

Committee members asked if there would be a Kiama Independence Day, to which Clr. Mark Westhoff stated that the idea had been raised but there was no formal motion presented to Council as yet. SRC members expressed a strong interest in being involved or having input/representation on a committee.

Action: Clr. Westhoff to provide more detail when it becomes available.

5.3 *Kiama Arts Centre*

Nick Guggisberg provided an update on the status of a new Arts Centre for Kiama and that after the upcoming meeting; Nick will be able to provide more detail, especially around consultation with young people.

Action: Nick to provide further update at the next meeting.

5.4 *Kiama High School art project*

Andrew Chatfield provided an update on the project and that it is slated to be completed during this term. The art works will involve working with the students to 'beautify' the quad area and surrounding walls. Bunnings have agreed to sponsor and they are supplying all materials.

5.5 Donated plants

Linda McGavock asked if Council would donate plants to assist in the regeneration of an area at Kiama High School.

Action: Andrew to follow up and provide feedback to Linda.

6. Next Meeting

The next Kiama Youth Advisory Committee will be held on Thursday 3rd November at 10:45am at Kiama High School.

There being no further business the meeting closed at 11.15am

14.4 South Precinct Meeting Minutes

Responsible Director: Office of the General Manager

The minutes of the South Precinct meeting held on 20 October 2016 are attached for Councilors' information.

Attachments

- 1 South Precinct Meeting Minutes - 20 October 2016

MINUTES OF THE SOUTH PRECINCT MEETING

held on Thursday 20 October 2016 at Gerringong Town Hall

Meeting Opened at 7.30pm

Attendance: 15 people present

Chair: Darryl Clingan

Minutes: Linda Brazier

Apologies: Hedi Stein, Jim Eames, Alma McPherson, Shirley Coady

Minutes of Previous Meeting:

Moved that the minutes of the ordinary meeting of 15 September 2016 be accepted, with noted change to General Business item 6: to "some Rose Valley residents"

Rob Coady/ Irene Clingan **carried**

Business Arising From Minutes

1. South Werri Beach erosion – noted that beach sand would return naturally over time.

Correspondence

IN

1. KMC Tim Mc Cleod, Property Manager – council is undertaking a policy review of the use of public reserves for commercial fitness activities, personal trainers, etc. Submissions invited from public.

Action: precinct to re-send letter re. use of Cooke Park

2. KMC Mayor's Christmas giving tree – community invited to place children's gifts in council foyer.

3. KMC Gino Belsito, Director Engineering and Works re traffic and parking in G'gong centre; advised that all developments comply and that developers pay a levy to contribute to cost of infrastructure. Referred to general business.

4. KMC public exhibition of proposal to amend LEP 2011 in relation to DA for a Rose Valley abattoir – referred to general business.

Correspondence OUT none

Council Papers

Council meeting 18 October: Cr Westoff raised question of funding for Gerringong library/ museum which was promised by Ann Sudmalis, Member for Gilmore – to be investigated by General Manager.

Development Applications

1. DA 10.2016.213.1 69 Werri Street, retrospective application for swimming pool, retaining wall and access stairs.

Traffic Committee

No report

Neighbourhood Watch

No report. Concerns expressed about number of break-ins. People reminded about need for security/house locking, etc and to report suspicious activity to police.

General Business

1. Traffic and parking – noted there are still ongoing problems, esp. closure of Noble Street.

Questions raised:

- What percentage of levies collected from developers in Gerringong are channelled into parking/infrastructure in G’gong?
- When will 2 hour parking be instigated?
- Possible need for increased parking ranger presence in central G’gong?

Action: email to Gino Belsito asking for clarification of these matters.

2. Public exhibition of planning proposal to amend Kiama Local Environment Plan (LEP) 2011 with respect to Lot 103 DP 561082 and Lot 1 DP 1005217, 96 Rose Valley Rd – amendment to the LEP for a “change of use” to allow abattoir and restaurant. Public submissions close 4 November 2016.

A draft submission *against* the change to the LEP was prepared by Debra Moore and tabled by the Chair. Copies made available.

A submission *in favour* was spoken to by Gerhard Baden and copies made available.

It was stated by the Chair that precinct would not take a position but urged individuals to make submissions.

3. New building at North Werri headland /Renfrew Park – concerns raised about size and prominence. It was noted that the site is not where it was originally approved, and variation for change of site was not put out for public exhibition.

Action: seek clarification from General Manager as to how this occurred and express concern about inappropriate development on headlands. Seek assurance that this not reoccur. Similar concerns be also conveyed to Sandra McCarthy, SP representative on planning review committee.

4. Graham Fairbairn noted invitation to attend launch of Dementia Friendly Kiama Resource Collection on 4 November, Kiama Library auditorium. Access committee – funding available through NDIS. Noted review of KMC Strategic Plan – conducting workshops to involve community members. Arts centre – consultations re. future of the centre and possible relocation to Hindmarsh park community centre.

5. Kiama Electorate Community Awards

Moved : that Precinct nominate Bob Gane of Shoalhaven Heads (aka Beach Bob) for the “Conservation Champion Award” for outstanding service in cleaning 7 Mile beach almost every morning for over 30 years.

Warren Holder/ Michael Hindmarsh **carried**

6. Noted that Saturday 22 October One World Concert in Hindmarsh Park Kiama – all invited.

Meeting closed at 8.25 pm

Next Meeting: Thursday 17 November 2016 at Gerringong Town Hall, 7.30pm

.....

Darrell Clingan	Chairperson
Linda Brazier	Minutes Secretary

14.5 Jamberoo Valley Ratepayers & Residents - Minutes

Responsible Director: Office of the General Manager

The minutes of the Jamberoo Valley Ratepayers and Residents Association meeting held on 1 November are attached for Councillors' information.

Attachments

- 1 Jamberoo Valley Ratepayers and Residents Association Minutes - Meeting 1 November 2016

Jamberoo Valley Ratepayers and Residents Association Inc.

President: John Jennings
Secretary: Narelle Day
Treasurer: Vivienne Marris
Contact: jvrrasecretary@gmail.com

General Meeting:

Date: 1st November 2016

Vice President Ken Jeffrey occupied the chair and opened the meeting at 7.35pm & welcomed everyone.

Attendance: Elizabeth Williams, Geoff Boxsell, Andrew Waugh, Ray Nolan, Vivienne Marris, Ken Jeffrey, Veronica & Sidney Baker, Kevin Mills, Mary Lou Reid, Geoff Reid, Patrick Byrne, Margaret Stephens, Brian Dixon, Shirley Dixon, Helen Cochran, Julie Cough, John Twyble, Saj Twyble, Diana Jennings, Gail Taylor, Lyn Walker, Hazel & Phil Lewis, Angela & Ian Samson, Reg Curnow, Susie Nash, Barbara Jakeman, Jacqueline Jakeman, Mark Honey(Mayor), Graham Pike, Stuart Richards, Rhoda Pooley, Greg Clough, Jon & Diane Thompson, Viv Boxsell, Julie McDonald, Penny & Paul Morris, Eric Curtis, Gary Byrne, Andrew Sloan(councillor), Mark & Rose Cronin, Kathy Rice(councillor), Cath Law(the bugle), R. Lyle.

Apologies: John & Maggie Phelan, Len & Chris Roulstone, Sandra & James Dingle, Narelle & Tony Day, John & Lesley Friedman, Paul & Sally Rogers, John Jennings, Max Brennan, Peter & Freda Kennedy, Vivien Curtis.

First agenda item was the presentation from Kiama council members on the planning proposal process. This proved to be a spirited discussion which showed an opportunity to discuss, consult with the community all through the DA approval process. Discussion followed re. cost of School of Arts for the public meeting on the 8th Nov but the Mayor assured the meeting the council would cover this cost. Questions arose re. DA timing, setting permanent village boundaries & opportunity for community consultation.

Vice president Ken thanked the mayor and councillors for their attendance and for their flow chart re the DA which gave all a better understand of the process.

Minutes: The minutes of the meeting for 4th October 2016 as circulated by email were adopted on the motion of G. Boxsell & V. Marris- carried

Business arising:
No business arising.

Correspondence:

IN

7.10 – email from greg walsh letting us know that the sports ass'n is pushing for footpaths & lighting etc. He will contact our infrastructure committee.

12.10 – email for gareth ward ensuring us the kiama ambo station is not closing & he has proposed a new one to be built

14.10 – letter re. Mayor Giving Tree

18.10 – email Bugle will put our information in next edition but for future notice the charge is \$85 per issue.

20.10 – letter from council re. drualla rd roundabout complies with Aust. Standards but will repaint the road signage.

21.10 – email from chris fuller at council re. presentation about planning proposals

25.10 – handouts from council re. kiama survey & community strategic plan 2013-2023

OUT:

7.10 – greg walsh giving details of our infrastructure committee & suggested he come to the Nov meeting

10th – email to council requesting a lap top & printer – email to council re. ambo station – email to gareth ward re. ambo station

Email to bugle & canyon news re. add for our ass'n.

12.10 – minutes emailed out - sympathy card McGlingy

13.10 – email to old members to rejoin – email to council re. drualla road roundabout

Moved: P. Lewis Sec: L. Walker - carried

Treasurer's Report

Report showed a balance of \$5,385.02

Adopted: V.Marris Sec: M. Stephens - carried

Items for Discussion as per Agenda:

Motion re. Chapel Lane intersection – a letter to be sent to KMC about installing a mirror. Photos have been provided & will be sent with the letter.

Proposed: M. Stephens Sec: R. Pooley

Report from R. Lyle on DA online documentation. When new council is settled in R. Lyle will organise to meet with council.

Motion: JVRRA supports the Jamberoo Community meeting to be held on 8 November and encourages JVRRA members to attend and have their say. Proposed by R. Lyle Sec: V. Baker

Carried with a show of hands and passed by the majority

Motion: After considering the detail of the planning proposal for rezoning 4.7 Ha of rural land in Golden Valley Rd Jamberoo for subdivision into around 50 residential lots, JVRRA resolves not to support the proposal for the following reasons:

1. Over the last 4 years, Jamberoo has more than done its bit in supporting growth in the Municipality by the approval of over 100+ new housing blocks. If this proposal proceeds, this will add a further 50 blocks representing a 43% increase since 2011.
2. JVRRA wishes Jamberoo to remain a village as supported by our local MP Gareth Ward. Further large scale residential development will destroy the village atmosphere.
3. The negative effect that the proposal will have on prime agricultural land, Jamberoo's surrounding rural landscape and on tourism in the area.

For these reasons, JVRRA urges Kiama Council to reject the planning proposal.

Proposed: B. Jakeman Sec: R. Curnow.

Carried with a show of hands and passed by the majority.

G. Boxsell spoke about the history of this parcel of land and it has been on the agenda for development since 1977.

General Business:

MOVED BY JVRRA MEMBER, G. Pike, Sec: R. Curnow THAT:

The Jamberoo Valley Residents and Ratepayers Association (JVRRA) requests Kiama Municipal Council, in liaison as necessary with the NSW Government, to immediately begin a process leading to the adoption, at the earliest possible time, of new planning and urban design legislation, policies and regulations necessary to:

- (i) Protect Jamberoo and rural and historic villages like it, from the erosion and/or destruction of village and community character and values caused by out-of-date government planning and design regimes, and inappropriate and unsympathetic land use, urban design and urban development;
- (ii) Accommodate development of rural villages, including Jamberoo, to support the community, educational, tourism and sporting assets within such communities;
- (iii) Ensure that landscapes, agricultural lands, natural environments and waterways which are an essential part of the village character and amenity remain ecologically viable and protected and are, where possible, enhanced;
- (iv) Contribute to and enhance village economic and social sustainability,
- (v) Establish urban design and building zones and standards for areas in the vicinity of villages, including Jamberoo, which will be sympathetic to and contribute to village character and values.

The JVRRA notes that such new and innovative legislation and policies have been implemented in some other Australian States and Local Government areas and also points to the UK and Europe where population growth has been accommodated without burgeoning conventional housing subdivisions on greenfields' sites and while still maintaining and protecting villages many centuries old.

Passed Unanimously.

Meeting closed 9.30pm and the chairman thanked members for attendance and input.

Next meeting: Tuesday 6th December 2016 at 7.30pm at Club Jamberoo.

14.6 Kiama Library - What are you reading this summer?Responsible Director: Community Services

What are you reading this summer? Summer holidays can mean time to kick back and enjoy the warm weather, long days and of course time to read! As people head off for their holidays this year, we would love our community to share their favourite fiction, non-fiction and classic books for the ultimate holiday escape. Kiama Library will be asking our readers to take a photo of themselves with their favourite book which we will share with the community on our social media accounts. We are calling them 'shelfies' instead of selfies.

How can the Councillors and Directors be part of this program? It would be great if you could take a photo of yourself with your favourite book as a recommendation for other readers.

Share this photo by either,

- Posting it on your Instagram account with the hash tag #kiamashelfies
- Email your photo to library@kiama.nsw.gov.au
- Drop into the library where staff will snap your 'shelfie', don't forget to bring your favourite book with you or we will find one for you on the library shelves.

Don't forget to make sure the title of the book can be clearly seen in your photo and you are happy for your photo to be shared on our social media platforms.

14.7 Crown Land Management Bill 2016Responsible Director: Engineering and Works

In 2014 the NSW Government released a White Paper on the Crown Lands legislation for comment. The White paper set out recommendations to create simpler crown lands legislation, reduce red tape and streamline administration as well as cementing the role of local communities in the management of crown land. Kiama Council resolved on 22 April 2014 to make a submission to the White Paper.

The 2014 report to Council on the White Paper is attached.

The NSW Government has now introduced the Crown Land Management Bill 2016. The aim of the Bill is to deliver modern, streamlined and transparent management of Crown land in the state. There are aspects of the Bill which have direct relevance to Council being the appointed Reserve Trustee of several crown reserves in the LGA.

The main aspects of the 2016 Bill include;

Ownership

1. The NSW Government will retain “state significant” Crown land. State significant Crown land will be identified and may include areas with core government services and infrastructure, iconic places, areas of high environmental value and heritage significance and beaches/coasts/foreshore land. State significant lands are places of significance to all the peoples of NSW.
2. “Local land” will be transferred to councils through voluntary negotiation. Local land may include areas already managed as a community asset by the Council and where the land provides a public good for the community and adjoining areas.
3. A Local Land Pilot was introduced in 2015 over the former Warringah and Corowa Council areas as well as Tamworth Regional and Tweed Shire respectively. The “local land” roll-out will commence in these areas and extend to the other councils after that.
4. Land transferred to Council will become community land under the Local Government Act and the land will be managed under that legislation.

Management

1. Council will become the Crown land manager of all land transferred from the Crown instead of being the Reserve Trustee. In addition, Council will manage its Crown reserves under the Local Government Act provisions (only) including any reporting functions.
2. The current three-tier system of Crown lands (owner) - Reserve Trust (body) - Reserve Trustee (manager) will be replaced by a two-tier system only involving the land and the land manager.
3. On-going approval from the Minister of Lands for most land dealings and management will no longer exist.

Reports for Information

14.7 Crown Land Management Bill 2016 (cont)

-
4. Plans of management will be required for each reserve transferred to Council. The highest priority will be reserves with a number of facilities or have a range of uses enjoyed by different community sectors.

Community Engagement

1. A community engagement strategy will be introduced by the NSW Government with the new legislation in 2018. This strategy is being developed for the “state significant” Crown land reserves. Council will most likely not be captured by the strategy where Crown land is transferred to it. However there may be instances where Council as Crown land manager is required to follow the principles of the new strategy, for example in preparing a plan of management or considering a new lease proposal. Council should note these proposed new community engagement principles and provisions having regard to its existing Community Engagement Strategy at this stage.

The most important information for Council in relation to the new Bill/impending legislation is the identification of Crown land as either “state significant” or “local land”. This will enable Council to make the necessary provisions under the new land management regime.

The most notable Crown land reserves where Kiama Council is currently the Reserve Trustee include:

- Blowhole Point (and extending to the north end of Bombo Beach)
- Kiama Showground
- Coronation Park including Surf Beach Holiday Park
- Werri Beach Holiday Park
- Seven Mile Beach Reserve including Seven Mile Beach Holiday Park
- Hindmarsh Park
- Old Fire Station
- Joyce Wheatley Community Centre
- Jamberoo Cemetery
- Kiama Coastal Walk (Kiama Heights to Gerringong)

There may be other Crown land parcels not currently identified as Reserve Trustee land which could be considered for transfer to Council. One of these is the Kiama Harbour area which is under direct Crown Lands management separate to the Blowhole Point Reserve.

Attachments

- 1 Crown Lands Legislation - White Paper - Report to Council 15 April 2014

Report of the General Manager – Ordinary Meeting

15 April 2014

**4 Crown Lands Legislation
White Paper – NSW Government**

Summary

This report advises of the Crown Lands Legislation White Paper and recommends that Council makes a submission.

Finance

A review of Crown Lands may have significant financial implications for Councils.

Policy

Not applicable.

Council's Community Strategic Plan

Council's strategies of having well planned and managed spaces, places and environment and responsible civic leadership that is transparent, innovative and accessible are relevant.

RECOMMENDATION

That Council make a submission in relation to the Crown Lands White Paper seeking further consultation by the NSW Government with Local Government and opposing any proposals for transferral of responsibility of Crown Lands without proper and fair consideration of financial implications for Councils.

REPORT

The Crown Land Management Review started in June 2012 with the aim of improving the management of Crown Land and increasing the benefits and returns to the community. The Review proposed one new piece of legislation to replace the eight existing Acts.

The White Paper sets out recommendations to:-

- create simpler legislation to support Crown land management in the 21st century
- help grow the NSW economy through the more effective management of Crown land
- continue the key objective of managing Crown land for the benefit of the people of NSW
- reduce red tape for the community and stakeholders
- streamline and speed up administration
- cement the role of local communities in the management of Crown Land.

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Report of the General Manager – Ordinary Meeting

15 April 2014

Comments in relation to the White Paper can be made to NSW Trade & Investment by 20 June 2014.

The proposals in the White Paper cover only Crown Land administered by NSW Trade & Investment Crown Lands Division, which comprises some 42% of New South Wales.

Crown Land for the purpose of this White Paper includes:-

- ❖ Crown Land held under lease, licence or permit;
- ❖ Crown Reserves managed by local councils in community trusts;
- ❖ Crown Land retained in public ownership for environmental purposes;
- ❖ Land within the Crown Public Roads network;
- ❖ Many non-tidal waterways and most tidal waterways; and
- ❖ Other unallocated Crown Land.

The Discussion Paper states that the new Crown Lands Legislation will not amend the Aboriginal Land Rights Act 1983, which is being considered in a separate review process. Crown Land will continue to be available under the provisions of that Act as compensation for the dispossession of Aboriginal people.

In developing the new Legislation, the requirements of the Commonwealth Native Title Legislation will need to be considered.

The new Crown Lands Legislation will be consistent with, but will not duplicate, the proposed new Local Government and Planning Frameworks and existing Environmental Legislation.

The section of the White Paper of most relevance to councils is the streamlining of decision making at the local level.

Thousands of Crown Reserves are currently managed by local communities under trust arrangements, which require councils and community trusts to comply with complex, duplicative and sometimes contradictory requirements.

The White Paper states that it is proposed that this will be streamlined so that Crown Land will be managed by the most appropriate level of government. Land with primarily local uses and values will be managed by councils under Local Government Legislation using the same procedures applied to land already owned by councils. These include the community engagement processes that are part of the integrated planning reporting systems used by council.

It is stated that this change will reduce the complexity and red tape for councils and

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allow local communities to have more of a say about how public land in their area is managed. Proposals to reduce reporting requirements will also help.

Public comment is invited on all the recommendations and proposals on the White Paper and in particular views are being sought on any or all of the following questions:-

Proposed legislation

- 1) How would developing one new piece of legislation to manage the Crown land estate benefit the community?
- 2) Are the objects and provisions proposed for the new legislation appropriate to support Crown land management in the 21st Century?

Improved management arrangements for Crown reserves

- 3) Do you have any comments on the proposal to allow local councils to manage Crown land under local government legislation rather than under the Crown Lands Act?
- 4) What are your views about the proposed new management structure for Crown reserves?
- 5) Do you have any further suggestions to improve the governance standards for Crown reserves?

Other streamlining measures

- 6) Are there any additional activities that should be considered as 'low impact' activities in order to streamline landowner's consent?
- 7) Are there any other ways to streamline arrangements between the State and local governments?
- 8) In addition to the suggestions provided, are there any other ways to ensure that the public is notified of the proposed use or disposal of Crown land - and their views taken into account – that would be appropriate to include in the new legislation?

Better provisions for tenures and rents

- 9) Do you support the concept of a consistent, market based approach to rents, with rebates and waivers for hardship and public benefits for certain uses of Crown land applied where appropriate?
- 10) Is five years a reasonable amount of time to give tenure holders who currently pay below the statutory minimum rent to move to paying the minimum level of rent as required under the new legislation?

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-
- 11) To avoid rent arrears issues for incoming tenure-holders, should the new legislation automatically transfer any rental debt to a new tenure-holder on settlement, or require any outstanding arrears to be paid prior to transfer or settlement?
 - 12) What kinds of lease conditions should be considered 'essential', for the purposes of providing for civil penalties?
 - 13) Should Crown land be able to be used for all forms of carbon sequestration activities?

Greater flexibility for Western Lands leases

- 14) What additional activities do you think should be permitted on Western Lands leases without the need for approval?
- 15) Bearing in mind the fragile nature of much land in the Western Division, in what situations do you think it would be appropriate to allow Western Lands leases to be converted to freehold?

Stronger enforcement provisions

- 16) What are your views about the proposal to strengthen the compliance framework for Crown lands?
- 17) Do you have any suggestions or comments about proposals for the following Auditing:
 - Officer powers
 - Offences and penalties
 - Other provisions

Minor legislation

- 18) Do you support the repeal of the minor legislation listed?
- 19) Do you see any disadvantages that would need to be addressed?

While a number of proposals in the White Paper including the streamlining of legislation, reduction of red tape and more local community input into the management of Crown Lands are commendable, there are a number of issues that require further detail to enable effective comment.

It is proposed to transfer "local" Crown Lands to councils for management. There is concern regard to cost shifting in that this may result in ongoing management and maintenance costs for councils without the opportunity for income to offset these costs.

There is also concern regarding the future management of commercial activities such as holiday parks that Council presently manage and are dependent upon to raise funds to effectively maintain/manage adjoining Crown Reserves.

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It is proposed that Council make a submission seeking further consultation with the NSW Government on the proposed White Paper and changes and that Council raise the above concerns in relation to cost shifting and potential loss of revenue for commercial activities that are needed for the management and maintenance of Crown Lands.

14.8 Short-Term Holiday LettingResponsible Director: Office of the General Manager

The NSW Legislative Assembly Committee on Environment and Planning has recently released their report on the adequacy of the regulation of short-term holiday lettings for NSW.

The inquiry had particular reference to:

- a. The current situation in New South Wales and comparison with other jurisdictions;
- b. The differences between traditional accommodation providers and online platforms;
- c. The growth of short-term and online lettings, and the changing character of the market;
- d. The economic impacts of short-term letting on local and state economies;
- e. Regulatory issues posed by short-term letting including customer safety, land use planning and neighbourhood amenity, and licensing and taxation; and
- f. Any other related matters.

Council endorsed the submission to the inquiry prepared by the Director of Environmental Services, a copy of which has been circulated to Councillors.

The Chair of the Inquiry, Mark Coure MP, in his forward to the report states that short-term rental accommodation should be defined and permitted in NSW. It is further stated that 'it is a longstanding use which generates a comparatively low level of complaints, and with the right regulations and compliance regime, can be permitted in residential areas.'

The report recognises that the better employment of some existing planning tools will help achieve the compliance regime that the Committee envisage. These include the Holiday and Short-Term Rental Code of Conduct, newly legislated investigative powers, and streamlined development assessment. It is further suggested that some relatively minor amendments to the planning and strata management legislation based on existing and proposed models in Queensland and Victoria, will improve the situation of people adversely affected by short-term rental accommodation.

A copy of the recommendations and findings of the inquiry are attached.

After many years of lobbying by Kiama and other councils for the NSW Government to introduce a standard definition and guidelines it is pleasing that the Inquiry has reinforced this need. It is also pleasing that Council's existing Local Environment Plan and Development Control Plan which permits short-term holiday letting without development consent subject to there not being interference generally with the amenity of the neighbourhood, is generally consistent with the recommendations. A recommendation of the inquiry which states that for the relatively small number of short-term holiday lettings where there are unreasonable impacts there needs to be investigative powers and 'party house' provisions is strongly supported.

The NSW Government is to respond to the report by 19 April 2017.

Reports for Information

14.8 Short-Term Holiday Letting (cont)

Attachments

1 Short-Term Holiday Letting Inquiry Recommendations & Findings

SHORT-TERM HOLIDAY LETTING

List of Recommendations and Findings

RECOMMENDATION 1 _____ 2

The Committee recommends that the NSW Government amends:

- a) the Standard Instrument - Principal Local Environmental Plan to include a definition of short-term rental accommodation in the category of tourist and visitor accommodation
- b) the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 to allow short-term rental accommodation.

RECOMMENDATION 2 _____ 3

The Committee recommends that short-term letting of rooms in any property where the landlord or host is present be permitted as exempt development.

RECOMMENDATION 3 _____ 3

The Committee recommends that short-term letting of a principal place of residence be permitted as exempt development.

RECOMMENDATION 4 _____ 3

The Committee recommends that short-term letting of empty properties be permitted under State Environmental Planning Policy (Exempt and Complying Development Codes) 2008, as:

- exempt development where the development does not exceed applicable impact thresholds; and
- complying development where the development exceeds applicable impact thresholds.

RECOMMENDATION 5 _____ 4

The Committee recommends that the NSW Government investigates, in consultation with advocates for traditional accommodation operators, the impact of the growth of short-term rental accommodation on their industry, and identifies opportunities to reform current regulations.

RECOMMENDATION 6 _____ 5

The Committee recommends that the NSW Government participates in the management of the Holiday and Short-Term Rental Code of Conduct to ensure that it has a broadly-based management structure, including community representation, and increases its industry coverage.

RECOMMENDATION 7 _____ 6

The Committee recommends that the NSW Government develops a compliance system for short-term rental accommodation under the Environmental Planning and Assessment Act 1979 which considers:

- a) the use of the investigative powers in Division 1C of the Act
- b) streamlined development assessment (Complying Development Certificates)

LEGISLATIVE ASSEMBLY COMMITTEE ON ENVIRONMENT AND PLANNING

c) the Holiday and Short-Term Rental Code of Conduct

d) 'party house' provisions.

RECOMMENDATION 8 _____ 8

The Committee recommends that the NSW Government prepares advice to councils and the community outlining the changes which will apply to short-term rental accommodation, and implements a communication and monitoring program.

RECOMMENDATION 9 _____ 9

The Committee recommends that local councils be responsible for communicating with all landowners about their rights and obligations.

RECOMMENDATION 10 _____ 9

The Committee recommends that the NSW Government considers amendments to strata regulations to give owners corporations more powers to manage and respond to adverse behaviour resulting from short-term letting in their buildings.

RECOMMENDATION 11 _____ 11

The Committee recommends that the NSW Government reviews the impact of short-term letting in the strata environment after no later than three years.

RECOMMENDATION 12 _____ 11

The Committee recommends that the NSW Government implements a program to collect data on the holiday industry generally, and short-term letting in particular, to assess the economic contribution of short-term letting and its impact on housing affordability and community viability.

FINDING 1 _____ 14

The Committee finds that the lack of a consistent state-wide definition for short-term letting is a serious regulatory shortcoming.

FINDING 2 _____ 15

The Committee finds that there is generally a low level of complaints concerning short-term letting. Given the continuing growth in short-term letting, however, there is potential for more complaints without appropriate land use planning controls.

FINDING 3 _____ 16

The Committee finds that the complaints heard from stakeholders about the impacts of short-term letting on the quiet enjoyment of their properties are real and serious, and can be addressed within the existing land use planning regulations.

FINDING 4 _____ 17

The Committee finds that, subject to appropriate definitions and conditions, short-term letting should be regarded as a residential use and as such, should not trigger any Building Code of Australia requirements.

SHORT-TERM HOLIDAY LETTING

FINDING 518

The Committee finds that strata properties present a special case when compared with detached housing. The management of short-term letting in strata properties needs to be complemented by amendments to strata management legislation.

FINDING 6 20

The Committee finds that taxation of income from short-term letting is a Commonwealth matter.

FINDING 7 20

The Committee finds that landlords should hold insurance to cover short-term letting. Appropriate insurance cover can be purchased from Australian insurers and landlords must hold appropriate insurance cover to be compliant with the Code.

14.9 Council land suitable for caravan and boat parking/storage

Responsible Director: Engineering and Works

At the Council meeting of 15 March 2016, Councillors requested a report on the suitability for boat and caravan parking within the Kiama Municipality.

A summary of the findings is presented in the tables below:

1. Former Sydney Water site, Kiama Downs (Gainsborough)

Classification	Council owned community land
Zoning	RE1 (public recreation)
Available area	1461 sqm
Potential parking spaces	19
Specific site issues to be addressed	
<ul style="list-style-type: none"> • Current land usage - Part of Gainsborough Chase Reserve and Plan of Management, recreation and passive usage nominated • Potential visual impacts • Adjoining uses within residential neighborhood 	



Item 14.9

2. Former Waste Depot, Crooked River Road, Gerroa

Classification	59/751268 and 7003/1124357 are Crown reserves managed by Kiama Council – gazetted use is for Sanitary purposes. Proposed use not proclaimed
Zoning	E2 Environmental Conservation
Available area	3927 sqm
Potential parking spaces	45
Specific site issues to be addressed	
<ul style="list-style-type: none"> • Bushfire risk • Potential road access issues (intersection with Gerroa Road) • Adjoining uses – within coastal bush land environment 	

Item 14.9



3. Minnamurra Waste Depot

Classification	Council owned operational land
Zoning	SP2 Infrastructure
Available area	11,230 sqm
Potential parking spaces	154
Specific site issues to be addressed	
<ul style="list-style-type: none"> • Potential flooding constraints • Potential road access issues - rail line level crossing for access and Sydney Trains may not want intensification of site use requiring access over rail line • Adjoining uses – within coastal bush land environment • Current operational usage of the site by Council and limited area to accommodate proposed future use 	

Item 14.9



4. Sanctuary Place quarry, Minnamurra

Classification	Council owned community land
Zoning	RE1 (public recreation)
Available area	5140 sqm
Potential parking spaces	70
Specific site issues to be addressed	
<ul style="list-style-type: none"> • Plan of Management, recreation and passive usage nominated • Highly visual site • Adjoining uses - within residential neighborhood • Up-front infrastructure costs high • Residential street access limited/restricted 	

Item 14.9



5. Barney Street quarry, Kiama

Classification	Council owned operational land
Zoning	B7 Business Park
Available area	4,720 sqm
Potential parking spaces	65
Specific site issues to be addressed	
<ul style="list-style-type: none"> • Current commercial income received from site would exceed income from boat and caravan storage - current B7 zoning demands higher end use than boat and caravan storage • Site area limited due to rock fall • Within residential neighborhood and not likely to be supported 	

Item 14.9



7. Railway property rear of Lot 97 Panama St, Kiama

Classification	Sydney Trains
Zoning	RU1 Primary Production
Available area	4,317 sqm
Potential parking spaces	53
Specific site issues to be addressed	
<ul style="list-style-type: none"> • Adjoining uses - within industrial area. • Up-front infrastructure costs moderate • Lease will need to be negotiated with Sydney Trains 	

Item 14.9



5. Spring Creek land, Bombo

Classification	Council owned operational land
Zoning	R2 (low density residential)
Available area	0
Potential parking spaces	0
<i>Specific site issues to be addressed</i>	
<ul style="list-style-type: none"> • Future residential subdivision development by Council • Highly visual site • Adjoining uses - within residential neighborhood • Up-front infrastructure costs high • Residential street access limited/restricted 	

Item 14.9

Common issues with all sites

The greatest prohibitive factor is land zoning. None of the zones identified above support the use of land for boat and caravan storage. This raises the broader issue of land use and zoning under Council’s LEP. The most appropriate definition for the land use envisaged is:

“storage premises” means a building or place used for the storage of goods, materials, plant or machinery for commercial purposes and where the storage is not ancillary to any industry, business premises or retail premises on the same parcel of land, and includes self-storage units, but does not include a heavy industrial storage establishment or a warehouse or distribution centre.

This specific land use is prohibited in the majority of zones in Council’s LEP, including Rural, Residential, Business and Industrial. Any proposal for such a facility in any of these zones would require a Planning Proposal to change “storage premises” from prohibited to permitted, or alternately, where a specific site was being considered, it may be able to achieve a permitted site specific use, again via a Planning Proposal process.

Availability of utilities services: some of the above sites are remote from available services. The proposed potential site will require at least a power supply for a suitable security/access system for users.

Reports for Information

14.9 Council land suitable for caravan and boat parking/storage (cont)

Conclusion

A further community needs analysis should be carried out to determine a preferred site from the above potential locations. This analysis should define the following:

- the number of potential users
- preferred location
- site specific needs e.g. covered area, power etc
- willingness to pay and how much.

It is suggested that this information should be sourced through public consultation using online survey, RMS records, social media and possibly through a public forum. Once the above information is collected then a further detailed assessment can be carried out for each site and a preferred location can be submitted to Council.

14.10 Council Meeting April 2017

Responsible Director: Office of the General Manager

It has been brought to Council's attention that the April 2017 meeting is due to be held on 18 April 2017 which is the Tuesday following the Easter long weekend.

To enable separate public access and adequate preparation for the meeting by Councillors and staff, Council may wish to re-schedule the meeting.

As the following Tuesday falls on ANZAC Day it is suggested that the April meeting is held on 11 April 2017.

The matter is submitted for determination by Council.

14.11 Medium Density Housing Code and Design GuideResponsible Director: Environmental Services

Last year, the NSW Government released the Discussion Paper: “Options for Low Rise Medium Density Housing as Complying Development” which sought feedback on development standards required for medium density housing types to be assessed as complying development.

Kiama Council made a submission to this process.

Following consideration of submissions, the Government has now drafted the Medium Density Housing Code and Medium Density Design Guide along with an [Explanation of Intended Effect for a Medium Density Housing Code. These draft documents are now on public exhibition and submissions are invited up until 12 December 2016.](#)

Copies of all documentation can be found on the Department of Planning and Environment website.

14.12 Iluka Reserve and Road Reserve fronting Riverside Drive, Kiama DownsResponsible Director: Office of the General Manager

At the Council meeting on 19 July 2016 Councillor Reilly raised the possibility of Council developing Council owned land on the western side of Riverside Drive instead of part of Iluka Reserve, Kiama Downs.

On 15 September 2015 Council resolved to proceed with a gateway proposal for part of Iluka Reserve at Kiama Downs to create up to nine residential lots including open space embellishment over the remainder of the public reserve to meet community needs for future recreation activities in the area based on a masterplan including community consultation.

Subsequently Council engaged Siteplus to prepare a masterplan for the area which included community consultation involving residents and others. A copy of the masterplan is attached.

Subject to the Department of Planning advice the next stage will involve public exhibition of the gateway proposal enabling further community comment.

There is land on the western side of Riverside Drive opposite to, and north of, Iluka Reserve and Iluka Crescent which is road reserve however is zoned residential. A plan of the road reserve is attached. The road reserve is no longer required as a result of the construction of the North Kiama Bypass and relocation of the Princes Highway. Although sections of the land are relatively shallow there is, subject to closure of the road reserve, the possibility of creating approximately eight allotments. The lots could be made wider to compensate for the shallow depth and the need to provide reasonable front and rear setbacks and solar orientation of future buildings. Under the Roads Act the relevant sections of road reserve will need to be closed subject to the resolution of any objections possibly from neighbours to the rear.

Attachments

- 1 Draft Iluka Reserve Masterplan Report
- 2 Road Reserve Diagrams

**ILUKA RESERVE, KIAMA DOWNS
MASTER PLAN**





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Master Plan Document

Iluka Reserve Master Plan

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Kiama Municipal Council

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1.0 INTRODUCTION

1.1 Background

The Iluka Reserve Master Plan has been prepared to provide development guidance for the public open space at Iluka Reserve, Kiama Downs. The Master Plan outlines how the public open space can be enhanced in association with the potential development of nine residential lots over a section of this reserve. This Master Plan will be used as a blueprint to guide Council's future decision making for the long term community use and maintenance of the reserve.

1.2 Background Documents

This Master Plan relates to and is informed by the following main documents:

- Kiama Council, Proposed Subdivision of Iluka Reserve, Riverside Drive, Kiama Downs
- Coffey Geotechnics Pty Ltd, Preliminary Geotechnical Investigation and Preliminary Contamination Assessment – Iluka Reserve, Riverside Drive, Kiama Downs
- Kiama Council, Strategic Asset Management Plan 2011-2021.

1.3 Purpose of the Project

The purpose of the Iluka Reserve Master Plan is to identify the most appropriate options for transitioning the underutilised public open space asset at Iluka Reserve into a more frequently used and attractive public space that benefits the surrounding community.

The Master Plan will articulate the vision for the subject land and provide a framework for decision making. The key objectives of the Master Planning exercise was to:

- Identify the existing frequency and pattern of use of the reserve
- Identify the community values of the reserve
- Identify the current land use opportunities and constraints to realise the most sustainable long term recreational options for the site
- Consider the adjoining lands, connectivity and access/linkages through the reserve
- Review the maintenance obligations for Council with regard to any proposed open space embellishment
- Produce a Landscape Master Plan for the site taking into account the adjoining lands, existing views and scenic opportunities to improve the appearance of the reserve.

1.4 Approach

The preparation of the Iluka Master Plan is to ensure a coordinated approach to the planning and management of the site and enable all stakeholders to be engaged and aware of the vision for the reserve.

The scope of work for this Master Plan included:

- A review of the current available reports and information relating to the reserve
- A review of all relevant planning legislation pertaining to the site. This includes Environmental Planning & Assessment Act 1979 (EP&A Act), State Environmental Plans Kiama Local Environmental Plan 2011 and Development Control Plan and guidelines
- Site analysis and identification of the opportunities and constraints on the project site to identify future development and management opportunities
- Community/stakeholder consultation and liaison with Council's Revenue Sub-Committee and preparation of presentations to Council and public exhibition process
- Preparation of the Iluka Reserve Master Plan report, including Landscape Master Plan
- Exhibition of the Draft Iluka Reserve Master Plan.

1.5 Project Management

Kiama Municipal Council was responsible for the overall management of the master planning process. Council's Iluka Reserve Working Party and the Kiama Council Revenue Sub-Committee have overseen the preparation of the Master plan during the community consultation phase and preparation prior to adoption of the final Master Plan.

The overall Master Plan project came under the responsibility of Council's Director of Engineering Services.





2.0 SITE ANALYSIS

2.1 Context

Iluka Reserve is located in the residential area of Kiama Downs, 3km north of Kiama within the Kiama Local Government Area. Geographically the suburb is bordered by the Minnamurra River to the northwest, Jones/Boyd's Beach to the northeast and the sharp cliffs of Cathedral Rocks to the east. The Princess Highway borders the neighbourhood to the south and west and the rail corridor lies to the east running along its high coastal ridgeline. Kiama Downs exists as a residential neighbourhood renowned for its picturesque beaches and seaside views.

Iluka Reserve is geographically centred between three key maintained open spaces including Bombo Hill Reserve (350m south), Jones Beach (1Km northeast) and Gainsborough sports fields (1km west). The Eureka Reserve to the west (500m) is the closest local reserve. The closest local playgrounds are located at Eureka Reserve, Jones Beach, and Gainsborough Oval (Meehan Drive and Thornett Way).

Within its immediate locality, the reserve exists within an informal local network of open space that together offer the opportunity for connectivity within the local area. The reserve offers passive recreation opportunities and contributes to the natural amenity of the area.

Drawing No. 1 shows the locality of the project site.



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Drawing No. 1 Locality of the Project Site





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2.2 Project site

The Iluka Reserve project site is an irregular shaped public open space located on the eastern side of Riverside Drive in Kiama Downs. The site is approximately 18,000 square metres comprising land parcels: Lot 34 DP 28122, Lot 243 DP 30200, and Lot 1 DP 509019.

The reserve has a road frontage to Riverside Drive and access to North Kiama Drive, Iluka Crescent and Flinders Avenue. Twenty-six (26) residential properties border the reserve. The land is classified as community land under the Local Government Act 1993 and is currently zoned RE1 Public Recreation as well as R2 Residential under Kiama Local Environmental Plan 2011 (KLEP).

The Iluka Reserve was originally a gully and anecdotally known as the 'Big Dipper' owing to the steep topography of part of the site (see Appendix A). Originally part of the Boyd Farm, it formed a dam for market gardening, however the site was later subject to extensive uncontrolled filling during the nearby residential development in the 1980s. This remnant land was subsequently developed as open space for local community use.

Drawing No. 2 shows the land parcels and immediate locality of the site.

Drawing No. 2 Land Parcels and Immediate Locality of Site



2.2.1 Proposed Residential Development

In September 2015, Kiama Council resolved to proceed with a planning proposal to rezone and reclassify a portion of the Iluka Reserve for residential development. This planning proposal concerns the development of nine (9) residential lots on the northern, higher third of the Iluka Reserve and would be subject to a Gateway determination by the State Government.

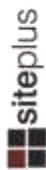
Should the rezoning be approved, the proposal would be subject to public consultation when the DA for subdivision is lodged. Funds raised from the sale of this land would assist in achieving the actions identified in this Master Plan.

This Master Plan is therefore concerned only with the remaining open space on the Iluka Reserve Site.

Drawing No. 3 shows the land marked for residential development and the boundary for the Iluka Reserve Master Plan.

Drawing No. 3 Land Marked for Residential Development and Boundary for Iluka Reserve Master Plan





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2.3 Values of the Project Area

The Iluka Reserve exists as a local open space mainly for the use of immediate residents and local community. Primarily used for passive recreation such as walking, dog walking and exercise, the reserve is currently considered to be underutilised owing to limited use of the playground and tennis court facilities.

The Iluka Reserve is considered to have low level of natural and cultural heritage due to the nature of uncontrolled filling activity in the 1980s. On a broader level however, the reserve contributes to the local neighbourhood character and network of open spaces that has the opportunity to further facilitate community involvement and recreation.

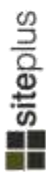
2.4 Usage and Maintenance

The open space offered by the reserve predominantly caters for passive recreational activities for local use. Passive recreation predominantly includes walking, dog walking, jogging, and children's outdoor play. The tennis courts are the only formalised recreation activity on site.

Overall, the existing use of facilities on Iluka Reserve is considered low, largely restricted by the lack of facilities and amenity, vehicular access to the reserve and relatively poor condition of facilities. According to Council records, formal bookings for tennis courts are limited and the club house is rarely used.



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2.4 Environmental Constraints

2.4.1 Topography

The Iluka reserve is an irregular shaped reserve, formed as open space following surrounding residential development in the 1980's. Originally a gully, the site was subject to uncontrolled fill during this time, consequently creating three key topographic areas:

- Upper open space: This area slopes gradually to the east and the levels are gently undulating across the whole site. Most of this area is grassed with limited vegetation to the southern boundary.
- Steep embankment/batter slope: This area is relatively steep and forms the toe of the fill area. It is currently unmaintained grass.
- Lower level tennis court and facilities: Comprises two cement tennis courts, club house and toilet facilities. This section is secluded from passive surveillance and therefore any change of use would require consideration to security issues.

2.4.2 Geotechnical and Contamination

Coffey Geotechnics Pty Ltd undertook a Preliminary Geotechnical Investigation and Preliminary Contamination Assessment for Iluka Reserve in January 2014. According to this report, some of the fill on site contains waste material including glass, bricks, and plastic.

The report concluded that if Council intend to proceed further with potential redevelopment of the site, further assessment relating to contamination issues would be needed. Prior to any civil works relating to this master plan, the necessary geotechnical assessments may be required.

It is also noted that there are some areas of percolated water that may be from springs or other sources such as stormwater run-off from adjoining residential properties towards the north-east portion on the site. Prudently, this would need to be confirmed and remedial action undertaken as part of any further work.





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2.4.3 Access

The Iluka Reserve currently has an informal network of pedestrian links throughout the site, and three defined pedestrian access points from North Kiama Drive, Flinders Avenue and Iluka Crescent.

Vehicular access is limited with the only formal road access at the Tennis Courts from Flinders Avenue. Being a former highway, Riverside Drive remains a major road thoroughfare along the site which implicates road safety and pedestrian access to the site. Traffic calming measures should be investigated as part of any vehicular and pedestrian access studies.

The limited definition of access to the site lends the reserve to be rather disconnected from nearby open space network as well as constraining recreational use of the site.

2.4.4 Drainage and Flooding

Drainage on site is a significant constraint requiring easements across most of the upper open space and down towards the tennis courts. The topography of the site lends itself to heavy water runoff across the site and springs are located to in the eastern portion of the site. Any proposal for hard infrastructure works across the site will need further investigation to ensure flood and drainage mitigation.

2.4.5 Visual Amenity

Iluka Reserve is primarily characterised by grassy open space that gently falls to the east to a steep embankment before levelling at the lower level tennis courts. Characteristics are limited to sparse vegetation, a vast grassed undulating open area, grassy embankment, scattered drain outlets, and inconsistent perimeter fencing. Views eastwards from the site stretch to the ocean although these ocean views are mainly from elevated areas to the west of the site.

Although the visual amenity of the site itself is considered basic, it does visually contribute to a perception of visual spaciousness to the immediate Kiama Downs residential area as well as offering opportunities to reinforce green linkages within the locality. The open space contributes to the overall natural neighbourhood character of the area.

Drawing No. 4 shows the existing features and environmental constraints on site.



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Drawing No. 4 - Existing Features and Environmental Constraints



SITE ANALYSIS | REV A

Iluka Reserve
Master Plan
Site Plus Pty Ltd © Project No. 18156 February 2016

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2.6 Plans and Policies

The Iluka Reserve is currently classified as community land under the Local Government Act 1993 and is zoned RE1 Public Recreation under Kiama Local Environmental Plan 2011 (KLEP).

The northern edge of the site is subject to a rezoning application to enable nine residential lots on site (see Diagram 3). The rezoning and planning proposal will be subject to the relevant planning legislation for Gateway determination.

The Iluka Reserve Master Plan is primarily concerned with the remaining open space on the site. It was prepared having regard to the following relevant land management legislation and policy documents pertaining to the project area.

2.6.1 Kiama Local Environmental Plan 2011

In Kiama Local Environmental Plan 2011 (KLEP 2011) the Iluka Reserve is currently zoned RE1 – Public Recreation and R2 Residential. The KLEP 2011 states the objectives and permitted land uses in each of the zones as follows:

Zone RE1_Public Recreation

1 Objectives of zone

- To enable land to be used for public open space or recreational purposes.
- To provide a range of recreational settings and activities and compatible land uses.
- To protect and enhance the natural environment for recreational purposes.

2 Permitted without consent

Environmental protection works

3 Permitted with consent

Boat sheds; Building identification signs; Business identification signs; Camping grounds; Caravan parks; Charter and tourism boating facilities; Child care centres; Community facilities; Environmental facilities; Heliports; Information and education facilities; Kiosks; Markets; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Respite day care centres; Roads; Water recreation structures; Water recycling facilities; Water supply systems.

4 Prohibited

Any development not specified in item 2 or 3.

It is considered that the Master Plan is consistent with the objectives and permissible land uses in the project area as outlined in KLEP 2011.

Zone R2 Low Density Residential

1 Objectives of zone

- To provide for the housing needs of the community within a low density residential environment
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To increase the supply of secondary dwellings for affordable rental housing stock.
- To provide economic and employment opportunities for people who conduct business activities from their homes where these will not adversely affect the amenity of neighbours or the neighbourhood.

2 Permitted without consent

Home occupancies

3 Permitted with consent

Bed and breakfast accommodation; Boarding houses; Boat sheds; Business identification signs; Child care centres; Community facilities; Dual occupancies; Dwelling houses; Environmental protection works; Exhibition homes; Exhibition villages; Group homes; Health consulting rooms; Home-based child care; Home businesses; Home industries; Hospitals; Places of public worship; Recreation areas; Respite day care centres; Roads; Secondary dwellings

4 Prohibited

Any development not specified in item 2 or 3





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3.0 COMMUNITY CONSULTATION

3.1 Consultation Process

As part of the Master Planning process, a targeted stakeholder consultation exercise was undertaken to gather information, identify any current issues, opportunities and constraints and inform the development of the Master Plan.

The key stakeholders invited to participate in this consultation process included:

- Adjoining residents (68)
- Councillors

The consultation process included:

- Meetings with the Iluka Reserve Working Party
- Letter to stakeholders notifying of the project and requesting input relating to future ideas for the site
- Public notice on Council's website

The Iluka Reserve Working Party consisted of:

- Kiama Council
- Kiama Council
- Kiama Council
- Kiama Council
- Director Engineering and Works, Bryan Whittaker
- Manager Property, Tim McLeod
- Manager Works, Ken Adcock
- Landscape Officer, Peter Gill

The Revenue Sub-Committee consisted of:

- Kiama Council
- Kiama Council
- Kiama Council
- Kiama Council
- Kiama Council
- Councillor Brian Petschler
- Councillor Gavin McClure
- Councillor Warren Steel
- Councillor Andrew Sloan
- Director, Engineering and Works Bryan Whittaker
- Manager Property, Tim McLeod



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3.2 Consultation Feedback

Table 3.2.1 Stakeholder Feedback Summary Table

KEY STAKEHOLDER	MANNER OF CONTACT	COMMENT	OUTCOME
Resident	Phone	<ol style="list-style-type: none"> 1. A 'Little Park' - a playground and park area for young children to play. Might include a small scooter/bike track. Something simple that looks good. 2. Walking track for elderly (could be incorporated into the 'Little Park') 3. Wildlife refuge 4. Vegetation and gardening by local Landcare group 5. Use - The site is currently underutilised, some people walk their dogs 6. Benches should have a back as there are a lot of older people in the area. 7. Views - some residents have concerns relating to impact on views. 8. Safe Access and Road Safety - Riverside Drive is dangerous and safety needs to be considered when designing access to the reserve. 	<p>A potential playground and 'little park' location has been identified in the Master Plan.</p> <p>Walking paths have been identified in the Master Plan.</p> <p>The Iluka Reserve is not considered a suitable site for a wildlife refuge.</p> <p>It is recommended that Council engage the local Landcare group to assist in revegetating the site in accordance with the Master Plan.</p> <p>The site will remain an open space for passive recreation such as dog walking.</p> <p>Locations for benches have been identified in the Master Plan and design issues discussed in this document.</p> <p>The location of new vegetation has considered view impacts within the locality.</p> <p>Road safety and access from Riverside Drive will be addressed in the DA for residential development.</p>
Resident	Phone	<ol style="list-style-type: none"> 1. Road Safety - Difficult to park on Riverside Drive, traffic is fast and dangerous 2. Flooding/Drainage - Lots of water flows down from Gainsborough 3. Use - currently used only by locals and does not have appeal for anything more 	<p>Road safety and access from Riverside Drive will be addressed in the DA for residential development.</p> <p>The Master Plan identifies flooding and drainage investigations are required prior to any civil works.</p> <p>The Master Plan aims to support and improve local recreational use.</p>
Resident	Phone	<ol style="list-style-type: none"> 1. Current Use - local - dog walking, tennis courts used somewhat, playground used about twice a week. 	<p>The Master Plan aims to support and improve local recreational use.</p>
Resident	Letter/Email (Appendix A - Bill Carey)	<ol style="list-style-type: none"> 1. Flooding/Drainage - Rainwater 2. Tennis Courts have limited use due to lifestyle changes and management constraints 3. Community Garden (fruit trees) 4. Bird attracting vegetation (such as Bottle Brush) with cat proof fence 5. Cycle track and bike locker 	<p>The Master Plan identifies flooding and drainage investigations are required prior to any civil works.</p> <p>Noted</p> <p>A Community Garden may be considered by council should community interest be generated. The Master Plan identifies the Tennis Courts as a possible location.</p> <p>Bird attracting vegetation is recommended in this Master Plan, however a cat-proof fence is not considered viable.</p> <p>A cycle track may be considered by council should community interest be generated. The Master Plan identifies the upper open space area as a possible location.</p> <p>A water retention pond is unsuitable for this site.</p>

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KEY STAKEHOLDER	MANNER OF CONTACT	COMMENT	OUTCOME
Resident	Phone	<ol style="list-style-type: none"> Retention pond CCTV Like the open spacious nature of the reserve and want this to be preserved. Flooding/Drainage/water catchment – the site has significant drainage and water overflow issues. Proposed residential development will negatively impact on views and intensify the land. Plovers nest on the upper section of the reserve and there are not many nesting options for them in the local area. The reserve is a great meeting spot for the local community as there aren't many local open spaces in Kiama Downs. Would like to see more landscaping and possibly a bike track on the site. 	<p>CCTV is a matter for Council consideration.</p> <p>The open vistas and spacious nature of the reserve have been considered and maintained in the upper section of the reserve in the Master Plan.</p> <p>The Master Plan identifies flooding and drainage investigations are required prior to any civil works. Consultation feedback will be sought during the DA proposal for the residential development on site.</p> <p>Noted. The Master Plan maintains the open field nature of the upper section of the reserve which would accommodate plover nests.</p> <p>The Iluka Reserve Master Plan encourages a community-led approach to improving and installing community facilities on site.</p> <p>The Master Plan incorporates landscape improvements and suggests a possible location for a bike track should community interest be generated.</p>
Resident	Email	<ol style="list-style-type: none"> Frequently used as a dog off-leash area. The current lack of use is reflection of lack of maintenance. Provide an improved children's playground or park. 	<p>Noted.</p> <p>Noted.</p> <p>A potential playground has been identified in the Master Plan.</p>
Resident	Email	<ol style="list-style-type: none"> Reinvestment in the open space is required. Possible fitness trail from Bombo up Riverside through the reserve and either back to Bombo or the beach. 	<p>Noted.</p> <p>The Master Plan seeks to reinforce pedestrian linkages within the immediate area and there is potential for future fitness equipment to be located should community interest be identified.</p>
Councillor	Email	<ol style="list-style-type: none"> Pathway linking Riverside Drive and South Kiama Drive Terraced North South Pathway on the slope that passes through a plantation of native trees and shrubs Shade trees and seating Restored watercourse rather than the existing underground stormwater pipe (reconstruct a shallow rock lined waterway with landscaping, perhaps direct excessive flow back into existing piping) A BBQ area together with a family centred space around the tennis court. A practice soccer goal (a multi-purpose goal to suit all football codes) 	<p>Pedestrian linkages have been proposed in the Master Plan.</p> <p>Vegetation on the slope and pedestrian links are proposed in the Master Plan.</p> <p>Trees and seating locations are identified in the Master Plan.</p> <p>The Master Plan identifies flooding and drainage investigations are required prior to any civil works.</p> <p>Possible BBQ locations are identified in the Master Plan. Options for the tennis courts have also been identified.</p> <p>A practice goal located on the upper open space could be considered should community interest be generated.</p>

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KEY STAKEHOLDER	MANNER OF CONTACT	COMMENT	OUTCOME
Resident	Letter/Email Appendix A – Catharine and Rick Hall	played by Kiama children). 1. The reserve is not 'underutilised' as many local residents use the reserve throughout the day for passive recreation (eg. dog walking). 2. Support the embellishment of the reserve but not the residential development 3. Developer contributions should be collected to improve the park. 4. Upgrade the children's playground (similar to Jones Beach) with tables and benches/seats for supervision. 5. Outdoor fitness equipment in a separate area of the reserve to link with jogging routes through the reserve. 6. Designated parking. 7. Existing flooding/water drainage problems.	Noted. Noted. Developer contributions will be addressed in the DA for residential development. A potential playground and seating has been identified in the Master Plan. The Master Plan seeks to support green links in the immediate locality. The Master Plan identifies parking locations. The Master Plan identifies flooding and drainage investigations are required prior to any civil works.
Resident	Email Appendix A – Jennifer Connolly	1. Vehicular access to the reserve from Riverside Drive will require careful consideration of safety with turning lanes installed for both directions. 2. Flooding and drainage issues exist on site. 3. Pedestrian safety along Riverside Drive as children walk to school and commuters walk to Bombo station along this reserve 4. Maintain open space nature of the reserve and encourage recreation opportunities to be family and community focussed 5. Existing passive recreation use	Road safety and access from Riverside Drive will be addressed in the DA for residential development. The Master Plan recommends that Council undertake further investigations regarding flooding or drainage before any civil works on site. Pedestrian links have been formalised by the Master Plan. Pedestrian access along Riverside Drive remain informal. The Master Plan seeks to encourage passive recreation opportunities to suit community need. Noted.
Resident	Email Appendix A – Kayleen King	1. Maintain recreation use of the open space 2. Existing dog walking 3. Propose walking paths, replaced park, fenced off area of dog off-leash area 4. Pedestrian access through the proposed development to the open space to be maintained. 5. Existing drainage problems make the reserve unusable when wet. 6. Embankment should be maintained in line with proposed changes.	The Master Plan seeks to encourage passive recreation opportunities to suit community need. Noted. Walking paths are proposed in the Master Plan. A dog off-leash area may be considered in the upper section of the reserve should community interest be generated. Pedestrian access and links are identified in the Master Plan. The Master Plan recommends that Council undertake further investigations regarding flooding or drainage before any civil works on site. A maintenance schedule for the park will be prepared in accordance with Council's asset management plan.
Resident	Email/Letter	1. No support for residential development and request for consultation	Noted.

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KEY STAKEHOLDER	MANNER OF CONTACT	COMMENT	OUTCOME
	Appendix A – Margaret Patterson and Brian Beckwith	<p>before proposal put forward.</p> <ol style="list-style-type: none"> Existing dog walking and casual games of cricket, ball throwing, baseball. Visual appeal of the reserve gives sense of peace and tranquility. Existing drainage problems mean the reserve is very wet after rain. Safety issues regarding vehicular access to the park and new development from Riverside Drive. Upgrade the playground equipment and include seating to supervise children. Propose vehicular access to the reserve. Picnic area with tables and benches. Propose a fitness station similar to the one at Jones Beach. 	<p>The Master Plan identifies areas for informal recreation activities.</p> <p>Noted.</p> <p>The Master Plan identifies flooding and drainage investigations are required prior to any civil works.</p> <p>Access and road safety will be addressed in the DA for residential development. The Master Plan recommends the design for vehicular access consider road safety and traffic calming measures.</p> <p>A potential playground and seating have been identified in the Master Plan.</p> <p>The Master Plan identifies locations for vehicular access.</p> <p>The Master Plan identifies locations for tables and benches.</p> <p>The Master Plan seeks to reinforce pedestrian linkages within the immediate area and there is potential for future fitness equipment to be located should community interest be identified.</p>
Resident	Email/Letter Appendix A – Leonie Newman	<ol style="list-style-type: none"> Encourage recreation use by children and maintain dog walking activity. Access to existing sewer pipes behind Iluka Reserve is required for regular clearing. Stormwater runoff and heavy rain cause significant problems where the residential development is proposed. Concern for loss of bird habitat on the reserve. Existing use for dog walking and children holidays. Concern for loss of views and privacy. Property values will be impacted due to the loss of open space. 	<p>The Master Plan identifies a potential playground and maintains open space and pedestrian links for dog walking.</p> <p>The Master Plan identifies flooding and drainage investigations are required prior to any civil works.</p> <p>The Master Plan recommends that Council undertake further investigations regarding flooding or drainage before any civil works on site.</p> <p>The Master Plan seeks to support bird habitats.</p> <p>Noted.</p> <p>The Master Plan has considered view loss by selecting appropriate vegetation in relevant locations.</p> <p>Noted.</p>
Resident	Email Appendix A – Shan Gallagher	<ol style="list-style-type: none"> Impact on salinity after proposed residential development. Impact on natural habitat for birds and animals. Existing flooding problems. Traffic safety on Riverside Drive and propose roundabout at Iluka Crescent intersection to address dangerous access issues. Pedestrian safety for people walking along the reserve. Existing house space between existing driveways. 	<p>The Master Plan identifies flooding and drainage investigations are required prior to any civil works.</p> <p>The Master Plan seeks to support bird habitats.</p> <p>The Master Plan identifies flooding and drainage investigations are required prior to any civil works.</p> <p>Road safety and access from Riverside Drive will be addressed in the DA for residential development.</p> <p>Pedestrian links have been formalised by the Master Plan. Pedestrian access along Riverside Drive is informal.</p> <p>Noted.</p>

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KEY STAKEHOLDER	MANNER OF CONTACT	COMMENT	OUTCOME
Resident	Letter Appendix A – Dawn DeWane	<ol style="list-style-type: none"> 7. Land contamination concerns. 8. Propose bike track for small children with traffic speed bumps etc. as there is nowhere in Kiama for kids to ride bikes and scooters safely 9. Playground with shade cloth. 1. Dangerous intersection between Riverside Drive and Iluka Crescent. 2. Propose pedestrian walking path (that accommodates older people). 3. Bike track for small children. 4. Open space for informal play/recreation such as kite flying, kick a ball. 5. Minimal play equipment but allows for children to be innovative. 6. A gazebo with seating and protection from the sun. 7. Landscaping that considers drainage problems on site. 8. Fencing to camouflage with plantings. 9. Existing toilets made more accessible 10. Propose parking adjacent to Riverside Drive. 11. Cultivate the swamp area to become a water bird sanctuary. 12. Participation from local parks and garden staff and/or Landcare group. 	<p>The Master Plan identifies flooding and drainage investigations are required prior to any civil works.</p> <p>A children's bike track could be considered when developing the proposal for the playground, on site.</p> <p>A potential playground and seating has been identified in the Master Plan.</p> <p>Road safety and access from Riverside Drive will be addressed in the DA for residential development.</p> <p>Pedestrian links have been identified in the Master Plan.</p> <p>A children's bike track could be considered when developing the proposal for the playground on site.</p> <p>A kick-about area has been identified in the Master Plan.</p> <p>Noted.</p> <p>Seating under proposed vegetation has been identified in the Master Plan.</p> <p>Road safety and access from Riverside Drive will be addressed in the DA for residential development.</p> <p>Fencing is not proposed in the Master Plan.</p> <p>Access to toilets will be addressed in Council's Maintenance program.</p> <p>Parking has been located in the Master Plan.</p> <p>The Master Plan identifies flooding and drainage investigations are required prior to any civil works.</p> <p>It is recommended that Council engage the local Landcare group to assist in revegetating the site in accordance with the Master Plan.</p>

Source: Siteplus Consultation Notes Dec 2016

3.2.2 Working Party Options Summary Table

COMMENT	POSSIBLE LOCATION	OUTCOME
1. Dog-off-leash area	Upper open space	A dedicated 'dog-off-leash' would present visual impacts due to required fencing and possibly conflicting use with other passive recreation activities on site. However, a dog off-leash area could be considered should community demand call for it.
2. Bikeriding track	Whole site	A cycle way will be considered should community interest be generated.
3. Exercise equipment	Open space	Exercise equipment is best on local fitness routes. Iluka Reserve is not considered to be a strategic location for this activity.
4. Community garden	Tennis courts	Re-use of the existing Tennis Court facilities is indicated in the Master Plan. It is recommended Council consider this as a community garden or a multi-purpose sports court for example should the community interest be identified.



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COMMENT	POSSIBLE LOCATION	OUTCOME
5. Orchard	Open space and/or embankment	It is recommended Council consider a community orchard should a community group indicate interest to manage and maintain it.
6. Men's Shed	Tennis courts	Re-use of the existing Tennis Court facilities is indicated in the Master Plan. It is recommended Council consider this as a Men's Shed should community interest be identified.
7. Retain tennis courts	Tennis courts	The existing Tennis Courts are underutilised and maintenance costs are low. However, a multi-purpose sports court could be considered should community interest be identified for the reuse of the tennis courts.
8. Netball courts	Tennis courts or open space	The existing facilities are not suitable for to accommodate formal netball courts, however should community interest be generated, informal hardcourts could be considered in the future.
9. Landscaping and vegetation	Whole site	Landscaping and vegetation has been identified in the Master Plan.
10. Carparking	Open space	Car parking has been identified in the Master Plan.
11. BBQ and benches	Open space	Locations for benches and BBQs have been identified in the Master Plan.
12. Replicate playground	Open space	A possible site for a playground has been identified in the Master Plan.
13. Connect pedestrian links	Whole site	Pedestrian links and associated landscaping has been identified in the Master Plan.

Source: Siteplus Meeting Notes Dec 2015



4.0 ILUKA RESERVE MASTER PLAN

4.1 Vision

The vision for the Iluka Reserve Master Plan is to support local passive recreational use by improving the amenity and landscape quality of the reserve.

4.2 Urban Design Objectives

The guiding principles underpinning this vision are to:

- Leverage the benefits of the proposed residential development to embellish and maintain an improved public open space
- Improve the visual amenity and landscape features of the reserve
- Improve vehicular access and car parking
- Improve pedestrian access and links
- Allow for future passive recreational opportunities
- Identify options for community use of the existing facilities by encouraging community-led involvement.

4.3 Master Plan Directions

Table 4.3.1 below outlines the key recommendations of the Iluka Reserve Master Plan and should be read in conjunction with Drawing No. 5 - Iluka Reserve Landscape Master Plan.

Table 4.3.1 Master Plan Directions

REF NO.	DIRECTION	EXPLANATION	TIME FRAME
1.	DA for proposed future residential development	Development application prepared after rezoning approval. DA to investigate flood mitigation measures to address possible flooding and drainage impacts associated with the proposed residential development. DA to include traffic and access studies to address road safety and access issues.	Proposed Residential Development
2.	Remove existing playground	Remove existing playground as part of proposed residential development.	Proposed Residential Development
3.	Earthworks – excavation and fill	Coordinate earth excavation works associated with the proposed residential development to enable any excess fill to be distributed across the upper open space for levelling and base of the embankment for planting.	Proposed Residential Development
4.	Vehicular Access – Riverside Drive	Vehicular access constructed as part of the proposed residential development. Consideration to be given to road safety and traffic calming measures.	Proposed Residential Development.
5.	Kickabout Area	Level the upper section of the reserve with excess fill from the residential development.	Proposed Residential Development
6.	Plantings – lower embankment	Fill the lower embankment in coordination with the proposed residential development works to reduce embankment gradient. Plant trees and shrubs at bottom of embankment to maintain ocean views from elevated areas.	Proposed Residential Development
7.	Car parking – Riverside Drive	Construct a car park to allow vehicular access to the reserve. Large evergreen trees to border the car park to provide shade.	Medium Term

master plan



REF NO.	DIRECTION	EXPLANATION	TIME FRAME
8.	Pedestrian Access – east/west	Construct a footpath along the road edge of the proposed residential development.	Proposed Residential Development
9.	Pedestrian Link – Iluka Crescent and proposed residential development	Provide pedestrian access to link with the proposed residential development and pedestrian access from Iluka Crescent.	Proposed Residential Development
10.	Plantings – Riverside Drive road access	Plant a garden bed to provide a buffer between proposed subdivision and the reserve.	Proposed Residential Development
11.	Plantings – Southern boundary	Large evergreen trees planted to the southern boundary to buffer adjoining lots and the reserve.	Short Term
12.	Pedestrian link – north/south	New walkway to provide access across the reserve and formalise pedestrian access from Flinders Avenue.	Short Term
13.	Bench seating	Install bench seating to provide rest points and views eastwards.	Short Term
14.	Playground or 'Little Park'	Safeguard area for a playground, 'little park' or mini bike track to be developed upon community interest.	Medium Term
15.	Street trees – Riverside Drive	Opportunity for street trees along Riverside Drive to reinforce local green linkages. Species to be selected to allow for ocean views.	Medium Term
16.	Picnic tables/BBOs	Install picnic tables/bbq surrounded by small groups of trees for shade.	Medium Term
17.	Plantings - embankment	Remove weeds and revegetate the steep embankment slope with low maintenance groundcover (to maintain ocean views)	Medium Term
18.	Pedestrian link – embankment	Improve the existing walkway at the embankment slope and connect to the proposed walkway to the west	Medium Term
19.	Vehicular Access – Tennis Courts	Underlake roadworks to improve vehicular access to the tennis courts with consideration to the proposed car parking	Medium Term
20.	Car parking – Tennis Courts	Construct/formalise a car park to accommodate 4 cars.	Medium Term
21.	Plantings – Tennis Courts north	Retain existing trees, remove weeds and install low maintenance species.	Medium Term
22.	Tennis Club House Conversion	Encourage a community-led approach to manage the conversion of the Tennis Club House into a community facility such as a Men's Shed or community garden shed.	Long Term
23.	Tennis Court reuse	Encourage a community-led approach to manage the reuse of the tennis courts as for example a multi-purpose hard court or community garden.	Long Term
24.	Pedestrian Access – North Kiama Drive	Formalise access from North Kiama Drive with footpath, garden bed, shrubs and groundcover. Trees and shrubs to provide screening to neighbouring properties.	Long Term
25.	Community Involvement	Facilitate and support the coordination of a 'Friends of Iluka Reserve' community group to assist in community-led management, maintenance and planning for the reserve including the reuse of the Tennis Courts and club house. Engage the local Landcare group to assist in landscaping works proposed by the Master Plan.	Short Term

master plan



Drawing No. 5 – Iluka Reserve Landscape Master Plan



KEY

	Boundary		Grass
	Water		Low maintenance lawn
	High maintenance lawn		Low maintenance lawn
	High maintenance lawn		Low maintenance lawn
	Low maintenance lawn		Low maintenance lawn
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NOTES:

- 1. Proposed future residential options.
- 2. Existing (designated) to be retained.
- 3. Subsoils - use fill to create open spaces & carpark empowerment.
- 4. Vehicular access constructed as part of the proposed residential development should be designed with consideration to access to the reserve and proposed car parking.
- 5. Located area - Level where necessary (if any). Coordinate proposed residential development to retain nodes of any existing watercourse.
- 6. Retain existing drainage etc. to be carried during residential stage & development. Opportunity to link off from area.
- 7. Opportunity to fill from embankment to reduce embankment.
- 8. Retain or incorporate with proposed residential development.
- 9. Retain trees for which a heritage of preservation is required.
- 10. Car parking area to be retained in situ. Encourage trees to be planted in the area.
- 11. Retain existing car parking.
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Source: Siteplus 2016

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4.4 Landscape Treatment

4.4.1 Soft Landscape Treatment

The proposed planting takes into account views to and from the site, the harsh coastal climate, winds, safety and maintenance issues. The character of the design is simple and uncluttered with a minimum number of robust plant species considered appropriate to the seaside setting. Where possible plant species indigenous to the area are recommended.

Local coastal native species are used to soften hard edges, provide vegetative screening to car parking areas. An indicative species list is provided in Table 4.4.1 and a selection of plant species have been shown on Drawing No. 5 – Iluka Reserve Landscape Master Plan.

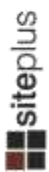
Table 4.4.1 Indicative Species List

BOTANICAL NAME	COMMON NAME	COMMENT
STREET TREES		
<i>Elaeocarpus reticulatus</i>	Blueberry Ash	Attractive blue fruit and showy white, fringed flowers.
<i>Syzygium australe</i>	Brush Cherry	Dense, bushy striking crimson edible fruit in summer.
<i>Tristanopsis laurina</i>	Water Gum	Attractive spotted bark, glossy leaves and yellow flowers.
SHADE TREES		
<i>Acrotychia oblongifolia</i>	Acrotychia	Bushy shrub to small tree.
<i>Banksia myrsinifolia</i>	Grey Myrtle	Bushy shrub or small tree. Scented leaves, long flowering period.
<i>Guava semigauca</i>	Guava	Attractive small tree with pendules of white flowers. Bird attracting fruit.
<i>Melaleuca linariifolia</i>	Snow in Summer	White papery bark. Abundant showy white flowers in summer. Hardy.
TREES ALONG SOUTHERN BOUNDARY (MATURE)		
<i>Alphitonia excelsa</i>	Red Ash	Shiny, green leaves, silver underneath. Profuse, cream flowers.
<i>Gleichenia fernand</i>	Cheese Tree	Bushy habit. Interesting cheese shaped fruit.
<i>Melia azedarach</i>	White Cedar	Extremely drought tolerant.
EVERGREEN TREES		
<i>Scopapa braunii</i>	Flintwood	Dense, attractive foliage.
<i>Stenocarpus salignus</i>	Scrub Beechwood	Hardy rainforest tree with bushy habit. Sweet scented white flowers.
<i>Syzygium toulmairii</i>	Small leaved Lily Pilly	Attractive densely foliaged tree with glossy green leaves. Pink new growth and edible fruit.
LOW MAINTENANCE SHRUBS		
<i>Acacia longifolia</i> var. <i>sophorae</i>	Coastal Wattle	Spreading shrub with yellow flower spikes.

<i>Callistemon citrinus</i>	Crimson Bottlebrush	Bushy shrub, lemon scented leaves. Profuse crimson flower spikes.
<i>Cornea alba</i>	White Correa	Attractive rounded shrub with attractive white flowers in winter.
<i>Grevillea obcordata</i>	Red Spider Flower	Upright shrub, bright red flowers. Prefers well drained soils.
<i>Indigofera australis</i>	Australian Indigo	Spreading shrub with showy pink/purple flowers.
<i>Melaleuca hypericifolia</i>	Red Flowered Paperbark	Dense, bushy shrub with red flowers. Tolerates severe coastal exposure.
<i>Westringia fruticosa</i>	Coastal Rosemary	Rounded shrub with grey foliage and white/purple flowers. Very hardy.
LOW MAINTENANCE GROUNDCOVER		
<i>Dianella caerulea</i>	Blue Flax-lily	Sprays of purple flowers. Edible, blue-purple fruits.
<i>Dichondra repens</i>	Kidney Weed	Perennial herb, may be used as lawn alternative.
<i>Lamandra longifolia</i>	Mal Rush	Tufted perennial grass like plant, with strap-like leaves.
<i>Microleena stipoides</i>	Weeping Grass	Scandol, tufted perennial grass.
<i>Poa labillardieri</i> var. <i>labillardieri</i>	Tussock Grass	Tufted perennial grass with slender leaves. Prefers moist soils.
<i>Poa sieberiana</i>	Grey Tussock Grass	Tufted perennial grass. Tolerates dry soils.
<i>Themeda australis</i>	Kangaroo Grass	Tufted grass. Bluish green, with purple and red tinges. Prefers clay soils.
<i>Viola hederacea</i>	Native Violet	Flowers for most of the year. Forms dense mats in damp areas.

NOTE: All plant species were selected from the 'GROW LOCAL – Illawarra Native Garden Guide' and Kiama DCP2012 and are suitable for coastal plain conditions.

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Trochodendron araliifolium



Diarrhena pedunculata



Melia azadirachta



Strydomm subsericans



Corticea viridis



Fraxilobium australe



Mitrasacme repens



Woollybush floribunda



Dianella caerulea



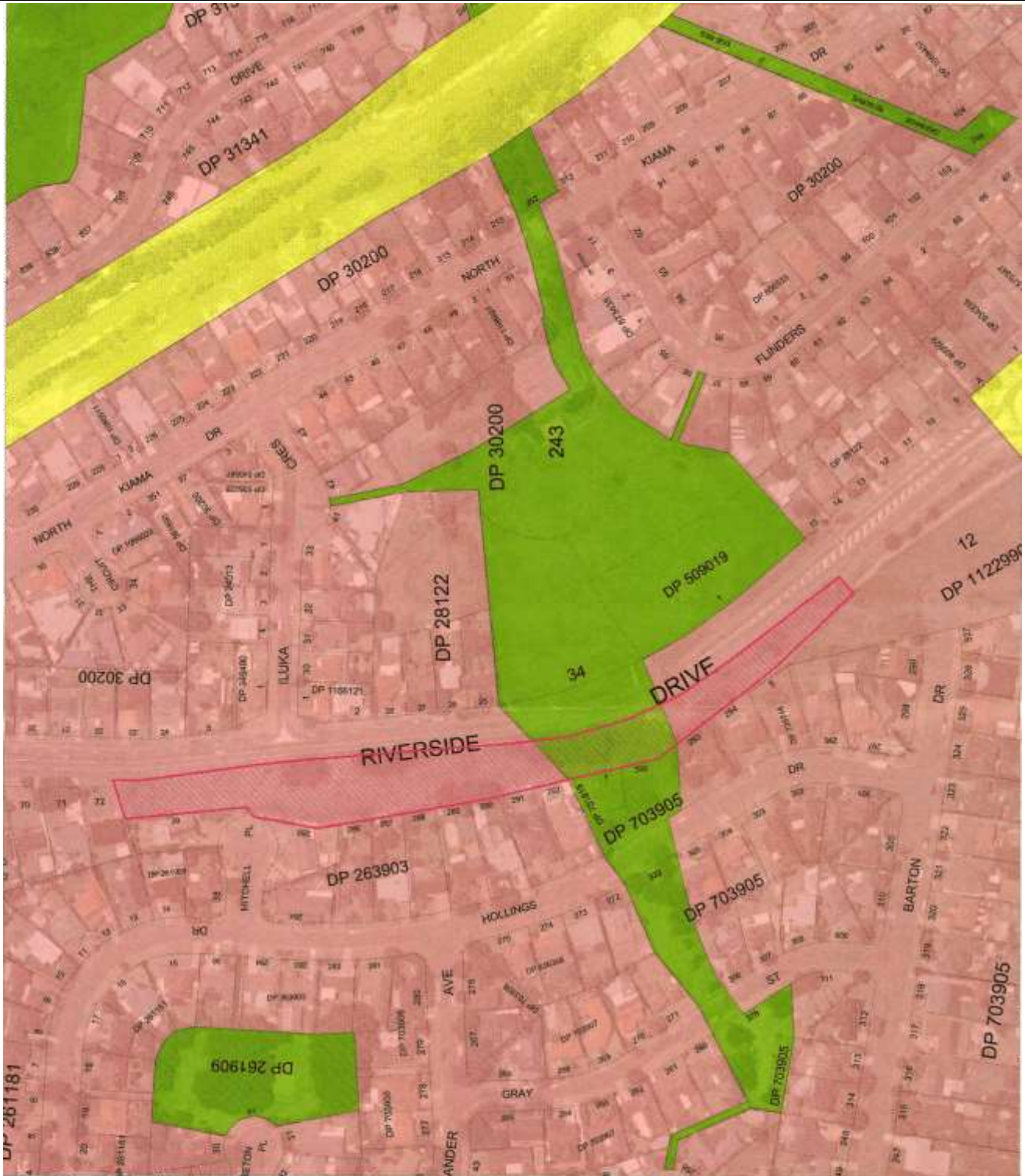
Leucostachya longifolia



Poa subulata



Thymoides australis



Subject Area

Approx area = 8670m²


 Cadastre Copyright
 LPMA NSW, 14/11/16
 Projection: GDA 1984
 MGR Zone 56
 Scale: 1:100 @ A3

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For further information, please contact the Council at 02 4422 1000.

Item 14.12
Attachment 2

**14.13 Planning Proposal - Rezoning and amendment to minimise Lot size –
Lot 2 DP 626187, Golden Valley Way, Jamberoo**Responsible Director: Office of the General Manager

At the Council meeting on 18 October 2016 Council resolved to defer consideration of the gateway proposal for one month to allow for community input.

Subsequent to the meeting arrangements were made with the Jamberoo Valley Ratepayers & Residents Association for Council staff to make a presentation on the gateway process and subject proposal at their meeting on 1 November 2016. Articles and advertisements seeking community input up until 5 December 2016 were also arranged to be placed in the local media.

A separate Jamberoo resident group has also arranged a public meeting to be held in the Jamberoo School of Arts on 8 November 2016. The Mayor, Councillor Mark Honey and the Director of Environmental Services were invited to address the meeting. Due to meeting being open and attended by the Mayor and the Director, the group was advised that the relevant hire fees will be waived with a report to be submitted to Council seeking endorsement of this action.

It is recommended that Council endorse the action taken.

14.14 Question for future meeting: LED street lightingResponsible Director: Engineering and Works

At Council's meeting of 28 June 2016, Councillor Sloan requested a report on the feasibility of replacing Compact Fluorescent Light (CFL) streetlights with (Light Emitting Diode) LED lamps. The Mayor referred the matter to the Director Engineering and Works for investigation and report.

As a background, all councils in NSW have entered into agreements with their local electricity distributor for the supply and maintenance of street lighting. Kiama Council has an agreement with Endeavour Energy, in which Council pays an ongoing maintenance for street lights, fittings, poles etc, based on their whole of life cost (typically 15-20 years) as set by IPART.

As at January 2016, Council currently has 2051 street lights within the Municipality. These comprise a mix of street lighting types depending on location and level of lighting required. For example, main roads and major intersections require higher intensity lighting than a local residential street. The bulk of Council's street lights comprise low intensity lighting mainly for residential areas and of these 790 are still the older type 80 Watt mercury vapour luminaires.

At present, once an existing street light or its components fails or has reached the end of its life cycle (typically 15-20 years), it is replaced by Endeavour Energy at no cost to Council with the new energy efficient luminaires, which provide an equivalent or greater light output while consuming less power. For example:

- new 18W LED replaces a 42W CFL, or older 80W mercury vapour
- new 150W high pressure sodium replace existing 250W mercury vapour
- new 250W high pressure sodium replace existing 400W mercury vapour.

Recent advice from Endeavour Energy indicates that trials are currently being conducted on a range of LED products with the view to having a replacement light type for 100, 150, 250 and 400 watt High Pressure Sodium lamps in the near future.

While Endeavour Energy have been progressively replacing older streets lights as they are due, previous negotiations have found it to be cost prohibitive for Council to replace all the remaining older lights in the Municipality with energy efficient luminaires in one year, due to the upfront cost of purchasing and installing the luminaires / fittings and having to reimburse Endeavour Energy the residual value of the asset removed as per the maintenance agreement.

In December 2012, a consultant engaged by the Southern Councils Group (SCG) investigated a bulk streetlight replacement program for its group members to take advantage of Commonwealth grant funding on offer at the time. It was estimated a bulk replacement program would cost Kiama Council between \$160,000 – \$870,000 depending on the level of external funding provided by Endeavour Energy and taking into account Energy Savings Certificates available at the time. Due to the short timeframe for applications and high level of funding commitment required, the grant application was not pursued by the SCG.

Reports for Information

14.14 Question for future meeting: LED street lighting (cont)

A number of Victorian councils have undertaken bulk energy efficient street lighting replacement programs recently. In 2014, Warrnambool Council replaced 2000 mercury vapour lamps with LED's at a cost of \$1.2M, while Baw Baw Shire Council undertook the replacement of 1700 mercury vapour lamps with LED's in 2015 at a cost of \$1.22M. On a pro-rata basis, the replacement of Kiama's 790 mercury vapour lamps would have an equivalent cost of \$567,000. Based on the calculated power usage savings by converting these mercury vapour lamps to LEDs in a bulk replacement, the return on investment is approximately 50.2 years.

While LED lights do have a longer lifespan and reduced ongoing maintenance costs, provide a greater uniformity of light along a street and have annual savings from reducing energy and greenhouse emissions by 77 percent, the initial upfront replacement cost is significant and would need to be included into a future Council budget for a funding allocation if a replacement program is to be pursued.

In the meantime Council will continue to investigate further grant funding that may assist with the proposed replacement program.

14.15 Question for future meeting: update on the Soil Mapping Project across the Illawarra - identified in the Illawarra-Shoalhaven Regional PlanResponsible Director: Environmental Services

At the October meeting of Council, Councillor Kathy Rice requested an information report to be prepared regarding the soil mapping project identified in the Illawarra – Shoalhaven Regional Plan (ISRP). The ISRP identifies an action (4.1.1) to identify regionally important agricultural lands and reflect outcomes in local planning controls. In January 2014 the Biophysical Strategic Agricultural Land maps for the state were released that identified land with high quality soils and water resources capable of sustaining high levels of productivity.

The ISRP has proposed to develop regionally specific data that will help identify the agricultural lands that are important to regional industry, which can then be reflected in local planning. This will expand the state level mapping and incorporate industry data, as well as information about soils and water availability, to support a general assessment of the productivity of agricultural lands.

The ISRP has identified a series of projects to achieve these goals including committing to:

- Map land that is highly suitable for agriculture and industries to better inform strategic and local planning processes; and
- Develop profiles of the leading agricultural industries to guide future investment decisions.

The NSW Department of Primary Industry has informed the Illawarra – Shoalhaven environment and resources group, of which Council is a member, that NSW DPI is developing a mapping strategy for implementation of mapping projects across NSW, to determine resource requirements and timing. Timing of the mapping project will depend on the strategy to be developed by NSW DPI by December 2016. The timeframe for undertaking the mapping has been identified as being completed in the short term 3-5 years, subject to the NSW DPI Mapping Strategy.

14.16 Question for future meeting: disability parking sign - Collins Street, KiamaResponsible Director: Engineering and Works

At Council's meeting of 16 August 2016, Councillor Reilly requested a review of the placement of the disability parking sign near the bus stop on Collins Street in front of the Masonic Hall. The Mayor referred this matter to the Director Engineering and Works for investigation and report.

The existing disabled parking space has been located in this vicinity in Collins Street for at least 10 years (possibly longer). The space provides convenient access to Hindmarsh Park, the Terrace Houses, Kiama Leagues Club and adjacent bus stop. Given the nature of the request, the matter was referred to the Kiama Access Committee meeting held on Friday 2 September 2016 for review.

The Committee considered the matter raised and determined that there were no significant safety issues resulting from the need for users of the accessible parking space to travel to the existing crossover approximately 22 metres away, via mobilising along the road kerb in-front of the bus stop. The Committee considered that given the road is very wide at this point and only irregularly used by buses, it provides for a safe distance between vehicles and pedestrians. There was also concern that the steepness of the verge at the location of the accessible car parking space presented significant challenges and would require an extensive ramp to be constructed if a crossover were to be installed at this point.

Based on the above, the Committee did not consider that changes were required to the disabled parking space or access to it.

14.17 Question for future meeting: Illawarra Regional Infrastructure and Growth PlanResponsible Director: Environmental Services

At its meeting on 18 October 2016, Councillor Sloan noted that references to “South Gerringong” have been removed from the Illawarra Regional Infrastructure and Growth Plan late last year and asked “when will the “Illawarra Urban Development Plan” be amended to reflect this change?”

Council staff consulted with the Department of Planning and Environment, and can confirm that the Illawarra Regional Infrastructure and Growth Plan was part of the formulation of the Illawarra-Shoalhaven Regional Plan, which was adopted by the NSW Government in November 2015.

The Illawarra Urban Development Program (IUDP) is the State Government’s program for managing land and housing supply in the Illawarra and assists in the implementation of the Illawarra-Shoalhaven Regional Plan. There is no Illawarra Urban Development Plan as such, however there are explanatory notes associated with the IUDP to outline its purpose, which has evolved since 1982 when it was established.

With reference to the South Gerringong area, it is not specifically referred to in the Illawarra-Shoalhaven Regional Plan, rather the Plan states:

The NSW Government will:

- *Work with Kiama Municipal Council to monitor and review the potential of the area to accommodate housing demand.*

Kiama and Gerringong are identified as centres for increased housing activity.

Whilst Council has, and continues to have, input into the Regional Plan, ownership of the document rests with the Department of Planning.

Attached for Council’s reference is the latest update from the Department of Planning and Environment covering the reporting periods of 2013-2014 and 2014-2015. Whilst there is no specific reference to South Gerringong in the Illawarra Shoalhaven Regional Plan, the area remains referenced in the IUDP as it forms part of the currently adopted Urban Strategy.

Attachments

- 1 illawarra shoalhaven urban development program update 2016 10



**Illawarra-Shoalhaven
Urban Development Program
Update 2016**

Item 14.17

Attachment 1

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1. Introduction

The Illawarra-Shoalhaven Urban Development Program (UDP) is the State Government's program for managing land and housing supply in the Illawarra and accompanies the Sydney Housing and Monitor program, which manages land and housing supply for the Sydney Metropolitan Region. The UDP monitors the planning, servicing and development for new urban areas in Wollongong, Shellharbour and Kiama, as well as the provision of housing in existing urban areas. The UDP was recently expanded to include the Shoalhaven Local Government Area.

Originally established in 1982, the UDP has provided an ongoing and robust evidence base, critical to informing regional land and housing policy. Most recently, assisting with the development and implementation of the Illawarra-Shoalhaven Regional Plan.

The Department of Planning and Environment (the Department) produces an annual report on land and housing supply for the Illawarra-Shoalhaven Region with input from State service agencies, councils and industry. This report enables the Department to:

- Monitor take up rates, land supply and dwelling production
- Coordinate release and rezoning of land; and
- Strategically plan to ensure the sustainable supply of housing to meet the Region's needs.

This Update Report is also used by servicing agencies such as Sydney Water, Shoalhaven Water and Endeavour Energy in their planning of service and infrastructure provision.

This Update Report is based on information gathered during the annual developer forum held in 2014 and 2015, which was attended by Sydney Water, Councils and invited developers to discuss historical housing supply and forecast lot production. It provides the estimates of land supply as at the end of financial year 2015/16 and short term forecasts until 2020/21. Forecasts are reviewed and updated annually through the industry forums and are reflected in each annual update report.

The Department has prepared a new Illawarra-Shoalhaven Regional Plan that will guide how the region grows over the next 20 years. A draft Plan was finalised in the last quarter of 2015. The new Plan confirms the expansion of the UDP to incorporate the Shoalhaven LGA. This Update Report introduces the new urban release areas within Shoalhaven LGA, including short term development forecasts and historical completions from 2014/15.

The Department released revised population and dwelling projections in 2016 which have informed the greenfield land supply benchmark in this Update Report.

How to use this document

Section 2 provides a brief summary of land and housing supply across the region and for each local government area.

Section 3 provides a regional overview of land and housing supply information both historical and forecast. This includes regional population growth, historical and forecast dwelling supply, as well as historical and forecast greenfield supply. Dwelling supply is analysed in terms of completions, approvals, housing type (detached and multi-unit) and spatial distribution (greenfield, infill and

centres). The regional overview also covers greenfield capacity across the region, specifically measuring land stocks at the different stages of the greenfield land supply process (zoned, serviced etc.) against a benchmark. This benchmark is informed by the projected number of additional dwellings outlined in Illawarra-Shoalhaven Regional Plan.

Section 4 provides detailed housing and land supply profiles for Wollongong, Shellharbour, Kiama and Shoalhaven Local Government Areas. Information available in Section 3 is presented per LGA. In addition, Section 4 provides detailed greenfield supply information including a zoning and servicing timetable (water, sewer and electricity), remaining lot/dwelling potential and short term forecast for each greenfield release area within the LGA.

Appendix A provides maps showing the location of greenfield release areas, centres and infill (established) areas. Historical dwelling completions for this typology is shown on the mapping.

Appendix B provides a map of the West Dapto release area showing the various neighbourhood plan areas where forecast development information is available.

Appendix C provides information sources used throughout the report.

Whilst this report is a stand-alone document, it can also be read in conjunction with the Illawarra-Shoalhaven Regional Plan, which provides the background and context for regional housing and land supply.

2. Overview

The focus on overcoming development impediments in recent years through coordinated infrastructure planning and delivery and initiatives like the Housing Acceleration Fund have resulted in strong growth in greenfield housing supply and forecast releases.

Infill and redevelopment

Looking at data from the last 10 years (2005/06 – 2014/15) an upturn in the dwelling supply across the region has primarily come from established areas, including centres, through infill and redevelopment opportunities. This accounted for 67% of dwelling supply in the first five years of this period (2005/06 – 2009/10), and more recently 58% of dwelling supply. The quantum and proportion of dwellings from these areas is forecast to decrease slightly to 43% for the short term (2015/16-2019/20).

This trend is directly related to the increasing dwelling supply (historical and forecast) from greenfield areas across the region.

Greenfield development

Since 2005/06 there has been a general upward trend in dwelling completions from release areas, with just over 600 dwellings recorded in 2014/15. In 2014/15, Shellharbour accounted for 48%, Wollongong 29%, Shoalhaven 19% and Kiama 4% respectively.

There is a positive outlook for the next five years following on from a four year consecutive increase in greenfield dwelling supply. Greenfield development will account for an increasing share of housing supply in the short term, ranging from 60% to 70% of forecast supply. It is anticipated that over the next 5 years, Wollongong LGA will generate more greenfield dwellings than Shellharbour LGA. Developer forecasts indicate of 3,304 greenfield dwellings will come from Wollongong LGA compared to 2,492 greenfield dwellings from Shellharbour LGA by 2019/20.

The significant progress in the planning and delivery of infrastructure, coupled with a number of neighbourhood plans now approved for West Dapto is being reflected through the strengthening of the regional greenfield housing market.

Land supply

Benchmarks assist in the task of ensuring that there is an adequate supply of land through various stages of the development cycle to cater for the population's needs in the future. There are three categories of land supply, each of which has a benchmark; 1) Land identified in an endorsed strategy, 2) Land that is zoned, and 3) Land that is zoned and service ready.

Analysis of the current regional land supply against these benchmarks indicates that the Region is well placed and has the capacity to meet future housing requirements. As a result of significant progress made in infrastructure delivery in West Dapto, and also in part due to the inclusion of Shoalhaven LGA into the UDP, the region meets the benchmark for the 'Zoned and serviced' category with 9,925 lots.

The challenge will be to turn our attention to the Nowra Bomaderry Urban Release Areas whilst remaining focused on the ongoing coordination of West Dapto infrastructure servicing. Significant

progress has been made in West Dapto over the last five years. Sydney Water’s planning and service delivery in parallel with Wollongong Council’s local planning has been pivotal to the current status of West Dapto Stages 1 and 2, adding 2,496 lots which are now service ready.

The Illawarra-Shoalhaven benchmarks are:

	Benchmark	As of July 2015
Lots identified for Greenfield development for the next 15 years. (in relevant region plan or endorsed local strategies)	15,135 lots	45,575
Lots zoned	8,072 lots	24,471
Lots zoned and service ready	7,366 lots	9,925

Wollongong LGA

Building approval and dwelling completion activity indicate a positive outlook for the short term for all sectors of development in the Wollongong LGA, covering both greenfield land releases and development in existing areas. Timely delivery of water and waste water infrastructure is critical given that three of the seven release areas within this LGA (Bulli Bricks, Sandon Point, and Redgum Ridge) will be complete by 2018/19 and the remainder, West Dapto (Stages 1 and 2), Tallawarra and a portion of Calderwood, are heavily reliant on the delivery of the recently approved water and waste water infrastructure.

Shellharbour LGA

Building approvals and dwelling completion activity indicate a positive outlook for the short and medium term particularly for greenfield development. Significant progress on Shell Cove Boat Harbour will complement the ongoing (but higher density) dwelling potentials of Shell Cove. This LGA is well placed to deliver greenfield housing over the short to medium term given the remaining dwelling potential at Shell Cove (1,420), Tullimbar (1,410) and Calderwood (4,000). In the medium to longer term its focus for housing will gradually shift towards redevelopment and renewal around its town centres.

Kiama LGA

As long as the neighbouring Bombo Quarry continues to operate, the potential of Spring Creek (163 lots) for residential development cannot be fully realised. Kiama Council has identified a number of sites under its urban strategy that will be investigated for rezoning in the short term to ensure housing demand can be met. The Illawarra-Shoalhaven Regional Plan identified the importance of the Department and Kiama Council continuing to discuss housing supply options.

Shoalhaven LGA

Having recently joined the UDP, 2014/15 is the first year that dwelling completion data is available for Shoalhaven LGA. Shoalhaven is demonstrating a strong housing market with 567 dwelling completions in 2014/15, with 79% through infill and redevelopment. Building approvals which are available from

2005/06, indicate a robust housing market with approvals consistently above 400 dwellings per year since 2005/06.

The majority of future land supply is contained within the seven Nowra Bomaderry Urban Release Areas, expected to yield approximately 9,800 lots. Approximately 2,800 lots will be supplied from the remainder of the LGA. State Government and Council will need to focus on progressing the Nowra Bomaderry Urban Release Areas. Mundamia (510 lots) is the only urban release area within Nowra Bomaderry currently zoned and service ready. Mundamia is however subject to an existing State Government assessment process. Most of the release areas that are zoned and service ready in the Shoalhaven are located outside of the Nowra Bomaderry and towards the south of the LGA.

3. Illawarra-Shoalhaven Region Overview

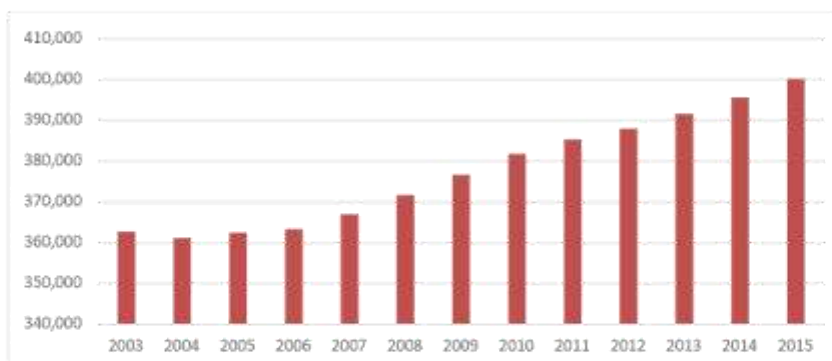
3.1 Population and Housing

3.1.1 Population

In 2015 the Illawarra-Shoalhaven region had an estimated resident population of 400,241. The average annual growth rate between 2007 and 2014 was 1.2%¹

Wollongong is by the far the largest LGA in terms of population, accounting for 52% of the Region's total, followed by Shoalhaven (25%), Shellharbour (18%) and Kiama (5%). Between 2007 and 2014 the Shellharbour LGA experienced an average annual growth rate of 1.3%, Shoalhaven (1.1%), Wollongong (1%) and Kiama (1%) respectively (NSW State average 1.3%).

Figure 1: Population Increase – Year Ending June 2003 – 2015



3.1.2 Dwelling Supply Cycle

The UDP dwelling production forecasts are not a demand forecast but an indication of what is expected to be constructed based upon current circumstances. This includes the interpretation of economic conditions and demand by the development industry as shown in their production schedules, current dwellings under construction, development approval activity, and zoning and servicing timetables. These circumstances change from year to year resulting in annual differences in the forecasts.

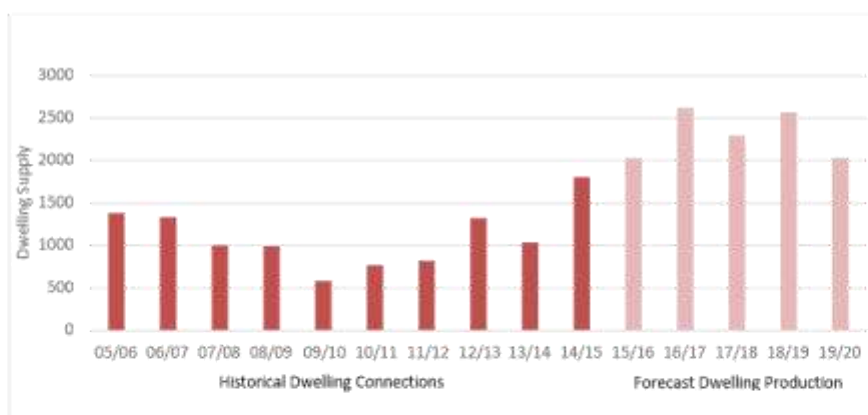
Figure 2 sets out historical dwelling completions (10 years) and dwelling forecasts for the next five years. Consultations with the development industry and Councils have informed these dwelling supply forecasts. There are three components to the forecast dwelling numbers: dwellings forecast from development within key housing centres, development in infill areas and development in greenfield areas.

¹ ABS Regional Population Grow, Cat No. (3218.0). The ABS has revised population estimates back to 2007 due to more accurate estimates based on the 2011 census.

The Region’s average annual dwelling supply over the past 10 years has been approximately 1,104 dwellings. This has ranged from a maximum of 1,805 in 2014/15 to a minimum of 583 in 2009/10 (Figure 2).

The forecast lot production shows a projected increase from 1,805 actual dwellings completed in 2014/15 to 1,954 dwellings forecast for 2015/16 and again to 2,271 dwellings for 2016/17. Of the 1,954 dwellings forecast for 2015/16; it is anticipated that Wollongong LGA will account for 46% (897), Shoalhaven 21% (415), Shellharbour 20% (397) and Kiama 13% (245) of these dwellings. Based on the consultation with industry, there is an acceptance that these figures are achievable.

Figure 2: Illawarra Region Total Dwelling Supply: Historical and Forecast²



Key points from this graph:

- The annual historical and forecast dwelling production introduces supply from Shoalhaven from 2014/15 onwards.
- The Shoalhaven forecast projections include an average housing supply of at least 416 dwellings per annum over the next 5 years.
- The highest annual number of dwellings completed in this 10 year period was 1,805 in 2014/15, while the lowest number of dwellings completed was 583 in 2009/10.
- There was a gradual decline in the number of dwellings completed from 2005/06 to 2009/10.
- There has been an upward trend in dwelling completions since 2009/10.
- The development industry is optimistic about the next 5 years, projecting an average of 2,308 dwellings per year from 2015/16 to 2019/20.

Greenfield dwelling supply has been variable over the past 10 years with a peak in 2014/15 of 612 dwellings and a low of 218 dwellings in 2010/11. The average supply of greenfield dwellings for the last 10 years has been approximately 410 dwellings per annum (Figure 3).

The main greenfield release areas contributing to the short term greenfield forecast include:

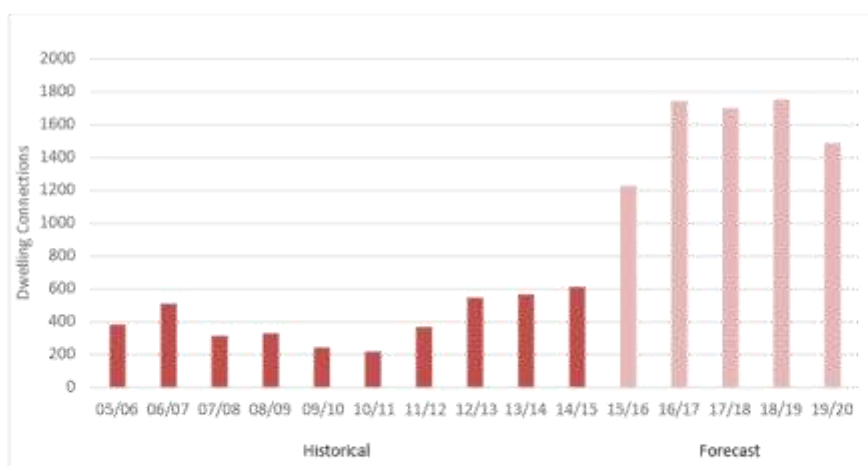
² Shoalhaven dwelling completion data available from 2014/15.

Illawarra-Shoalhaven Urban Development Program: Update 2016

Shell Cove (700) Calderwood (1,325) Tallawarra (300) Tullimbar (367) Badgee Lagoon (358) Bayswood (200)	West Dapto neighbourhood plan areas: - Wongawilli North (305) - Darkes Road South West (234) - Avondale Road North (490) - West Dapto Road / Sheaffes Road South (350) - Bong Bong Road South (250)
--	--

When comparing the forecast supply of greenfield lots across the Region for the next five years, Wollongong LGA is expected to contribute the greatest share (51%), followed by Shellharbour (26%), Shoalhaven (19%) and Kiama LGA (4%).

Figure 3: Illawarra Region Greenfield Dwelling Supply³



Key points from this graph:

- The annual historical and forecast greenfield dwelling supply introduces data from Shoalhaven from 2014/15 onwards.
- Shoalhaven forecast projections include an average greenfield supply of 416 dwellings per annum over the next 5 year period.
- There was a gradual decrease in the greenfield dwelling supply up to 2010/11 before increasing to 2014/15.
- The number of greenfield dwellings completed has increased for the past four years, the first time in 10 years that there has been four consecutive year increases.
- The average number of dwellings from greenfield areas over the last 10 years is 410 per annum.
- The average number of greenfield lots forecast annually over the next five years is 1,582.

³ Shoalhaven dwelling completion data available from 2014/15. Shoalhaven data included in forecasts 2015/16 to 2019/20.

3.2 Dwelling Supply

3.2.1 Completions and Approvals

Comparing dwelling completions with approvals can provide an indication of how many approvals translate to dwelling completions and also type of construction lag that may exist. Figure 4 compares dwelling completions with building approval trends.

Periods where dwelling completions exceed approvals demonstrate a lag in the construction of developments some-time after approval. The general increase in the number of building approvals from 2008/09 is consistent with the increase in dwelling completions from 2009/10.

There were a total of 1,805 dwelling completed for 2014/15. This includes 567 dwellings from Shoalhaven and 1,238 dwellings from Wollongong, Shellharbour and Kiama collectively. This means Wollongong, Shellharbour and Kiama combined recorded an increase in dwelling completions from 2013/14 to 2014/15.

Figure 4: Illawarra Region Dwelling Completions and Building Approvals⁴



Key points this graph shows

- Generally, there is a one to two year delay from building approval to construction.
- Not all approvals translate to dwelling completions.
- Dwelling completions have generally increased for the past five years, with an upward trend since 2009/10.
- Although dwelling completion data for Shoalhaven is only available from 2014/15, the approvals trend from 2005/06, which includes Shoalhaven, correlates with the trend in completions.

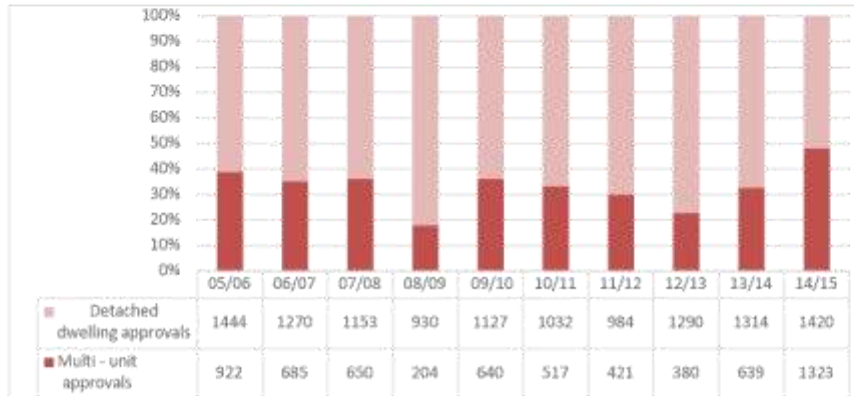
Figure 5 compares the proportion (%) of approvals for multi-unit dwellings to detached dwellings. Approvals for multi-unit dwellings increased from 33% (639) in 2013/14 to 49% (1,323) in 2014/15. Whilst the number of detached dwellings approvals increased slightly from 1,274 in 2013/14 to 1,367

⁴ Shoalhaven completion data available from 2014/15, Shoalhaven building approvals data available from 2005/06.

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in 2014/15, the proportion decreased from 67% (2013/14) to 51% (2014/15). This is due to an overall increase in the number of dwelling approvals.

Figure 5: Illawarra Region Approvals by Housing Type⁵

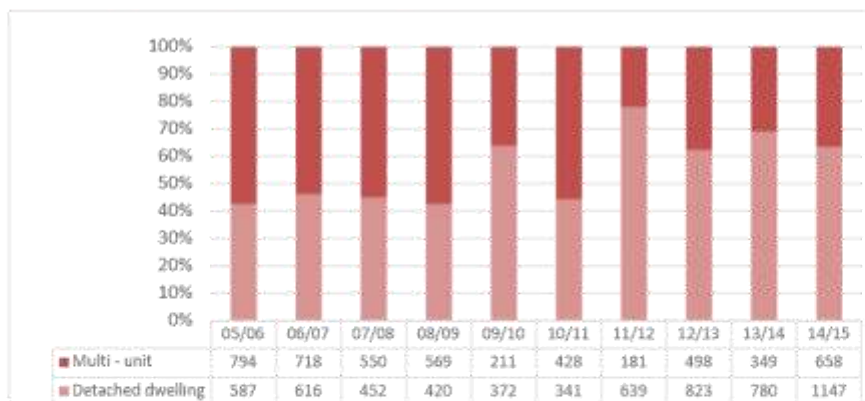


Key points this graph shows

- In 2014/15, 52% of approvals were for detached dwellings, and 48% of approvals were for multi-units.
- In 2008/09, 18% of approvals were for multi-unit dwelling, the lowest in the 10 years.
- The proportion of multi-unit and detached approvals fluctuates from year to year.
- The 5 year average of approvals for detached dwellings is 65% (1,208), and 35% for multi-unit approvals (656).
- The 10 year average of approvals for detached dwellings is 65% (1,196), and 35% for multi-unit dwellings (638).

Figure 6 shows the comparison between detached dwellings and multi-unit dwelling completions.

Figure 6: Region Dwelling Supply by Housing Type⁶



⁵ Shoalhaven approvals data available from 2005/06.

⁶ Shoalhaven dwelling completion data available from 2014/15.

Key points this graph shows

- For the first four years from 2005/06 to 2008/09 the new dwelling splits remained around 45% detached and 55% multi-unit.
- Since 2009/10, the proportion of multi-unit dwelling completions has gradually been decreasing.

Completions by dwelling type (Figure 6) can also be represented in the following table which is useful when considering housing type splits.

Table 1: Housing type splits: detached versus multi-unit

Region	2005/ 06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
Multi-unit	57%	54%	55%	58%	36%	66%	22%	38%	31%	36%
Detached	43%	46%	45%	42%	64%	44%	78%	62%	69%	64%

3.2.2 Illawarra-Shoalhaven Region Dwelling Supply Locations

The Urban Development Program describes the nature and location of growth in the region. The typology of centres, infill areas and greenfield release areas used to describe where growth has occurred is identified in Table 2. The location of greenfield release areas, centres and infill (established) areas can be found in Appendix A.

Table 2: Illawarra-Shoalhaven Urban Development Program Typology

Centres	<p>27 Centres (Wollongong, Shellharbour, Kiama and Shoalhaven LGAs)</p> <p>Generally walkable catchment of an economic centre and or transport node such as rail station (identified on maps in Appendix A).</p> <p>Identified as having capacity for additional dwellings through higher densities and appropriate zonings.</p>
Greenfield Release Areas	<p>43 release areas (Wollongong, Shellharbour, and Shoalhaven LGAs)</p> <p>Areas released by the State Government for residential development. These areas are listed on the Illawarra-Shoalhaven Urban Development Program.</p>
Infill	<p>The remainder of the existing urban area located outside centres</p>

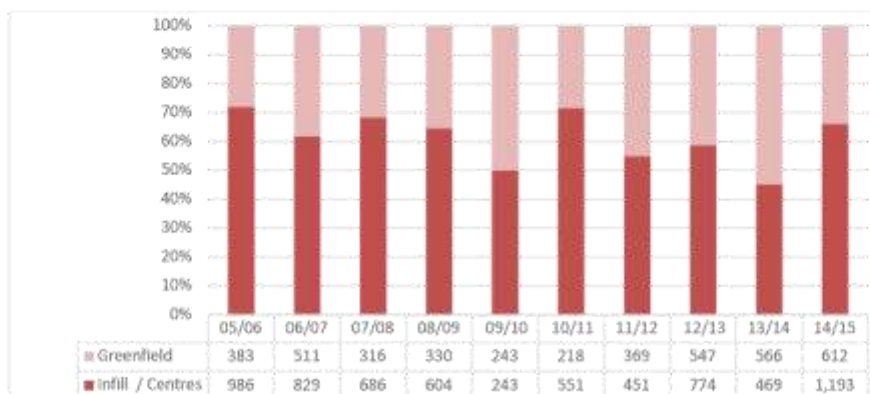
Table 3 lists the centres identified either through the Illawarra-Shoalhaven Regional Plan centres hierarchy or councils' own centres hierarchy. Generally, these centres are a walkable catchment of an economic centre and or transport node, identified as having capacity for additional dwellings through higher densities and appropriate zonings.

Table 3: Illawarra-Shoalhaven Centres

Wollongong LGA	Shellharbour LGA	Kiama LGA	Shoalhaven LGA
Helensburgh Thirroul Woonona Corrimal Fairy Meadow Wollongong Figtree Unanderra Warrawong Dapto	Albion Park Oak Flats Shellharbour City Centre Warilla Shell Cove (emerging)	Kiama Gerringong	Bomaderry North Nowra Nowra Culburra Beach Huskisson Vincentia St Georges Basin Sussex Inlet Milton Ulladulla

Since 2005/06 greenfield lot production figures for the Region have delivered an average of approximately 410 lots per year. Prior to Shoalhaven joining the UDP, 2013/14 recorded the most dwellings from greenfield release areas with 566, and 2005/06 recorded the most dwellings from centres and infill areas (986). The highest number of dwellings recorded from both greenfield and infill areas is now 2014/15.

Figure 7: Historical dwelling supply by location: Greenfield Release Areas and Infill / Centres⁷



Key points from this graph

- Over the past 10 years, the proportion of dwellings supplied from centres and infill areas compared to greenfield areas has fluctuated from year to year.
- Over the past 10 years, greenfield areas have provided 4,095 dwellings (38%) and 6,706 dwellings (62%) have been provided through infill and redevelopment.

Figure 8 shows historical dwelling completion data and forecast dwellings for established areas (infill and centres) as well as greenfield release areas. Dwellings are shown as actual numbers and as a proportion (%).

⁷ Shoalhaven dwelling completions included from 2014/15.

Forecast information for infill and centres is based on known approved development applications. For centres, where there is no current planned development activity, forecasts are based on historical trends. The following trends may shift slightly once data for the Shoalhaven LGA is included in the next Update Report.

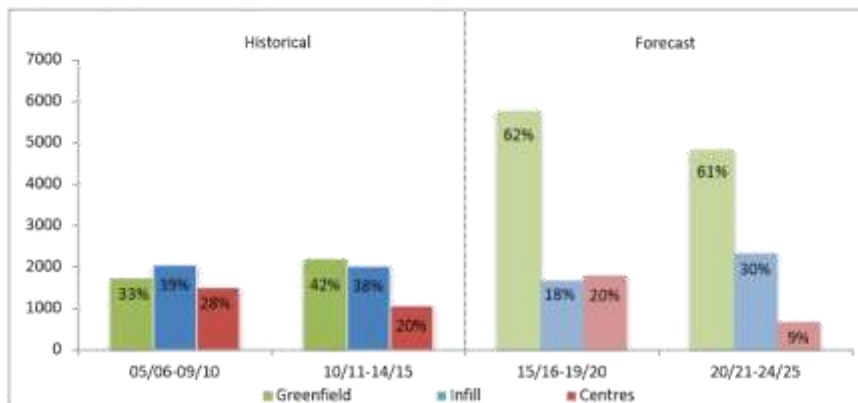
The number of dwellings forecast from greenfield areas is expected to nearly double from 2,193 dwellings over the last five years to 4,506 dwellings for the short term. Dwellings from greenfield areas are then forecast to increase again to 4,836 for the medium term.

The forecast for infill areas indicates the supply of dwellings through infill should remain relatively constant over the short term (1,672) and medium term (2,333).

The number of dwellings for centres is forecast to increase to 1,795 dwellings in the short term before decreasing to 675 dwellings in the medium term.

Through the development of the Illawarra-Shoalhaven Regional Plan a number of centres were identified where a wider range of housing options are considered feasible, and where changes to planning controls could facilitate this outcome. Barriers that may be preventing development need to be investigated and planning controls in existing urban areas reviewed to identify opportunities to increase the range of housing types in centres. An increase in the proportion of infill and redevelopment over the short and medium term will be linked to implementation of Action 2.2.1.

Figure 8: Regional dwelling production typology (number and %) (2005/06 – 2014/25)^a



Key points this graph shows

- Over the short and medium term, Greenfield areas contribute a greater amount of dwellings to the regional housing supply.
- In the short term, there will be a slight shift away from infill dwelling supply to greenfield areas, whilst supply from centres will remain relatively stable around 22%.
- In the medium term, the supply from infill areas is forecast to increase to 30% whilst decreasing to 9% from centres.

^a Shoalhaven LGA not include in this data.

3.3 Greenfield capacity

3.3.1 Land Supply

One of the important functions of the UDP is to assist in providing adequate stocks at the different steps of the greenfield land supply process, especially the early stages where government has the major responsibility.

The UDP measures the process of delivering land for new housing on greenfield sites in five key steps:

1. Identified for release
2. Rezoned
3. Zoned and service ready
4. Subdivision development application activity
5. Lot and dwelling production

Table 4 provides an explanation of the five key steps in the land supply process from the initial identification to rezoning and servicing, subdivision by developers and final sale as home sites. These benchmarks are used to ensure that there is an adequate supply of land at different stages of the land planning and production process. As the housing market is highly cyclical, the benchmarks assist in ensuring that there is an adequate supply of land to cater for the population's needs in the future. The steps are described in more detail below.

The Department released revised population projections in 2014, which also include household and dwelling projections⁹. The number of benchmark lots has been updated to reflect these revised dwelling demand projections.

There is a strong correlation between detached dwellings and greenfield lots across the Region. The number of benchmark lots is based on the dwelling type projections in the Illawarra-Shoalhaven Regional Plan (2015), an additional 35,400 dwellings which is based on a balanced approach of 57% detached and 43% multi-unit dwellings for the region as a whole. This translates to 20,178 greenfield lots over the next 20 years.

⁹ NSW Population Projections data (2014) <http://www.planning.nsw.gov.au/Research-and-Demography/Demography/Population-Projections>

Table 4: Benchmarks and key steps in the land supply process

Step	Step 1 Identification / Release	Step 2 Rezoning	Step 3 Zoned and Service ready	Step 4 Subdivision approval	Step 5 Lot and dwelling production
Description	Decision to release and urbanise land. Area included in the Illawarra-Shoalhaven Regional Plan, UDP or endorsed local strategy.	Detailed local planning leading to rezoning of area.	Extension of trunk network of water and sewer infrastructure	Approval of development application for subdivision	Construction of subdivision works, title registration and dwelling production.
Supply year benchmark	15 years	8 years	7.3 years	No benchmark	No benchmark
Lot Benchmark	15,135 lots	8,072 lots	7,366 lots	-	-
Status As at July 2014	45,575 lots	24,471 lots	9,925 lots	-	-
Lead responsibility	NSW Government	Department of Planning and Environment/ Councils	Utility and developers	Councils and developers	Developers

Step 1: Identification / release

As at July 2015, there were 45,840 lots in the Region identified for greenfield release. The Region continues to maintain its surplus of supply of land strategically identified for greenfield development.

Step 2: Zoned

There is a total of 24,472 lots zoned in the Region, again this represents a surplus of land zoned for greenfield development. The main greenfield release areas contributing to the total stock of zoned greenfield land are West Dapto (6,762)¹⁰, Calderwood (4,000), Tullimbar (1,410), Tallawarra (1,000), Shell Cove (1,420), Moss Vale Road North (1,300) and Cabbage Tree Lane (2,180).

Step 3: Zoned and Service Ready

Step 3 in the land supply process 'Zoned and service ready' primarily refers to where Sydney Water / Shoalhaven Water's trunk infrastructure (and / or in some cases also lead-in potable water and waste water mains) may be available for connection. The difference between trunk infrastructure and lead-in mains is provided in Table 5.

Once land is rezoned or identified for rezoning, developers are encouraged to contact Sydney Water (Feasibility Servicing Advice) and or Shoalhaven Water to verify services available and timing.

The current status of lots zoned and service ready is 9,925 which meets the benchmark of 7,366 lots.

¹⁰ West Dapto Stages 1, 2 and a portion of Stage 4.

Whilst this benchmark has been met across the region as a whole, the Council profile section of this report provides more detailed information on the supply of zoned and serviced ready land for each within the short term. The State Government and councils need to remain focused on progressing the coordinated service delivery for the West Dapto and Nowra Bomaderry urban release areas.

Table 5: Trunk and Lead-in mains

Trunk or Headworks infrastructure	<p>Refers to Sydney Water (Trunk) and Shoalhaven Water (Headworks) major infrastructure, and is associated with the construction of permanent storage reservoirs, treatment plants, pumping station and trunk mains (usually 300mm diameter and above size mains for Sydney Water, and 225mm diameter and above size main for Shoalhaven Water).</p> <p>The availability of trunk/headworks capacity refers to adequate spare system capacity which may be available in this infrastructure including (bulk water capacity) in storage / service reservoirs, trunk system networks, pumping stations and treatment plants to service future growth and development.</p> <p>These are generally provided and funded by Sydney Water for Wollongong, Shellharbour and Kiama LGAS and Shoalhaven Water for Shoalhaven LGA.</p>
Lead - in mains	<p>This is the section of water, recycled water or wastewater main from where it connects to the existing mains system to where the minimum reticulation mains for the development starts (For Sydney Water, usually less than 300mm diameter, and for Shoalhaven Water, usually less than 225mm diameter)</p> <p>Developers are generally required to construct lead-in mains to connect their development to Sydney Water's trunk systems or Shoalhaven Water's Headworks systems.</p> <p>Sydney Water will fund lead in mains and upsizing of pipe costs (reimbursed to developers) in accordance with its Funding Infrastructure to Service Growth Policy (November 2015).</p>

Sydney Water (Wollongong, Shellharbour and Kiama LGAs)

Sydney Water has developed a servicing strategy to support development at West Dapto, Calderwood and other adjacent areas (Tallawarra, Tullimbah and Huntley Heritage) to 2048.

To accelerate the servicing of land ahead of Sydney Water's Growth Servicing Plan, a developer can enter into a Commercial Agreement with Sydney Water. The Developer is then responsible for the construction of the trunk infrastructure, and may be refunded for the reasonable and efficient costs of this infrastructure. Refer to Sydney Water's Growth Servicing Plan for more information¹¹.

In recent years Sydney Water obtained:

- Project approval for the delivery of trunk infrastructure to Stages 1 and 2 (West Dapto)
- Concept approval for other stages of the West Dapto new release area and adjacent growth areas of Calderwood, Tallawarra, Tullimbar Village and Huntley Heritage.

As planning progresses, land is rezoned and provided there is a demonstrated demand for Sydney Water's servicing, the necessary infrastructure will be delivered.

The following is a list of completed infrastructure works Sydney Water has delivered for the West Dapto release area (Package 1 and Package 1A Lead ins):

¹¹ Sydney Water Growth Servicing Plan July 2014 to June 2019

- Water and wastewater lean in mains to West Horsley (Brooks Reach development) (2013)
- Trunk water distribution main, and upsizing of existing mains at Shone Avenue (December 2015)
- West Dapto Road trunk wastewater main (December 2015)
- Darkes Road trunk sewer main (December 2015)
- West Dapto Road and Sheaffes Road water lead in mains (March 2016)
- Wastewater lead in main from West Dapto Road to Smiths Lane, Wongawilli (2016)

Sydney Water is also planning the delivery of Package 2 works for the Kembla Grange wastewater gravity main by December 2018. This includes the extension of the West Dapto Road gravity sewer main to Shone Avenue (South) and further west of this neighbourhood plan area (refer to Appendix B West Dapto map). In addition, the storage capacity upgrade at Horsley SPS 1012 is anticipated by 2018/19 which will service Cleveland.

Calderwood has capacity to service approximately 350 lots from existing infrastructure. Sydney Water's Growth Servicing Plan indicates that trunk works to service the remainder are anticipated for delivery by December 2016.

Generally, it has been the responsibility of the developer to plan, gain approval and fund the delivery of lead-in mains (usually less than 300mm in diameter) and site reticulation works to connect to existing Sydney Water trunk infrastructure. Sydney Water recently reviewed their preferred delivery approach for lead-in mains. To be assessed on a case-by case basis, Sydney Water may now deliver lead-in mains. This new delivery approach for lead-in mains could assist areas where there is fragmented ownership.

Shoalhaven Water (Shoalhaven LGA)

Shoalhaven City Council developed Water Supply and Sewerage Servicing Strategies in 2012 to support development Citywide to 2042. Work has commenced on revising the strategies based on current growth projections, which will inform the proposed updated Development Servicing Plans. The headworks identified in the Servicing Strategies have also been the basis behind the development of Shoalhaven Water's 20 year capital works program and feeds into its long term financial plan.

Longer term growth in the Nowra/Bomaderry catchments rely primarily on major upgrades to Nowra and Bomaderry sewage treatment plants (STP's). These upgrades along with connecting pipelines to the existing REMS 1A (Council's Reclaimed Water Management Scheme) comprise the REMS 1B project. Construction of REMS 1B and works are currently scheduled for completion in late 2018.

A number of other headworks projects (pumping stations and trunk mains) identified in the Strategies are also in progress, which will support future development. Some of these projects include:

- Upgrade to two major pumping stations in Nowra (design phase).
- Upgrade to the North Nowra Surcharge Main across the Shoalhaven River bridge (design phase).
- A new Pumping Station at Vincentia to service Bayswood Development area (under construction).
- A new 6km sewer trunk main from Milton to Ulladulla to support development in the Milton and Mollymook areas (under construction).

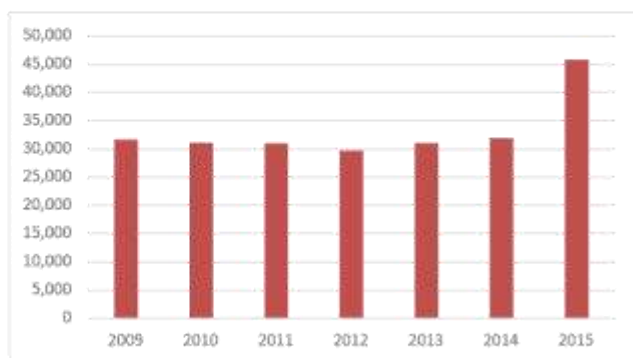
Endeavour Energy

Endeavour Energy’s *Growth Servicing Strategy 2015* covers services for the short and medium term based on lot delivery numbers indicated through the UDP reporting process. As a first step, Endeavour Energy considers the capability of existing nearby assets for supplying initial development in growth areas. Major works such as zone substations typically require a lead time of three years if a site is available. A site for a new substation in West Dapto Stages 1 and 2 has been secured and Endeavour Energy will respond to development as needed. Endeavour Energy generally prefers to undertake concurrent development for major works in concert with the development. This is especially so where some capacity may be available from existing electricity infrastructure within the network. Further information on the serviceability status of individual greenfield release areas is found in the Council profile section of this report.

3.2 Historical Greenfield Land Supply Stocks: Identified, Zoned, Zoned and Service Ready

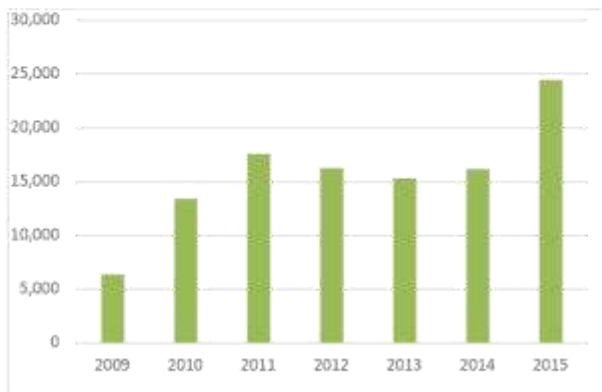
The following graphs show the historic stock levels in the first three key steps in the land supply process; Step 1: Release, Step 2: Zoning, and Step 3: Zoned and Service Ready for the period 2008/09 until 2014/15. These will continue to be reviewed and updated as new zonings come through, or as population forecasts and dwelling projections change.

Figure 9: Total Stock Identified for Greenfield Development



- The majority of the decrease in stocks from 2011 to 2012 can be attributed to the reclassification of Shellharbour City Centre from a greenfield release area to a major site in an infill area
- The slight increase in stocks from 2012 to 2013 is due to the revised masterplan for Yallah Marshall Mount which is now forecasting an additional 2,260 lots to that originally exhibited as a part of the West Dapto Master Plan (3,860 up from 1,600).
- The large increase in stocks from 2014 to 2015 is attributed to Shoalhaven joining the UDP, contributing an additional 12,600 lots.

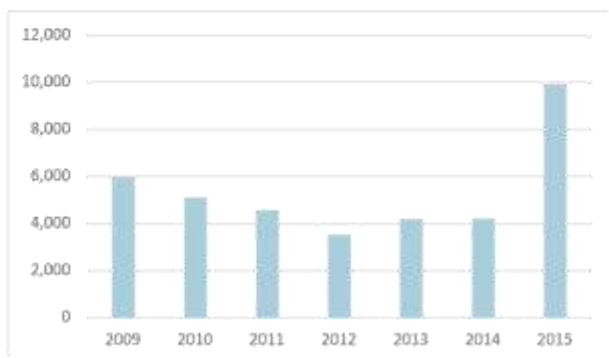
Figure 10: Total Stock Zoned for Greenfield Development



- The total amount of land zoned for greenfield development increased substantially in 2010 (West Dapto Stages 1 and 2, and Tallawarra rezoned) and again in 2011 (Calderwood mostly rezoned).
- The slight decrease from 2011 to 2013 is due to lots moving through the land supply steps and also the decrease in the remaining lot potential of existing zoned areas as lots are subdivided, registered and sold as new home sites.

- The increase from 2014 to 2015 is attributed to Shoalhaven joining the UDP, contributing an additional 8,150 zoned lots.

Figure 11: Total Stock Zoned and Service Ready for Greenfield Development



- The increase in total stock of zoned and service ready lots from 2014 to 2015 is attributed to Shoalhaven joining the UDP, contributing an additional 2,844, and infrastructure works delivered by Sydney Water which has contributed an additional 2,496 lots.

- The supply of land that is zoned and service ready has gradually decreased from 2009 to 2012 as serviced land was developed.

In summary, the Region has substantial capacity for growth based on adequate supplies of land strategically identified for housing. The Region also has significant development opportunities through its supply of zoned land. To maintain housing starts in response to the ongoing demand for new dwellings in the region, the focus needs to continue to be ensuring zoned lands are serviced and development ready.

In response to the challenges of delivering new housing to meet the market, particularly as additional zonings come through, the Department established a Project Control Group for West Dapto and the Nowra Bomaderry new release areas to:

- Resolve access arrangements to the release area
- Maintain an ongoing discussion on State and local development levies.
- Coordination infrastructure planning; and

- Oversee an Integrated Assessment Group to ensure there is a consistent approach to State and local planning requirements for new release areas in the region.

3.3.2 Illawarra-Shoalhaven Region Greenfield Land Potential (next 5 years)

The total potential for lots identified for greenfield development is approximately 45,540 from 43 release areas, across four LGAs:

- 22% of lots are currently zoned and serviced
- 23% of lots will be zoned and service ready within 5 years.
- 55% of lots will be zoned and service ready beyond 5 years.

Changes since the previous UDP Update Report 2013 include:

- Haywards Bay, Flinders, Elambra Estate and Drualla Road (Jamberoo) were completed.
- Sandon Point is expected to be completed during 2015/16.
- Greenfield areas such as Redgum Ridge, Bulli Bricks, South Kiama Drive, Bishop Drive, Masie Williams Drive, Yarrawonga Drive, Royal Mantle Drive, Twin Waters Estate and Carrington Estate are all expected to be completed by 2017/18.
- The remaining major greenfield release areas will be from Wollongong, Shellharbour and Shoalhaven LGAs, being Tallawarra (1,000), West Dapto (19,300), Calderwood (7,700), Shell Cove (1,420) and Tullimbar (1,410).
- Work continues on new development fronts e.g. supporting continued development of Stage 1 and 2 at West Dapto, in particular the following neighbourhood plan areas:
 - West Dapto Road / Sheaffes Road (Sth)
 - Wongawilli North
 - Darkes Road
 - Bong Bong Road (East and North)
 - Shone Avenue (Sth), and
 - Avondale Road (Nth)

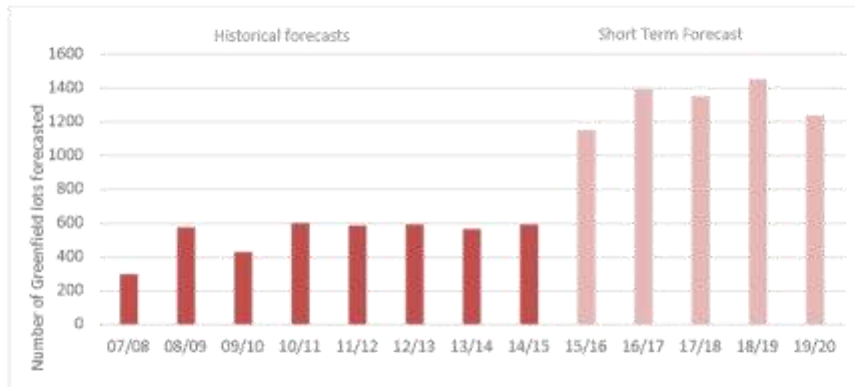
The development industry provides forecasts for each of the major release areas through the annual industry forums. These forecasts indicate how many Greenfield lots each developer is planning to release for development over the short term (5 years), medium term (next 5 years) and long term (following 5 years). The Department seeks industry advice annually and revises the forecasts on this basis.

The forecasts reflect the number of lots developers expect to construct based upon current circumstances. This includes interpretation of economic conditions and demand by the development industry as shown in production schedules, current dwellings under construction, development approval activity, ownership details and zoning and servicing timetables. These circumstances change from year to year resulting in revised annual forecasts.

The forecasts are used by infrastructure and service agencies such as Sydney Water, Shoalhaven Water, Endeavour Energy and the Department of Education and Communities to assist in their planning for delivery of services and infrastructure.

Industry forecasts over the last 5 years (2010/11 to 2014/15) averaged at 674 greenfield lots annually across the Region. The current short term greenfield lot forecasts (2015/16 to 2019/20) averages at 1,317 lots annually. The rezoning of the initial stages of West Dapto has allowed servicing organisations to focus on servicing plans for that area, which has also provided greater certainty to industry. Figure 12 shows the yearly forecasts for the Region.

Figure 12: Greenfield lot forecasts – historical and short term¹²



Key points this graph shows

- Industry forecasts over the last five years have been relatively consistent.
- Industry’s optimism in lot delivery has increased substantially from 2007/08.
- Forecasts for 2015/16 are nearly double of that in 2014/15.
- Industry are forecasting a decrease in lot delivery from 2014/15 before picking up for the remainder of the short term period to 2018/19.

¹² Shoalhaven forecasts are included from 2015/16

4. Council Overview: Year Ending 14/15

4.1 Wollongong LGA

Figure 12: Dwelling supply medium term

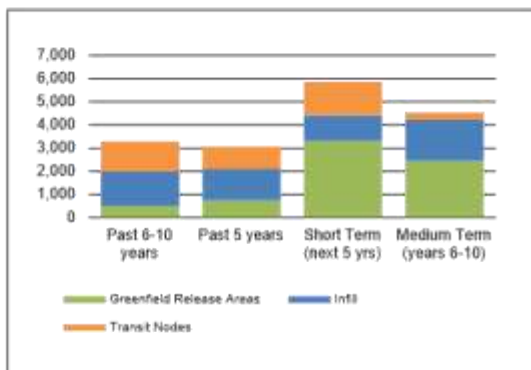


Figure 13: Dwelling approvals and completions



Table 6: Wollongong LGA: Dwelling Completions – Release areas and infill / centres

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Infill / centres	768	693	494	521	286	413	349	581	410	568	2,762	2,321
Release areas	85	174	95	108	57	42	86	170	271	177	519	746
Total	853	867	589	629	343	455	435	751	681	745	3,281	3,067

Key points from this table:

- The highest number of total dwelling completions occurred in 2006/07 with 867, where dwellings in infill / centres accounted for 78% of development.
- The highest number of dwelling completions from release areas occurred in 2013/14 with 271 dwellings.
- Release areas accounted for 40% of dwelling completions in 2013/14 compared to 24% in 2014/15.
- Looking at the 5 year totals, there were more greenfield dwelling completions in the last 5 years compared to the first 5 years. Conversely, there were more dwellings supplied through infill and redevelopment in the first 5 years compared to the last 5 years.

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Table 7: Wollongong LGA: Dwelling Completions – Detached and Multi Unit

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Multi - unit	554	514	350	443	161	295	150	385	252	410	2,022	1,492
Detached	299	353	239	186	182	160	285	366	429	335	1,259	1,575
Total	853	867	589	629	343	455	435	751	681	745	3,281	3,067

Key points from this table:

- 2013/14 recorded the highest number of detached dwelling completions (429) since 2005/06.
- The number of detached dwellings is gradually increasing. There were slightly more detached dwellings completed (1,575) in the last 5 years (2010/11 to 2014/15) compared to the first 5 years (1,259) (2005/06 to 2009/10).
- Multi-unit dwelling completions decreased by 26% from the first 5 years (2004/05 to 2008/09) to the last 5 years (2010/10 to 2013/14).
- The dwelling density split for the first 5 years is 38:62 (32% detached and 62% multi-unit).
- The dwelling density split for the last 5 years is 51:49 (51% detached and 49% multi-unit).

Table 8: Wollongong LGA: Dwelling Approval

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Detached	438	400	374	277	329	297	300	475	473	521	1,818	2,066
Multi-unit	776	513	383	87	364	181	268	131	318	848	2,123	1,746
Medium density	257	114	258	58	121	95	70	107	88	216	808	570
Flat 1-2 stys	20	24	23	0	134	0	0	2	27	17	201	48
Flat 3+ stys	494	374	96	27	108	83	195	4	195	599	1,093	1,078
Others	5	1	6	2	1	3	3	18	8	16	15	48
Total	1,214	913	757	364	693	478	568	606	791	1,369	3,941	3,812

Key points from this table:

- Approvals in 2014/15 ranked highest for both detached (521) and multi-unit (848) for the last 10 years.
- 2014/15 is the fourth consecutive year in a row that dwelling approvals have increased.

- Of the total multi-unit approvals (848), the majority of approvals were for flat 3+ storeys (599) with one approval accounting for 316 dwellings.

Table 9: Greenfield Dwelling Potential

	Subdivision potential			Total
	Zoned and serviced	Zoned and Serviced (next 5 yrs)	Zoned and Serviced (beyond 5 yrs)	
Bulli Brick Works	173	0	0	173
Sandon Point	16	0	0	16
Tallawarra	0	1,000	0	1,000
West Dapto	3,372	1,125	14,894	19,391
Redgum Ridge	82	0	0	82
Calderwood ¹³	0	0	800	800
Wollongong LGA Total	3,643	2,125	15,694	21,462

Key points from this table:

- Supply of greenfield dwellings will rely on the delivery of West Dapto (Stages 1 and 2) and Tallawarra in the next 5 years.
- Of West Dapto's land supply, 17% is currently zoned and serviced, 6% will be zoned in the next 5 years, and 77% will be zoned beyond 5 years' time.
- Coordination of infrastructure servicing and delivery is critical to maintain and increase housing supply for the Wollongong LGA.

¹³ This portion of Calderwood is within the Wollongong LGA.

Table 10: Zoning and Servicing Timetable – Wollongong (as at June 2015)

Release area	Zoning and Servicing Timetable			
	Dwelling potential	Zoned	Zoned with Sydney Water trunk infrastructure	Electricity
Bull Brck Works	173	✓	✓	There is some capacity in the adjacent network for servicing over the short term. Developers need to apply for and fund "Lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Sandon Point	16	✓	✓	
Redgum Ridge	82	✓	✓	
Tallawarra	1,000	✓	Staged delivery by 2016 ¹⁴	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works. In the long term, major Endeavour Energy funded upstream works will be needed including the possible construction or augmentation of zone substations and / or sub-transmission lines.
Calderwood	800	✓	Serviced by December 2016	
West Dapto	19,391	Partially	Staged delivery from 2015	See below
Stage 1 Neighbourhood Plan Areas	3,121	✓	Partially	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works. In the long term, major Endeavour funded upstream works will be needed including the possible construction or augmentation of zone substations and/or sub-transmission lines. ¹⁴
West Dapto Rd / Sheaffes Rd (Sth)	587	✓	✓	
Wongawilli Rd (Nth)	730	✓	✓	
Sheaffes Rd (Nth)	384	✓	✓	
Darkes Rd (SW)	451	✓	✓	
Shone Ave / West Dapto Rd	403	✓	✓	
Stage 1 remainder	566	✓	Partially	
Stage 2 Neighbourhood Plan Areas	3,151	✓	Partially	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Bong Bong Rd (East and Nth)	225	✓	✓	
Shone Ave (Sth)	149	✓	✓	

¹⁴ initial development can be serviced by local pipework from developer.

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Release area	Zoning and Servicing Timetable			
	Dwelling potential	Zoned	Zoned with Sydney Water trunk infrastructure	Electricity
Iredell Rd (W)	443	✓	✓	In the long term, major Endeavour funded upstream works will be needed including the possible construction or augmentation of zone substations and/or sub-transmission lines. ²⁵
Hayes Lane (Nth)	500	✓	✗	
Stage 2 remainder ²⁵	1,834	✓	✗	
Stage 3 Neighbourhood Plan Areas	4,662	✗	✗	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works. In the long term, major Endeavour funded upstream works will be needed including the possible construction or augmentation of zone substations and/or sub-transmission lines. ²⁶
Bong Bong Rd (Stn)	1,200	✗	✗	
Stage 3 remainder	3,662	✗	✗	
Stage 4 Neighbourhood Plan Areas	4,397	Partially	See below	
Avondale Rd (Nth) ²⁶	490	✓	To be determined ²⁷	
Stage 4 remainder	3,907	✗	✗	
Stage 5 Neighbourhood Plan Areas	3,860	✗	✗	Yallah-Marshall Mount
Stage 5 remainder	2,000	✗	✗	
	1,860	✗	✗	

²⁵ includes portion quarantined due to Wongawilli colliery existing operations.

²⁶ The Avondale Road (Nth) neighbourhood plan area includes Huntley which has been rezoned with potential of approximately 490 lots.

²⁷ Huntley is an out of sequence development. On advice from developer, Sydney Water wastewater servicing is not required for this site, developer will extend lead-in water mains to service the site.

Table 11: Greenfield Dwelling Production and Forecast

Release area	Cumulative production	Remaining Potential	15/16	16/17	17/18	18/19	19/20	5 yr total	Remaining capacity beyond 5 yrs
Bulli Brick Works	-	173	71	50	52	-	-	173	0
Sandon Point	277	16	16	-	-	-	-	16	0
Tallawarra	-	1,000	-	-	-	150	150	300	700
Calderwood	-	800	-	-	-	-	-	-	800
Redgum Ridge	73	82	42	40	-	-	-	82	0
West Dapto	405	19,391	344	484	671	666	568	2,733	16,658
Stage 1 Neighbourhood Plan Areas		3,121	161	205	250	235	218	1,069	2,052
West Dapto Rd / Sheaffes Rd (Sth)	-	587	-	50	100	100	100	350	237
Wongawilli Rd (Nth)	-	730	80	75	50	50	50	305	425
Sheaffes Rd (Nth)	-	384	-	-	50	50	50	150	234
Darkes Rd (SW)	-	451	81	50	50	35	18	234	217
Shone Ave / West Dapto Rd	-	403	-	30	-	-	-	30	373
Remainder	-	566	-	-	-	-	-	-	566
Stage 2 Neighbourhood Plan Areas		3,151	183	100	191	100	100	674	2,477
Bong Bong Rd (East and Nth)	316	225	66	100	59	-	-	225	0
Shone Ave (Sth)	-	149	117	-	32	-	-	149	0
Iredell Rd (W)	-	443	-	-	50	50	50	150	293
Hayes Lane (Nth)	-	500	-	-	50	50	50	150	350
Remainder ¹⁸	-	1,834	-	-	-	-	-	-	1,834
Stage 3 Neighbourhood Plan Areas		4,862	-	-	50	100	100	250	4,612
Bong Bong Rd (Sth)	-	1,200	-	-	50	100	100	250	950
Remainder	-	3,662	-	-	-	-	-	-	3,662
Stage 4 Neighbourhood Plan Areas		4,397	-	179	180	131	-	490	3,907
Avondale Rd (Nth)	-	490	-	179	180	131	-	490	0

¹⁸ Includes portion quarantined due to Wongawilli Colliery existing operations.

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Release area	Cumulative production	Remaining Potential	15/16	16/17	17/18	18/19	19/20	5 yr total	Remaining capacity beyond 5 yrs
Remainder	-	3,907	-	-	-	-	-	-	3,907
Stage 5 Neighbourhood Plan Areas		3,860	-	-	-	100	150	250	3,610
Yallah-Marshall Mount	-	2,000	-	-	-	100	100	200	1,800
Remainder	-	1,860	-	-	-	-	-	-	1,860
Total - Greenfield Release Areas		21,462	473	574	723	816	718	3,304	18,158

While stages 3, 4 and 5 of West Dapto are mostly not zoned for residential development, there are a number of lots forecast to be delivered starting in 2014/15. This is due to the rezoning of land held by Huntley Heritage (stage 4) and the planning proposal by Stocklands (stage 3).

Discussion and Conclusions – Wollongong

There are adequate supplies of land strategically identified for housing in Wollongong LGA. This Council area is also on track with the supply of zoned land, particularly with new zonings soon to be realised. An important focus for this Council is ensuring that zoned lands are serviced and development ready as a means to increase housing starts.

Achieving more housing starts at West Dapto will rely on a shared responsibility between the Department (on behalf of the State Government) and Wollongong City Council, particularly in the delivery of services and infrastructure. Policy or infrastructure issues that may prevent the delivery of lots need to be identified and resolved as early as possible.

4.2 Shellharbour LGA

Figure 14: Dwelling supply medium term

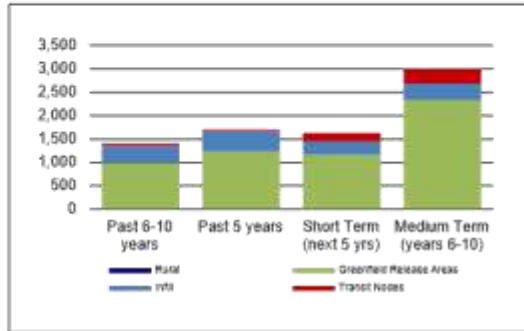


Figure 15: Dwelling approvals and completions

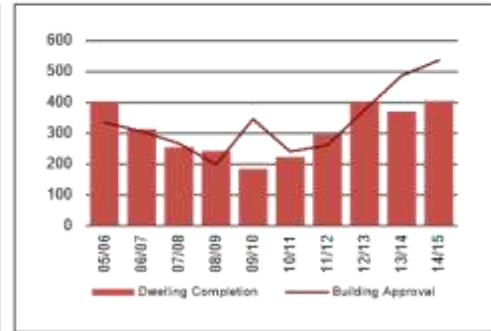


Table 12: Shellharbour LGA: Dwelling Completion – Release areas and infill /centres

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Infill / centres	180	52	57	75	42	89	56	116	94	111	406	466
Release areas	223	262	199	168	149	135	240	288	277	294	995	1,234
Total	403	314	256	243	185	224	296	404	371	405	1,401	1,700

Key points from this table:

- Since 2009/10 there has been an upward trend in the total number of dwellings completed.
- Total dwellings completed for 2014/15 is the highest over the last 10 years.
- The number of dwellings completed from greenfield areas (294) in 2014/15 is the highest in the last ten years.
- The majority of dwellings completed in Shellharbour LGA are supplied from greenfield release areas, accounting for 73% of dwellings in the last five years (2010/11 to 2014/15).
- Shellharbour LGA has consistently had a strong and robust greenfield housing market over the last 10 years accounting for at least 72% of dwelling completed in this LGA.

Table 13: Shellharbour LGA: Dwelling Completions – Detached and Multi Unit

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Multi - unit	187	116	76	54	41	103	16	65	64	39	474	287
Detached	216	198	180	189	144	121	280	339	307	366	927	1,413
Total	403	314	256	243	185	224	296	404	371	405	1,401	1,700

Key points from this table:

- The total number of dwellings completed has been increasing gradually since 2009/10.
- 2014/15 has the highest number of detached dwellings (366) completed in the last ten years since 2005/06.
- The importance of new detached dwellings has increased over the last ten years. Detached dwellings accounted for 66% of new dwellings in the first 5 years (2005/06-2009/10) compared to 83% of new dwellings in the last 5 years (2010/11 – 2014/15).
- The dwelling density split for the first 5 years (2005/06 to 2009/10) is 66:34 (66% detached and 34% multi-unit).
- The dwelling density split for the last 5 years (2010/11 to 2014/15) is 83:17 (83% detached and 17% multi unit).

Table 14: Shellharbour LGA: Dwelling Approval

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Detached	274	253	218	157	216	174	181	221	255	225	1,118	1,056
Multi-unit	62	53	50	42	130	67	81	154	232	312	337	846
Medium density	51	53	34	42	100	67	74	153	159	192	280	645
Flat 1-2 stys	8	0	10	0	30	0	6	0	0	116	42	122
Flat 3+ stys	0	0	6	0	0	0	0	0	71	0	6	71
Others	3	0	0	0	0	0	1	1	2	4	3	8
Total	336	306	268	199	346	241	262	375	487	537	1,455	1,902

Key points from this table:

- There were 537 dwelling approvals for 2014/15 which is the highest in ten years.
- There were 312 multi-unit dwelling approvals, also the highest in ten years. The majority were for medium density (192) and flat 1-2 storeys (116).
- Approvals for detached dwellings have slightly decreased over the last 10 years, accounting for 76% of approvals in the first 5 years (2005/06 to 2010/11) and 56% in the last five years (2010/11 to 2014/15).
- Approvals for multi-unit dwellings have increased over the last 10 years, accounting for 23% of approvals in the first 5 years (2005/06 to 2009/10) and 44% in the last five years (2010/11 to 2014/15).

Table 15: Shellharbour LGA: Greenfield Dwelling Potential

	Subdivision potential			Total
	Zoned and serviced	Zoned and Serviced (next 5 yrs)	Zoned and Serviced (beyond 5 yrs)	
Albion Park South	60	475	0	535
Calderwood ¹⁹	350	3,650	2,900	6,900 ²⁰
Shell Cove	1,420	0	0	1,420
Tullimbar Village	1,410	0	0	1,410
Dunmore	0	400	0	400
Council Total	3,020	4,525	2,900	10,405

Since the Shellharbour City Centre was initially placed on the IUDP as a greenfield release area, the role that this area would play in supplying residential housing has evolved over the last 20 years. Shellharbour City Centre has developed into a major retail centre with planned multi-unit residential dwellings. Accordingly, the individual sites generating multi unit dwellings are now being monitored as individual 'major sites' that is, development sites generating more than 15 dwellings. As a result Shellharbour City Centre was removed as a greenfield site and acknowledged as a major site.

¹⁹ Calderwood is included in Sydney Water's Growth Servicing Plan (GSP 2012-17). Trunk works to service the development are anticipated for delivery by December 2016.
²⁰ Calderwood has an overall dwelling potential of 7,700. This figure has been adjusted to 6,900 to reflect the 800 dwelling potential which is within Wollongong LGA.

Table 16: Zoning and Servicing Timetable

Release area	Zoning and Servicing Timetable			
	Dwelling potential	Zoned	Sydney Water Trunk infrastructure	Electricity
Albion Park South	535	Partially	Partially	<p>There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area.</p> <p>Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.</p> <p>There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area.</p> <p>Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.</p> <p>In the long term, major Endeavour funded upstream works will be needed including the possible construction or augmentation of zone substations and/or sub-transmission lines.⁷</p>
Dunmore ²¹	400	✓	Partially	
Shell Cove	1,420	✓	Staged delivery from October 2016 ²²	
Tullimbar ²³	1,410	✓	✓	
Calderwood ²⁴	6,900	✓	Capacity to service 350 lots from existing Infrastructure.	

²¹ Initial development in the northern part may be serviced through lead in main by the developer.

²² Trunk infrastructure (SPS and rising main) being delivered and completed by end 2016. Future SPS to be delivered in 2018 and 2019 as development occurs in the future.

²³ Servicing investigation confirmed trunk capacity is available for Tullimbar, developer(s) are to deliver local reticulation mains at development stage to connect to Sydney Water trunk infrastructure.

²⁴ Calderwood as a release area has an overall dwelling potential of 7,700. This figure has been adjusted to reflect the portion of Calderwood (800 dwellings) which is within Wollongong LGA. Only 4,800 potential lots are zoned for development. 2,500 lots to be serviced by December 2016. Remainder will be serviced by December 2016.

Table 17: Greenfield Dwelling Production and Forecast

Release area	Cumulative production	Potential	15/16	16/17	17/18	18/19	19/20	5 yr total	Remaining capacity beyond 5 yrs
Albion Park South	1,363	535	-	-	-	-	-	0	535
Calderwood ²⁵	-	6,900	75	350	350	300	250	1,325	5,575
Shell Cove	1,680	1,420	140	140	140	140	140	700	720
Tullimbar Village	142	1,410	84	58	75	75	75	367	1,043
Dunmore ²⁶	-	400	-	-	-	50	50	100	300
Total - Greenfield Release Areas		10,665	299	548	565	565	515	2,492	8,173

Discussion and Conclusions - Shellharbour

Record high dwelling approvals (537) in 2014/15 suggest continued strong growth in the Shellharbour housing market. Approvals for detached dwellings (225) in 2014/15 are above average for the 10 years, whilst multi-unit approvals (312) are the highest since 2005/06.

Short to medium term housing supply is supported by ongoing greenfield development at Tullimbar, a mix of greenfield lots and multi-unit dwellings at Shell Cove and multi-unit dwellings planned at Shellharbour City Centre. The approval of the first stage of Calderwood provides greater certainty over the future of this development.

²⁵ Calderwood as a release area has an overall dwelling potential of 7,700. This figure has been adjusted to reflect the portion of Calderwood (800 dwellings) which is within Wollongong LGA.

²⁶ Dunmore is not part of the current Sydney Water GSP 2014-2019. Initial development within the northern part may be serviced by local lead in main to be delivered by developer.

4.3 Kiama LGA

Figure 16: Dwelling supply medium term

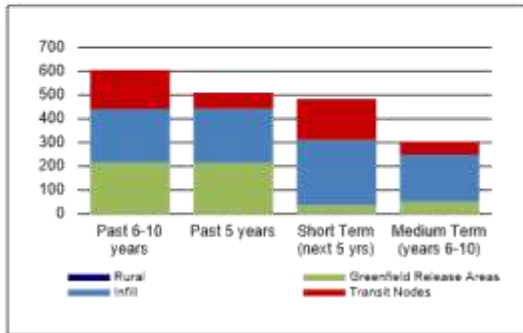


Figure 17: Dwelling approvals and completions

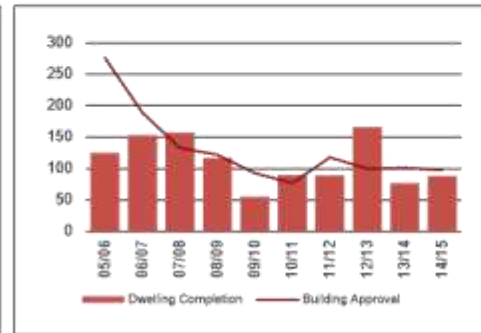


Table 18: Dwelling Completion, Kiama LGA.

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Infill / centres	63	103	136	78	12	49	46	77	59	66	392	297
Release areas	62	50	21	39	43	41	43	89	18	22	215	213
Total	125	153	157	117	55	90	89	166	77	88	607	510

Key points from this table:

- The total number of dwellings completed increased slightly by 14% from 77 in 2013/14 to 88 in 2014/15.
- Over the longer term, there was a 16% decrease in dwelling completions when comparing the first 5 years (2005/06 to 2009/10) with the last 5 years (2010/11 to 2014/15).
- Over the longer term, the number of new dwellings completed from greenfield release areas have remained fairly constant. There are a total of 215 dwellings completed in the first 5 years and 213 in the last 5 years.
- Over the longer term, the number of new dwellings generated through infill, decreased by 24% from 392 in the first 5 years (2005/06 to 2009/10) to 297 in the last five years (2010/11 to 2014/15).

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Table 19: Dwelling Completions – Detached and Multi Unit, Kiama LGA.

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Multi - unit	53	88	124	72	9	30	15	48	33	39	346	165
Detached	72	65	33	45	46	60	74	118	44	49	261	345
Total	125	153	157	117	55	90	89	166	77	88	607	510

Key points from this table:

- The total number of dwellings increased slightly from 77 in 2013/14 to 88 in 2014/15.
- Detached dwellings accounted for 56% of dwellings completed in 2014/15, whilst multi-unit dwellings accounted for 44%.
- In the first 5 years (2005/06 to 2009/10) Kiama had a new dwelling density split of 43:57 (43% detached and 57% multi-unit dwellings).
- In the last 5 years (2010/11 to 2014/15) Kiama has had a new dwelling density split of 68:32 (68% detached and 32% multi-unit) primarily due to completion of Elambra Estate, West Kiama and Cedar Grove.

Table 20: Dwelling Approval, Kiama LGA²⁷.

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Development Approval	274	187	133	119	86	62	112	92	90	89	799	445
Complying Development Certificate	2	2	0	3	7	15	6	8	11	9	14	49
Total	276	189	133	122	93	77	118	100	101	98	813	494

Key points from this table:

- The highest number of approvals were recorded in 2005/06 (276).
- Approvals for the past three years, since 2012/13, have been relatively consistent between 98 and 100 dwelling.
- Approvals have decreased by 39% when comparing the first 5 years (813) with the last 5 years (494).

²⁷ Data sourced from Kiama Municipal Council (dwelling approvals and complying development certificates). Breakdown of approvals (detached and multi-units) will be available once the data has been verified by the ABS.

Table 21: Greenfield Dwelling Potential, Kiama LGA.

	Subdivision potential			Total
	Zoned and serviced	Zoned and Serviced (next 5 yrs)	Zoned and Serviced (beyond 5 yrs)	
Elambra Estate	0	0	0	0
South Gerringong ²⁸	0	0	350	350
Spring Creek	163	0	0	163
South Kiama Drive	35	0	0	35
Chapel Hill (Jamberoo)	0	0	0	31
Council Total	198	0	350	548

Table 22: Zoning and Servicing Timetable

Release area	Zoning and Servicing Timetable			
	Dwelling potential	Zoned	Zoned with Sydney Water trunk infrastructure	Electricity
South Gerringong	Up to 350 dwellings	To be determined	Trunk infrastructure available.	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area.
Spring Creek	163	✓	✓	
5th Kiama Drive	35	✓	✓	
Chapel Hill (Jamberoo)	31	✓	✓	Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.

²⁸ This area has the potential for up to 350 dwellings.

Table 23: Greenfield Dwelling Production and Forecast

Release area	5 yr total production	Potential	15/16	16/17	17/18	18/19	19/20	5 yr total	Remaining capacity beyond 5 yrs
South Gerringong	-	350	-	-	-	-	-	0	350
Spring Creek ²⁹	21	163	-	-	-	-	-	0	163
Chapel Hill (Jamberoo) Complete	30	0	-	-	-	-	-	0	0
South Kiama Drive	-	35	35	-	-	-	-	35	0
Total - Greenfield Release Areas		548	35	-	-	-	-	35	513

Discussion

At present there are 198 lots zoned and service ready, noting however that Spring Creek accounts for 163 lots and until such time that neighbouring Bombo Quarry operations cease, this release area cannot be fully developed. In terms of zoned and serviced greenfield lots coming online South Kiama Drive is expected to be complete 2015/16. It is estimated that up to 350 lots will become available beyond five years (refer to Table 23). Elambra Estate as a greenfield release area and Chapel Hill are now complete.

Council advises it continues to pursue the unlocking of the Spring Creek area (via discussions with Transport for NSW on the future of the Bombo Quarry). Council has also pointed to its recent up zoning of land in Kiama and Gerringong town centres as part of its urban consolidation strategies. Finally, through the Kiama Urban Strategy, Council has also indicated that it would consider a number of proponent led rezoning proposals should they be lodged for areas in West Kiama, Jamberoo and South Gerringong.

South Gerringong has been identified as a greenfield release area on the Illawarra Urban Development Program since 1980, and in 1992 the area was identified as having a potential to accommodate in excess of 2,000 dwellings. This was revised down to 500 over the years, and it is now considered the site has a potential of between 180 and 350 dwellings with a geographic footprint that maintains a clear separation between Gerringong and Gerroa. South Gerringong has existing capacity within the water and waste water system as well as electricity network for servicing. Although this release area is identified in Kiama’s Urban Strategy as having potential for greenfield development, it is currently not zoned for residential use. This area is an opportunity for Council to increase its land supply.

The dwelling approvals and greenfield forecast data in this Update Report shows that Kiama will likely experience a significant decrease in both infill and greenfield housing activity in the short term. This has the potential to impact the provision of a mix of housing types to cater for first time home buyers,

²⁹ Any lot production forecast for Spring Creek will be subject to confirmation of impact and timing from continuation of adjacent Bombo Quarry.

young families, retirees and support ageing in place. The shortage of greenfield land supply also raises concerns in relation to Kiama's housing affordability when compared to the rest of the Region.

Conclusions - Kiama

Kiama Council has identified a number of potential greenfield areas contained in its Urban Strategy that can assist in meeting demand, provided that they can be appropriately considered through the rezoning process.

It is important to note that Kiama Council's Urban Strategy and recent comprehensive LEP (2011) have identified a much greater role for urban infill to meet housing demand. The Local Environmental Plan introduced minor changes in development controls to encourage greater infill development.

Council's approach reflects a desire to move from greenfield to infill development noting that its Strategy has also identified a number of greenfield sites that could proceed through the rezoning process. Council and the Department will continue to work together to identify solutions to the provision of appropriate housing to meet ongoing demands.

4.4 Shoalhaven LGA

Overview of Shoalhaven release areas

The Illawarra-Shoalhaven Urban Development Program was recently expanded to include the Shoalhaven Local Government Area. The following section introduces and provides an overview of greenfield release areas that will be monitored for Shoalhaven under this program.

For this reporting period (2014/15) there is limited data available for Shoalhaven compared to the Wollongong, Shellharbour and Kiama areas. The 2014/15 reporting period will be the first year that includes a complete year of dwelling completion data for Shoalhaven. Dwelling approval data is however available for the past 10 years.

Nowra-Bomaderry Urban Release Areas

The Nowra-Bomaderry Urban Release Areas (URAs) were first identified in the 2008 *Nowra-Bomaderry Structure Plan*. A potential of 9,390 lots was initially identified in the Nowra-Bomaderry Structure Plan, including 6,375 lots across seven URAs. In addition, two longer term release areas were also identified. Subsequent studies have been conducted of the Nowra-Bomaderry sites, further refining the initial development potential figures. Of the seven URAs identified in the Nowra-Bomaderry Structure Plan, six were rezoned as a part of the Shoalhaven LEP 2014 and one was deferred.

Development of the Nowra-Bomaderry URAs (and potentially the longer term investigation areas) will be staged to meet the varying needs of the community and to ensure development occurs in a coordinated manner. Timely and coordinated development of these areas will ensure a continuing supply of new urban land to maintain the growth and function of Nowra as a major city. Meroo Meadow (long term investigation area), Moss Vale Road North, Moss Vale Road South, and Crams Road (zoning still to be resolved) are located north of the Shoalhaven River, whilst Mundamia, Cabbage Tree Lane and Bamarang (long term investigation area) are located south of the Shoalhaven River.

The Integrated Delivery Framework, used to facilitate housing delivery in West Dapto, is also being used for the Nowra-Bomaderry URAs. This approach provides strong governance and allows for resolution of issues to respond to the changing needs of the community and to ensure timely provision of facilities and services.

The Shoalhaven LEP 2014 includes requirements for designated public infrastructure, and a Development Control Plan (DCP) to be in place for an Urban Release Area before a subdivision can be approved. This means that a residential zoning and a DCP are needed before an Urban Release Area can be developed and begin supplying dwellings. The DCP must provide detailed urban controls relating to areas such as traffic management, water quality, recreational areas, and landscaping. This requirement has been put in place to minimise impacts on the environment, and communities before consent is issued for new development. Satisfactory arrangements must also be in place for the provision of designated State public infrastructure and public utility infrastructure.

Table 24: Nowra-Bomaderry Release Areas

Release area	Comments	Approximate Capacity (dwellings)
Meroo Meadow <i>Planned release area – longer term investigation</i>	Meroo Meadow, located north of Nowra, covers 185ha. The site is currently not zoned for urban use and is currently under long term investigation. Whilst there is some capacity in the electricity sub-transmission system to service initial development, water and sewer servicing is likely to be available in the medium to longer term (5-10 years). Development is expected to occur in the longer term 10+ years, with the potential to yield approximately 2,220 dwellings.	2,220
Moss Vale Road North <i>Planned release area</i>	Moss Vale Road North is currently zoned for urban use. Water and sewer are likely to be provided in the medium to longer term (5-10 years). There is some capacity in the electricity sub-transmission systems to service initial development. A Development Control Plan needs to be prepared before subdivision approval. The site covers 108ha and is expected to yield approximately 1,300 dwellings. This site is not expected to contribute to housing supply within the short term.	1,300
Moss Vale Road South <i>Planned release area</i>	The area is currently zoned for urban use, with water and sewer likely to be available in the short to medium term (next 5 years). There is some capacity in the electricity sub-transmission system to service initial development. Road access requires further investigation, and a Development Control Plan needs to be prepared before subdivision approval. This site covers 76.89ha.	950
Crams Road (North Nowra) <i>Planned release area & investigation area</i>	Identified in the Nowra-Bomaderry Structure Plan, part of the Crams Road URA has been zoned for residential use. This portion covers 50ha with an approximate capacity for 396 lots. The deferred portion of this URA, which has some residential potential, is identified as an investigation area. Development and yield of the Crams Road Investigation Area will be dependent on the outcome of a Planning Proposal. Refer to Appendix A, Map 7. There is some capacity in the electricity sub-transmission system to service overall initial development. Road access requires further investigation, and a Development Control Plan needs to be prepared prior to subdivision approval.	396
Mundamia <i>Current release area</i>	Mundamia covers 59ha in total. The site is zoned for urban use with water, sewer and electricity services available. Sewer upgrades are likely to occur in the short term (5 years). This area is expected to start releasing lots within the short term (5 years) however timing will be subject to the finalisation of the major projects assessment of this site.	510
Cabbage Tree Lane <i>Planned release area</i>	Cabbage Tree Lane is currently zoned for urban use. Water and sewer services likely to be completed in the medium to longer term (5+ years). There is some capacity in the electricity sub-transmission system to service initial development. Development is expected to commence in the longer term 10+ years, and is anticipated to deliver 2,180 dwellings.	2,180
Bamarang	This site is considered a longer term release area. Bamarang is not currently zoned for urban use and is currently under long term investigation. Water and sewer services likely to be completed in the medium to longer term (5+ years). There is some capacity in	2,230

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<i>Planned release area – long term investigation</i>	the electricity sub-transmission system to service initial development. The site is anticipated to be developed in the longer term 10+ years delivering approximately deliver 2,230 dwellings.	
	Approximate total	9,786

The 2008 Nowra-Bomaderry Structure Plan also included sites at Bangalee Road and Worrigeer as urban release areas. These are no longer considered URAs, as they will now be supplying a larger lot housing product more closely aligned with a rural-residential lifestyle.

Other Greenfield Release Areas

Growth across Shoalhaven will not occur evenly; reflecting the different drivers of population change and local characteristics. To respond to this challenge, Shoalhaven City Council has developed a number of growth plans including:

- *Growth Management Strategy (Version 1) 2014*
- *Nowra-Bomaderry Structure Plan 2008*
- *Sussex Inlet Settlement Strategy 2007*
- *Jervis Bay Settlement Strategy 2003*
- *Milton-Ulladulla Structure Plan 1996*

Timing for the delivery of development identified outside of the Nowra-Bomaderry URAs will vary from short term (0-5 years), to the longer term (10 years +). Factors which may impede timely development completions across Shoalhaven include, infrastructure and servicing, biodiversity and other environmental issues, as well as land owner interest and expectations in developing their land holdings.

Table 25: Shoalhaven Greenfield release areas

Release area	Comments	Approximate Capacity (lots/dwellings)
Huntingdale Park <i>Current release area</i>	Located at Berry, this is a current release area with a remaining potential of 130 dwellings. This release area is expected to be completed within five years.	130
Carrington Heights <i>Current release area</i>	Located at South Nowra, this release area is zoned for urban use and is service ready. Carrington Height will feature a staged release and is expected to be completed within two to three years.	102
Green Orchid Estate <i>Current release area</i>	Located at South Nowra, this is a current release area with a remaining potential of 213 dwellings. This release area is expected to be completed within five years.	213
Twin Waters Estate <i>Current release area</i>	Located at South Nowra, this release area is zoned for urban use and is service ready. Twin Waters Estate will feature a series of stages with land available from 550sqm to 1400sqm. Expected completion 2017.	71
Culburra Beach <i>Investigation area</i>	Culburra was identified as sensitive urban land through the Sensitive Urban Lands Review 2007 due to the potential impact of urban growth on the health of Lake Wollumboola. The Lake	To be determined

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Release area	Comments	Approximate Capacity (lots/dwellings)
	<p>contains significant biodiversity values which are highly sensitive to deterioration of water quality from runoff and groundwater.</p> <p>The Sensitive Urban Lands Review determined that there is limited urban potential in this area outside of the Lake Wollumboola catchment. Potential yields are to be determined and will depend on evaluation of scale, water catchment issues, and other environmental considerations.</p> <p>A number of planning processes are currently proceeding for this area that will, once finalised, resolve appropriate land use yields.</p>	
Callala Bay <i>Investigation area</i>	The Jervis Bay Settlement Strategy identified approximately 35 ha of land at Callala Bay as having some potential for urban expansion. The land is not currently zoned for urban use. This land is part of the planning proposal being considered for Culburra, and remains in investigation area.	To be determined
Bayswood <i>Current release area</i>	Located at Vincentia, this release area covers 52 ha, half of which is bushland or parklands. Bayswood is a current release area with a remaining potential for 200 dwellings and is expected to be completed within five years.	200
Badgee Lagoon <i>Planned release area</i>	Badgee Lagoon is located to the north-west of the existing Sussex Inlet urban area. The site is zoned for urban use, with water services in place. Sewer is likely to be completed in the short term. There is some existing capacity in the electricity sub-transmission system to service initial development. Final dwelling yield will be dependent on a number of criteria, including but not limited to, biodiversity, golf course design, and effluent disposal options. A Development Application for the site is currently being assessed.	600
Manyana <i>Planned release area</i>	Manyana is considered a relatively isolated coastal village, with existing development predominately made up of detached dwellings with a large number of holiday homes. There are two greenfield areas identified at Manyana with a total potential yield of 480 lots. Water and sewer services will require minor upgrades to accommodate future growth, and is expected to occur in the short to medium term. There is some existing capacity in the electricity sub-transmission network to service initial development if required.	480
Corks Lane <i>Planned release area</i>	This release area is located at Milton, which is characterised by its scenic landscape and is an established heritage precinct. Corks Lane, stages 3, 4 and 5 have the potential to deliver approximately 100 dwellings in the longer term. Capacity exists in existing services to supply future demands.	106
Seaspray Street and Leo Drive <i>Current release area</i>	Located at Narrawallee, there are two release areas at Seaspray Street and Leo Drive with the capacity to yield approximately 200 dwellings. Current development considerations include potential impact on Garrads Lagoon, bushfire prone lands, and undulating topography. Leo Drive (168 dwellings) will be developed in seven stages and is expected to be complete within five years. Seaspray street (40 dwellings) is likely to be developed in the longer term. Both sites are zoned for urban use with water, sewer and electricity services available.	208

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Release area	Comments	Approximate Capacity (lots/dwellings)
Various sites at Mollymook. <i>Current release areas</i>	Identified within the Milton-Ulladulla Structure Plan 1996, there are a number of remaining sites in Mollymook that are zoned for urban use. These sites, located at Bishop Drive (164), Maisie Williams Drive (22) and Yarrawonga Drive (20) are smaller release areas, but collectively have the potential to yield approximately 206 lots. The estimated timing for development is short term (1-5 years), except for part of Bishop drive which is likely to be completed beyond +5 years. There is sufficient existing capacity in water, sewer and electricity services to cater for future demands from these areas.	206
Various sites at Ulladulla. <i>Current release areas</i>	Also identified within the Milton-Ulladulla Structure Plan 1996, there are four remaining sites within the Ulladulla area which are expected to yield approximately 186 dwellings. These sites are found along Royal Mantle Drive (28), Prince Highway (100), White Gum Road (27) and Green Street (31). There is sufficient existing capacity in water, sewer and electricity services to supply future demands from these areas.	186
Dolphin Point <i>Current release areas</i>	Dolphin Point, located 5 minutes south of Ulladulla, has two release areas, The Lakes (142) and Seaside (170). These two areas were also identified under the Milton-Ulladulla Structure Plan 1996. Both are current release areas expected to be completed within the next 5 to 7 years. There is sufficient existing capacity in water, sewer, and electricity services to supply future demands from these areas.	312
Approximate Total		2,814¹⁰

Shoalhaven LGA Profile

Figure 18: Dwelling supply medium term

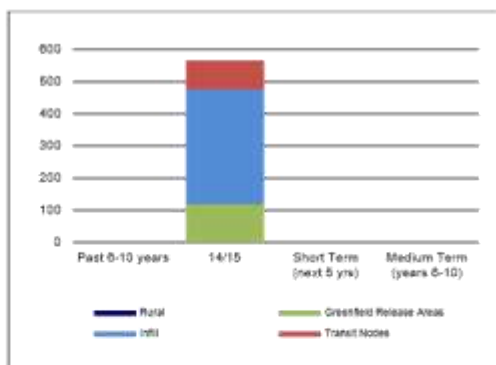


Figure 19: Dwellings: Approval and Completions



¹⁰ Does not include Culburra Beach and Callala Bay investigation areas.

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Table 26: Shoalhaven LGA: Dwelling Completions – Release areas and infill / centres³¹

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Infill / centres	-	-	-	-	-	-	-	-	-	448	-	448
Release area	-	-	-	-	-	-	-	-	-	119	-	119
Total	-	-	-	-	-	-	-	-	-	567	-	567

Key points from this table:

- Development from established areas through infill accounted for 79% of dwellings in 2014/15

Table 27: Shoalhaven LGA: Dwelling Completions – Detached and Multi Unit³²

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Multi – unit	-	-	-	-	-	-	-	-	-	397	-	397
Detached	-	-	-	-	-	-	-	-	-	170	-	170
Total	-	-	-	-	-	-	-	-	-	567	-	567

Key points from this table:

- The dwelling splits for dwelling completions in 2014/15 was 70% multi-unit and 30% detached.

Table 28: Shoalhaven LGA Dwelling Approval

	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	5 year total 05/06 to 09/10	5 year total 10/11 to 14/15
Detached	460	430	434	378	504	486	399	494	524	608	2,206	2,511
Multi-unit	80	117	211	71	131	267	58	95	50	131	610	601
Medium density	75	113	157	63	66	230	53	30	37	109	474	419
Flat 1-2 stys	0	2	20	0	58	28	0	33	0	0	80	81
Flat 3+ stys	4	0	34	0	0	4	0	27	0	13	38	44
Others	1	2	0	8	7	5	5	5	13	9	18	37
Total	540	547	645	449	635	753	457	589	574	739	2,816	3,112

³¹ Dwelling completion data only available from 2014/15

³² Dwelling completions data only available from 2014/15

Key points from this table:

- In the last 10 years, approvals for detached dwellings were highest in 2014/15 (608).
- In the last 10 years, approvals for multi-unit dwellings were highest in 2010/11 (230).
- In terms of total dwelling approvals, there were approximately 400 more dwellings approved in the last five years (2010/11 – 2014/15) compared to the first five years (2005/06 – 2009/10).

Table 29: Greenfield Dwelling Potential

	Subdivision potential			Total
	Zoned and serviced	Zoned and Serviced (next 5 yrs)	Zoned and Serviced (beyond 5 yrs)	
Meroo Meadow investigation area	0	0	2,220	2,220
Moss Vale Road North	0	0	1,300	1,300
Moss Vale Road South	0	950	0	950
Crams Road	0	396	0	396
Mundamia	510	0	0	510
Cabbage Tree Lane	0	0	2,180	2,180
Bamarang investigation area	0	0	2,230	2,230
Huntingdale Park	130	0	0	130
Carrington Heights	102	0	0	102
Green Orchid Estate	213	0	0	213
Twin Waters Estate	71	0	0	71
Culburra Beach investigation area	0	0	TBC	TBC
Callala Bay investigation area	0	0	TBC	TBC
Bayswood	200	0	0	200
Badgee Lagoon	0	600	0	600
Manyana	0	480	0	480
Corks Lane	106	0	0	106
Leo Drive	168	0	0	168
Seaspray Street	40	0	0	40
Bishop Drive	164	0	0	164

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	Subdivision potential			Total
	Zoned and serviced	Zoned and Serviced (next 5 yrs)	Zoned and Serviced (beyond 5 yrs)	
Yarrowonga Drive	20	0	0	20
Maisie Williams Drive	22	0	0	22
Royal Mantle Drive	28	0	0	28
Princes Highway	100	0	0	100
White Gum Road	27	0	0	27
Green Street	31	0	0	31
The Lakes	142	0	0	142
Seaside	170	0	0	170
Council Total	2,244	2,426	7,930	12,600

Table 30: Zoning and Servicing Timetable – Shoalhaven

Release area	Zoning and Servicing Timetable			
	Dwelling potential	Zone/d	Water and sewer	Electricity
Meroo Meadow investigation area	2220	To be determined	x	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Moss Vale Road North	1300	✓	x	In the long term, major Endeavour funded upstream works will be needed including the possible construction or augmentation of zone substations and/or sub-transmission lines.
Moss Vale Road South	950	✓	Water and sewer next 5 years	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Crams Road	396	Partially	Water available, sewer servicing next 5 years	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Mundamia	510	✓	Water available, sewer servicing available next 5 years	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Cabbage Tree Lane	2,180	✓	x	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Bamarang investigation area	2,230	x	x	In the long term, major Endeavour funded upstream works will be needed including the possible construction or augmentation of zone substations and/or sub-transmission lines.
Huntingdale Park	130	✓	✓	
Carrington Heights	102	✓	✓	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Twin Waters Estate	71	✓	✓	
Green Orchid Estate	213	✓	✓	

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Release area	Zoning and Servicing Timetable			Electricity
	Dwelling potential	Zoned	Water and sewer	
Culburra Beach investigation area	TBC	Partially	x	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works. In the long term, major Endeavour funded upstream works will be needed including the possible construction or augmentation of zone substations and/or sub-transmission lines.
Cullala Bay investigation area	TBC	x	x	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Bayswood	200	✓	✓	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Badgee Lagoon	600	✓	Water available, sewer in the next 5 years	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Manyana	480	✓	Water and sewer available next 5 years	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Corks Lane	106	✓	✓	
Leo Drive	168	✓	✓	
Seaspray Street	40	✓	✓	There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area. Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.
Bishop Drive	164	✓	✓	
Yarrawonga Drive	20	✓	✓	
Masie Williams Drive	22	✓	✓	

Illawarra-Shoalhaven Urban Development Program: Update 2016

Release area	Zoning and Servicing Timetable			
	Dwelling potential	Zoned	Water and sewer	Electricity
Royal Mantle Drive	28	✓	✓	
Princes Highway	100	✓	✓	
White Gum Road	27	✓	✓	
Green Street	31	✓	✓	
The Lakes	142	✓	✓	
Seaside	170	✓	✓	

There is some capacity in the adjacent network to service this release area for the short term. Developers need to apply for and fund "lead-in" distribution works to service individual developments within the release area.
Over the medium term, Endeavour Energy will monitor the need to upgrade upstream infrastructure and, depending on connection rates and demand, initiate upstream works.

Table 31: Greenfield Dwelling Production and Forecast

Release area	2014/15 production	Potential	15/16	16/17	17/18	18/19	19/20	5 yr total	Remaining capacity beyond 5 yrs
Meroo Meadow <i>investigation area</i>	-	2,220	-	20	-	-	-	20	2,200
Moss Vale Road North	-	1,300	-	-	-	-	-	0	1,300
Moss Vale Road South	-	950	-	-	-	-	-	0	950
Crams Road	-	396	-	-	-	-	-	0	396
Mundamia	-	510	-	50	50	50	50	200	310
Cabbage Tree Lane	-	2,180	-	-	-	-	-	0	2,180
Bamarang <i>investigation area</i>	-	2,230	-	-	-	-	-	0	2,230
Huntingdale Park	4	130	50	50	30	-	-	130	0
Carrington Heights	-	102	47	55	-	-	-	102	0
Green Orchid Estate	-	213	54	67	64	28	-	213	0
Twin Waters Estate	46	71	71	-	-	-	-	71	0
Culburra Beach <i>investigation area</i>	-	TBC	-	50	50	50	50	200	TBC
Callala Bay <i>investigation area</i>	-	TBC	-	-	-	-	-	0	TBC
Bayswood	31	200	50	50	50	50	-	200	0
Badgee Lagoon	-	600	8	40	75	100	135	358	242
Manyana	-	480	-	-	-	-	-	0	480
Corks Lane	-	106	-	-	-	-	-	0	106
Leo Drive	-	168	40	40	40	40	-	160	8
Seaspray Street	-	40	-	-	-	-	-	0	40
Bishop Drive	-	164	-	134	-	-	-	134	30
Yarrawonga Drive	-	20	6	-	-	-	-	6	14
Maisie Williams Drive	-	22	22	-	-	-	-	0	0
Royal Mantle Drive	-	28	17	11	-	-	-	28	0

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Release area	2014/15 production	Potential	15/16	16/17	17/18	18/19	19/20	5 yr total	Remaining capacity beyond 5 yrs
Princes Highway	-	100	-	-	-	-	-	0	100
White Gum Road	38	27	-	-	-	-	-	0	27
Green Street	-	31	-	-	-	-	-	0	31
The Lakes	-	142	40	34	34	34	-	142	0
Seaside	-	170	14	20	20	20	20	94	76
Sub total		12,600	419	621	413	372	255	2,080	10,720

Discussion

There is a total of approximately 12,600 lots identified for residential development in Shoalhaven through the various greenfield release areas identified on this Urban Development Program. Approximately 62% (n=9,786) of these lots are within the Nowra Bomaderry Structure Plan area whilst the remaining 38% (n= 2,814) lot potential is distributed mostly towards the southern part of Shoalhaven between Milton and Ulladulla, refer to Appendix A maps 7 to 14.

Of the total lots greenfield identified (12,600), approximately 2,244 lots (18%) are currently zoned and service ready (water, sewer and electricity). However, of those 2,244 lots only 896 lots (40%) are zoned and service ready within close proximity to Nowra (Mundamia, Carrington Heights, Twin Waters, Green Orchid Estate). 19% of lots will be zoned and service ready in the next 5 years, and 63% will be zoned and service ready beyond 5 years.

Within the Nowra Bomaderry URAs, it is anticipated that Mundamia (510 lots) will start contributing to housing supply first. Mundamia is zoned, water servicing is available and sewer will be available within 5 years and there is existing capacity for electricity services. There is however uncertainty with the timing of this URA due to the current major projects assessment process underway for Mundamia.

Other smaller current release areas, zoned and serviced, which are in close proximity to the Nowra centre include Carrington Heights (102), Twin Waters Estate (71) and Green Orchid Estate (213). These release areas are expected to be complete by 2018/19, which highlights the need to focus on progressing the servicing of the URAs.

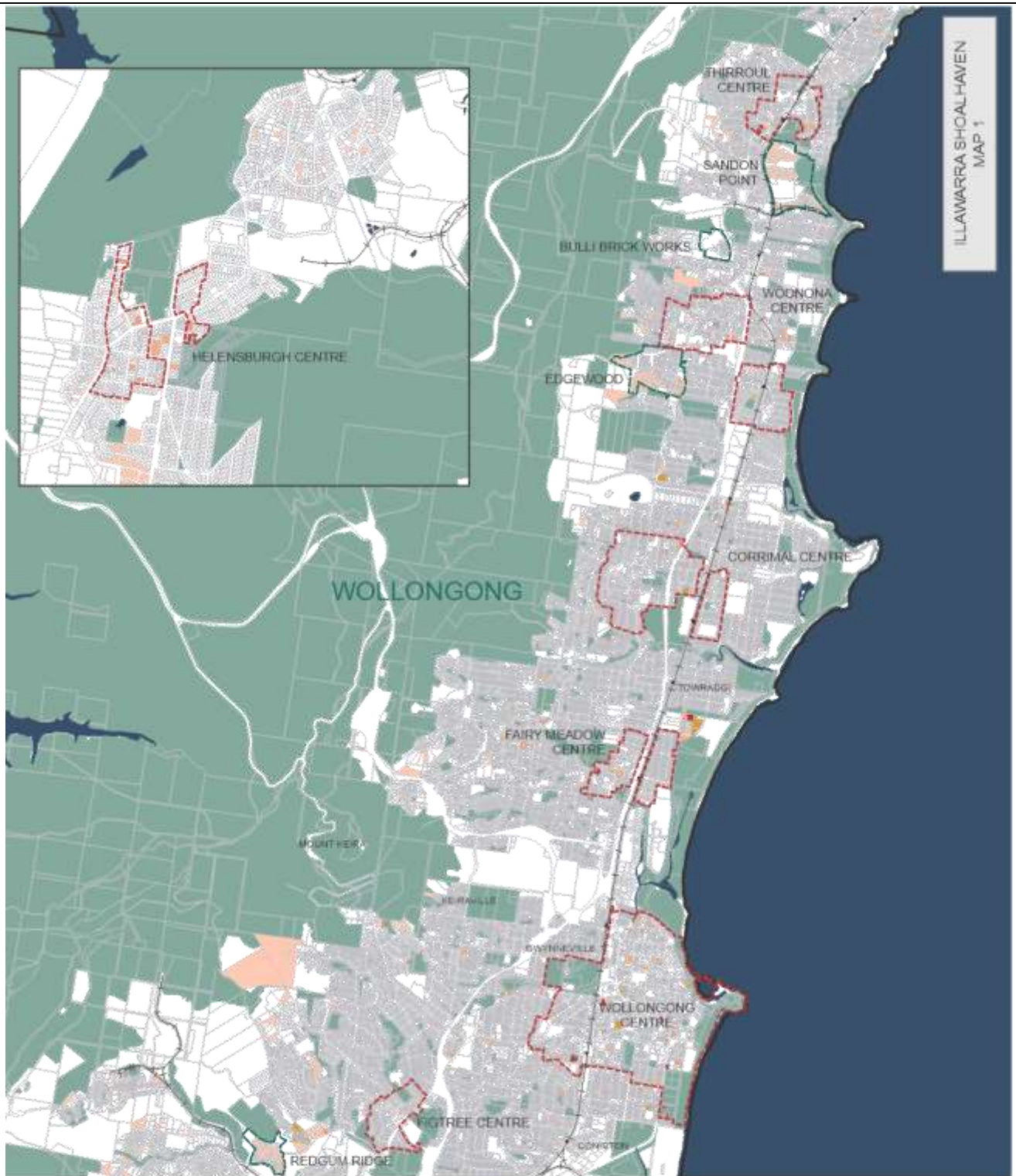
Towards the southern part of Shoalhaven, there are a number of smaller release areas located around Milton and Ulladulla, and further south to Dolphin Point, with a total potential of around 1,000 lots. Although these smaller release areas are zoned and serviced, there are forecast releases for just over half of those lots. Influencing factors could be unreasonable landholder expectations, or lack of interest or awareness in developing their landholdings.

The phasing and timing of the Nowra Bomaderry URAs may need to be reevaluated given the forecast completion of Carrington Heights, Twin Waters Estate and Green Orchid Estate release areas around Nowra.

Appendix A

Maps: Illawarra-Shoalhaven Region – Urban Development Program Areas

The Illawarra-Shoalhaven Urban Development Program covers the local government areas of Wollongong, Shellharbour, Kiama, and as of 2015/2016 Shoalhaven.



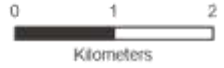
ILLAWARRA SHOALHAVEN MAP 1



Dwelling Completions (1998/99 - 2014/15)*

 1 additional dwelling	 51-100 additional dwellings
 2-10 additional dwellings	 101+ additional dwellings
 11-50 additional dwellings	

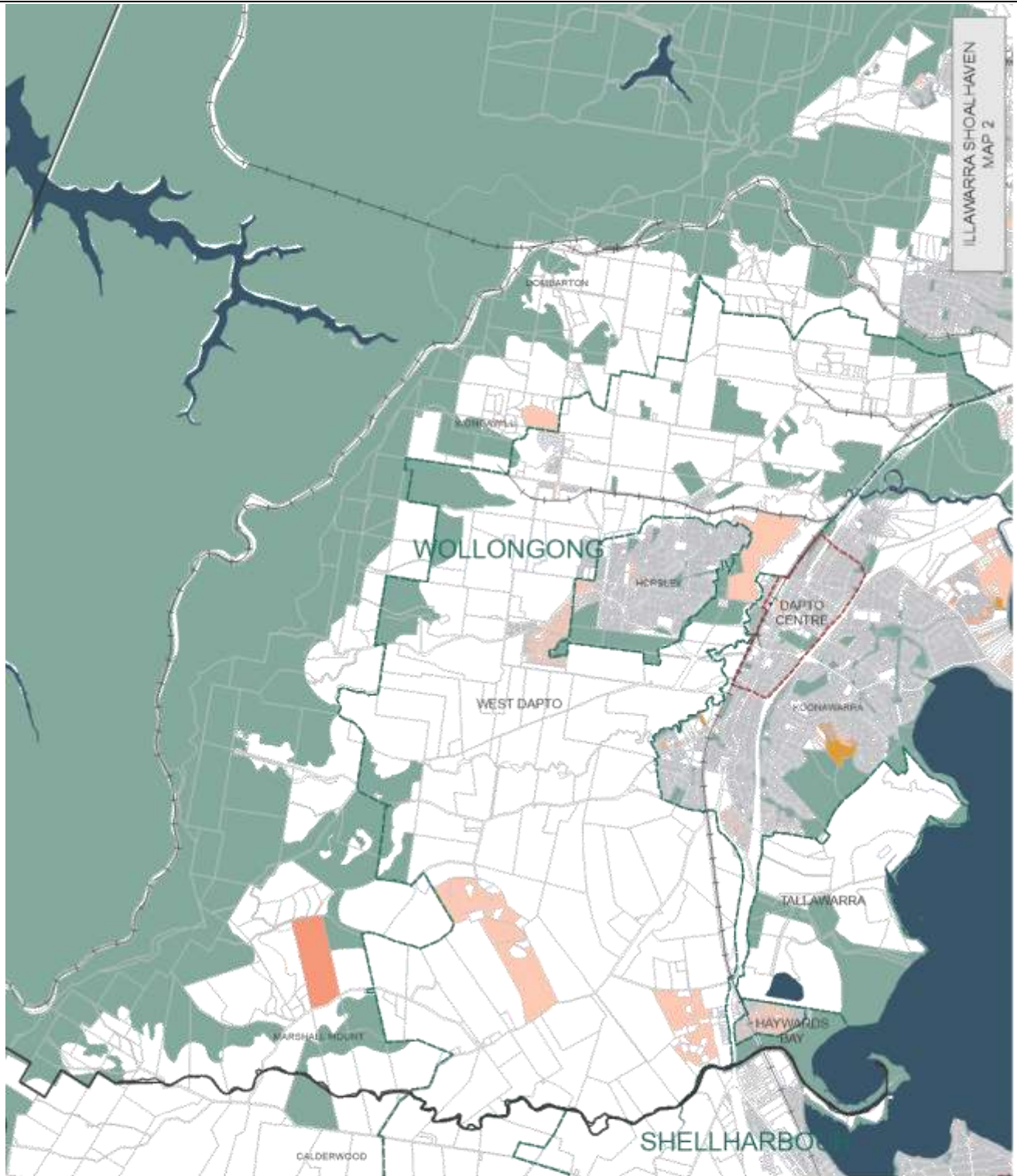
*No dwelling completion data for Shoalhaven prior to June 2014



- Major Site
- Greenfield
- Open Space / Environmental
- LGA Boundary
- Rail Line

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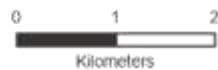
Attachment 1



Dwelling Completions (1998/99 - 2014/15)*

 1 additional dwelling	 51-100 additional dwellings
 2-10 additional dwellings	 101+ additional dwellings
 11-50 additional dwellings	

*No dwelling completion data for Shoalhaven prior to June 2014



 Major Site	 Open Space / Environmental
 Centre	 LGA Boundary
 Greenfield	 Rail Line



ILLAWARRA SHOALHAVEN
MAP 3

Item 14.17

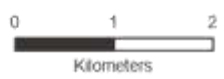
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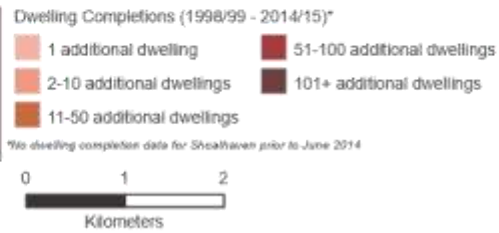
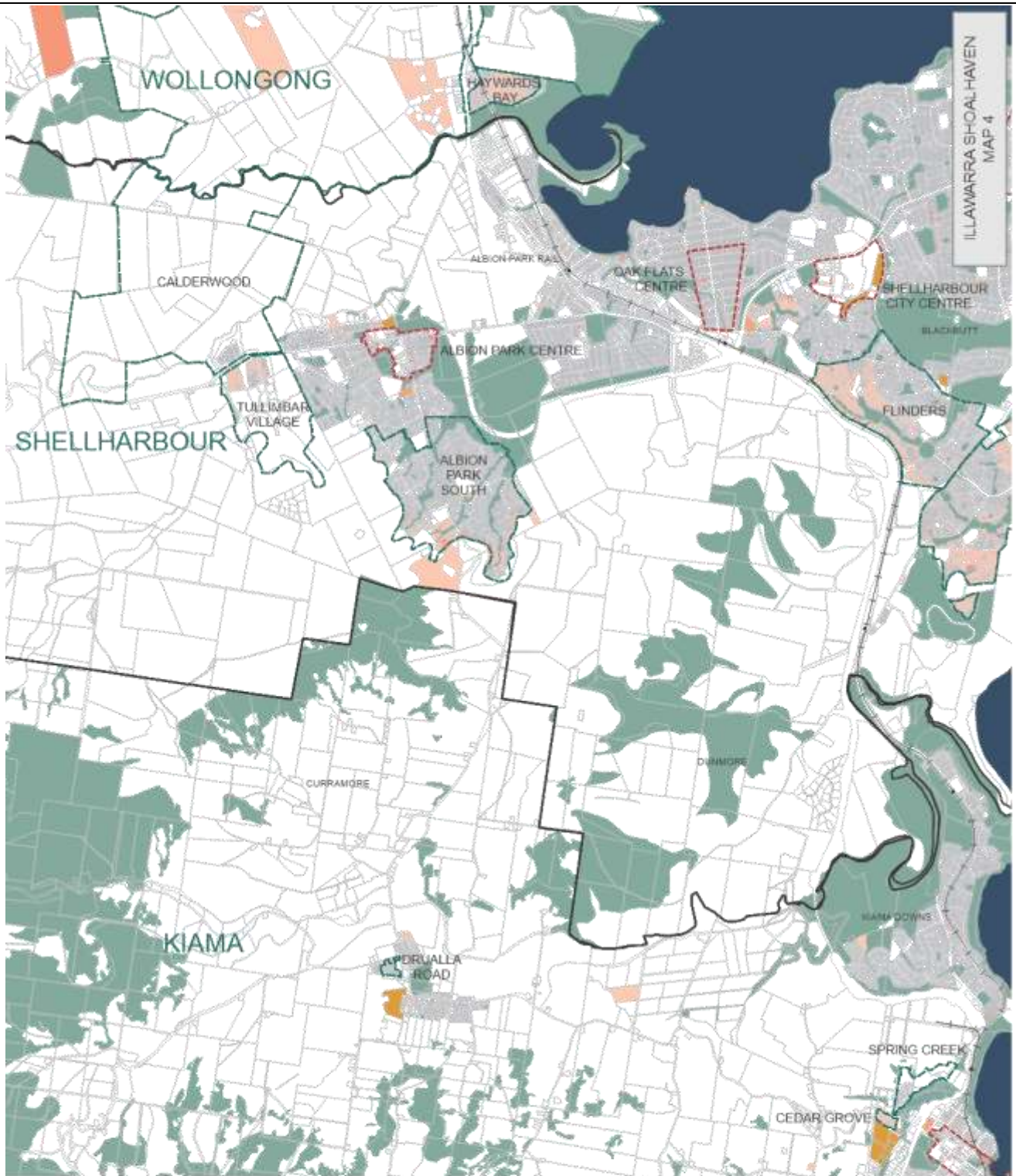
Dwelling Completions (1998/99 - 2014/15)*

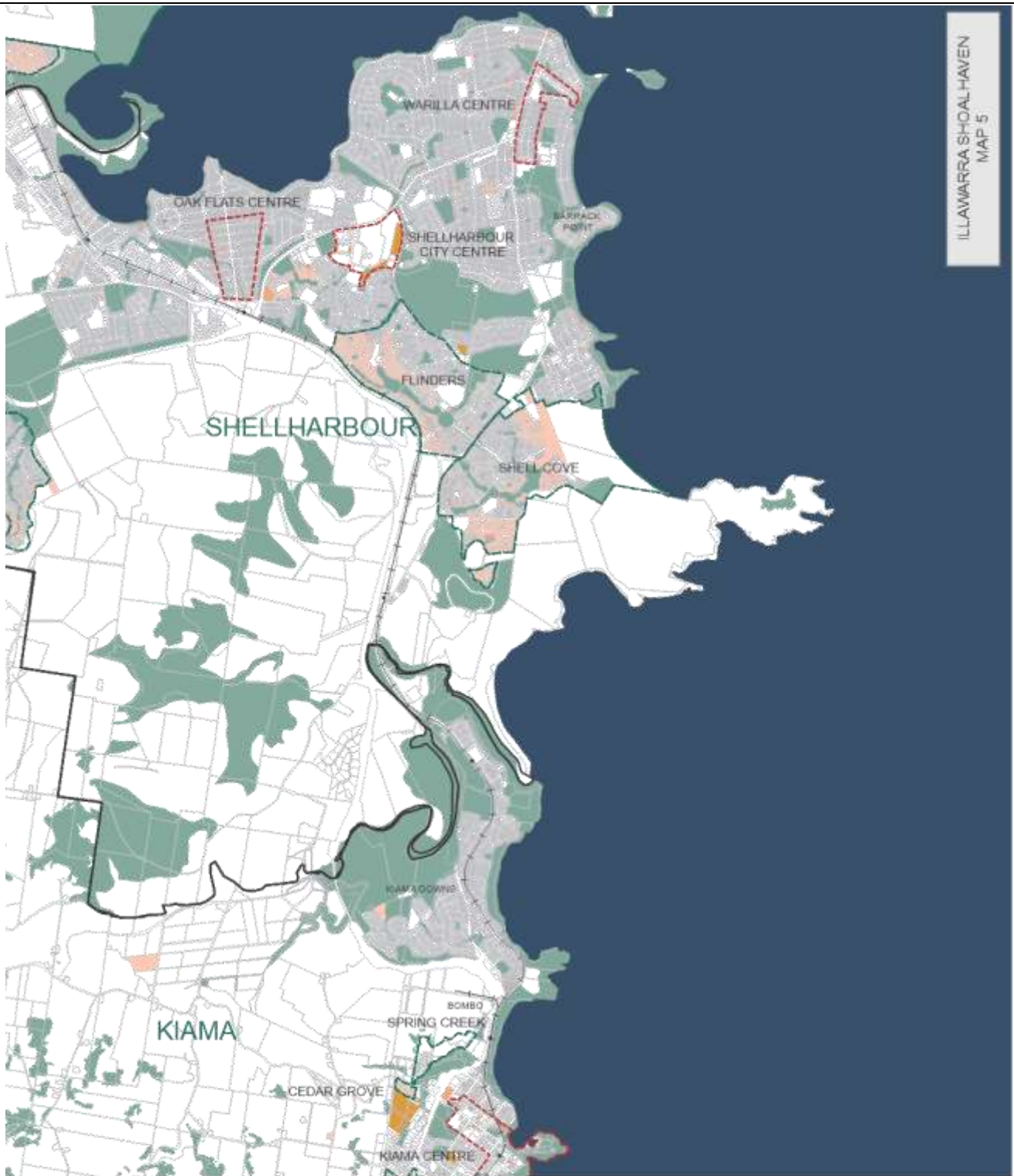
 1 additional dwelling	 51-100 additional dwellings
 2-10 additional dwellings	 101+ additional dwellings
 11-50 additional dwellings	

*No dwelling completion data for Shoalhaven prior to June 2014



 Major Site	 Open Space / Environmental
 Centre	 LGA Boundary
 Greenfield	 Rail Line





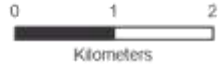
ILLAWARRA SHOALHAVEN
MAP 5



Dwelling Completions (1998/99 - 2014/15)*

 1 additional dwelling	 51-100 additional dwellings
 2-10 additional dwellings	 101+ additional dwellings
 11-50 additional dwellings	

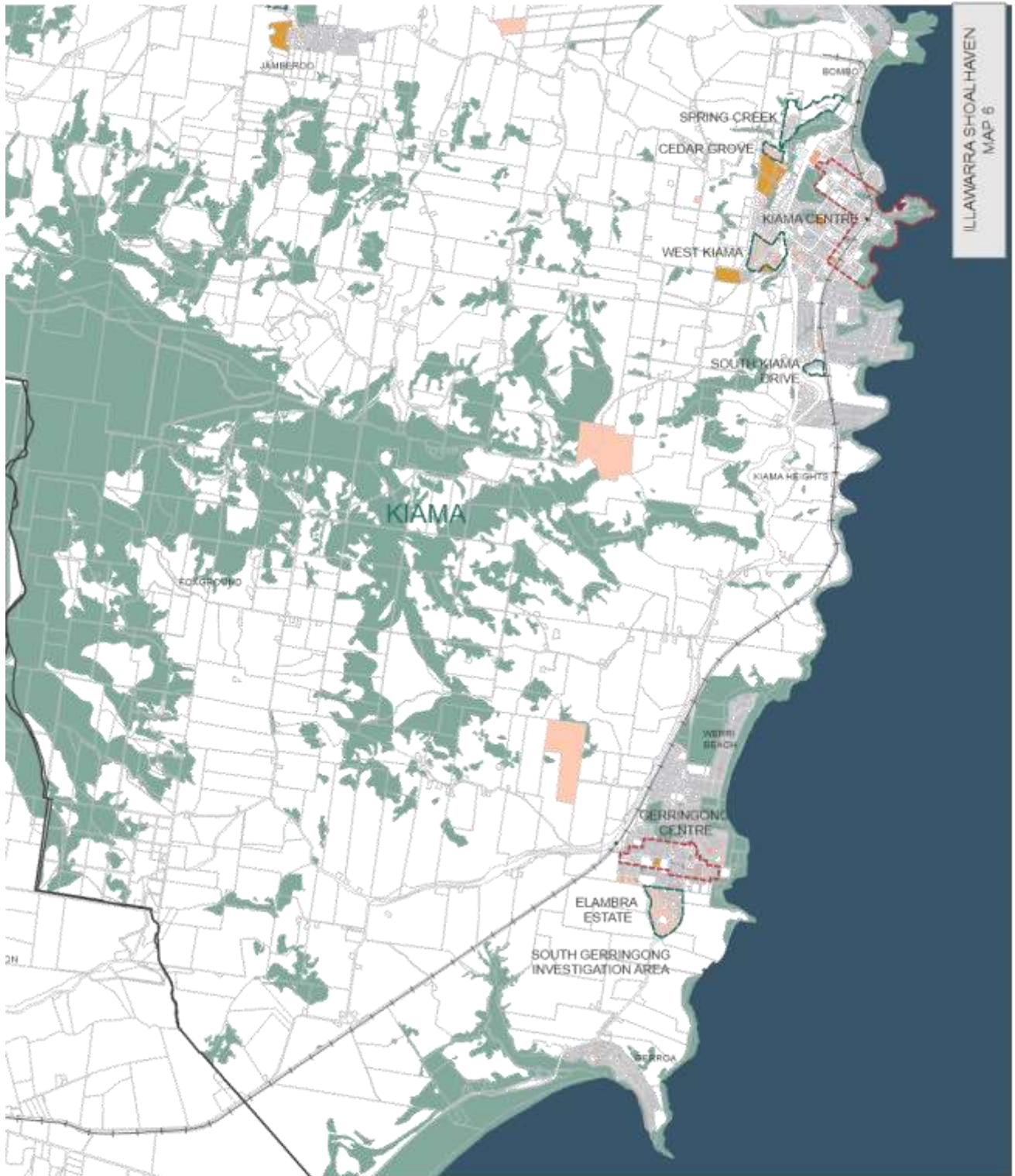
*No dwelling completion data for Shoalhaven prior to June 2014



- Major Site
- Centre
- Greenfield
- Open Space / Environmental
- LGA Boundary
- Rail Line

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Attachment 1



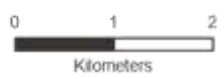
ILLAWARRA SHOALHAVEN
MAP 6



Dwelling Completions (1998/99 - 2014/15)*

Light orange square	1 additional dwelling	Dark red square	51-100 additional dwellings
Orange square	2-10 additional dwellings	Dark brown square	101+ additional dwellings
Dark orange square	11-50 additional dwellings		

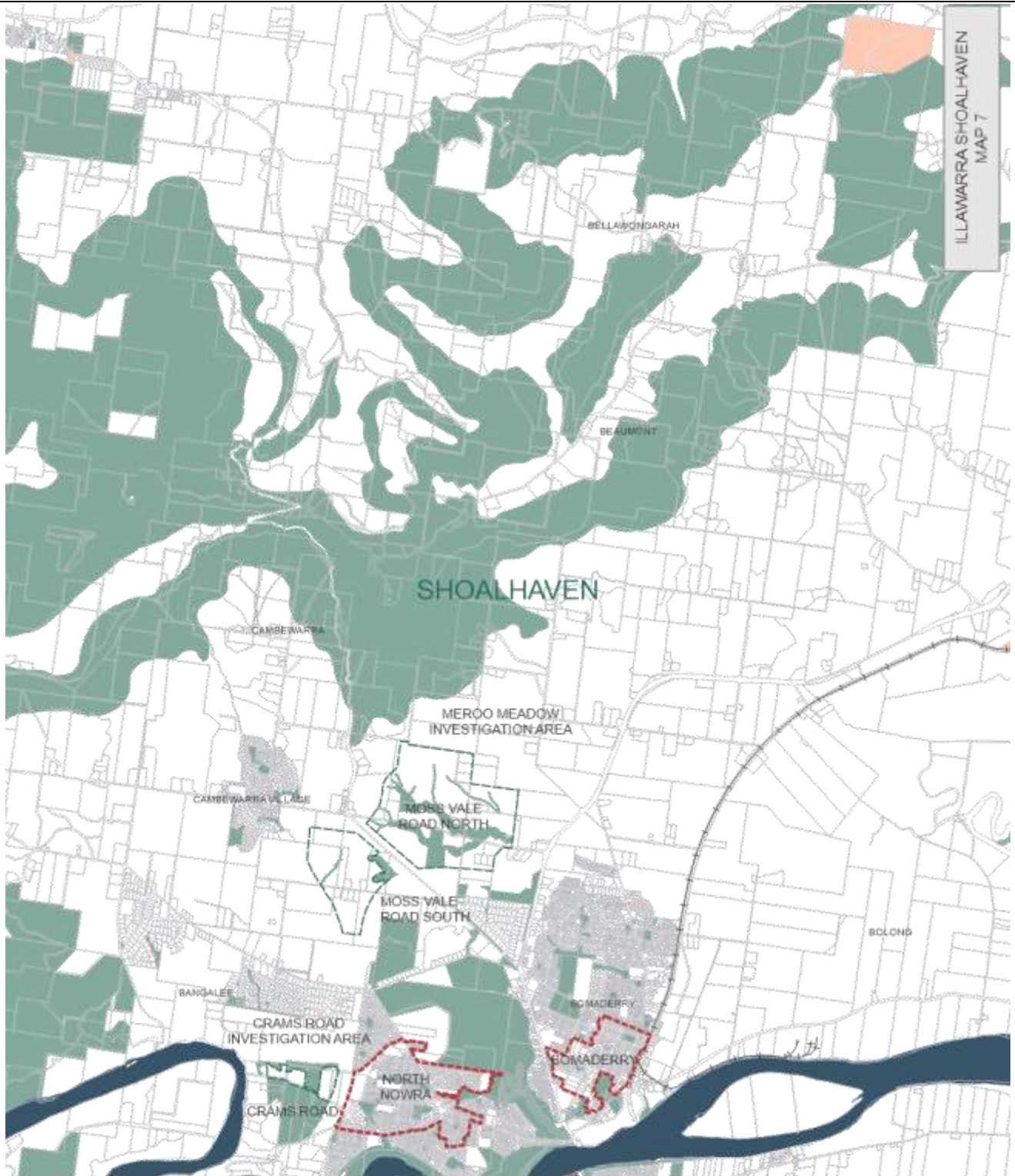
*No dwelling completion data for Shoalhaven prior to June 2014



Orange square	Major Site	Green square	Open Space / Environmental
Red dashed line	Centre	Black outline	LGA Boundary
Blue square	Greenfield	Black line with cross-ticks	Rail Line

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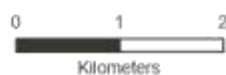
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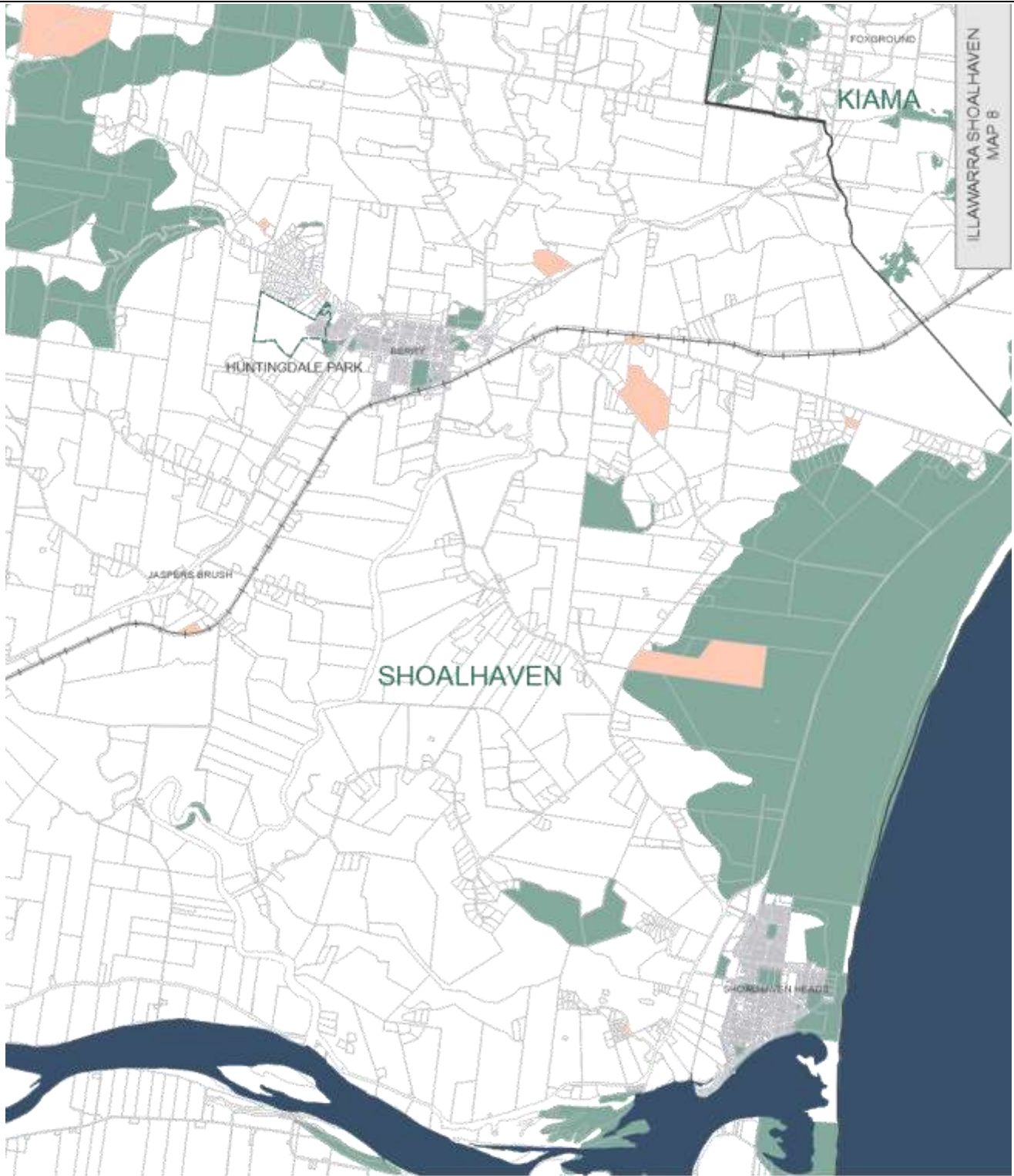
Dwelling Completions (1998/99 - 2014/15)*

 1 additional dwelling	 51-100 additional dwellings
 2-10 additional dwellings	 101+ additional dwellings
 11-50 additional dwellings	

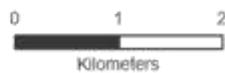
*No dwelling completion data for Shoalhaven prior to June 2014

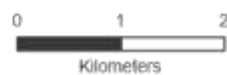
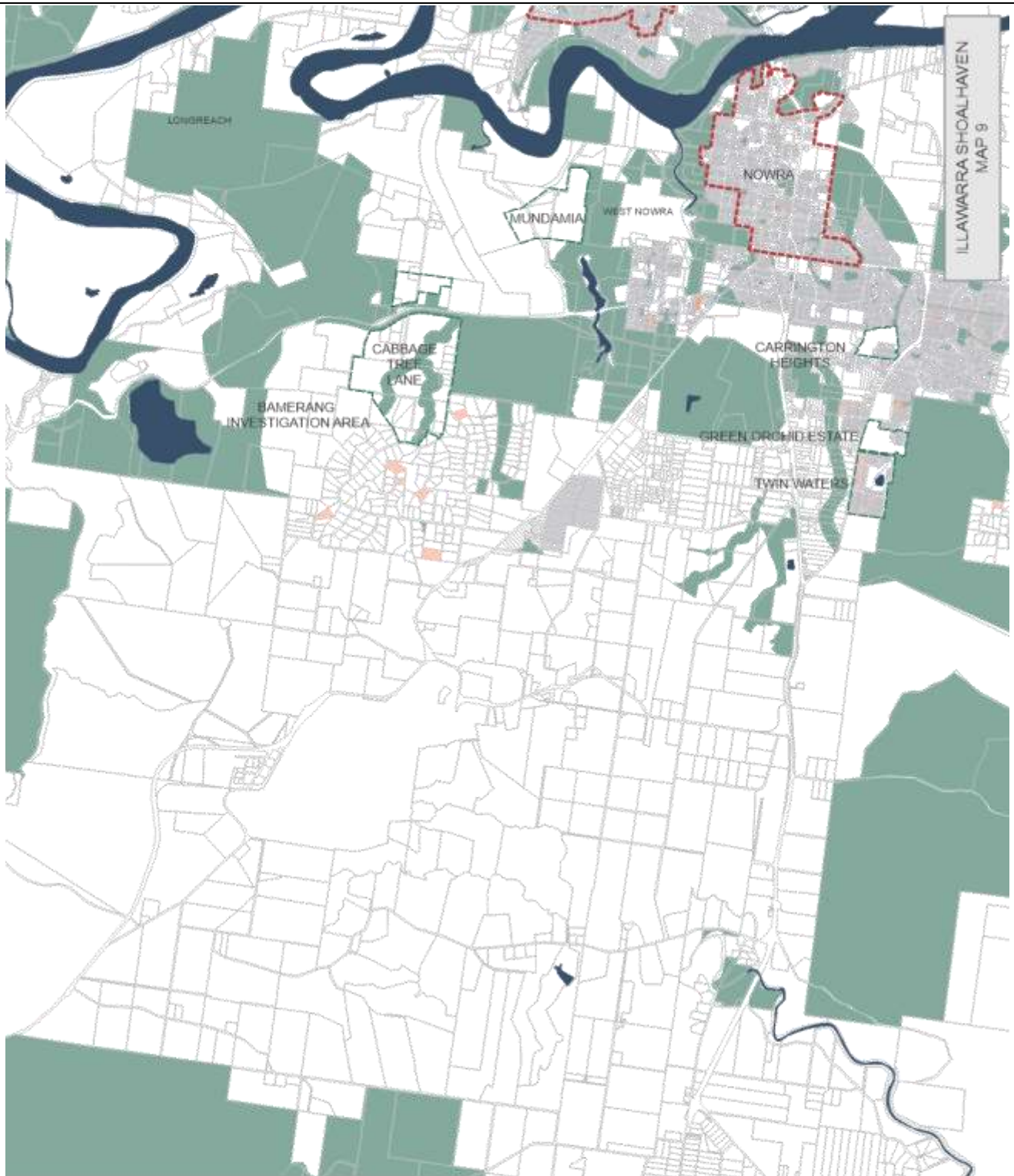


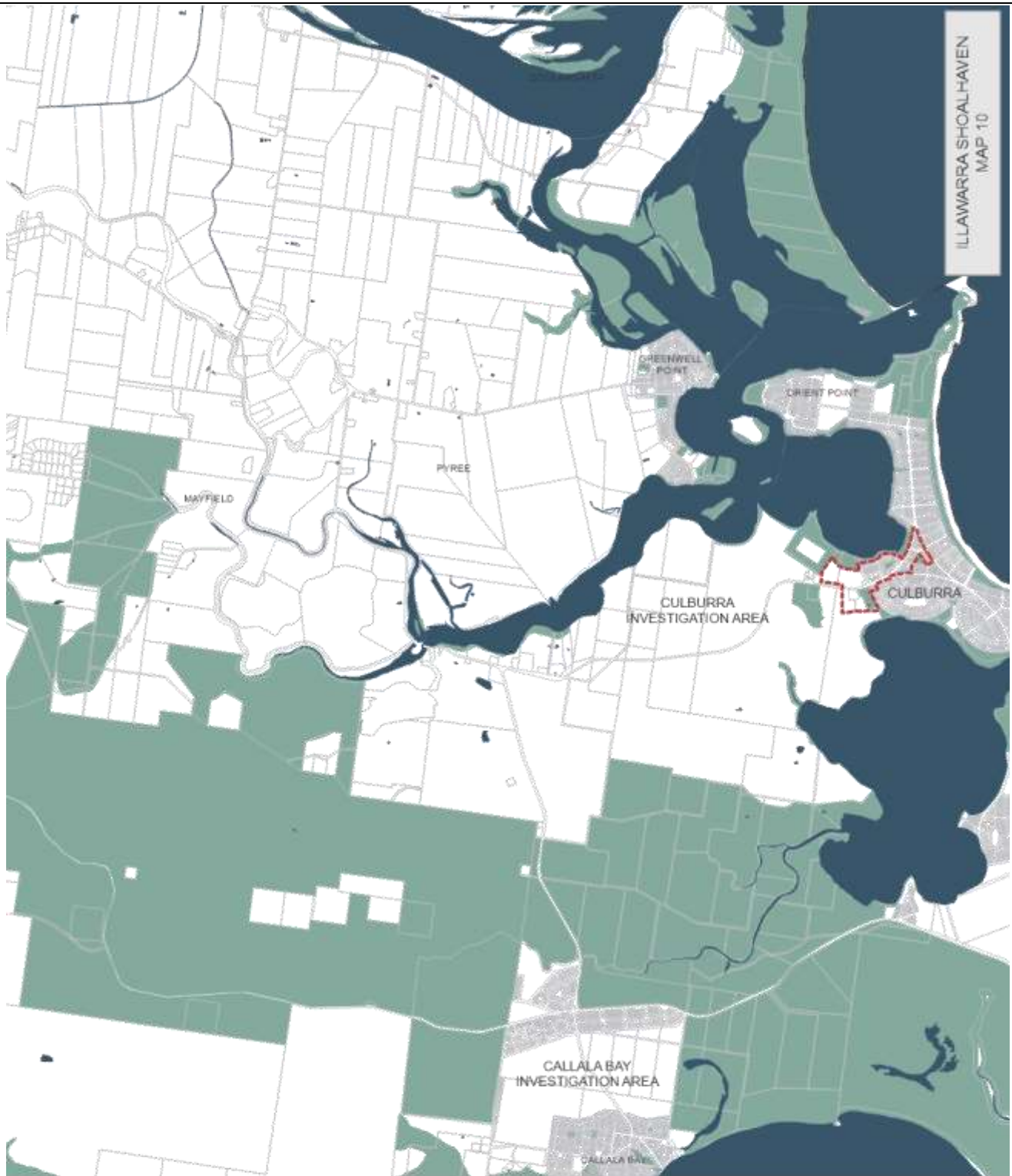
 Major Site	 Open Space / Environmental
 Centre	 LGA Boundary
 Greenfield	 Rail Line



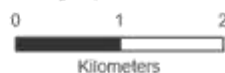
*No dwelling completion data for Shoalhaven prior to June 2014

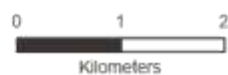
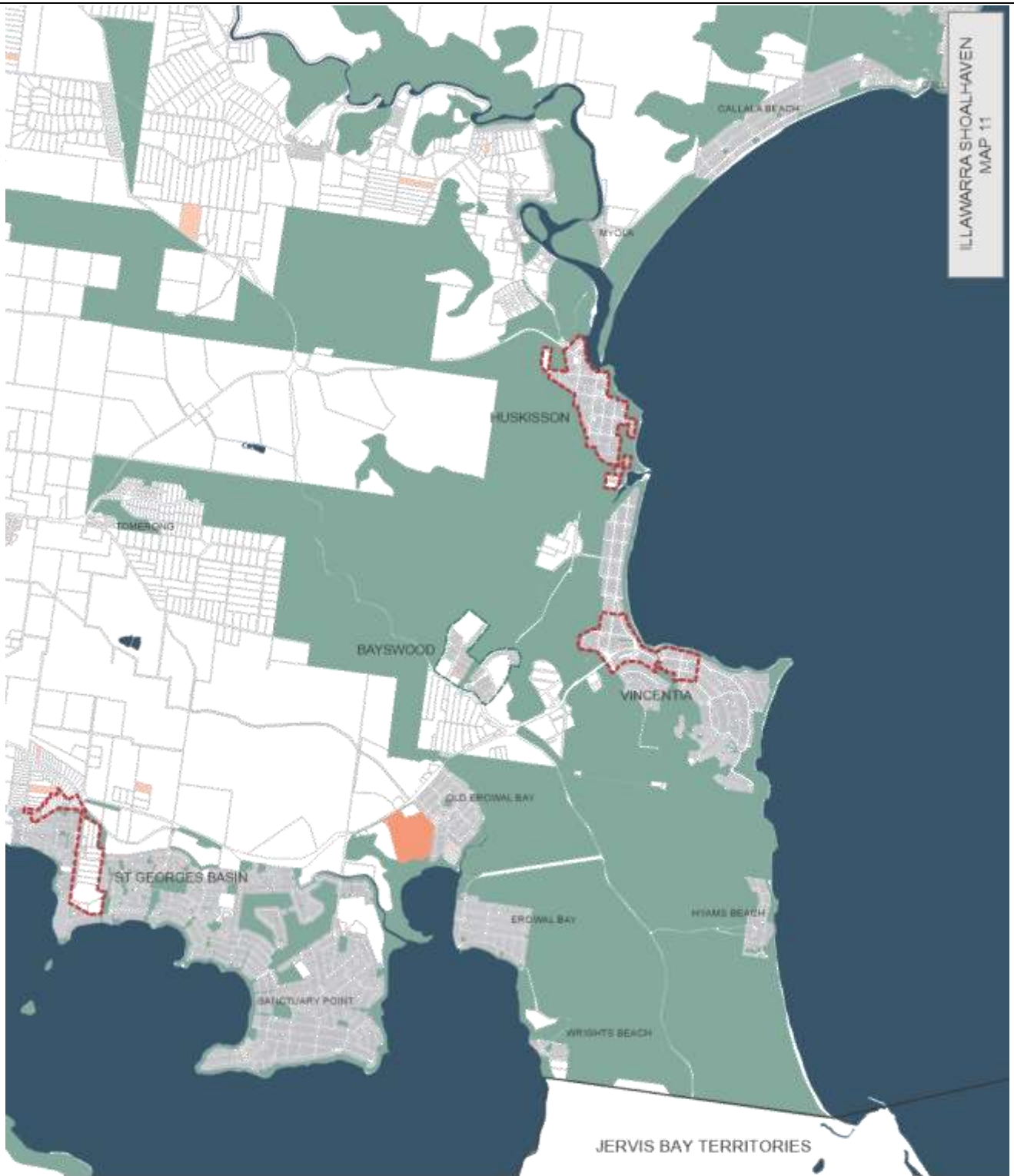


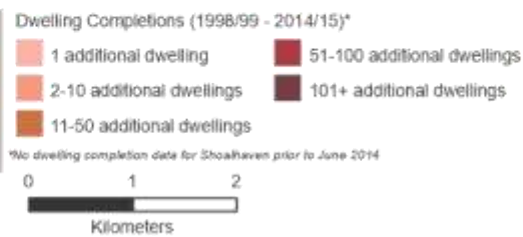
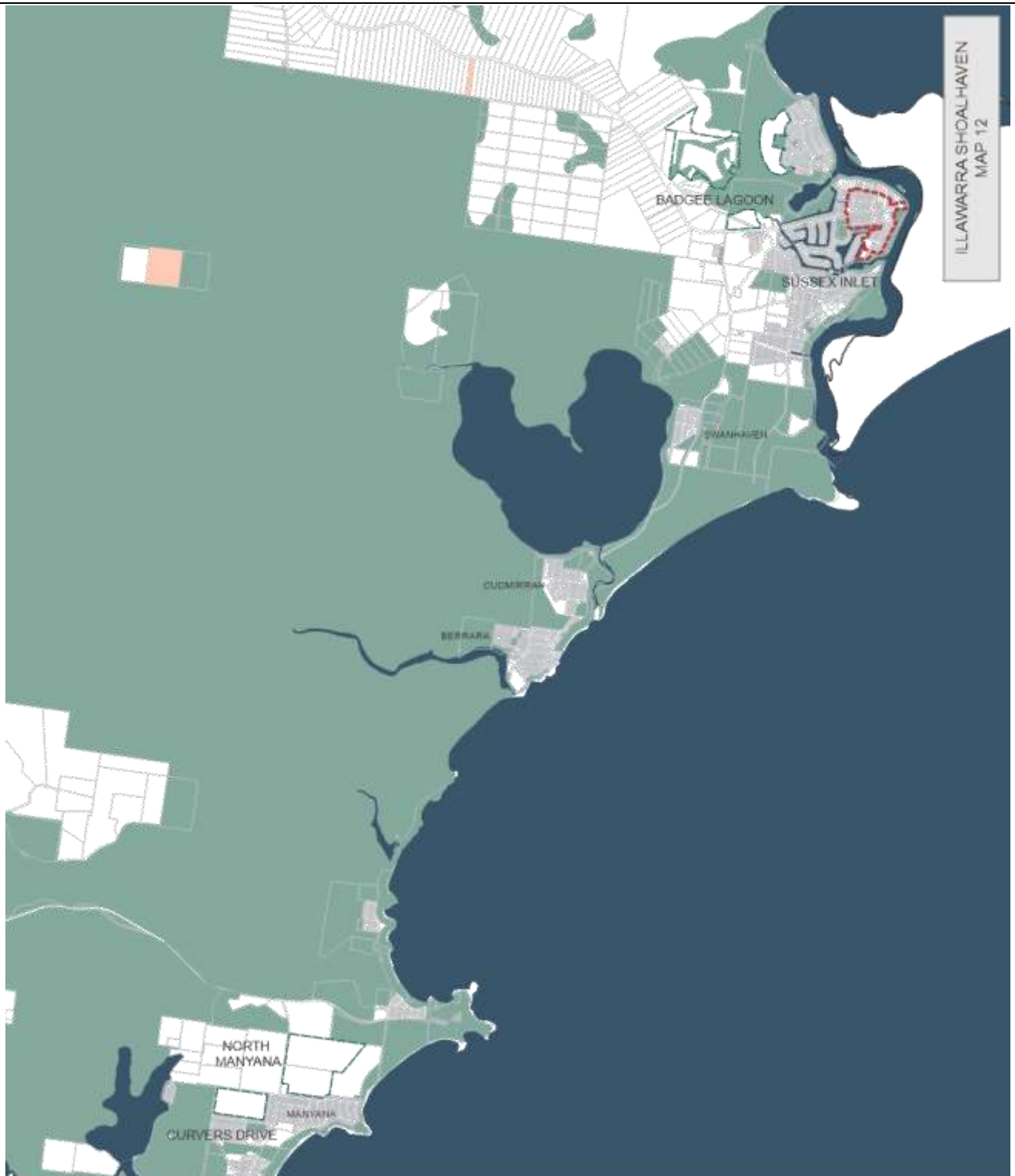




*No dwelling completion date for Shoalhaven prior to June 2014



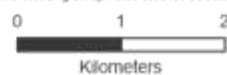


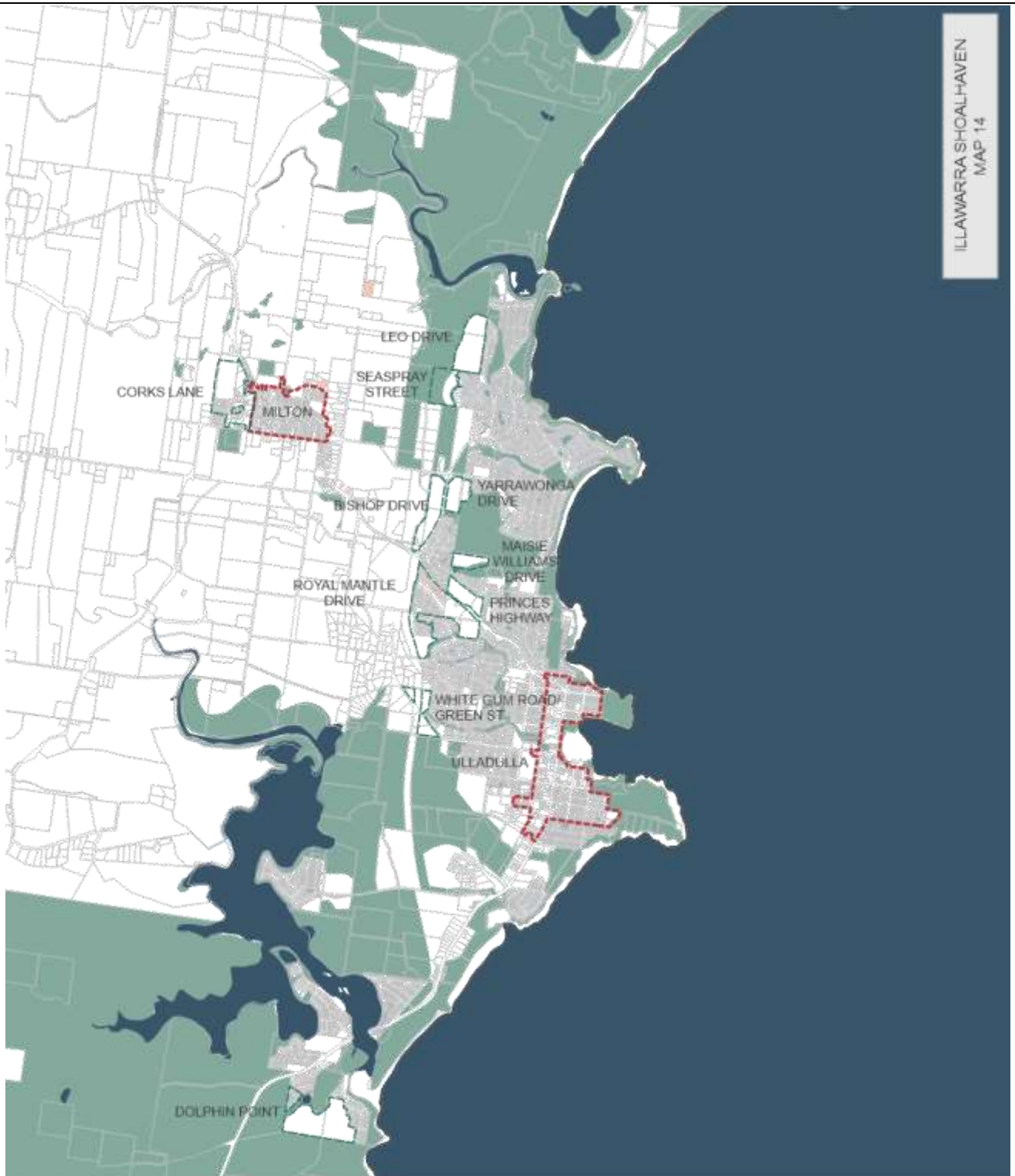


- Major Site
- Centre
- Greenfield
- Open Space / Environmental
- LGA Boundary
- +— Rail Line

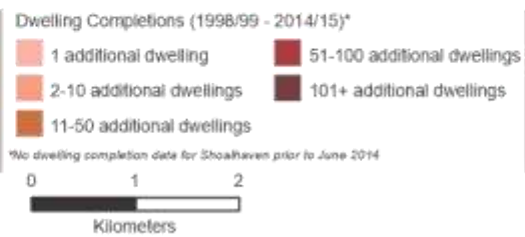
Item 14.17

Attachment 1





ILLAWARRA SHOALHAVEN
MAP 14



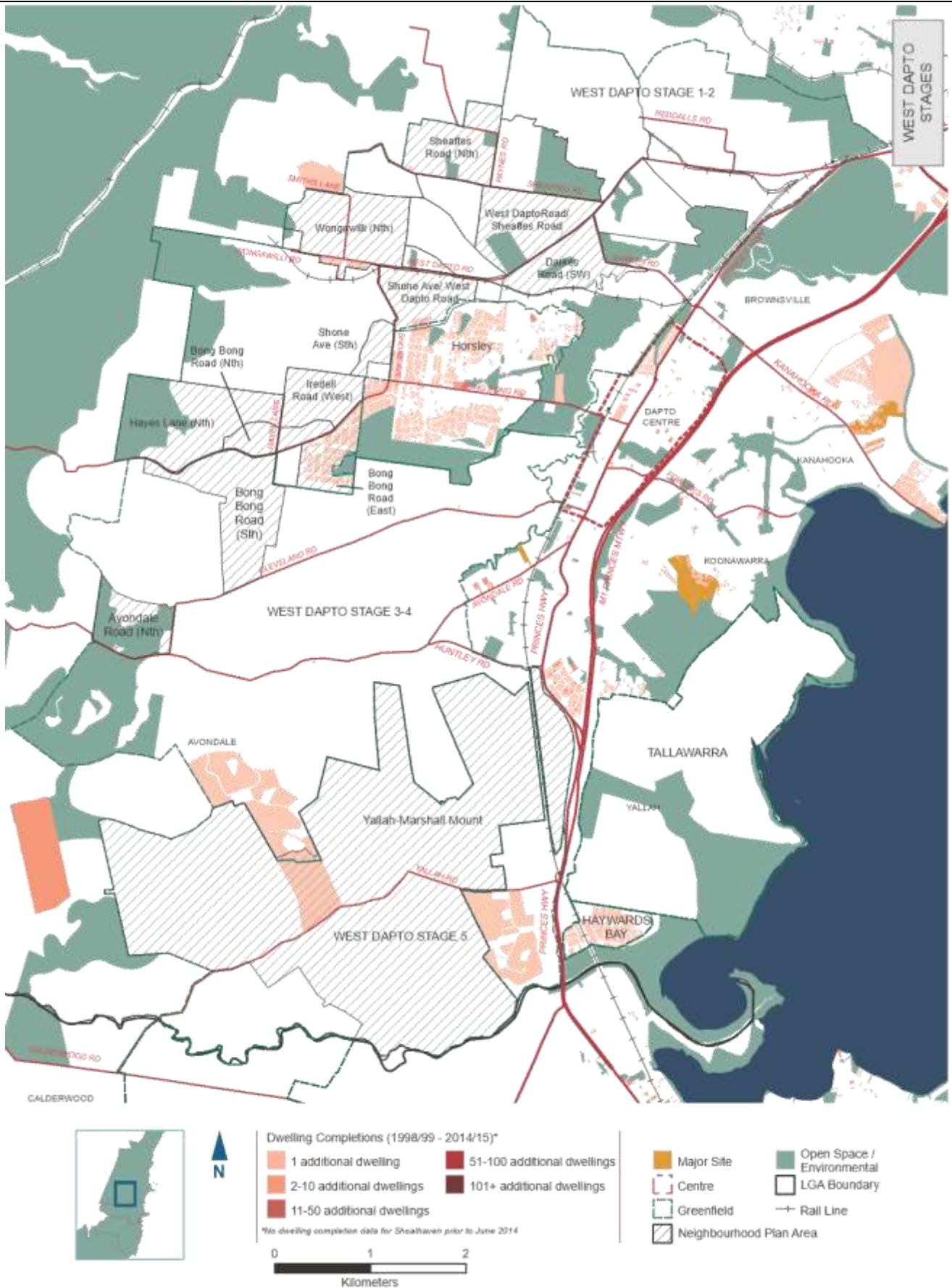
- Major Site
- Centre
- Greenfield
- Open Space / Environmental
- LGA Boundary
- Rail Line

Item 14.17

Attachment 1

Appendix B

Map: West Dapto Neighbourhood Plan Areas



Item 14.17

Attachment 1

Appendix C

Information and Data Sources

Dwelling completion data is sourced from Sydney Water and *dwelling approval* data is sourced from the Australia Bureau of Statistics. Servicing information is sourced from Sydney Water and Endeavour Energy for Wollongong, Shellharbour and Kiama LGAs. For this Update Report *dwelling approval data* for Kiama LGA has been provided by Kiama Municipal Council and is in the process of being verified by the Australia Bureau of Statistics.

Dwelling completion data for the Shoalhaven LGA is sourced from Shoalhaven City Council. Servicing information for Shoalhaven LGA is sourced from Shoalhaven Water and Endeavour Energy.

The *Greenfield Dwelling Forecast Data* is derived from information gathered as part of the Illawarra-Shoalhaven Urban Development Program Annual Stakeholders Forum. It is based on individual developments (expected lot or dwelling delivery) as indicated by the developer and therefore certain assumptions (i.e. re-zonings, approvals, etc.) have been made.

A number of these release areas are currently being assessed through rezoning processes and therefore may not be available for lot production as indicated at the forum. If this occurs, additional lot production may need to be secured through increased yields in other release areas.

The information sources for different periods are:

Period	Sources
Past 6-10 years 2005/06 – 2009/10	Sydney Water and Sydney Housing and Monitor Program
Past 5 years 2010/11 – 2014/15	Sydney Water and Sydney Housing and Monitor Program, Shoalhaven City Council
Short Term 2015/16 – 2019/20	Developments under construction DAs approved Potential DA approvals Major Sites Forecast Development trends from approval and completions data
Medium Term 2020/21 - 2024/25	Major Sites forecast Development trends from approval and completions data Zone capacity Strategic housing directions

14.18 Question for future meeting: Rezoning of properties in Cuba StreetResponsible Director: Environmental Services

At its Ordinary meeting on 18 October 2016, Councillor Steel requested a report on the possible rezoning to residential land of Cuba Street (off Merrick Street to Lilli Pilli Way) of allotments 1 and 2, Section 83 and Allotment 1, Section 84, with the possibility of creating a second access from the Cedar Grove Estate.

To rezone the land from RU2 Rural Landscape to a residential zone would require the preparation of a planning proposal, the process of which is outlined in Council's Planning Proposal Policy. The land in question is highly constrained and is not included in the Kiama Urban Strategy 2011. The strategy has recognised a defined western edge to the Kiama urban area and the allotments in question are located to the west of this edge, thus outside the defined urban area.

Any potential rezoning of these properties would be unlikely to be supported by Council staff as it would be inconsistent with Council's adopted policy.

Council's Engineering Department has previously looked into the merits of using this land to provide a second access to Cedar Grove and advised against it for the following reasons:

- There is an existing water quality / stormwater detention basin located near Jamberoo Road that services the existing subdivision. The relocation of this basin may require substantial modification to the existing road drainage system.
- The land in this vicinity is quite steep in excess of 25%. There is approximately only 15m of level ground before the first hold line which may not be sufficient to stop when coming off such a steep grade.
- The deviation of westbound traffic in Jamberoo Rd is too severe.
- For eastbound traffic on Jamberoo Rd there is a crossover conflict to vehicles entering and exiting the new road. There is insufficient island separation for a channelized intersection. Deceleration and acceleration lanes for eastbound traffic may be required due to vehicle speeds, acute angles and limited sight distances.
- There is a number of services in this vicinity that would need to be relocated including an existing power pole on the bend in Jamberoo Rd.
- Any proposal to use this land for a road would require land acquisition.
- The intersection proposal would require a large section of the existing drystone wall along the boundary and extending to Jamberoo Rd to be demolished. This drystone wall is a protected heritage wall listed in the Regional Environmental Plan.

14.19 Question for future meeting: Further information - Kiama Urban Strategy dwelling yieldResponsible Director: Environmental Services

At the 18 October Ordinary meeting of Council, Councillor Rice asked the following question:

that the previous report – Item 14.12 – 2011 Urban Strategy – Lots and dwellings released since commencement of Kiama Urban Strategy be expanded upon and re-presented to Council, so that it also includes the actual dwelling yield that is expected from all currently approved and progressing planning proposals, subdivisions, medium density development applications. Further can this report also detail how these dwellings will be apportioned across each of the Kiama localities?

The previous report has been attached for reference and the following information regarding potential lot yields from Planning Proposals has been added

Published LEP Amendments:

- Wyalla Road - 50 lots (DA subdivision approved)
- Cedar Grove Stage 2 – 99 lots (DA subdivision approved)
- Macquarie Street – 5 lots
- Caliope Street/Saddleback Road – 16 Lots (DA subdivision approved)

Current PPs:

- Irvine Street – 1 lot
- Bland Street – 1 lot
- Iluka Reserve – 9 lots
- Drualla Road – 15 lots

Information regarding approved subdivisions and medium density developments is currently being compiled, however due to the time taken to accumulate the data, this information will be presented to Council at the December ordinary meeting of Council.

Attachments

- 1 Questions for future meetings - Kiama Urban Strategy

ORDINARY MEETING

16 AUGUST 2016

Reports for Information

14.12 Question for future meeting: 2011 Urban Strategy - Lots and dwellings released since commencement of Kiama Urban Strategy

Responsible Director: Environmental Services

At its meeting held on 28 June 2016, Councillor Rice requested a report on the number of lots/dwellings, greenfield or otherwise, that have been released since the 2011 Urban Strategy that indicates how this has met the expectations of the Strategy, Kiama Council and the Department of Planning and Environment.

The Kiama Urban Strategy was adopted by Council on 20 September 2011 following extensive consultation between Council, the Department of Planning (now Department of Planning and Environment), and affected landowners.

The two principal components of the plans cover:

- Rural and environmental planning aimed at maintaining and protecting agricultural land and the ecologically sensitive natural environment, and
- Urban infill/expansion of options to cater for future population and their housing needs.

The following tables contain the number of lots released across the Municipality since the commencement of the KUS (split into financial years).

<i>Lots Released (includes Torrens-title, Community title and Strata)</i>	
Date Range	No. of Lots
20/09/11 – 30/06/12	0
01/07/12 – 30/06/13	73
01/07/13 – 30/06/14	50
01/07/14 – 30/06/15	116
01/07/15 – 30/06/16	83
	Total – 322 (Ave 64)

<i>DA's and CDC's – New Dwellings</i>			
Date Range	DA	CDC	Total
20/09/11 – 30/06/12	92	6	98
01/07/12 – 30/06/13	82	8	90
01/07/13 – 30/06/14	79	11	90
01/07/14 – 30/06/15	48	9	57

ORDINARY MEETING

16 AUGUST 2016

Reports for Information

14.12 Question for future meeting: 2011 Urban Strategy - Lots and dwellings
released since commencement of Kiama Urban Strategy (cont)

01/07/15 – 30/06/16	50	12	62
Total	351	46	397 (Ave 79)

The Department of Planning informed Council in 2008 that the Illawarra Regional Strategy (now defunct) housing targets for dwellings in the Kiama LGA (for the period up until 2021) were:

Detached 812 dwellings (54 per year)

Medium Density 1040 dwellings

High Density 38 dwellings

Total 1890 dwellings (126 per year)

The number of dwellings approved is below the Department's predictions for the Municipality. The commencement of the urban expansion areas such as Calderwood (8,000 dwellings) and West Dapto (19,350 dwellings over 30-40 years) which have served to supply a large proportion of the demand for residential dwellings in the Illawarra region, may have had an impact on the outcome.

In terms of lots released since the commencement of the strategy, the majority have been around the fringes of Kiama and Jamberoo, with no lots released around Gerringong.

The commencement of the Illawarra-Shoalhaven Regional Plan (Regional Plan) has altered the projected housing needs for the Municipality. Based on the Department of Planning and Environment projections, Kiama will require 2,850 new dwellings from 2016-2036. Action 2.1.1 of the Regional Plan states that the NSW Government will:

"Work with Kiama Municipal Council to monitor and review the potential of the area to accommodate housing demand."

The commencement of the Regional Plan is a catalyst for the review of the KUS, which will be undertaken in consultation with the Department of Planning and Environment. Council is a member of and participates in the Illawarra Urban Development Program meetings, with the next meeting scheduled for the 10 August 2016.

14.20 Question for future meeting: Healthy Urban Development ChecklistResponsible Director: Environmental Services

At the 18 October Ordinary Meeting of Council, Councillor Rice advised that the University of NSW has recently been funded to revise the Healthy Urban Development Checklist and that this guide has been used by Kiama Municipal Council in the past. A report was requested on how this checklist is currently used by Council.

A search of Council's electronic records has not revealed any reference to the document mentioned by Councillor Rice.

Staff have liaised with Councillor Rice to ascertain who may have used the checklist in the past and at the time of this report going to Council this additional information was yet to be received. A report will be presented to council at a later meeting once this information is forthcoming.

14.21 Question for future meeting: design standards for public infrastructureResponsible Director: Engineering and Works

At Council's meeting of 15 March 2016, Councillor Reilly requested that a report be prepared on the development of a design standard that covers colours, styles and signage for all Municipality infrastructure. The Mayor referred this matter to the Director of Engineering and Works for investigation and report.

Council currently have various design specifications and guidelines for its public street infrastructure including street name signs, colour schemes for street furniture, lighting and bus shelters etc, which are different for Kiama (and surrounding suburbs), Gerringong/Gerroa and Jamberoo/ Rural areas, to reflect individuality of each of the areas. These standards were developed many years ago, often in conjunction with streetscape works occurring in the areas. Some variation to these schemes have since been made to reflect the individuality of a particular location, ie Manning Street fronting the old Council administration building, has a different colour scheme to compliment the heritage buildings in this area. Similarly, the recently adopted Masterplan for Blowhole Point recommended different colours and styles for this area.

However, while the styles and colour themes for new infrastructure have generally been in accordance with these specifications/guidelines, investigation on this matter has revealed a number of inconsistencies in various areas. Many are historical signs of differing dimension, colours and lettering font style, that are not included in any specification and have simply been replicated or replaced over time.

In order for a consistent theme across the Municipality, an updated design standard needs to be developed in consultation with the community. This could be incorporated as an item for consideration of the new Planning Committee when developing masterplans/charettes for the town centre areas. Subsequent to this, an audit would need to be undertaken of all existing signs and street furniture to determine what items would require upgrade under a rolling replacement program.

14.22 Question for future meeting: Akuna Street carparkResponsible Director: Engineering and Works

At the October 2016 meeting of Council, Councillor Way requested a report on the estimated costs for an Akuna Street Car Park (south side) re-development on Council owned land as follows:

1. to excavate the site to be level with Akuna Street
2. to construct a multi-level car parking facility as per plans previously drawn up by Mark Hitchcock for the Akuna Street Committee
3. provide a full cost estimate to complete a multi-level car parking facility on this site.

The Mayor referred this matter to the Director of Engineering and Works for investigation and report.

In August 2013 a feasibility report was prepared by Davis Langdon regarding four proposed development options including:

- Option 1 – 2,949m of retail space, 5,160m of residential apartments, 6,078m of basement parking
- Option 2 – 2,876m of retail space, 5,100m of residential apartments, 6,887m of basement/enclosed/rooftop parking
- Option 3 – 2,936m of retail space, 4821m of enclosed/rooftop parking
- Option 4 – 4,010m of retail space, 6,198m of enclosed/rooftop parking

The feasibility report outlines that the cost in 2013 for providing a carpark with 120 spaces at \$2.18M or approximately \$18,000 per parking space. However given the time that has lapsed since the report was prepared a more realistic current cost estimate for the carpark, including cost escalation and a modest construction contingency, would be between \$2.44M to \$2.53M or approximately \$20,000 to \$21,000 per car space.

In addition during the period since the report was prepared the council property on the opposite side of Akuna Street has been sold and a development application will soon be submitted for a development consisting of retail, residential and basement car park that will provide pedestrian access from Terralong Street to Akuna Street. This is a significant development that will transform the area from its existing use and this potential could present new opportunities for the carpark site at Akuna Street.

With this in mind it is probably appropriate and reasonable to revisit the options available for the redevelopment of the proposed Akuna Street carpark so that the best use of this site is assessed in detail. Accordingly a further feasibility study should be prepared that considers additional options including basement car parking and the potential to link with the development site across Akuna Street.

14.23 Questions for Future Meetings Register

Responsible Director: Office of the General Manager

Attached for Councillors' information is the Questions for Future Meetings register as at 8 November 2016.

Attachments

- 1 Questions for Future Meetings Register

Questions for Future Meetings Register

16/73192

No	Details	Actions
20 October 2015 Meeting		
18.2	<p>Secure Storage for Caravans and Boats Councillor Seage requested a report on the feasibility of Council providing a secure storage area for caravans and boats at a reasonable annual rate to ratepayers and for a slightly higher rate to non-ratepayers. The Mayor referred the item to the Director of Engineering and Works for investigation and report.</p>	Reported to November 2015 Council meeting (combined with 18.4) with a further report to April & November 2016 meetings
18.4	<p>Possible Commercial Opportunity for Caravan Storage Councillor Steel requested a report on approving a local park area (approx. 2-4 hectares) either at a suitable Council owned area or land owned by a local farmer, for privately owned caravans and boats to park when not in use. The Mayor referred the item to the Director of Environmental Services for investigation and report.</p>	Reported to November 2015 Council meeting (combined with 18.2) with a further report to April & November 2016 meetings
15 March 2016		
18.12	<p>Design standards for signage Councillor Reilly requested that a report be prepared on the development of a design standard that covers colours, styles and signage for all Municipality infrastructure. The Mayor referred this matter to the Director of Engineering and Works for investigation and report.</p>	Reported to November 2016 Council meeting
26 April 2016		
18.2	<p>Brown Street Cutting Councillor McClure asked for a report on what can be done to improve the Brown Street cutting. At present the cutting appears unstable and provides no pedestrian access. The Mayor referred this matter to the Director of Engineering and Works for investigation and report.</p>	Report to December Council meeting
15 May 2016		
18.1	<p>Cycleway and walkway along Minnamurra Bends Councillor Steel requested a report be completed on the feasibility of the installation of a cantilevered walkway/cycleway along the western side of Riverside Drive around the Minnamurra bends, Kiama Downs. The Mayor referred this matter to the Director of Engineering & Works for investigation and report.</p>	Report to December Council meeting
18.4	<p>Cycleway and boardwalk around Minnamurra Bends – expression of interest Councillor Way requested that an expression of interest be prepared for suitable parties to prepare an options report to identify a suitable system that could be constructed along Riverside Drive, from Meehan Drive around Minnamurra Bends to Minnamurra Bridge for the purpose of:</p>	Report to December Council meeting

No	Details	Actions
	<ul style="list-style-type: none"> • safe access and travel for pedestrians and cyclists • minimising the footprint on the surrounding natural environment • designing a cycleway/walking path that is cost effective and enhances the aesthetics of the surrounding area • preparing innovative design concepts that may include cantilever, cable gantries, pier and beam or any other solutions that will accommodate a shared pathway • prepare a fee proposal for the preliminary report/concept design. <p>The Mayor referred this matter to the Director Engineering & Works for investigation and report.</p>	
28 June 2016	<p>Replacement of CFL streetlights Councillor Sloan requested a report on the feasibility of replacing CFL streetlights with LED lamps. The Mayor referred the matter to the Director of Engineering & Works for investigation and report.</p>	Reported to November 2016 Council meeting
16 August 2016		
17.1	<p>Disability parking sign - Collins Street Councillor Reilly requested a review of the placement of the disability parking sign near the bus stop on Collins Street in front of the Masonic Hall. The Mayor referred this matter to the Director Engineering and Works for investigation and report.</p>	Reported to November 2016 Council meeting
17.3	<p>Review of taxi stand at Kiama Bowling Club Councillor Steel requested that the site of the taxi stand at the Kiama Bowling Club be removed or consideration be given to the taxi stand being moved from the eastern side of the Bowling Club to Shoalhaven Street. The Mayor referred this matter to the Director Engineering and Works for investigation and report.</p>	Reported to November 2016 Traffic Committee and November Council meeting
27 September 2016		
17.1	<p>Council meetings held in Municipal villages Councillor Reilly requested a report on the possibility of holding an Ordinary Council meeting in Jamberoo, Gerringong and Minnamurra during the next 12 months. The Mayor referred this matter to the General Manager for investigation and report.</p>	Reported to October 2016 Council meeting and final report to December meeting
17.2	<p>Walkway to Boneyard update Councillor Steel requested that a letter be forwarded to the relevant Minister seeking urgent attention to the walkway from Bombo Rail Bridge to the Boneyard which has been blocked to the public for more than 12 months. The Mayor referred this matter to the Director Engineering and Works for investigation and report.</p>	DEW following up advice that walkway is to be reopened
17.3	<p>Taxi rank at the Kiama Bowling Club</p>	Reported to November

No	Details	Actions
17.4	<p>Councillor Steel requested that an investigation be undertaken into moving the taxi rank at the Kiama Bowling Club from Shoalhaven Street to Noorinan Street. The Mayor referred this matter to the Director Engineering and Works for investigation and report.</p> <p>Gerringong Library and Museum funding Councillor Westhoff requested that an update be provided into the promised funding from Ann Sudmalis for \$1.5M for the Gerringong Museum/Library. The Mayor referred this matter to the General Manager for investigation and report.</p>	<p>2016 Traffic Committee and November Council meeting</p> <p>Reported to October 2016 Council meeting</p>
17.5	<p>CCTV Kiama Harbour funding Councillor Way requested that an update be provided into the promised funding from Ann Sudmalis for installing CCTV at Kiama Harbour. The Mayor referred this matter to the Director Community Services for investigation and report.</p>	<p>Reported to October 2016 Council meeting</p>
17.6	<p>Fitness groups operating at Cooke Park, Gerringong Councillor Sloan requested that in response to a request from South Precinct and several letters from residents, can a report be provided on the potential to relocate fitness groups operating at Cooke Park, Gerringong to an alternative suitable location. The Mayor referred this matter to the Director Engineering and Works for investigation and report.</p>	<p>Report to December Council meeting. Policy was on exhibition until 11 November 2016</p>
18 October 2016		
17.1	<p>Rezoning of properties in Cuba Street Councillor Steel requested a report on the possible rezoning to residential of Cuba Street (off Merrick Street to Lilli Pilli Way) of Allotments 1 and 2, Section 83 and Allotment 1, Section 84, with the possibility of creating a second access from the Cedar Grove Estate. The Mayor referred this matter to the Acting Director Environmental Services for investigation and report.</p>	<p>Reported to November 2016 Council meeting</p>
17.2	<p>Purchase of rubber tyre train Councillor Steel requested a report on the purchase and installation by Kiama Council, in conjunction with Kiama Tourism, of a Dotto rubber tyred train and carriages to run from the Kiama CBD to the Blowhole as a tourist attraction. The Mayor referred this matter to the Director Engineering and Works for investigation and report.</p>	<p>Report to December Council meeting</p>
17.3	<p>Illawarra Regional Infrastructure and Growth Plan Councillor Sloan noted that references to "South Gerringong" have been removed from the Illawarra Regional Infrastructure and Growth Plan late last year. Councillor Sloan asked when will the "Illawarra Urban Development Plan" be amended to reflect this change? The Mayor referred this matter to the Acting Director Environmental Services for investigation and report.</p>	<p>Reported to November 2016 Council meeting</p>

No	Details	Actions
17.4	<p>Dwelling yield from planning proposals (approved and progressing) Councillor Rice asked if the previous report – Item 14.12 - 2011 Urban Strategy - Lots and dwellings released since commencement of Kiama Urban Strategy presented to the Council meeting of 16 August 2016 be expanded upon and re-presented to Council, so that it also includes the actual dwelling yield that is expected from all currently approved and progressing planning proposals, subdivisions, medium density development applications. Further can this report also detail how these dwellings will be apportioned across each of the Kiama localities? The Mayor referred this matter to the Acting Director Environmental Services for investigation and report.</p>	Reported to November 2016 Council meeting
17.5	<p>Soil mapping Councillor Rice requested an update on the progress of soil mapping across the Illawarra that was stated as a project of the Department of Planning and Environment in the Shoalhaven Illawarra Regional Plan. The Mayor referred this matter to the Acting Director Environmental Services for investigation and report.</p>	Reported to November 2016 Council meeting
17.6	<p>Healthy Urban Development Checklist Councillor Rice advised that the University of NSW has recently been funded to revise the Healthy Urban Development Checklist. Councillor Rice is aware that this guide has been used by Kiama Council in the past. Councillor Rice requested a report on how this checklist is currently used by Council? The Mayor referred this matter to the Acting Director Environmental Services for investigation and report.</p>	Reported to November 2016 Council meeting. Further information required for report to future Council meeting
17.7	<p>Akuna Street carpark Councillor Way requested a report on the estimated costs for an Akuna Street Car Park (south side) re-development on Council owned land as follows: 1. to excavate site to be level with Akuna Street. 2. to construct a multi-level car parking facility as per plans previously drawn up by Mark Hitchcock for the Akuna Street Committee. 3. provide a full cost estimate to complete a multi-story car parking facility on this site. The Mayor referred this matter to the Director Engineering and Works for investigation and report.</p>	Reported to November 2016 Council meeting

14.24 Councillor Meetings Report 1/10/16 - 9/11/16

Responsible Director: Office of the General Manager

Attached for Councillors' information is the Councillor Meetings with Staff report for the period 1 October 2016 to 9 November 2016.

Attachments

- 1 Councillor Meetings Report

Meetings - 1/10/16 - 9/11/16

Officer Name	Meeting Date	Councillor Name	Subject	Duration
Chris Fuller	25/10/2016	Mark Honey	Meeting with re South Kiama	60
Sum				60

Gino Belsito				
	25/10/2016	Mark Way	Meeting with Gerringong Fish Club regarding the replacement fish table that was damaged in the June storm	60
	26/10/2016	Mark Honey	Meeting with resident at 12 Cedar Ridge Rd regarding existing trees	60
	2/11/2016	Warren Steel	Meeting with residents at Barney St regarding stormwater channel. Mr Gareth Ward was also in attendance	90
	3/11/2016	Mark Honey	Meeting with Sydney Water regarding various issues.	60
	8/11/2016	Mark Way	Meeting regarding carpark improvements at Northern end of Minnamurra bridge	60
Sum				330

Megan Hutchison				
	31/10/2016	Mark Honey	Meeting with Illawarra Business Chamber	60

Officer Name	Meeting Date	Councillor Name	Subject	Duration
				Sum <input type="text" value="60"/>
Michael Forsyth				
	19/10/2016	Mark Honey	Meeting with Gerringong Surf Club regarding beach and funding issues. Cirs Way & Westhoff also in attendance.	45
	21/10/2016	Mark Honey	Meeting with Kiama Men's Shed regarding floor space needs.	60
	31/10/2016	Mark Honey	Meeting with Dr Puris regarding local health related issues	60
	8/11/2016	Matt Brown	Tourism issues	30
	9/11/2016	Matt Brown	Tourism issues	30
				Sum <input type="text" value="225"/>
Phil Costello				
	7/11/2016	Mark Honey	Onsite meeting at 96 Rose Valley Road. Cirs Westhoff, Way, Rice and Reilly also attended.	75
				Sum <input type="text" value="75"/>
				Grand Total <input type="text" value="750"/>

Item 14.24

Attachment 1

15 ADDENDUM TO REPORTS**16 NOTICE OF MOTION**

Nil

17 QUESTIONS FOR FUTURE MEETINGS**18 CONFIDENTIAL SUMMARY****CONFIDENTIAL COMMITTEE OF THE WHOLE**

Submitted to the Ordinary Meeting of Council held on 15 November 2016

PROCEDURE

- Recommendation to go into Closed Committee.
- Mayoral call for Public Representations.
- Consideration of Representations and issues to be removed from Closed Committee.
- Recommendation to exclude Press and Public if required.
- Closed Committee discussions if required.

18.1 Exclusion Of Press And Public:***RECOMMENDATION***

That in accordance with Sections 10 and 10A of the Local Government Act, 1993 as amended, Council close the meeting of the Confidential Committee of the Whole to the Press and Public on the grounds detailed under the report headings as detailed below.

19.1 GLENBROOK DRIVE, BOMBO - RESIDENTIAL LAND SUBDIVISION

Reason for Confidentiality: This matter deals with information that would, if disclosed, reveal a trade secret as per Section 10A(2)(diii) of the Local Government Act. .

19 CONFIDENTIAL REPORTS

19.1 Glenbrook Drive, Bombo - residential land subdivision

CSP Objective: 4 Responsible Civic Leadership that is Transparent, Innovative and Accessible

CSP Strategy: 4.2 Ensure finances are managed responsibly to meet the goals of the Community Strategic Plan and to protect financial investments and assets

Delivery Program: 4.2.3 Ensure maximum revenue return is achieved

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to information that would, if disclosed, reveal a trade secret.

20 CLOSURE